

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

March 15, 2010

NOTICE

MEETING OF THE PUBLIC WORKS COMMITTEE Trash/Water/Sewer (Mattern/Speiser/Miller)

A Public Works Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, March 17, 2010, at 5:30 p.m.**

PUBLIC WORKS COMMITTEE MEETING AGENDA

- I. Items To Be Reviewed
 - A. Old Business
 - 1. Approval of February 17, 2010 minutes
 - 2. SAVE Site water situation
 - 3. Sewer Project
 - 4. Groundwater Ordinance
 - 5. Recycling
 - 6. Sewer backup policy
 - 7. Grease trap problems
 - 8. FSH System Requirements
 - 9. Grade School bill
 - 10. Spring Clean-up
 - B. New Business
 - 1. Bruce Pfannebecker's road
 - 2. Penalty on utility bills
 - 3. Mobile Home Park Master Meters
 - 4. Compensation of officials
 - C. General Concerns
 - D. Public Participation
 - E. Adjourn

At said Committee Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation, [5 ILCS, 120/2 - (c)(11)] ; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)] personnel [5 ILCS, 120/2 - (c) (1) a.]; or real estate transactions [5 ILCS, 120/2 - (c) (5)].

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Mattern/Miller/Speiser)
Wednesday, March 17, 2010 at 5:30 p.m.

The Public Works Committee Meeting was called to order at 5:30 p.m. on Wednesday, March 17, 2010, by Chairman Charlie Mattern. Members present were Chairman Charlie Mattern, Trustee Tony Miller, Trustee Seth Speiser, Village Clerk Jerry Menard, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Mike Blaies and Janet Baechle.

A. OLD BUSINESS:

1. Approval of February 17, 2010 minutes: Trustee Tony Miller motioned to approve the February 17, 2010 minutes and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.
2. SAVE Site Water Situation: Ron said since the grant involves federal money, Netemeyer needs to put together more extensive bid documents and is working on them. He also thinks we are looking at an August timeframe for construction to begin. Dennis told the committee he talked to SAVE about the grant they want to submit for this year's funding cycle. A resolution needs to be included in the grant application and we should have had one to vote on at the last board meeting. He said we would have to call a special board meeting in order to get the resolution in the grant application since it is due at the County by March 26th. He said he was thinking about holding it on March 24th and suggested we might want to hold a Committee as a Whole meeting that same evening to discuss the proposed budget. The board meeting was tentatively set for 3/24/10 at 5:30 p.m. and CAAW at 6:00 p.m.
3. Sewer Project: Ron said he hasn't talked to Larry. Dennis previously provided copies of Larry's responses to the EPA's request for information to the trustees.
4. Groundwater ordinance: Dennis has heard nothing.
5. Recycling: Dennis said the grant administrator was here to inspect the recycling center yesterday and was very pleased with it. Dennis asked him if there would be funding available to cover the hauling costs and the grant administrator told him there aren't funds available for that. The funds would cover the structure and equipment to run the recycling station. Tony has talked to some of the Township Trustees and they are telling Tony they don't have the money to help us out on the recycling costs. Dennis asked if they will still contribute and Tony said they will contribute what they had in their budget.

Water/Sewer Committee Meeting
Wednesday, March 17, 2010
Page 1 of 3

6. Sewer backup policy: John advised Gary Towers is done.
7. Grease trap problems: John visited the businesses in Market Place Center and found Tequilas had flushed some rags. He talked to the manager who advised John he will talk to his employees and advise them of the proper way to dispose of rags. John said every restaurant out there has their own grease trap. John talked to Cedar Trails and explained they need to have their grease trap inspected and cleaned annually. John had Dennis send a letter confirming this.
8. FSH System Requirements: Ron said we are waiting on the permit.
9. Grade School bill: Tony was told it looks probable the school will pay the outstanding utility bill figured at cost or approximately \$308. Charlie asked if anyone needed to go to their board meeting. Tony asked John Blomenkamp that and John said Tomi explained it well and doesn't think anyone needs to be there.
10. Spring Clean-up: Ron had Julie check with the county and they are not holding a tire collection. Ron recommends we don't collect tires or charge for the white items since the Wachtel brothers will pick up all of the scrap metal. The clean-up dates are April 16 - 19th. We will schedule an informational call closer to the pick up weekend and also post the information on our website.

