

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Bob Kaiser
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

May 13, 2019

NOTICE

MEETING OF THE PUBLIC WORKS COMMITTEE Trash/Water/Sewer (Kaiser/Blaies/Heap/Meehling)

A Public Works Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, May 15, 2019, at 5:45 p.m.**

PUBLIC WORKS COMMITTEE MEETING AGENDA

- I. Items to be Reviewed
 - A. Old Business
 - 1. Approval of April 10, 2019 Minutes
 - 2. New Sewer Plant
 - 3. Sewer Issues
 - 4. FSH Minutes
 - 5. Old Freeburg Road Water Line
 - 6. Spring Clean Up
 - 7. Deduct Meters
 - 8. Gill Drainage Problem
 - B. New Business
 - C. General Concerns
 - D. Public Participation
 - E. Adjourn

At said Committee Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation, [5 ILCS, 120/2 - (c)(11)] ; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)] personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2 - (c) (5)].

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PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Kaiser/Blaies/Heap/Meehling)
Wednesday, April 10, 2019 at 5:45 p.m.

VILLAGE ADMINISTRATOR
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PUBLIC WORKS DIRECTOR
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The Public Works Committee Meeting was called to order at 5:53 p.m. on Wednesday, April 10, 2019, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling (absent), Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Water/Sewer Department Leader Gregg Blomenkamp (absent), Police Chief Mike Schutzenhofer, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle, Ronald and Delores Gill.

A. OLD BUSINESS:

- Approval of March 13, 2019 minutes: Trustee Mike Blaies motioned to approve the March 13, 2019 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
- New Sewer Plant: Public Works Director John Tolan stated he met with Dustin of Burns and McDonnell last week regarding infiltration and CMOM. They designated 7 spots to set the reporters. They will be here tomorrow to install them and start the flow data. Blomenkamp Excavating is working to clear the property.

Trustee Mike Blaies motioned to recommend the Burns and McDonnell invoices totaling \$17,091.99 to the full Board for approval and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
- Sewer issues: John advised Steve Gale installed a check valve in the Beasenburg residence due to her sewer backup.
- FSH Minutes: John said it's been pretty quiet.
- Old Freeburg Road Water Lines: John provided TWM's project plan/preliminary engineering report schedule for Old Freeburg Road and also High at White. Todd Peek told John it's not uncommon to get the curb and gutter included in the loan. The spreadsheet shows both an EPA or Rural Development Loan. We would like a subcommittee with Trustee Albers, Trustee Kaiser, Tony and John and go through the options and report back. To get a loan from either agency, we would have to do a facility plan. We might be able to include other future projects in that facility plan as well, like the water tower replacement so we wouldn't have to revise our facility plan again.

The TWM invoices were provided for informational purposes.

Water/Sewer Committee Meeting
Wednesday, April 10, 2019
Page 1 of 2

6. Spring Clean Up: John advised the Spring Clean Up is set for Thursday, April 25th through Saturday, April 27th. J&C E-Recycling will handle everything, and Siemens has been notified.

B. NEW BUSINESS:

1. Deduct Meters: John said we've had an issue with 3 or 4 of them going bad and the customer wants them replaced at no cost. The customer purchases them and is supposed to maintain them. We don't know how they store the meter. We will create an informational sheet regarding the meter which will include the warranty, how to store it, and a signature requirement and bring it back to committee.
2. TWM Engineering Invoices for GIS and Sludge Permit Renewal: Included for informational purposes. The GIS invoice is the yearly contract. John advised the sludge permit is renewed every five years and ours was approved.

