

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Seth Speiser
Charlie Mattern
Ray Matchett, Jr.
Steve Smith
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

September 17, 2012

NOTICE

MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Matchett/Baker/Blaies)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, September 19, 2012 at 6:30 p.m.**

PUBLIC PROPERTY COMMITTEE MEETING AGENDA

SWIMMING POOL:

- A. Old Business
- B. New Business

- A. Old Business
 - 1. Approval of August 15, 2012 minutes
 - 2. Safe Routes to School
 - 3. 709 Saxony Lane request for culvert
 - 4. Welcome to Freeburg sign at north end of town
 - 5. MFT
 - 6. Procedure to Request Flags to be Displayed
 - 7. Drainage Problem Areas
 - 8. Shady Lane dispute
 - 9. Ditch behind home at 606 W. High
 - 10. Lobby Painting
 - 11. Lighting along Westview Drive
 - 12. Cemetery Road
 - 13. Picnic tables at the park
 - 14. Christmas tree in the park
 - 15. Street banners
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2-(c)(5)].

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Baker/Blaies)
Wednesday, September 19, 2012 at 6:30 p.m.

The meeting of the Public Property Committee was called to order at 6:30 p.m. on Wednesday, September 19, 2012, in the Municipal Center. Those in attendance were Chairman Ray Matchett, Trustee Mike Blaies, Trustee Rita Baker, Public Works Director Ron Dintelmann, Village Administrator Dennis Herzing and Office Manager Julie Polson.

POOL: A. OLD BUSINESS:

1. Pool: Dennis said the contractor still needs to address some outstanding items on the punch list. The final grading needs to be done and that will cost around \$1,500 - \$2,000. If we have a problem with Davinroy not wanting to complete the outstanding items, we will take that out of the retainer. Dennis also brought up the fact that we need some good training on winterizing the pool and he will talk to EWR about that. He is also going to contact Natarre about whether or not to leave water in the pool over the winter. He also said the handicap lift is not here. The final paperwork on the DNR grant has been submitted and we should be receiving the \$177,000 with the next couple of weeks. After looking more closely at the numbers, we are about \$240,000 over budget on the pool which includes the typical season shortfall of about \$20,000. We could possibly use some of the general fund reserve which showed about \$400,000 in last year's audit. The bottom line is we won't have to borrow more than the anticipated \$250,000.

B. NEW BUSINESS: None.

STREETS: A. OLD BUSINESS:

1. Approval of August 15, 2012 minutes: Trustee Rita Baker motioned to approve the August 15, 2012 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

2. Safe Routes to School: Dennis said the bid date is now projected to be in January instead of November. He said IDOT needed a letter confirming the steps and sidewalk in front of the old Kinzinger home would be removed and that has been done.

3. 709 Saxony lane request for culvert: Nothing new.

4. Welcome to Freeburg sign: Nothing new.

Street Committee Meeting Minutes
Wednesday, September 19, 2012

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VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

5. MFT: Ron said everything is done and paid. Item will be kept on the agenda.
6. Procedure to Request Flags to be Displayed: Nothing new.
7. Drainage Problem Areas: Dennis has not had time to review Pat Netemeyer's suggestions with him. Dennis said everything that was suggested will not be able to be done in one budget year. The work will have to be prioritized and address the most critical ones first.
8. Shady Lane Dispute: Nothing new.
9. Ditch behind home at 606 W. High: Ron said this will be done shortly.
10. Lobby painting: Julie said this will be done over the winter.
11. Lighting along Westview Drive: Ron said we've started work on this project.
12. Cemetery Road: Dennis said we have not heard from the County..
13. Picnic tables at the park: John is working on this.
14. Christmas tree in the park: Trustee Smith is working with Nolla on this.
15. Street banners: Julie needs to talk to Express Design to see if they do street banners.

B. NEW BUSINESS: Dennis said John wanted to bring up leaf collection. He'd like to bring back Tony and Dave but they only have a limited number of hours available so we may have to look at hiring additional part-time workers. We could possibly move some salaries around from streets to MFT. We could have two employees for eight weeks or four employees for four weeks.

Trustee Rita Baker motioned to recommend to the full Board we hire David Beshears and Tony McDonald part-time for leaf collection and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 7:20 p.m. and Trustee Rita Baker seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

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Ray Danford

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Baker/Blaies)
Wednesday, August 15, 2012 at 6:30 p.m.

The meeting of the Public Property Committee was called to order at 6:33 p.m. on Wednesday, August 15, 2012, in the Municipal Center. Those in attendance were Chairman Ray Matchett, Trustee Mike Blaies, Trustee Rita Baker (absent), Mayor Ray Danford, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guest present: Janet Baechle.

