

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

March 14, 2011

NOTICE

MEETING OF THE PUBLIC WORKS COMMITTEE Trash/Water/Sewer (Mattern/Speiser/Miller)

A Public Works Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, March 16, 2011, at 5:00 p.m.**

PUBLIC WORKS COMMITTEE MEETING AGENDA

- I. Items To Be Reviewed
 - A. Old Business
 1. Approval of February 16, 2011 minutes
 2. SAVE Site water situation
 3. Sewer Project
 4. Recycling
 5. DCEO Grant for Water Towers/Shed
 6. Low water pressure problem areas
 7. Phone system callout
 8. Caller ID
 9. Bill payment
 - B. New Business
 1. Resident complaint
 - C. General Concerns
 - D. Public Participation
 - E. Adjourn

At said Committee Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation, [5 ILCS, 120/2 - (c)(11)] ; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)] personnel [5 ILCS, 120/2 - (c) (1) a.]; or real estate transactions [5 ILCS, 120/2 - (c) (5)].

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PUBLIC WORKS COMMITTEE MEETING Trash/Water/Sewer (Mattern/Miller/Speiser)

Wednesday, February 16, 2011 at 5:30 p.m.

The Public Works Committee Meeting was called to order at 5:32 p.m. on Wednesday, February 16, 2011, by Chairman Charlie Mattern. Members present were Chairman Charlie Mattern, Trustee Tony Miller, Trustee Seth Speiser, Trustee Mike Blaies, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Dave Self and Janet Baechle.

Chairman Mattern amended the agenda to hold Public Participation first in order to accommodate our guest, Dave Self. Dennis explained Dave was here to talk about the fire at Deerfield and the water bill he will be receiving. Since Deerfield is a private water system, he will be billed for the water used during the fire. Dennis said the Fire Department does not pay rental to us on the fire hydrants located in private areas such as Deerfield. Dave said the last two fires he had he was not billed for the water. Dennis said those fires happened before the master meter was installed. Assistant Public Works Director John Tolan believes the number will be around 20,000 gallons to fight the fire. Ron said we read meters earlier this week and we should know shortly what Dave's bill will be. Dennis said one option to consider would be to bill Dave the water used at cost. Charlie asked Dennis to contact Chief Lee Smith of the Fire Department and see if he can provide an estimate of how much water was used. Dave also commented that he had a leak at the trailer park during the same time. Charlie asked that the issue be tabled until next month so we can see what was actually billed and then make a decision at that time.

A. OLD BUSINESS:

1. Approval of January 19, 2011 minutes: *Trustee Seth Speiser motioned to approve the January 19, 2011 minutes and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*
2. SAVE Site water situation: John said he hopes to start next week since the ground is too wet right now to do any work.
3. Sewer Project: A copy of Larry Rhutasel's letter submitting the application to EPA was included in the packet. We received another letter from the Helms today and it will be faxed to our attorney.
4. Recycling: Dennis provided the first draft of the recycling ordinance. He said when looking at other recycling ordinances, most of them did not allow commercial recycling. This ordinance specifically states the drop-off center will be used for Freeburg and Freeburg township residents only and gives us the ability to fine residents who dump recycling on the ground. Dennis told the committee we met with the Paper Retriever representative and he advised they will not be able to add

Water/Sewer Committee Meeting
Wednesday, February 16, 2011
Page 1 of 2

another pickup during the week for the cardboard bins. We currently have 2 paper and 3 cardboard dumpsters. We are going to add one more cardboard dumpster to see if that helps. The committee discussed adding cardboard dumpsters at another location in Freeburg and Julie suggested maybe the businesses could take their cardboard to that location. The committee agreed to send this ordinance to the Township for their comments and suggestions since they pay half of the recycling bills. Dennis said we do receive revenue from the paper recycling and that could possibly be used to offset some of the recycling costs. Julie will check with the Abitibi to see if the schools' recycling has dropped off since the Village added paper bins to the recycling center.

