

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Michael Heap  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

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PUBLIC WORKS COMMITTEE MEETING  
Trash/Water/Sewer  
(Pruett/Blaies/Heap/Meehling)  
Wednesday, November 14, 2018 at 5:45 p.m.

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

The Public Works Committee Meeting was called to order at 5:45 p.m. on Wednesday, November 14, 2018, by Chairman Dean Pruett. Members present were Chairman Dean Pruett, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Water/Sewer Department Leader Gregg Blomenkamp, Police Chief Mike Schutzenhofer, Village Administrator Tony Funderburg and Office Manager Julie Polson (absent). Guests present: Jeff Barnard, Dustin Hill, Joe Darlington and Alison White from Burns & McDonnell.

## A. OLD BUSINESS:

1. Approval of October 10, 2018 minutes: *Trustee Mike Blaies motioned to approve the October 10, 2018 minutes and Trustee Lisa Meehling seconded the motion.* All voting yea, the motion carried.
2. New Sewer Plant: Jeff Barnard of Burns & McDonnell provided their project scope along with a fee schedule. Jeff explained each task order will tie up to professional services agreement, meaning each task will have a funding amount tied to it and subject to our approval. It will also have a maximum fee tied to it that cannot be exceeded. Jeff also explained the Qualifiers' list which is used when they develop their scope and fee. He used an example if they drill for samples in the undeveloped area next to the west plant and find something unexpected, they would have to come back to us to discuss that. Jeff then explained that the 30% design submittal fee includes the survey and technical information on what our project will look like which will be shared with us. It also represents all of the design drawings and specs. That will also include a more defined estimate of what the project will cost. The final design phase is the actual bid documents that would go out. He then explained the bid and construction phases. They would be manage and oversee the contractor RFI's, pay requests, and also check the contractor specifications to make sure they would work with the project. The SRF/Regulatory/Rate Assessment is the loan program we would use and dictates certain criteria and would ensure the appropriate documents are submitted in order for us to receive the loan. Jeff further explained they would have to conduct a cash flow analysis to understand if our financial indicators are going to stay in place the way they want them to. The most critical indicator is the debt service coverage ratio which is the how much we have in reserves compared to how much annual debt service payments we have to make. We have to hold a certain sum of money in a checking account until the debt service can be paid off.

Jeff then discussed the collection system or CMOM plan and how to repair and rehabilitate that system. They would monitor the system on a wet and dry day and measure the flow to see what type of rainfall affects a certain response at the sewer plant. The optional tasks were listed and briefly reviewed. They did not include weekly site visits but will meet with us on a bi-weekly basis. They will provide an O&M for the plant as a whole so Gregg will have that as a resource. Trustee Albers asked about the current facility plan, and Tony confirmed we are

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going to amend our current plan. Tony suggested taking this to Finance and advised everyone to email them with any questions they may have. He would also like a discussion on ways to finance the project. He also advised the committee that this is a proposal and they will have the final say on the project. Jeff explained they will provide a professional services agreement that outlines the terms of the agreement, the project scope for each phase and will include each of the task orders with an amount of money associated with it. Once each task is completed, it is then closed and no further monies can be expended against them.

3. Sewer issues/Sewer Main Jack's Car Wash: John advised we had a small backup on Vine St. This item can be taken off the agenda.
  4. FSH Minutes: John said it's pretty quiet.
  5. Old Freeburg Road Water Line: John advised Todd has given him a more detailed plan to show Fred Helms where we would need the easement. Tony is working with both Fred and Arden Weiss on that. Tony said there is a fee to the railroad but does not think it will be an extensive process. There will not be extensive casing or testing.
  6. Private Sewer at Potter/West Street: John advised this can be taken off the agenda.
  7. East and West Tower Work: John would like to see the cost survey placed in next year's budget. We have several leaks on the SAVE standpipe. John said our crew does not feel comfortable fixing those leaks. John has reached out to Aquastore, and Mike will use our drone to get pictures of them.
- B. NEW BUSINESS:** Trustee Blaies asked about the water leak at Meadow Pines, and John advised the bacteria tests passed. He will get that information to Tim Pruett so he can get the operating permit for the water side. On the sewer side, they did the pressure testing and everything came out alright. After 30 days, it was tested again and couldn't get through a section. John would like them to jett it out and televise it. It is not in the contract with the developer. He is going to work to get that done before we accept it.

We have the last THM sampling for the last quarter of the year tomorrow. Burns & McDonnell has asked for some additional wastewater testing to help give them a better idea of what they need to design for. One flag is our phosphorus testing since last month's reading at Wiegmanns was 58 and we thought it should be around .5 to 3. They have a new quality/safety guy there.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** Trustee Mike Heap motioned to adjourn the meeting at 6:17 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.



Transcribed from tape by  
Julie Polson,  
Office Manager