John said they had the hydro excavator in as a demo if anyone wants to see the videos to better show what it does.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Ron and Delores Gill were present to discuss their ongoing drainage problems. They have a problem with the culvert located in between the two yards. John stated last year they had some pretty significant holes between the homes. The neighbor refuses to connect their gutters. The Gills now have erosion closer to the end of the culvert. The Gills also said their land is being washed out. They thanked the Village for coming out twice in the past to try to fix the situation. John has plans to fix the surface water problem around the culvert. Mayor Speiser said we will also discuss this with Bill Vollmer to see if he can help with their issues.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn the meeting at 6:24 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson,
Office Manager



May 3, 2019

Tony Funderburg
Village Administrator
Village of Freeburg, Illinois
14 Southgate Center
Freeburg, IL 62243

Re: Progress Report for Burns & McDonnell Invoice 113084-2 and 114528-2

Dear Tony Funderburg:

In accordance with your request, a summary of work activities performed by Burns & McDonnell during the period of 3/11/2019 - 3/29/2019 for Owner's Engineering Services for the Freeburg Wastewater Treatment Plant is provided below.

SUMMARY OF PROGRESS FOR WASTEWATER TREATMENT PLANT (113084)

The following tasks were performed during the period covered by this Progress Report:

- Project Kickoff with internal Burns & McDonnell project Team
- Continues work on Facility Plan Amendment Basis of Design
- Finalized Survey and Geotechnical Contracts
- Began Survey Field Work
- Continued work on the Village Financial Analysis
- Responded to IEPA on MS4 Waiver questions

The attached invoice contains an hour breakdown by Burns & McDonnell employee for this invoice period. During this period **99.00** hours of work have been completed on the above-mentioned tasks.

SUMMARY OF PROGRESS FOR CMOM & FLOW MONITORING (114528)

The following tasks were performed during the period covered by this Progress Report:

- Began development of Flow Monitoring Plan
- Began development of CMOM Request for Information (RFI)

The attached invoice contains an hour breakdown by Burns & McDonnell employee for this invoice period. During this period **12.00** hours of work have been completed on the above-mentioned tasks.

UPCOMING DEADLINES/SUBMITTALS: Facility Plan Amendment scheduled to be submitted to IEPA around 4/30/2019.

SCHEDULE STATUS: Currently on schedule. Current project schedule has been presented to IEPA and Village Staff. If any projected deadlines cannot be met, the Village will be notified of the reasoning for a schedule change and an amended schedule will be provided.



Tony Funderburg
Village of Freeburg, Illinois
May 3, 2019
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INPUT NEEDED FROM CLIENT/OTHERS: Allison White asked Gregg Blomenkamp to perform additional sampling of influent flow at the WWTP on 4/25/2019. Gregg will be sampling for 2 weeks, so it is expected sample data will be sent to BMCD at some point after 5/9/2019.

REALIZED OR ANTICIPATED CONCERNS: A formal EcoCAT response will be received by the Burns & McDonnell project team soon. Pending the results, additional environmental tasks may be required as part of the project scope.

Please feel free to contact Jeff Barnard at 314-682-1626 or jbarnard@burnsmcd.com if you have any questions or require additional information.



CREATE AMAZING.

May 02, 2019

Invoice: 113084-2
 Federal ID: 43-0956142
 Client Task Order: No. 1

FREEBURG ILLINOIS TONY FUNDERBURG 14 SOUTHGATE CENTER FREEBURG IL 62243	SEND PAYMENT TO: Burns & McDonnell Engineering Co., Inc. PO Box 411883 Kansas City, MO 64141-1883 Reference Invoice Number with Payment TERMS: PAYABLE UPON RECEIPT - LATE CHARGE AFTER 30 DAYS	WIRE INSTRUCTIONS: Account: 9801192345 Routing: 101000695 SWIFT Code: UMKCUS44 United Missouri Bank 1010 Grand KANSAS CITY, MO 64141 (816)-860-7000
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Professional Engineering Services for the Expansion of the Wastewater Treatment Plant

SERVICE THROUGH: 31-Mar-2019

LABOR

<u>Labor Classification</u>	<u>Level</u>	<u>Regular Hours</u>	<u>Regular Rate</u>	<u>Amount</u>
Assistant	8	11.00	111.00	1,221.00
Assistant	9	0.50	134.00	67.00
Staff	11	31.00	166.00	5,146.00
Senior	12	35.00	183.00	6,405.00
Associate	15	17.00	220.00	3,740.00
Associate	17	4.50	229.00	1,030.50
		99.00		17,609.50

EXPENSE

(See Attached) 1,579.48

Subtotal Amount	19,188.98
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TOTAL AMOUNT DUE THIS INVOICE	19,188.98 USD
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Contract Maximum	1,679,500.00
Less Total Billed to Date	35,695.37
Amount Remaining	1,643,804.63

Thank you for your business. We appreciate the opportunity to serve you.

