

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Denise Albers
Michael Heap
Robert Kaiser
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
William Keck Brown, P.C.

IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07, THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING APPLICATION AND CLICKING ON THE FOLLOWING LINK

Meeting ID 447 872 7673

Join URL: <https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

July 12, 2021

NOTICE

MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Matchett/Albers/Heap/Kaiser)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, July 14, 2021 at 6:00 p.m.**

PUBLIC PROPERTY COMMITTEE MEETING AGENDA

SWIMMING POOL:

- A. Old Business
- B. New Business
 - 1. Resolution #21-08: A Resolution Authorizing the Village to Enter into and the Mayor to Execute a Memorandum of Understanding with the Freeburg Waves Regarding Concessions at Swim Meets

A. Old Business

- 1. Approval of June 16, 2021 Minutes
- 2. E. Apple Proposed Repair
- 3. Drainage Problem Areas/Stormwater Run-Off
- 4. Customer Issues
- 5. MFT
- 6. Surplus 2 N. Railroad HVAC
- 7. RFQ for Streets
- 8. Grade School Crosswalk

B. New Business

- 1. Resolution #21-09: A Resolution for the Freeburg Park District to Sponsor a Homecoming Parade in the Village of Freeburg

C. General Concerns

D. Public Participation

E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1)]; real estate transactions [5 ILCS, 120/2-(c)(5)] or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2-(c)(5)].

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

RESOLUTION NO. 21-08

**A Resolution of the Board of Trustees of the Village of Freeburg, Illinois,
Authorizing the Village to Enter into and the Mayor to Execute a Memorandum
of Understanding with the Freeburg Waves Regarding Concessions at Swim Meets**

WHEREAS, the Village of Freeburg operates a municipal swimming pool;

WHEREAS, the Freeburg Waves are an unincorporated association operating a youth swim team which participates in the Midwest Swim Conference;

WHEREAS, the Village and Waves find it desirable to reach an agreement as to the food and beverage concessions for meets and events; and

WHEREAS, the Board of Trustees has determined that it is in the best interest of the Village to execute a Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THAT:

SECTION 1: The Memorandum of Understanding with the Freeburg Waves regarding concessions as Swim Meets, in substantially the form of the copy of said agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

SECTION 2: The Mayor of the Village of Freeburg, Illinois, is hereby authorized to execute the Memorandum attached hereto and incorporated herein as "Exhibit A," and the Village Clerk is hereby authorized and directed to attest the same.

SECTION 3: The Village Board hereby authorizes disbursement of all payments as provided in the Memorandum (\$200 per meet/event).

SECTION 4: This Resolution shall be in full force and effect after its passage and approval as provided by law.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THIS 19th DAY OF JULY, 2021.

RESOLUTION NO. 21-08 cont.

Vote Recorded:

AYES: _____ NAYS: _____

ABSENT: _____

ATTEST:

Seth Speiser, Village President

Jerry Menard, Village Clerk

Approval as to Legal Form:

Frederick W. Keck, Village Attorney
Weilmuenster, Keck & Brown, P.C.

**Memorandum of Understanding
Between
The Village of Freeburg
And
The Freeburg Waves**

Regarding Swim Meet Concessions

WHEREAS, the Village of Freeburg (“the Village”) operates a municipal swimming pool;

WHEREAS, the Freeburg Waves (“the Waves”) are an unincorporated association operating a youth swim team, which participates in the Midwest Swim Conference;

WHEREAS, the Waves utilize the municipal pool for swim meets; and

WHEREAS, the Village and Waves find it desirable to reach an agreement as to the food and beverage concessions for meets and events.

Now, **THEREFORE**, the Parties mutually agree and covenant as follows:

1. The Waves agree that the concessions service operated by the Village at the municipal pool shall be the sole vendor of food and beverages at official meets and events/competitions held at the municipal pool.
2. The Village agrees to pay the Waves \$200.00 for each official meet or event/competition. The \$200.00 fee shall not be payable for cancelled events or practices and training.
3. This memorandum of understanding shall terminate on December 31, 2021.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures this _____ day of _____, 2021.

THE VILLAGE OF FREEBURG:

THE FREEBURG WAVES:

Mayor Seth Speiser

President Andie Lang

Attest (Seal)

Treasurer Robin Skaer

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Albers/Heap/Kaiser)
Wednesday, June 16, 2021 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 7:19 p.m., on Wednesday, June 16, 2021, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Denise Albers, Trustee Mike Heap, Trustee Bob Kaiser, Mayor Seth Speiser (7:27 p.m.), Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Village Hall was open to the public, and there were no guests present: Guest present via Zoom: None.

POOL: A. OLD BUSINESS: None.

B. NEW BUSINESS: The committee discussed whether or not to fully open the pool rather than continue the two daily sessions. The break between sessions has helped with the cleanliness of the pool and bathrooms. The committee agreed to fully open the pool, and Village Administrator Tony Funderburg will work with Pool Manager Scott Schulz on incorporating a break during the day. The daily session pass can be turned in for any daily admission. Someone backed into fence, and John is working with Belleville Fence to repair the damage done.

STREETS: A. OLD BUSINESS:

1. Approval of May 12, 2021 Minutes: Trustee Denise Albers motioned to approve the May 12, 2021 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
2. E. Apple Street Proposed Repair: Nothing new to report.
3. Drainage Problem Areas/Stormwater Run-Off: Public Works Director John Tolan reported our guys replaced a culvert and reworked the ditch at 15 N. Main.
4. Customer Issues: Curb work was done on Milford Dr., along with some extensive patching on Turkey Hill Road. A guardrail was taken out on Cemetery Road.
5. MFT – TWM Invoice #69787 in the amount of \$780.50:

Trustee Denise Albers motioned to recommend to the full Board TWM Invoice #69787 in the amount of \$780.50 for payment and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

6. Surplus 2 N. Railroad HVAC: The notice for bid was published in the Tribune. Bids will be accepted until June 24th.

7. RFQ for Streets: The committee agreed with the RFQ process being completed in September. Tony will add the appointments to the next agenda. We will advertise the RFQ in the Tribune and also mail it out to area firms.
8. Grade School Crosswalk: Tony confirmed the library is willing to work with us on this project. He believes we should fund this project with the grant money being received at an approximate cost of \$10,000. Using concrete on this project will meet the ADA standard. Tony will ask the school to staff the crosswalk.

B. NEW BUSINESS:

1. IDOT Traffic Signal Master Agreement: Tony confirmed this is the normal agreement for the traffic signals in town.

Trustee Denise Albers motioned to recommend to the full Board the IDOT Traffic Signal Master Agreement for approval and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

2. A 4-way stop sign request at the intersection of Apple St./Vine St.: The committee sent this request to the next Personnel/Police committee meeting on June 30th.

Tony received notice from AT&T that our contract with them will transfer to Directv. We received the annual LIHEAP agreement from St. Clair County. He reviewed this with Attorney Keck, and said that he will sign that and return it to them. The bids received on the public works and police vehicles will be sent to the Finance committee meeting on June 30th. The bids will most likely not be valid by the time the vehicles are ready to be delivered to us.

3. Executive Session to Discuss Collective Negotiating Matters between the Public Body and its Employees or their Representatives, 5 ILCS 120/2-(c)5:

EXECUTIVE SESSION

7:42 P.M.

Trustee Mike Heap motioned to enter Executive Session to Collective Negotiating Matters between the Public Body and its Employees or their Representatives, 5 ILCS 120/2-(c)5 and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.

EXECUTIVE SESSION ENDED

8:17 P.M.

The regular session reconvened at 8:18 p.m.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Mike Heap motioned to adjourn the meeting at 8:19 p.m. and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager

RESOLUTION NO. 21-09

**A RESOLUTION FOR THE FREEBURG PARK DISTRICT
TO SPONSOR A HOMECOMING PARADE IN THE
VILLAGE OF FREEBURG**

WHEREAS, the Freeburg Park District is sponsoring a Homecoming Parade in the Village of Freeburg on Saturday, August 21, 2021, which event constitutes a public purpose;

WHEREAS, this parade will require the temporary closure of Route 15 (State Street), a State Highway in the Village of Freeburg from Market Place to Hill Street from 5:30 p.m. – 7:30 p.m.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Freeburg that permission to close off State Street from Market Place to Hill Street, as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED, that this closure shall occur during the approximate time period between 5:30 p.m. to 7:30 p.m. on Saturday, August 21, 2021.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.) The detour route shall be as follows:

North Main Street, From State Street South to High Street, West on High Street to Railroad Street, South on Railroad Street to Apple Street, East on Apple Street to Belleville, South on Belleville to Lincoln Court, East on Lincoln Court back to State Street.

BE IT FURTHER RESOLVED, that the Village of Freeburg assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall, at the expense of the Village of Freeburg, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the Village of Freeburg prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the Village of Freeburg as may be approved by the Illinois Department of Transportation. These items shall be provided by the Village of Freeburg.

RESOLUTION NO. 21-09 cont.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions above.

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the Village of Freeburg shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the Village of Freeburg regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence

BE IT FURTHER RESOLVED, that the Village of Freeburg shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,00 aggregate which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Department of Transportation, District 8, to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, this 19th day of July, 2021.

AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____

Vote Recorded By:

Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois, this 15th day of July, 2019.

ATTEST:

Jerry Lynn Menard, Village Clerk

Seth Speiser, Village President