B. NEW BUSINESS:

1. Bruce Pfannebecker's Road: Dennis told the committee Bruce Pfannebecker said the water line is destroying his road and he wants us to build him a new road. Ron and Dennis have looked at it and Ron thinks if the ditch is cleaned it would help the drainage. John commented this has been ongoing since we put the water line in. John has tested it several times and there is no water leaking. Dennis said it is groundwater that is following the trench and Charlie asked if we could seal the trench. The committee agreed it is private property and the problem is not caused by the water line.
2. Penalty on utility bills: Dennis explained we currently penalize a customer's late payment on the current and outstanding bill amounts. We do not penalize the previous penalty amounts. The mayor asked that we have this discussion in the utility committee meetings. Charlie asked if we could impose a lower interest rate on the subsequent late payments for those accounts that have been assessed the 10% late fee. Dennis will have to check with Locis to see if they can do that. If we change that, we would have to revise the existing ordinance. We will also find out how many customers are going past the 1st month in late payments.
3. Mobile Home Park Master Meters: Dennis explained our current ordinance bills the mobile home park for any water lost over 4%. We take the difference between all of the meter reads at the mobile home park and the master meter and if it goes over 4%, the master meter account is billed the minimum charge plus so much per thousand gallons used. The committee agreed to raise the allowable water loss to 8% and Dennis will prepare the ordinance.

4. Compensation of Officials: Dennis told the committee we cannot raise or lower the pay for trustees without an ordinance. Ron said if you change the pay, it would be for a future trustee. You can't change your own pay. Tony thinks the trustees and mayor should get paid for the meetings attended. Tony would like Dennis to have Attorney Wigginton research this. Dennis will look at the statute before he contacts Attorney Wigginton.

C. GENERAL CONCERNS: A proposal to inspect and wash out both the east and west water towers at a cost of \$4,300 was passed out to the committee. John told the committee the money in the budget is not for painting the towers and also said he would like to get the firm hired. He will coordinate it with the ISO inspections for the Fire Department.

He also told the committee Cindy Funk who lives on Urbanna Drive by the nursing home, would like to hook onto the village sewer system. Her septic system is failing and she would pay to do that.

Dennis said we received a request from Chris and Ann Lintzenich for a free water tap when they annex into the village. The committee decided not to grant her request for a free water tap.

D. PUBLIC PARTICIPATION: Janet asked about the battery collection and Dennis advised Julie is working on it.

E. ADJOURN: *Trustee Tony Miller motioned to adjourn at 6:35 p.m. and Trustee Seth Speiser seconded the motion. All voting aye, motion carried.*



Julie Polson
Office Manager

7. Grease trap problems: John hasn't done anything with this. The problems have to be coming from Meadowbrook or the shopping center. Dennis did send the Health Department a letter asking them if they were aware of any particular problems out here. He has not heard anything back from them. John thinks we should go out to the businesses and ask if they have a grease trap and see it and make sure there are no problems with it.
8. FSH System Requirements: Ron said we'll send out the application for the EPA permit on Friday.
9. Grade School bill: Dennis talked to Tomi at the school and told her no utilities would be turned on at that location. Tony has talked to some school board members and he thinks if we have to take it to the school board, it will probably be taken care of.

Ron asked if we want to have the city-wide trash pickup days that are usually held in April. We had to pay to get rid of the tires last year and the committee decided to eliminate the tire drop-off this year. We'll check with St. Clair County to see if they are going to do the tire drop-off this year. Ron is thinking about doing it April 16 - 19. Ron said we need to budget money for televising lines this year to try and locate the sewer infiltration problem areas.

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Tony Miller motioned to adjourn at 6:15 p.m. and Trustee Seth Speiser seconded the motion. All voting aye, motion carried.*



Transcribed from tape by
Julie Polson
Office Manager

Freeburg Village Code

amended. The term of office shall be for four years or until their successors are elected and have qualified. (Former Code, § 1-2-1)

Statutory reference:

Similar provisions, see ILCS Ch. 65, Act 5, § 3.1-45-5 et seq.

