

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

February 10, 2014

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE

MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Niebruegge/Smith/Pruett)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, February 12, 2014 at 7:00 p.m.**

PUBLIC PROPERTY COMMITTEE MEETING AGENDA

SWIMMING POOL:

- A. Old Business
 - 1. Lifeguard applications – Executive Session to Discuss Personnel, 5 ILCS 5-120/2-(c)1
- B. New Business
 - 1. Pricing for Pool

- A. Old Business
 - 1. Approval of January 15, 2014 minutes
 - 2. Safe Routes to School
 - 3. MFT/Ditch on N. Main
 - 4. Drainage Problem Areas/Southgate Drive/Huelsman
 - 5. Shady Lane dispute
 - 6. Cemetery Road
 - 7. Street banners
 - 8. Purchase of vehicles
- B. New Business
 - 1. Stop Sign at Alton/High
 - 2. Clearwave Proposal
 - 3. New Grant Opportunities
 - 4. Emergency call list for snow removal
 - 5. Village snow removal policy
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; or real estate transactions [5 ILCS, 120/2-(c)(5)].

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Niebruegge/Smith/Pruett)
Wednesday, February 12, 2014 at 7:00 p.m.

The meeting of the Public Property Committee was called to order at 7:00 p.m. on Wednesday, February 12, 2014, in the Municipal Center. Those in attendance were Chairperson Elizabeth Niebruegge, Trustee Steve Smith, Trustee Dean Pruett, Mayor Seth Speiser, Trustee Matt Trout, Trustee Mike Blaies, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POOL: A. OLD BUSINESS:

1. Lifeguard applications: Julie advised we have not received any new applications since we advertised. We will discuss lifeguard hiring at the next meeting.

B. NEW BUSINESS:

1. Pricing for Pool: Elizabeth recapped the pool meeting held 2/5/14. The committee decided to raise the pool party prices to \$175 for 2 hours, with \$1 charged for each person over 50. We will have a pool party request form, and also offer food that can be preordered – pizza, soda and ice cream cup. We are going to open the concession stand for the first hour of the party. We plan on advertising this and emphasizing the parties are private. We discussed the caregiver pass and liked the idea of adding it onto the family pass at a discounted rate. We are going to be open that week after Memorial Day and would like to be able to do so at no charge to anyone that wants to attend.

We discussed the wish list from the managers which includes additional lounge and regular chairs, roping and hooks and a basketball hoop. They would also like a computer and laptop. John said he has an old laptop and computer they can have. Trustee Trout has Attorney Manion looking into the idea of having fundraising events at the pool where a club or organization can help sponsor a day and a portion of the proceeds will be donated to that club/organization.

STREETS: A. OLD BUSINESS:

1. Approval of January 15, 2014 minutes: Trustee Steve Smith motioned to approve the January 15, 2014 minutes and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.
2. Safe Routes to School: Tony said some of the culverts need to be replaced with the Urbanna Street SFTS project. We are going to ask for them to be replaced at IDOT's expense. We have a reimbursement request from TWM for the SRTS project.

Street Committee Meeting Minutes
Wednesday, February 12, 2014

Page 1 of 3

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH



Trustee Dean Pruett motioned to approve payment of TWM's Invoice #50858 in the amount of \$1,159.23 for the SFTS project and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

3. MFT/Ditch on N. Main: John will get this done by March.
4. Drainage Problem Areas/Southgate Drive/Huelsman: John has nothing new on this.
5. Shady Lane Dispute: Tony advised we need to get this situation resolved. Attorney Manion has scheduled a public hearing on March 3rd at 7:15 p.m. to address the property transfers. Tony needs to contact all the people affected by this.
6. Cemetery Road: Tony said Dale Recker advised him to write a letter to the County stating this needs to be done. Tony is going to talk to Mark Kern and Jim Fields about this situation.
7. Street banners: Elizabeth stated Sheila is taking care of this. Item can be taken off the agenda.
8. Purchase of vehicles: John said this is on hold until next year.

B. NEW BUSINESS:

1. Stop sign at Alton/High: Tony and Chief Donald drove the areas where stop signs have been requested. The Chief agrees one is needed here but not on E. St. Clair.

Trustee Dean Pruett motioned to recommend to the full Board a 4-way stop sign be posted at the intersection of N. Alton and W. High and Trustee Steve Smith seconded the motion. All voting aye, the motion carried

The committee briefly discussed changing the speed limit in town from 30 mph to 20mph. Tony would like to research this some more before a decision is made. We will take this topic to the next Personnel/Police committee for discussion.

2. Clearwave Proposal: Tony advised our phone system is starting to go out. We are looking at ways to replace it. He believes we can do better with Charter. Item can be taken off the agenda.
3. New Grant Opportunities: Tony advised we received a grant from the Metro East Parks and Recreation Program for \$12,854.75. The committee authorized Tony to sign the documents to move this grant forward. We will be using the grant money to build a gazebo in Village Park. With respect to the St. Clair County Community Development Block Grant, we don't have any areas that would qualify for one of these grants. CDBG regulations now require that any professional service like an engineer or architect must be competitively bid where that provide is to be paid with CDBG funds. We can choose to pay for the professional service with our funds as a matching contribution. When we

do so, the competitive procurement rules do not apply. The committee discussed how e could do our own sidewalks without having to go through the official bidding process. We typically budget \$4,000 yearly in sidewalk repairs. Maybe we can bump that up to \$10,000. We should be able to put in quite a bit of sidewalks with that amount of money.

Tony asked if we want to look at grants involving work on collector streets like Cemetery Road and Main Street. we would be responsible for 20% of the costs. He asked if we have \$200,000 available to spend on this kind of project.

4. Emergency call list for snow removal: John said Mayor Speiser suggested this list in last month's Water/Sewer committee meeting. When the weather gets bad and we have our guys working on electrical or water issues, it leaves us short when it comes time for snow removal. It would be great to have a list of guys that we could call to handle the snow for us. Of course, we would ask our guys first to satisfy the union. Seth said the guys would be certified and have their CDL license.
5. Village snow removal policy: John would like to put a policy together to make available to our residents so they are better informed about our snow removal policy. He would like to put it in the Tribune and on our website. He would like to adopt this as an official policy.

We are going to hold our kickoff event for the spring weep on Saturday, April 26th which coincides with Spring Clean Up on Friday, April 25th – Monday, April 28th. The spring sweep will encourage residents to clean up their property and help their neighbors if they need it. We are going to have a free lunch at Village Park that day and are asking for people to bring a plant for Village Park.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dean Pruett motioned to adjourn the meeting at 7:50 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Niebruegge/Smith/Pruett)

Wednesday, January 15, 2014 at 7:00 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

The meeting of the Public Property Committee was called to order at 7:00 p.m. on Wednesday, January 15, 2014, in the Municipal Center. Those in attendance were Chairperson Elizabeth Niebruegge, Trustee Steve Smith, Trustee Dean Pruett, Trustee Matt Trout, Trustee Mike Blaies, Village Clerk Jerry Menard, Public Works Director John Tolan and Office Manager Julie Polson. Guest present: Scott Schulz.

Trustee Dean Pruett motioned to amend the agenda to hear the Public Property portion of the agenda first and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

STREETS: A. OLD BUSINESS:

1. Approval of December 18, 2013 minutes: *Trustee Dean Pruett motioned to approve the December 18, 2013 minutes and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*
2. Safe Routes to School: We have a reimbursement request from Rhutasel and Associates for the SRTS project.

Trustee Steve Smith motioned to recommend to the full Board we pay Rhutasel and Associates' Invoice #10 in the amount of \$1,836.88 for the SFTS project and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.

3. MFT/Ditch on N. Main: John is working on getting this out for bid.
4. Drainage Problem Areas/Southgate Drive/Huelsman: John received some calls for the drainage on Southgate Drive and he will go out and take a look at it.
5. Shady Lane Dispute: Julie advised Tony was supposed to meet with Attorney Manion about this yesterday. Since Tony was sick, we will get that meeting rescheduled as soon as possible. John said Tony is going to tell Mr. Luckett to stop since he's on Ms. Wilkerson's property. We will plow the road since it belongs to the Village. We are also going to go out for bid to trim the trees in the cemetery.
6. Cemetery Road: John talked to Dale today and he is trying to get in touch with Jim Fields.

7. Street banners: Elizabeth stated Sheila is going to take over selling ad banners to the businesses. This may be something the Chamber takes over completely. Item can be removed from the agenda.

8. Purchase of vehicles: John said this is on hold until next year.

B. NEW BUSINESS: John said with the snowstorm, we did hit a few things. We damaged a sidewalk across from Woodsvew and we will repair that. We had another break-in at the shop. The crime unit was brought in to investigate it. The committee discussed installing cameras outside the building.