Project Manager: Jeff Barnard 314-682-1626 jbarnard@burnsmcd.com
 Invoice Inquiry: Cody Kaemmer 816-627-3366 crkaemmer@burnsmcd.com

RECEIVED

MAY - 6 2019

Labor Summary Amount					
Reg. Hours	Prem. Hours	Number	Name	Bill Level	Classification
11.00		30638	Craven, Alex	8	Assistant
0.50		30564	Kieffer, Sue	9	Assistant
11.00		17079	Collins, Caitlin	11	Staff
20.00		21425	White, Allison	11	Staff
35.00		9797	Darlington, Joseph	12	Senior
6.00		7288	Barnard, Jeff	15	Associate
11.00		12827	Naumann, David	15	Associate
4.50		6825	Patchett, Randy	17	Associate
99.00					

Technology Charge			
	Hours	Rate	Total
Technology Charge	99.00	9.95	985.05
Technology Charge Total	99.00		985.05

Travel Expense				
Name	Expenditure Type	Cost	Markup/Markdown	Billed Amount
Darlington, Joseph	GROUND TRANSPORTATION	300.50	10 %	330.55
Darlington, Joseph	LODGING	102.12	10 %	112.33
Darlington, Joseph	MEALS - TRAVEL	21.46	10 %	23.61
Travel Expense Total		424.08		466.49

Other Expense				
	Expenditure Type	Cost	Markup/Markdown	Billed Amount
	PERMIT FEES	127.94		127.94
Other Expense Total		127.94		127.94

Expense Subtotal: Amount				1,579.48
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CREATE AMAZING.

May 02, 2019

Invoice: 114528-2
 Federal ID: 43-0956142
 Client Task Order: No. 2

FREEBURG ILLINOIS TONY FUNDERBURG 14 SOUTHGATE CENTER FREEBURG IL 62243	SEND PAYMENT TO: Burns & McDonnell Engineering Co., Inc. PO Box 411883 Kansas City, MO 64141-1883 Reference Invoice Number with Payment TERMS: PAYABLE UPON RECEIPT - 1.5% INTEREST PER MONTH IF NOT PAID WITHIN 30 DAYS	WIRE INSTRUCTIONS: Account: 9801192345 Routing: 101000695 SWIFT Code: UMKCUS44 United Missouri Bank 1010 Grand KANSAS CITY, MO 64141 (816)-860-7000
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Professional Engineering Services for CMOM Plan Development, Collection System Monitoring & Inflow and Infiltration Strategic Planning

SERVICE THROUGH: 31-Mar-2019

LABOR

<u>Labor Classification</u>	<u>Level</u>	<u>Regular Hours</u>	<u>Regular Rate</u>	<u>Amount</u>
Staff	10	7.75	152.00	1,178.00
Senior	13	4.25	203.00	862.75
		12.00		2,040.75

EXPENSE

(See Attached) 119.40

Subtotal Amount	2,160.15
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TOTAL AMOUNT DUE THIS INVOICE	2,160.15 USD
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Contract Maximum	105,000.00
Less Total Billed to Date	2,745.76
Amount Remaining	102,254.24

Thank you for your business. We appreciate the opportunity to serve you.

Project Manager: Dustin Hill 314-682-1692 drhill@burnsmcd.com
 Invoice Inquiry: Cody Kaemmer 816-627-3366 crkaemmer@burnsmcd.com

Labor Summary Amount					
Reg. Hours	Prem. Hours	Number	Name	Bill Level	Classification
7.75		25376	Blumstein, Adam	10	Staff
4.25		14331	Hill, Dustin	13	Senior
12.00					

Technology Charge			
	Hours	Rate	Total
Technology Charge	12.00	9.95	119.40
Technology Charge Total	12.00		119.40

Expense Subtotal: Amount	119.40
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