

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Elizabeth Niebruegge
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

November 2, 2015

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Niebruegge/Matchett/Meehling/Trout)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, November 4, 2015 at 6:30 p.m.**

PUBLIC PROPERTY COMMITTEE MEETING AGENDA

SWIMMING POOL:

- A. Old Business
 - 1. Pool/Storm Shelter/St. Clair County Parks Grant
- B. New Business

- A. Old Business
 - 1. Approval of October 14, 2015 Minutes
 - 2. Safe Routes to School
 - 3. MFT/Ditch on N. Main
 - 4. Drainage Problem Areas/Southgate Drive/Countryside Lane
 - 5. Shady Lane dispute
 - 6. Community Compost Area/Leaf Program
 - 7. Stormwater Run-Off/Drainage issues
 - 8. E. Apple Issues
- B. New Business
 - 1. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1)
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2-(c)(5)].

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Niebruegge/Matchett/Meehling/Trout)
Wednesday, October 14, 2015 at 6:30 p.m.

The meeting of the Public Property Committee was called to order at 6:30 p.m. on Wednesday, October 14, 2015, in the Municipal Center by Chairperson Elizabeth Niebruegge. Members present were Chairperson Elizabeth Niebruegge, Trustee Ray Matchett, Trustee Lisa Meehling, Trustee Matt Trout, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Dean Pruett, Public Works Director John Tolan and Village Administrator Tony Funderburg. Guests present: Janet Baechle and Frank Heiligenstein.

POOL: A. OLD BUSINESS:

1. Pool/Storm Shelter/St. Clair County Parks Grant: Administrator Funderburg advised we need to bring the 3 bidders back and see if they still want to be considered for the project. We need to clear the rock and are not ready to do it. Our goal is to have it open by the next pool season. He and John will come back with a plan next month. John advised the pool cover is on and Mike's Pool is winterizing the baby pool area. We are close to having it completely winterized.

B. NEW BUSINESS:

1. Freeburg High School Music Boosters Association Trivia Night Donation Request: Trustee Matt Trout motioned to approve a 10-day pool pass to the Freeburg High School Music Boosters Association Trivia Night and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

STREETS: A. OLD BUSINESS:

1. Approval of September 16, 2015 Minutes: Trustee Lisa Meehling motioned to approve the September 16, 2015 minutes and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.
2. Safe Routes to School: Tony said we have another meeting with IDOT on the 28th for the railroad project. He explained the sidewalk will go up to the railroad, and there may be a gap for a while until the Railroad gets approval and finished. Tony advised Chris Smith left Rhutasel and he did our MFT and Safe Routes to School. Tim Pruett and John met today and he is moving forward with it.
3. MFT/Ditch on N. Main: John said oil and chipping is done. We swept today and will be sweeping tomorrow and Friday. He rented a machine that seals the cracks and will do the Village Hall parking lot, Timberwolf, Lone Oak and Meadow Brook. He had Moore Asphalt, Arrow and Schiermeier come out to look at the four spots that are going to be dug out.

4. Drainage Problem Areas/Southgate Drive/Countryside Lane: John said both Jack Emge and Dirk Downen gave him their approval to go on their property, so he would like to start on that in the next week or so. John had the guys start clearing some trees for the Countryside Lane project.
5. Shady Lane Dispute: Tony has nothing new to report.
6. Community Compost Area/Leaf Program: John advised the collection is underway. Tony said the residents need to have the leaves ready by Monday of their designated week.
7. Stormwater Run-Off/Drainage Issues: John had a culvert fail by 6 N. Vine and replaced 60 feet of 2-foot culvert.
8. E. Apple Issues: Nothing new.

B. NEW BUSINESS:

1. Freeburg Women's Community Club Request to Use Village Park for Halloween Parade: Trustee Matt Trout motioned to Approve Freeburg Women's Community Club Request to Use the Village Park for the Halloween Parade on Sunday, October 25, 2015 and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried. Elizabeth said we need to notify them that the public can use the park and gazebo during that time.
2. Ron Phillips Auction Request to Close Edison Street on October 24th: Trustee Matt Trout motioned to approve Ron Phillips' request to close Edison Street on Saturday, October 24th from 7:00 a.m. to 3:00 p.m. for an auction Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

John said we will end mosquito spraying this week. He would like to surplus the old fogger. Elizabeth will have Shane put that on Ibid. John advised we had a pole come down on N. Potter. There are residents that would like a stop sign on S. Potter, and that will go to Police Committee.

C. GENERAL CONCERNS: Trustee Meehling received a request from Ms. Alexander for no parking signs on the football field side of Cemetery Road, and that will go to Police Committee.

D. PUBLIC PARTICIPATION: Janet couldn't see any handicapped parking for the Chili Cook Off and Trustee Niebruegge said it was located at St. Paul's parking lot. Janet complained about the holes in the village park. John advised they plan to fill those in. Frank has a concern about parking over by Lucille Harris' house between Monroe and Belleville streets.

E. ADJOURN: Trustee Matt Trout motioned to adjourn the meeting at 6:50 p.m. and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.


Julie Polson
Office Manager

**COST PLUS FIXED FEE
INVOICE**

Date: 10/07/15 Invoice No. 5
Work Order No. _____

To: Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

From: Rhutasel and Associates, Inc.
Firm Address: Rhutasel and Associates, Inc.
P.O. Box 97
Freeburg, IL 62243

PTB / Item #	Project	SRTS-40009(150)	Consultant's Job Number 42014
Route	County	St. Clair	
Section	Job No.	C-98-343-12	
Phase			

For Professional Services performed as set forth in the Agreement dated: 05/01/14
& Supplemental Agreement(s) dated: _____

1) Invoice Period	From:	To:	This Invoice	Previously Invoiced	Earned to Date	Max allowable
	<u>09/01/15</u>	<u>09/30/15</u>				
2) Maximum Payable						\$18,501.39
3) Direct Salaries	\$79.13	\$5,016.89	\$5,096.02			
4) QC/QA	\$0.00	\$0.00	\$0.00			
5) Payroll & Overhead						
this invoice	<u>157.6700%</u>		\$124.76	\$7,910.12	\$8,034.88	
average	<u>157.67%</u>					
6) Fixed Fee = 1.2571%	\$28.68	\$1,833.46	\$1,862.14			\$2,281.19
7) Direct Costs Prime	\$0.00	\$109.66	\$109.66			
8) Services by others					\$0.00	
					\$0.00	
					\$0.00	
9) Total invoiced for project including this invoice					<u>\$15,102.70</u>	
10) Previously Invoiced				<u>\$14,870.13</u>		
11) Payment Due this invoice			<u>\$232.57</u>			

I have reviewed the invoice and found it in compliance with "The Simple Guide To Consultant Payments" published on the Consultant Engineering Sharepoint site. The percent of work shown as completed on this invoice matches the attached Progress Report signed by the project engineer.

I certify the costs included in this invoice have been expended and the percent of work shown as completed on this invoice is correct. As the prime consultant, work invoices included in this invoice for work done by others were reviewed and approved.

Approved
IDOT Rep. _____ Date: _____

Consultant: Rhutasel and Associates, Inc.

Accepted By: _____ Date: _____

By / Date: *Sidney W. LeGrand* 10/7/15
(Name) Sidney W. LeGrand
(Title) Secretary

Checked _____ Date: _____

Distribution: 2 complete packages plus 2 copies of invoice form to Liaison Engineer.



PTB/Item #
Route FAU 9369
Section 12-00024-00-SW
Project No. SRTS-40009(150)
County St. Clair
Job No. C-98-343-12

Date October 7, 2015
Month Ending September 30, 2015
Invoice No. 5
Work Order No.

Table with 6 columns: Item, % Complete (Last Report, During This Period), % of Project, % of Project Complete, Date Due, Remarks. Includes rows for Prime Agreement, Total for Prime Consultant, Subconsultants, Total for Subconsultants, and Total Project.

(For District Use Only)

Form with checkboxes for On Schedule, Behind Schedule, and Comments. Includes a signature line for District Project Manager/Engineer.

Submitted By: Sindy W. LeGrand (signature)
Representing: Rhutasel and Associates, Inc.
For Subconsultant's Progress Report:
Approved By:
Prime Consultant:

Work this period :

Anticipated work next period :

9:59 AM

10/07/15

Rhutasel and Associates, Inc.

Time by Job Detail

September 2015

Date	Name	Duration
FREEBURG:42014:450 SRTS - CONSTRUCTION OBSERVATION		
15 PROJECT ENGINEER		
09/24/2015	Schenk, Anthony A	0.50
09/28/2015	Schenk, Anthony A	1.00
Total 15 PROJECT ENGINEER		1.50
47 TECHNICIAN V		
09/30/2015	Luechtefeld, Mark A	1.00
Total 47 TECHNICIAN V		1.00
Total FREEBURG:42014:450 SRTS - CONSTRUCTION OB...		2.50
TOTAL		2.50
