

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

June 6, 2014

NOTICE

MEETING OF THE PUBLIC WORKS COMMITTEE Trash/Water/Sewer (Pruett/Matchett/Blaies)

A Public Works Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, June 11, 2014, at 6:00 p.m.**

PUBLIC WORKS COMMITTEE MEETING AGENDA

- I. Items To Be Reviewed
 - A. Old Business
 1. Approval of May 14, 2014 Minutes
 2. Sewer Project/Phase 1B
 3. Sewer issues
 4. Water Main Extension along Rentchler Road
 5. Countryside Lane annexations
 6. Wiegmann's and NPDES permit
 7. Time limit on tap on fees purchased but not used
 - B. New Business
 1. TWM's Cloud GIS Implementation
 2. Payment Service Network Service & Cost Proposal
 - C. General Concerns
 - D. Public Participation
 - E. Adjourn

At said Committee Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation, [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)] personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2 - (c) (5)].

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PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Pruett/Matchett/Blaies)
Wednesday, June 11, 2014 at 6:00 p.m.

The Public Works Committee Meeting was called to order at 6:00 p.m. on Wednesday, June 11, 2014, by Chairman Dean Pruet. Members present were Chairman Dean Pruet, Trustee Ray Matchett, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Trustee Matt Trout, Trustee Steve Smith, Public Works Director John Tolan and Village Administrator Tony Funderburg. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of May 14, 2014 minutes: Trustee Mike Blaies motioned to approve the May 14, 2014 minutes and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.
2. Sewer project: Tony advised we have not heard anything from Helms' attorney. Tony mentioned there is a timeline that we have to follow. Mayor Speiser said a decision will be made at the next committee meeting.
3. Sewer issues: John said we had a backup on Lakeview Drive yesterday. John stated the blockage was in the line on Old Fayetteville Road. John said Brandon Weber is the only resident that had an actual sewer backup. He believes Mr. Weber will ask for some reimbursement of his expense from Alpha Sewer. Trustee Pruet asked if we've ever televised that and John said yes. On Mr. Fischer's project, he received a price of \$425 for the package unit which is substantially lower than Kohnen Concrete. John will talk to Tony Erwin regarding the right size needed for the pump.
4. Water main extension along Rentchler Road: We have not heard anything new.
5. Countryside Lane annexations: Nothing new to report. Tony will call for an update.
6. Wiegmann's and NPDES permit: John said the one thing EPA is watching is the ammonia nitrogen and phosphorous levels. He received some high numbers from Wiegmanns, so he is going to ask for a couple more months of numbers from them.
7. Time limit on tap on fees purchased but not used: Tony said this will be included with the code revision. It will state once you buy a tap-on fee, a time limit will be attached to it.

Water/Sewer Committee Meeting
Wednesday, June 11, 2014
Page 1 of 2

B. NEW BUSINESS:

1. TWM's Cloud GIS Implementation: Tony provided information from TWM's proposal regarding GIS. This service creates a database of data which includes mapping of all of our pipes. Every sewer line, valve, or fire hydrant will be located in this system. We will be able to input data to show all of the work we do to our infrastructure. This will enable us to have a complete system at our hands instead of one person knowing where everything is. The cost for this system is \$6,000 per year for 3 years and \$5,000 per year for 5 years. John said our water/sewer maps are so out of date. He believes this will be a process to get all of the information from our employees. Tony believes the value to this system is unlimited. We can do the updating to the system. The software would enable the system to be live. Trustee Trout asked if there are other firms that offer this, and Tony said yes, we could get other bids. Tony stated we do have money in the budget for this. He did say we would have to buy I-Pads for this, one for water, one for sewer. It can be used for electric and streets as well. We could also GPS our meters so we will know where each meter is. The committee directed Tony to get a couple more bids on this.
2. Payment Service Network Service & Cost Proposal: Tony explained we would like to offer payment of utility bills by debit or credit cards. We would make this available with the new website. The great thing with this company is they work directly with Locis, our current utility billing company. Steve asked if we should look at another utility billing company since Locis is limited. Tony said this company has filled in the gaps where Locis is limited. With option 1, Freeburg would pay the transaction fees. We could charge a percentage to cover the fees. Option 3 makes the customer responsible to pay all the fees. Tony would like to have this on the website and give the customer the option to pay online. He also said Jane liked this company because everything they did made it easier for the customer. Mayor Speiser asked Tony to invite PSN's representative to the next committee meeting.