Trustee Tony Miller motioned to recommend to the full Board the Ordinance Amending Chapter 54 of the Village of Freeburg's Code of Ordinances and Establishing Definitions, Regulations and Restrictions for the Use of the Village of Freeburg's Drop-Off Recycling Center be approved once Freeburg Township has reviewed and approved said Ordinance and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.

5. DCEO Grant for Water Towers/Shed: Nothing new.
6. Low water pressure problem areas: Dennis talked to Diana Little who advised we had an 80% return on the surveys but only 41% of the responses qualified for the low income requirement. She needs 3-4 more low income people in order for us to qualify for the grant application. Dennis said we missed a couple of addresses and have sent out the surveys to them.
7. Phone system callout: We have the company that installed the phone system coming out tomorrow to see how the after hour calls are being routed.

B. NEW BUSINESS: John would like to see caller id installed on the phones at Village Hall. Julie will look into it. Dennis brought up a problem that Jane is experiencing with the residents not paying their bills on time. Jane has always been willing to work with the residents if they can't pay on time but it has gotten out of hand. She is spending an inordinate amount of time trying to keep track of all the late payment requests and Dennis said we need to come up with a solution. Jane had suggested possibly setting a limit of the customer being able to request a payment delay once or twice a year. The committee will discuss this more in depth at next month's meeting.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Seth Speiser motioned to adjourn at 6:32 p.m. and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*


Julie Polson
Office Manager



RHUTASEL and ASSOCIATES, INC.

CONSULTING ENGINEERS • LAND SURVEYORS

RECEIVED

MAR 10 2011

March 9, 2011

Illinois Environmental Protection Agency
1021 North Grand Avenue East
P. O. Box 19276
Springfield, Illinois 62794-9276

Attn: Ed Santerelli,
Infrastructure Financial Assistance Section

RE: Freeburg
#L173647
RA #20709

Gentlemen:

In response to your correspondence of March 2, 2011, enclosed are the following items:

- 1) A copy of the letter of transmittal dated January 24, 2011 forwarding three (3) sets of plans and specifications to Rick Pinneo in the Permits Section. One set was intended to be distributed to the Financial Assistance Section. Please get those documents from the Permit Section.
- 2) Engineer's Construction Cost Estimate in Bid Schedule format.
- 3) The Village's current DUNS/CCR numbers.
- 4) The executed copy of the Officer's Certification Form.
- 5) Executed W-9 Form.
- 6) The Loan Pre-Application form resubmittal.

If you have questions or require additional items or information, please contact me.

Very truly yours,

RHUTASEL AND ASSOCIATES, INC.

Larry J. Rhutasel, P.E.

LJR:kw

Enc.

cc: Dennis Herzing, Village of Freeburg

Reply To:

4 Industrial Drive, P.O. Box 97
Freeburg, Illinois 62243-0097
Phone: (618) 539-3178
Fax: (618) 539-3174
E-mail: raai.freeburg@rhutasel.net

www.rhutasel.net

201 South Locust Street
Centralia, Illinois 62801-3508
Phone: (618) 532-1992
Fax: (618) 532-1993
E-mail: raai.centralia@rhutasel.net



RHUTASEL and ASSOCIATES, INC.

CONSULTING ENGINEERS • LAND SURVEYORS

RECEIVED

MAR 10 2011

March 9, 2011

Mary C. Lamie, P.E., Region 5 Engineer
Illinois Department of Transportation
Division of Highways/District 8
1102 Eastport Plaza Drive
Collinsville, IL 62234-6198

Attn: Mr. Lance Dawson

RE: Village of Freeburg
St. Clair County
Utility Permit

Dear Mr. Dawson:

Enclosed are two (2) copies each of the Utility Permit, and one (1) copy of the sealed resolution for the above referenced project. Please execute at your earliest convenience.

If you have any questions, feel free to call me at (618) 539-3178.

Sincerely,

RHUTASEL AND ASSOCIATES, INC.

Larry J. Rhutasel, P.E.

Enc.

Cc: Village of Freeburg

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