Composition of Board, see ILCS Ch. 65, Act 5, § 3.1-50-5

30.41 COMPENSATION OF OFFICIALS.

(A) Mayor. The Mayor shall receive an annual salary of Three Thousand Dollars (\$3,000.00), plus Fifty Dollars (\$50.00) per regular, special or committee meeting; provided, however, that he shall not be paid for more than six (6) committee meetings per month. The Mayor, while acting as Local Liquor Control Commissioner, shall also receive an annual salary of One Thousand Dollars (\$1,000.00).

(B) Village Clerk. The Village Clerk shall receive an annual salary of One Thousand Eight Hundred Dollars (\$1,800.00), plus Fifty Dollars (\$50.00) per regular, special or committee of the whole board meeting.

(C) Trustees. Each Trustee shall receive Fifty Dollars (\$50.00) per regular, special or committee meeting. No Trustee shall receive compensation for more than six (6) committee meetings per month exclusive of any regular or special meetings. Committee and special board meetings must be attended by the Trustee to qualify for compensation. Each Trustee shall be permitted to miss up to four (4) regular board meetings per fiscal year, exclusive of meetings missed for valid medical reasons. If any Trustee misses more than four (4) regular meetings in a fiscal year, other than meetings missed for valid medical reasons as determined by the corporate authorities, that Trustee shall not receive compensation for any meetings attended thereafter, whether regular, special or committee, during the remainder of the fiscal year.

(D) Treasurer. The Village Treasurer shall receive an annual salary of One Thousand Eight Hundred Dollars (\$1,800.00).

(E) Attorney. The Village Attorney shall receive as an annual retainer, Three Thousand Six Hundred Dollars (\$3,600.00), plus the normal fees that are allowed by the Village Trustees and as hereinafter agreed to.
(Ord. No. 972; 09-05-00) (Former Code, § 1-2-2)

30.42 MEETINGS. The regular meetings of the Village Board of Trustees shall be held on the first and third Monday of each month at the hour of 7:30 p.m., provided that if the regular meeting falls on a legal holiday observed by the village, the meeting shall take place on the following day at the same hour and place. Adjourned meetings may be held at such times as the Board may determine. (Former Code, § 1-2-3) (Am. Ord. 956, passed 10-18-99)

Statutory reference:

Authority to prescribe time and place of meetings, see ILCS Ch. 65, Act 5, § 3.1-40-25 and 3.1-45-15

Requirements of the Open Meetings Act, see ILCS Ch. 5, Act 120, §§ 1 et seq.

DIVERSIFIED COATINGS Ltd.

Proposal

1550 frontage rd.
O'fallon, IL 62269
Phone: (618) 628-0400
Fax: (618) 628-0555

Please sign, date, and return one (1) copy to our office.

Proposal Submitted to Village of Freeburg , IL			Attn John Tolam	Phone (618) 410-8224
Street 14 S. Gate center			Job Name Elevated Water Tower washout/inspections	
City Freeburg	State IL	Zip Code 62243	Job Location Freeburg , IL	Date 2/8/10

:US Inspectors, LLC agrees to provide all labor, equipment, and materials needed to complete the following:

1. A date shall be coordinated to remove tank from service, drain the tank and lock out the fill valve.
2. The interior bowl and lower walls of the tank will be cleaned using a 3,000 psi power washer to remove all debris, mud ,silt, and foreign sediment. The tank ceiling and upper walls will not be rigged but shall be reached with a zero degree tip from the floor and interior ladder. The wet riser will be rigged so it can be cleaned and properly inspected. All debris removed from the tank shall be organized and stored on-site for the owner's disposal.
3. The tank shall be inspected in accordance with Illinois EPA and AWWA Standards
4. After all inspection work is completed, the tank will be disinfected by spray method #2.
5. The tank will be sealed and made ready for service.

WEST TOWER est. .25mg EWT -----	\$2,150.00
EAST TOWER est. .225mg EWT -----	\$2,150.00
Total	\$4,300.00

Four thousand Three----- and no/100 dollars (\$4,300.00)

Payment to be made as follows:

Payment in Full Upon Completion of Work, Net 10 days- plus any and all applicable taxes

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within Sixty (60) days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____