John said 30 residents have purchased deduct meters. He also advised the committee that Jane has sent out letters to residents of Lone Oak and Timberwolf advising we have a direct debit program and had 12 people sign up. John said Rhutasel took them to see the New Athens sewer plant. Larry Rhutasel designed the sequence batch reactor plant. John said it was quite impressive. He said the next big thing for us if we are going to move forward with it, we need to purchase land. Charlie Kaiser has 6 acres close to the West Plant. John said Charlie had a verbal agreement with Ron and Dennis 5 years ago. Trustee Pruettt said we should talk to Charlie to see if he is still agreeable to selling us the land.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn at 6:31 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*



Transcribed from tape by
Julie Polson,
Office Manager

8. Water/Sewer service for O'Reillys: John said the flow test came back and they have a good hydrant. The plans have been approved and we should see them start to build shortly.
9. Countryside Lane annexations: Nothing new to report.
10. Water/Sewer employee hire: See new business.
11. Wiegmann's and NPDES permit: John said he will know the results from the nitrogen and phosphorous in the next month. Once those results are received, he is confident that Wiegmann's will be able to discharge into our system.

Trustee Blaies asked John if Vandeventer has fixed the pump and he said no, they are waiting on parts.

B. NEW BUSINESS:

1. Time limit on tap on fees purchased but not used: Tony explained we have some old taps that were purchased for \$50 but have not been used. Our current tap on fee is \$500. He thinks we should have a time limit on the fees. He would like to have a policy drawn up for the next committee meeting.
2. Executive Session to discuss personnel, 5 ILCS 120/2-(c)(1):

EXECUTIVE SESSION

6:16 P.M.

Trustee Mike Blaies motioned to enter into Executive Session at 6:16 p.m. citing personnel, 5 ILCS, 120/2-(c)(1) and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

6:30 P.M.

Trustee Mike Blaies motioned to end Executive Session at 6:30 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried. Trustee Mike Blaies motioned to reconvene the Water/Sewer Committee meeting at 6:31 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn at 6:31 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*



Julie Polson,
Office Manager

Tony Funderburg

From: Ryan M. Jones <rjones@twm-inc.com>
Sent: Tuesday, May 27, 2014 9:26 AM
To: Tony Funderburg (tfunderburg@freeburg.com); John Tolan (jtolan@freeburg.com)
Cc: Tony J. Erwin
Subject: TWM Cloud GIS Proposal
Attachments: 140307 Freeburg Cloud GIS Proposal.pdf

Gentlemen,

First, thank you for giving Tony and I the time to present to you our cloud GIS services. We feel very strongly that a well-organized GIS database is very beneficial to any municipality. We are pleased to hear that Freeburg is moving toward implementing a GIS into its mapping and planning strategies. I am attaching a proposal that outlines our GIS services. If you have any questions or concerns, do not hesitate to contact me.

Thanks,

THOUVENOT, WADE & MOERCHEN, INC.

Ryan M. Jones

GIS Specialist

4940 Old Collinsville Road, Swansea, Illinois 62226

Tel. No.: 618.624.4488 E-Mail: rjones@twm-inc.com



WWW.TWM-INC.COM

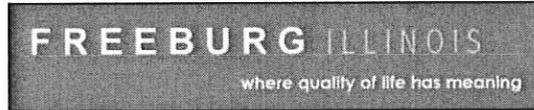
ILLINOIS: SWANSEA - WATERLOO - EDWARDSVILLE MISSOURI: ST. LOUIS - ST. CHARLES
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Proposal for Professional Services – Cloud GIS Implementation



PROPOSED SCOPE OF SERVICES

We are providing this proposal to perform the following specific professional services. For the purpose of this project, you agree with us that these services, as listed below, will be considered our **Basic Scope of Services**.