POOL: A. OLD BUSINESS:

1. Pool: A spreadsheet was provided that shows the receipts and attendance as of 8/12/12. Dennis said we've taken in about half of what we did last year in one-third of the time. He said we did very well for the amount of time we have been open. Julie said we have received several compliments. Trustee Matchett received a complaint about children as young as six years old being dropped off at the pool with no adult supervision. He would like to see the pool rules revised. We will do that and ask for Scott's suggestions as well. Trustee Blaies asked about the progress of the baby pool and John felt they were moving slowly. Everything else is going smoothly. John said the water is crystal clear and we are doing good on the chemicals. Dennis will be submitting an application for this year's St. Clair County Parks Grant in the amount of \$25,000 for shade structures. He will have a resolution in Monday night's board packet for the grant.

B. NEW BUSINESS: None.

STREETS: A. OLD BUSINESS:

1. Approval of July 16, 2012 minutes: Trustee Mike Blaies motioned to approve the July 16, 2012 minutes and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

2. Safe Routes to School: Dennis said TWM had the mayor sign the cover sheets. The review comments were in the committee packet for review. TWM is almost ready to submit the final plans. Dennis talked to IDOT and they believe the project will go to bid in November. With regard to the Safe Routes to School project for the sidewalk on Rt. 13/15, Dennis hasn't heard anything.

3. 709 Saxony lane request for culvert: Nothing new.

4. Welcome to Freeburg sign: Nothing new.

5. MFT: John said everything with the oiling and chipping went well. We received a letter from Governor Quinn advising we will receive an additional \$16,815 in MFT money.

6. Procedure to Request Flags to be Displayed: Nothing new.

Street Committee Meeting Minutes
Wednesday, August 15, 2012

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VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

7. Drainage Problem Areas: Dennis provided copies of Pat Netemeyer's email and drawings showing the areas that need to be addressed. Dennis said he just received them today and hasn't had time to sit down and review them with Ron and John. Dennis pointed out the area at the end of N. Main Street where Netemeyer is suggesting a new 24" culvert across Main Street extension and take the drainage to the side of Main Street. By doing that, we won't have to touch the box culvert under Main Street. Pat's comments also state the culvert under the railroad is adequate but we need to replace the box culvert on W. Mill St and replace it with the same size. Dennis said there is a lot of good information provided and we will be able to use it for years to come. We won't be able to do all of the suggested fixes but can prioritize them and do a little at a time.
8. Shady Lane Dispute: Nothing new.
9. Ditch behind home at 606 W. High: John said this will be done shortly.
10. Lobby painting: Julie said this will be done over the winter.
11. New fogger purchase: John said the truck is working fine. Mayor Kiein may be interested in the old fogger. Item can be taken off the agenda.
12. Lighting along Westview Drive: John said we will complete this over the summer.
13. Cemetery Road: Dennis said we have not heard from the County.
14. Picnic tables at the park: John said he will check prices from Kohnen Concrete and also get prices on the wire mesh tables.
15. Christmas tree in the park: Trustee Smith has contacted Nolla and will be going out there in October to see what they will do to replace the tree.

B. NEW BUSINESS:

1. National Association of Letter Carrier's Request: Julie said this is a yearly request and they will provide a certificate of insurance and also wear safety vests.

Trustee Mike Blaies motioned to recommend to the full Board the National Association of Letter Carrier's Request to conduct the 2012 Satchel Drive on October 7, 2012 be approved and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

2. St. Joseph's School 5K Run/Walk: This request will be taken to the Personnel/Police committee meeting on September 12th.
3. Freeburg Fire Dept.'s Muscular Dystrophy Collection: Julie said this is their yearly request which will be held on August 24th with a rain date of August 31st.

Trustee Mike Blaies motioned to recommend to the full Board the Freeburg Fire Department's Request to collect donations for the Muscular Dystrophy Association on August 24, 2012 (August 31, 2012 rain date) be approved and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

4. Street banners: Julie obtained a quote from Display Sales to replace the street banners. We've had the banners since 2007 and some of them are starting to look pretty worn. The cost for a one-ink banner is \$67 if 25 are purchased. If you purchase 50, the

price goes down to \$57. The ad banners run \$50 each. The committee would like Julie to check with Express Design to see if they can make the banners.

We received a request from St. Joseph Church to block off areas around the church and parish center for their annual picnic which will be held on September 7th and 8th. They also requested a police escort to accompany the worker transporting the monies to Citizens Bank.

Trustee Mike Blaies motioned to recommend to the full Board St. Joseph's Church's request to block off N. Alton Street and the alley between White St. and St. Clair St. from 8:00 a.m. on 9/7/12 until 12:00 p.m. on 9/9/12, and also to have a police officer accompany the worker transporting the funds to Citizen's Bank be approved and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn the meeting at 7:21 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager