

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Elizabeth Niebruegge
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

May 11, 2015

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE

MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Niebruegge/Matchett/Meehling/Trout)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, May 13, 2015 at 6:30 p.m.**

PUBLIC PROPERTY COMMITTEE MEETING AGENDA

SWIMMING POOL:

- A. Old Business
 - 1. Pool Upgrades
- B. New Business
 - 1. Advertisement for Storm Shelter Bid

- A. Old Business
 - 1. Approval of April 15, 2015 Minutes
 - 2. Safe Routes to School
 - 3. MFT/Ditch on N. Main
 - 4. Drainage Problem Areas/Southgate Drive/Countryside Lane
 - 5. Shady Lane dispute
 - 6. Cemetery Road
 - 7. DCEO Sidewalk Grant
 - 8. Crew Worker Hire
 - 9. Race for the Military 5K Event
 - 10. Community Compost Area/Leaf Program

B. New Business

- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2-(c)(5)].

ADVERTISEMENT FOR BIDS

The Village of Freeburg is accepting sealed written bids from qualified contractors to install a 32' x 60' concrete pad and a 24' x 48' storm shelter at the Freeburg Pool – 310 East Hill – Freeburg, IL 62243.

Sealed Bids for a poured 32' x 60' concrete slab and installation of the 24' x 48' shelter, to be constructed at 310 East Hill Street, will be received by the Village of Freeburg Board until **2:00 P.M. on the 27th day of May, 2015**, at 14 Southgate Ctr., Freeburg, IL 62243

The Village will select one (1) firm from the respondents to provide labor, equipment and materials for the project as outlined in this request.

This project consists of the Picnic Pavilion design and fabrication or procurement and installation of one, approximately 24' x 48', Picnic Pavilion/Storm Shelter, at the Freeburg Pool, in Freeburg IL. Work is to include the foundation, erection and subsequent concrete flooring system and walkway as a turn-key installation. The Pavilion may be either locally fabricated or purchased commercially and will be in accordance with St. Clair County building codes and will be inspected by the St. Clair County Building Inspector.

Bids will be received for work and materials consisting of:

Pavilion will be a 24' x 48' with open side walls. It is a pole constructed building. The corner and side poles will be 6" x 6" cedar poles placed 8 feet apart, aluminum soffit, fascia, and guttering and wrap beams in cedar, or use cedar beams. Corners will be braced diagonally to the roof, the roof will have a 6:12 pitch with 1 foot overhangs. The roofing material will be architectural shingles.

Six-Inch thick 1,920 ft.² concrete floor, 10 mil polyethylene vapor barrier, associated excavation & grading, (crushed stone granular subgrade to be furnished by the Village), 8 inch wide by 32 inch deep perimeter frost wall & 6 x 6 wire mesh with a lite broom finish.

If you choose to submit a written proposal for this service, your sealed proposal must be marked, "Bid – Pool Shelter" and delivered to Village Hall at 14 Southgate Center, Freeburg, IL 62243 no later than 2:00 p.m. on May 11, 2015.

A Certified Check made payable to the Owner, in the amount of 5% of the Base Bid shall accompany each Bid as a guarantee. If for any reason, the awarded Bidder cannot execute the Work outlined in these Contract documents, this Bidder shall forfeit the Bid deposit or the amount of the Bid Bond to the Owner as liquidated damages.

The Contractor to whom an award shall be made pursuant to this contract shall be subject to all applicable Federal and State Laws and regulations, including but not limited to the Illinois Prevailing Wage Act.

The Owner reserves the right to reject any or all Bids, to waive any informality or to accept any Bid which in the judgment of the Owner may be the most advantageous to

them. No Bids may be withdrawn after the opening of Bids, without the consent of the Owner, for a period of sixty (60) days thereafter.

All Communications regarding this Bid should be communicated through the Village Administrator. Telephone inquiries will not be accepted. Any questions regarding this Bid should be submitted to Tony Funderburg via e-mail – tfunderburg@freeburg.com. Your Inquiry must contain company name, address, telephone number and Bid name.

The Village of Freeburg will not accept or consider oral, telegraphic, electronic, and facsimile or telephone Bids or modifications.

Owner:
Village of Freeburg
14 Southgate Ctr.
Freeburg, IL 62243

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Niebruegge/Smith/Pruett)
Wednesday, April 15, 2015 at 5:30 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

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PUBLIC WORKS DIRECTOR
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POLICE CHIEF
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The meeting of the Public Property Committee was called to order at 5:30 p.m. on Wednesday, April 15, 2015, in the Municipal Center. Those in attendance were Chairperson Elizabeth Niebruegge, Trustee Steve Smith, Trustee Dean Pruett, Mayor Seth Speiser, Village Clerk Jerry Menard (6:00 p.m.), Trustee Matt Trout, Trustee Ray Matchett, Trustee Mike Blaies, Public Works Director John Tolan, Village Administrator Tony Funderburg, Office Manager Julie Polson and Pool Manager Scott Schulz. Guests present: Janet Baechle and Lisa Meehling.

POOL: A. OLD BUSINESS:

1. Pool Upgrades: Tony has one change on the quotes. The pool covers will be \$18900 installed. For the grant we wrote, we chose a storm shelter kit for a metal building. Tony talked to Seth about the shelter, and instead of bidding it as a metal building, we could have it built as a wood building. The total for all of the pool upgrades is \$143,000 and with the grants of \$51,000, we would have to come up with \$92,000. Tony budgeted \$85,000 this year and reminded the committee the budget has been approved. We would get reimbursed from the grants after the project is done. The diving board needs to be replaced, and Tony confirmed the slide is included which is a half open vortex slide, and has steps instead of a ladder. Tony would like to get moving on the shelter. With respect to the shelter, Seth said you could do cedar posts and a metal roof for half the price of the kit. Tony will prepare the shelter bid with both options.

John said Jerod Heintz has been out preparing the bath house floor. Tony asked for confirmation the pool upgrade plan was ok. After this, the upgrade budget will drop very low. Matt said this is the time to do it and Dean agreed we need to move forward. The committee was in agreement with moving forward on the pool upgrade plan.

B. NEW BUSINESS:

1. Freeburg Elementary School PTO Spring Carnival Donation Request: Trustee Dean Pruett motioned to approve one 10-day pass to the Freeburg Elementary School PTRO Spring Carnival and Trustee Steve Smith seconded the motion. All voting yea, the motion carried.
2. Freeburg Waves Agreement: Tony included a copy of the ordinance we passed last year which gave the Freeburg Waves \$200 per home swim meet. He thinks it was a good deal for both the Village and the Waves and would like to do it this year as well. Tony will check with Health Dept. to see if there are any new mandates coming down. The committee directed Tony to contact the Freeburg Waves to make sure they are in agreement with the same reimbursement and then place it on the next board agenda.

Street Committee Meeting Minutes
Wednesday, April 15, 2015

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VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH



Tony received a request from the Library about offering a coupon to the participants of the summer reading program. Trustee Niebruegge stated we could offer a day that promotes this towards the end of the season, and the participants could receive free admission to the pool that day. She asked Tony to talk to the Library and see if they are agreeable to that. Pool Manager Scott Schulz said we could get a roster from the Library and not require a coupon. Trustee Niebruegge said we will set up a meeting with Tony, Scott and Julie to discuss pool advertising, etc. Scott brought up the movie night and Tony is working on that.

STREETS: A. OLD BUSINESS:

1. Approval of March 4, 2015 Minutes: Trustee Steve Smith motioned to approve the March 4, 2015 minutes and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.
2. Safe Routes to School: Tony said on the project out here, IDOT said the meeting will happen soon. There is a new governmental grant which would apply to the sidewalk over the railroad. The railroad has approved the crossing, we have sent them our plans, and are waiting for a call back from the new person handling our project.
3. MFT/Ditch on N. Main: John said Rhutasel still working on the Main St. ditch, and they are also working on MFT. We have purchased 38,000 gallons of oil which will get us caught up on our street schedule. John said we are also going to be oiling and chipping the high school parking lot, bus garage, and the road from the Primary Center to Hill Mine Road for the Grade School.
4. Drainage Problem Areas/Southgate Drive/Countryside Lane: John said we have worked on a couple, he has Southgate on the list. It is one of our streets to oil and chip, and he will also redo the drainage on the curve. Mayor Speiser asked about the Huelsman issue, and John said Rhutasel is conducting flow calculations. John has again asked for a meeting with Chris Smith of Rhutasel and John Harryman.
5. Shady Lane Dispute: Tony said we need to get Julia Wilkerson, her son and sister together to sign documents.
6. Cemetery Road: Tony said Trustee Trout will cover this at the next chamber meeting since Frank Heiligenstein is supposed to be the speaker.
7. Village Park Gazebo: John advised he hopes to have the sidewalk done by the end of May. Will have about an 8 foot entrance and asked for any suggestions on the design. Item can be taken off the agenda.
8. DCEO Sidewalk Grant: Tony advised we have had received several submissions. We are going to add a street layer to the GIS system which will include sidewalks, oil and chip, culverts, etc. Our goal is to get it on the website so residents can see where we are going to oil and chip. John will prioritize the sidewalk requests rather than bring them to committee.

9. Shop Roof Replacement: John advised this has been completed and item can be taken off the agenda.

John said Will Fischer's sidewalk is still an issue, he is getting groundwater in his basement. John met with TWM, and the foundation drain needs to be fixed and will be taken care of.

B. NEW BUSINESS:

1. Temporary Part-Time Help: Tony said we have budgeted for a full time hire and also temporary help. With our current shortfall in the public works department, we need to move forward. John said he is behind with everything that needs to be done. Seth suggested we hire 2 – 3 part-time guys now and address the full-time hire at a later date. John is comfortable with doing that. We have Loren Sinn, Dave Beshears and Derrick Tewel we can use on the part-time basis.
2. Race for the Military: Tony advised this is an organization that wants to hold a 5K event in town but wants our help with the route. They would also like to hire a band to play until midnight at the park. Mayor Speiser asked if they should go to the park board. The homecoming bands play until 11:00 p.m.. We could offer them midnight, but if someone complains, they would have to close down. Trustee Niebruegge suggested going to them with a couple routes that we've used in the past and that they would have to pay for police officers.
3. Full Time Crew Worker: Discussed above.

Trustee Trout went through the Village Park, and asked if we can hire someone to take care of the weeds since we now have a gazebo that is rented out for events. John will get quotes for the park and Village Hall. Trustee Niebruegge stated that can be part of the beautification project for the park.

Trustee Dean Pruett motioned to amend the agenda in order to hear Public Participation and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

Janet wondered why we are considering metal for a storm shelter, and stated we are asking for trouble. Tony said it's outside the pool fence, and said it's made of steel with a plastic coating.

EXECUTIVE SESSION

6:06 P.M.

Trustee Dean Pruett motioned to enter into Executive Session citing personnel 5 ILCS 120/2 - (c)(1) and real estate transactions, 5 ILCS, 120/2-(c)(5) and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

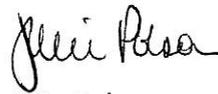
6:14 P.M.

Trustee Steve Smith motioned to end Executive Session at 6:14 p.m. and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried. The Streets Committee reconvened at 6:15 p.m.

C. **GENERAL CONCERNS:** John said the Welcome to Freeburg sign at the sound end of town blew down in the storm. The leaf pile at Trentmans caught fire, it's down deep, and we are going to have to find a different place to dump. He suggested looking at a community compost area. We need to look at placing a time limit on the leaf program and come up with other options.

D. **PUBLIC PARTICIPATION:**

E. **ADJOURN:** Trustee Steve Smith motioned to adjourn the meeting at 6:16 p.m. and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.



Julie Polson
Office Manager