GIS Mapping and Database Implementation

We will create and maintain a geodatabase of the Village of Freeburg's GIS data and here and after will be referred to as **GIS Data**. This data will be derived from existing plans, maps or additional sources that depict the location of the GIS Data.

- Initial setup of GIS data will be referenced to Illinois State Plane Coordinate System; West Zone.
- A geodatabase will be created and contain a basemap and GIS data.
- Necessary feature classes (layers) and associated attribute data fields, dictated by the Village, will be established within each dataset.
- Domain definitions will be created and linked to necessary feature layers to ensure data accuracy and completeness.
- Attachment tables will be enabled on designated feature classes.
- Imagery will be prepared and processed for the database.
- Maintenance and indexing will be conducted to ensure accurate data representation.
- 8 hours of training will be conducted to personnel charged with accessing or updating GIS data.

Deliverables

On-line Interactive Database

We will provide access to Freeburg's GIS data by use of cloud storage technologies. Data will include all layers of Freeburg's GIS data datasets with corresponding attribute tables, feature symbology, imagery and domains. With cloud technologies, Freeburg personnel will be able to access, alter, download, update, analyze, print, navigate, and query GIS data from internet browsers and mobile devices (rental's available). Data will be stored within cloud storage throughout the contractual period. There are no limits pertaining to the number of updates that can occur.

Note: Freeburg will OWN their GIS data. TWM will not withhold access or rights to Freeburg's geodatabase and will transfer copies of the database to whomever department officials deem necessary. TWM did not include any costs associated with locating utilities, however this service can be provided at our hourly rates.

FEES - BASIC SCOPE OF SERVICES

We agree to provide the **Basic Scope of Services** listed above in exchange for your payment of the following fees:

Option #1;	\$6,000 for 3 years (\$18,000)
Option #2;	\$5,000 for 5 years (\$25,000)

Tony Funderburg

From: Ryan M. Jones <rjones@twm-inc.com>
Sent: Tuesday, May 27, 2014 9:55 AM
To: Tony Funderburg (tfunderburg@freeburg.com); John Tolan (jtolan@freeburg.com)
Cc: Tony J. Erwin
Subject: iPad Prices

Gentlemen,

I did some research on iPad purchases for the village. I did not include prices in the proposal but if you decide that you want TWM to obtain iPads on behalf of Freeburg, we can include prices into the contract. There is really no difference in price between retailers but here are some quick numbers. Unless you are wanting to do something other than GIS, such as hold a lot of movies or photos, I think 32 GB will be more than enough.

Options for storage are 16, 32, 64 and 128 GB.

Amazon - iPad Air, 32 GB (Wifi + Cellular) = \$799.99 + \$6.79
AT&T – iPad Air, 32 GB (Wifi + Cellular) = \$729.99
Apple – iPad Air, 32 GB (Wifi + Cellular) = \$729.00
Best Buy – iPad Air, 128 GB (Wifi + Cellular) = \$929.99
Best Buy – iPad Air, 64 GB (Wifi + Cellular) = \$829.99
Best Buy – iPad Air, 32 GB (Wifi + Cellular) = \$729.99
Best Buy – iPad Air, 16 GB (Wifi + Cellular) = \$629.99

Thanks,

THOUVENOT, WADE & MOERCHEN, INC.

Ryan M. Jones

GIS Specialist
4940 Old Collinsville Road, Swansea, Illinois 62226
Tel. No.: 618.624.4488 E-Mail: rjones@twm-inc.com



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SERVICE & COST PROPOSAL FOR

FREEBURG, IL

Submitted on: April 2, 2014

Submitted by:

Ruth Ponder

National Sales Representative

608.442.5058 DIRECT

rponder@PaymentServiceNetwork.com

Payment Service Network, Inc. (PSN) provides a wide range of eServices for payment processing, billing and customer communication. After discussing your needs, I have prepared the following proposal of services. After reviewing the information, please let me know if there is any additional information you require. The staff at PSN looks forward to providing you and your customers with personalized service.

SERVICES A LA CARTE

You are able to select whichever services are best for you and your customers. For PSN, it is simply a "flick of the switch" to activate services. We give you choices as to which payment methods you want to offer customers, which payment channels you will open to them and who pays what fees. This proposal quotes costs for the services that are checked below. If you would like quotes on any additional services, please let me know.

- √ Online and mobile (smart phones and tablets) payments
- √ Automated and/or operator-assisted payments
- √ Bank Bill Pay eSolution
 - Auto-Post Check Scanning (Check 21)
- √ Credit Card Integrated Swipe
 - Customized mobile app
- √ Customized website
 - Outbound Auto-Call messaging
- √ eBills (online billing)
- √ Data Sharing (either hands-free or One-Touch integration)



Simplifying Your Business Day

OPTION 1: CITY OF FREEBURG PAYS TRANSACTION FEES

If you really want to reduce staff work related to processing payments, this option is perfect—and your customers will really appreciate the convenience and flexibility. Statistics clearly show that more people will pay online if they don't have to pay a convenience fee and that directly results in lower administrative costs and higher accuracy.

Service Implementation Fee..... \$149.00 (*One-time fee*)

The implementation fee includes implementation team; web service setup; standard mobile app setup; automated phone service setup; other solution setup (i.e. Bank Bill Pay eSolution); marketing templates creation; submission of merchant account application(s); links for your website.

Custom Web Design (Optional).....\$200.00 (*One-time fee*)

PSN will customize the payment pages for your customers to include a banner provided by you.

System & Account Management Fee for Utility (with eBill).....\$49.95 (*Monthly fee*)

OR (without eBill).....\$12.95 (*Monthly fee*)

To cover ongoing account maintenance, system upgrades and fees charged to PSN by financial institutions and partners, a monthly gateway fee is required. The fee also covers the creation, posting, 24-month archiving and maintenance of your bills on the PSN system. Utility Customers can choose to opt out of paper bills saving City money on postage and printing.

Security Compliance Fee..... \$89.00 (*Annual fee*)

To cover costs associated with maintaining our Level 1 PCI security certification, PSN charges an annual fee—due around December 1.

PSN FEES PAID BY CITY:

PSN Transaction Fees*

Online/mobile50¢ per transaction

IVR Automated Phone75¢ per transaction

Live PSN Representative Phone\$1.50 per transaction

*Plus Credit Card and Merchant Fees will be billed to the City. If you pay the credit card fees for your customers, PSN is able to qualify your city for special "utility" rates as shown below. The fees are billed directly to you by the merchant provider. PSN does not bill these fees. There are three fees charged by the merchant provider: Interchange, Discount Rate and Authorization Fee. *The sum of all three will be the fee charged to you.*

1. As a utility company, PSN can qualify you for the Utility Rate Program offered by VISA, MasterCard and Discover, if you agree to pay all transaction fees associated with the payment and you agree to allow payers to set up Auto-Pay (recurring payments). Utility interchange rates range from \$0.45 to \$1.50. Most transactions will settle at \$0.75. Most Debit Cards are regulated at 0.05% plus 22¢. Some business or corporate cards do not qualify for the Utility Rate Program and are charged regular government Interchange rates.
2. Discount rate (a term used by merchant providers) is an added cost. It is a percent of the transaction. For example: \$100.00 payment x 0.5% discount fee = 50¢
3. Authorization fee is a \$0.10 flat fee per transaction.

Sample: \$100.00 Credit Card Payment = \$1.35 in Credit Card Fees plus the PSN fee listed above.

NOTE: *City may choose to charge the customer a convenience fee per transaction to help offset the cost of credit card and merchant fees, however, as soon as the City charges any fee to payer, the City no longer qualifies for the Utility Rate program through VISA, MasterCard and Discover, and regular government interchange rates apply.*

OPTION 2: CUSTOMER PAYS CREDIT CARD FEES AND CITY PAYS eCHECK FEES

As our most popular option, this pricing encourages more customers to participate in your ePayment services while keeping your costs so low that your ROI is nearly immediate. Plus, you are giving your customers the option to pay by credit card without having to pay those higher transaction fees.

Service Implementation Fee..... \$149.00 (*One-time fee*)

The implementation fee includes implementation team; web service setup; standard mobile app setup; automated phone service setup; other solution setup (i.e. Bank Bill Pay eSolution); marketing templates creation; submission of merchant account application(s); links for your website.

Custom Web Design (Optional).....\$200.00 (*One-time fee*)

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Security Compliance Fee.....\$89.00 (*Annual fee*)

To cover costs associated with maintaining our Level 1 PCI security certification, PSN charges an annual fee—due around December 1.

PSN FEES PAID BY CITY:

Online/mobile eCheck or eSavings Payments.....50¢ per transaction

IVR Automated Phone eCheck or eSavings Payments.....75¢ per transaction

Live PSN Representative Phone eCheck or eSavings Payments.....\$1.50 per transaction

FEES PAID BY YOUR CUSTOMERS: The following fees apply to all channels (online, mobile, automated phone, live operator). YOU WILL NOT PAY ANY FEES TO CREDIT CARD COMPANIES; PSN IS RESPONSIBLE FOR PAYING CREDIT CARD FEES.

Credit and Debit Card Payments2.75%* per transaction

(*2.75% plus 50¢ for payments less than \$100.00)

There is a fee of \$15 for credit card disputes payable by you.

There is a \$35 fee for NSF checks payable by your customer.

OPTION 3: CUSTOMERS PAY ALL TRANSACTION FEES

While we understand the fiscal pressures you are under, this option will result in the fewest customer ePayments. Therefore, you may not realize the administrative savings that you would from absorbing some or all fees. However, some of your customers will appreciate the convenience and be willing to pay the fees.

Service Implementation Fee..... \$149.00 (*One-time fee*)

The implementation fee includes implementation team; web service setup; standard mobile app setup; automated phone service setup; other solution setup (i.e. Bank Bill Pay eSolution); marketing templates creation; submission of merchant account application(s); links for your website.

Custom Web Design (Optional).....\$200.00 (*One-time fee*)

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eChecks and eSavings.....\$1.00 *per transaction*

Credit & Debit Cards.....2.75%* *per transaction*

(*2.75% plus 50¢ for payments less than \$100.00)

There is a fee of \$15 for credit card disputes payable by you.

There is a \$35 fee for NSF checks payable by your customer.

ADDITIONAL SERVICES PRICING

PSN provides many services in addition to the ones I quoted to help you reduce costs. Following are some of those services and the associated cost. If you need additional pricing on other services, please let me know.

- Bank Bill Pay eSolution-PSN will electronically capture your customer's bank bill pay items, deposit the funds into the City's bank account, and electronically post the payments into LOCIS billing software. Per item fee: 50¢
- Integrated Credit Card Swipe Terminal- Verifone vx570 DC New: \$365.00 each (plus \$4.95 per month maintenance). PSN will order the swipe terminal and program it so the swiped credit card utility payments are electronically posted through the PSN payment engine and into LOCIS billing software. Credit card transaction fees apply.

Tony Funderburg

From: Ruth Ponder <rponder@paymentservicenetwork.com>
Sent: Wednesday, April 2, 2014 5:00 PM
To: tfunderburg@freeburg.com
Subject: PSN Services and Cost Proposal for City of Freeburg
Attachments: Services and Cost Proposal for Freeburg, IL.pdf; PSN Credit & Debit Card Solution.pdf; PSN eCheck Solution.pdf; PSN Credit Card Swipe Solutions.pdf; PSN Phone Payments.pdf; PSN Online Billing.pdf; PSN Bank Bill Pay eSolution.pdf; PSN Security, Privacy, Recovery.pdf

Tony,

Thank you for your interest in PSN to provide ePayment and eBilling solutions for the City of Freeburg. Attached is a PSN services and cost proposal for your review. You will find that I have offered three options for how to handle transaction fees.

As we discussed, PSN works with your LOCIS billing software so all payments are electronically posted into LOCIS. This saves staff time and accounting errors.

With PSN, You get to ***create your own solution set*** from these choices:

- Online and mobile credit card and eCheck payments
- IVR and PSN Call Center phone payments (available in English and Spanish)
- Bank Bill Pay eSolution: converting bank-issued paper checks into ePayments
- eBills with paper-bill opt-out and 24 months of online history
- Paper check scanning
- Cash payment locations (over 30,000 nationwide)
- Credit card swipe terminals
- Virtual Payment Portal
- Outbound Auto-Call Messaging for shut-off notices with "Press 0 to Pay Now" feature

More benefits for you:

- Auto-post ALL payments listed above to your software
- All of the above payments are consolidated into PSN for ONE report, ONE posting, ONE lookup
- Access to an online management center for real-time visibility of ALL payments listed above, customized reports, reconciliation tools and automated notifications
- Marketing templates specialized for you
- OUTSTANDING CUSTOMER SERVICE AND TRAINING

I will contact you next week to answer any questions, and to schedule a live online demo for you and Jane to see how the PSN system works. Please feel free to contact me sooner. Also feel free to contact LOCIS about setting up software integration with PSN.

RUTH PONDER
National Sales Representative
Payment Service Network, Inc.
866-917-7368 x 5058 (Toll Free)
608-442-5058 (Voice)

608-442-5116 (Fax)

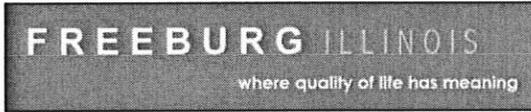
rspnder@PaymentServiceNetwork.com



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**PAYMENT, BILLING
& COMMUNICATIONS**
Solution Provider

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Proposal for Professional Services – Cloud GIS Implementation



PROPOSED SCOPE OF SERVICES

We are providing this proposal to perform the following specific professional services. For the purpose of this project, you agree with us that these services, as listed below, will be considered our **Basic Scope of Services**.

GIS Mapping and Database Implementation

We will create and maintain a geodatabase of the Village of Freeburg's GIS data and here and after will be referred to as **GIS Data**. This data will be derived from existing plans, maps or additional sources that depict the location of the GIS Data.

- Initial setup of GIS data will be referenced to Illinois State Plane Coordinate System; West Zone.
- A geodatabase will be created and contain a basemap and GIS data.
- Necessary feature classes (layers) and associated attribute data fields, dictated by the Village, will be established within each dataset.
- Domain definitions will be created and linked to necessary feature layers to ensure data accuracy and completeness.
- Attachment tables will be enabled on designated feature classes.
- Imagery will be prepared and processed for the database.
- Maintenance and indexing will be conducted to ensure accurate data representation.
- 8 hours of training will be conducted to personnel charged with accessing or updating GIS data.

Deliverables

On-line Interactive Database

We will provide access to Freeburg's GIS data by use of cloud storage technologies. Data will include all layers of Freeburg's GIS data datasets with corresponding attribute tables, feature symbology, imagery and domains. With cloud technologies, Freeburg personnel will be able to access, alter, download, update, analyze, print, navigate, and query GIS data from internet browsers and mobile devices (rental's available). Data will be stored within cloud storage throughout the contractual period. There are no limits pertaining to the number of updates that can occur.

Note: Freeburg will OWN their GIS data. TWM will not withhold access or rights to Freeburg's geodatabase and will transfer copies of the database to whomever department officials deem necessary. TWM did not include any costs associated with locating utilities, however this service can be provided at our hourly rates.

FEES - BASIC SCOPE OF SERVICES

We agree to provide the **Basic Scope of Services** listed above in exchange for your payment of the following fees:

Option #1;	\$6,000 for 3 years (\$18,000)
Option #2;	\$5,000 for 5 years (\$25,000)