POOL: A. OLD BUSINESS:

1. Lifeguard applications: Julie advised we don't have any new applications. The advertisement for hire will be published tomorrow. Scott discussed the dates of operation for the pool. The last day of school is May 30th. We normally open Memorial Day weekend which would be Saturday, May 24th. He asked the committee if they want to open 5/24 – 5/26, then close 5/27-5/30 because we won't have very many lifeguards available to work. Or, do you want to open for a limited number of hours on those days? The committee discussed offering the pool to open those days to daycares, adult swims, etc. Scott will check to see who he has available to work on those dates. Elizabeth said we also need to schedule the pool meeting and she will include the committee on the emails to get that set up. Scott discussed the water acclimation lessons and said if we hold those during the evening hours, it will cut into the available pool party times. He would rather have one 2-week session in June and then offer 7 Saturday dates and the committee agreed to that. He also set the dates for the Swim in the Park after Dark and Family Days and Julie will get those added to the calendar once all of the dates of operation have been set. Julie will check with Millstadt and Mascoutah to see what their pool fees are. We will set the admission prices, determine wages and hire lifeguards/managers at next month's committee meeting.

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: We received a request to hold a donation collection sponsored by Spengler Plumbing to benefit local firefighters. The dates requested were during the week, and Julie checked with Chief Donald who is not in favor of holding any donation collections during the week. it would be a traffic nightmare. Elizabeth is going to contact Spengler to discuss their request.

John said he is talking to Tony about hands free devices for the public works trucks.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Steve Smith motioned to adjourn the meeting at 7:37 p.m. and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

Tony Funderburg

From: matt.trout27@gmail.com on behalf of Matt Trout <mtrout@emeraldgreensgc.com>
Sent: Thursday, January 30, 2014 3:13 PM
To: Tony Funderburg; Elizabeth Niebruegge
Subject: Stop Sign

Tony/Elizabeth,

I just got a phone call from Dave Pierpoint who is a Freeburg resident. His son goes to Lighthouse and he voiced his concern about a stop sign at Alton and High which is also the one I have been trying to get done.

The points he brought up was that it is hard to see around the corners and majority of kids are loaded and unloaded on that street. He stated that this would have cars slowed down right there. Dave also listed the other 4 ways around schools and churches have 4 ways. He also brought up the fact that Lighthouse is a State Funded School as well as a daycare. Not really sure if that matters, but that was a point he mentioned.

I told him I brought this issue up last night again and I believe it is moving forward.

Can we please try to get this on the next streets agenda.

Thank you,

--

Matt Trout
Emerald Greens Golf Course
Head Golf Professional
Cell - 618-410-8077
Work - 314-355-2777

Streets



Village Clerk

Voice and Data over Fiber Proposal

February 3, 2014

Prepared by: Dan Poelker

February 3, 2014

Tony Funderburg,

Thank you for the opportunity to provide this proposal for Clearwave Voice and Data Service over Fiber. Based on the information provided in your request for a quote, we have developed the following options for you to consider.

Option 1

Clearwave Proposed Service Plan					
Location	Services	Qty	MRC	MRC Total	Install Fee
412 W High St Freeburg, IL	5 Mbps Internet Access	1	\$350.00	\$350.00	
	ISDN PRI	1	\$495.00	\$495.00	\$1,500.00
Sub-Totals				\$845.00	\$1,500.00

Totals for Monthly Charges and Installation Fees	\$845.00	\$1,500.00
<small>Pricing does not include monthly taxes.</small>		

Option 2

Clearwave Proposed Service Plan					
Location	Services	Qty	MRC	MRC Total	Install Fee
412 W High St Freeburg, IL	50 Mbps Internet Access	1	\$500.00	\$500.00	\$750.00
	ISDN PRI- 5 YR	1	\$495.00	\$495.00	\$0.00
Sub-Totals				\$995.00	\$750.00

Totals for Monthly Charges and Installation Fees	\$995.00	\$750.00
<small>Pricing does not include monthly taxes.</small>		

Service Descriptions

DIA over Fiber	<p>Dedicated Internet Access over Fiber. Features synchronous upload and download speeds, dedicated bandwidth, guaranteed performance and reliability, and scalable bandwidth options.</p> <p>Five (5) year Term Liability Agreement commences upon signing of agreement and remains in force through 60 continuous months of billing for service. Carrier network equipment necessary to terminate and connect services will be provided by Clearwave and will remain property of Clearwave. Customer will be responsible for repair or replacement of equipment for any damage or loss due to any cause, including acts of God, excluding normal manufacturer defects and warranty covered repairs. See Network Service Agreement for complete terms and conditions.</p>
Voice over Fiber	<p>Integrated Services Digital Network (ISDN) Primary Rate Interface (PRI) provides 23 channels for inbound or outbound calling and 1 for signaling. Features Unlimited Outbound calling to anywhere in the 618 area code. 50 Number Direct Inward Dialing (DID) Block included per circuit. Pricing includes \$44.25 Interstate Access Charge billed per ISDN PRI circuit.</p> <p>Five (5) year Term Liability Agreement commences upon signing of agreement and remains in force through 60 continuous months of billing for service. Carrier network equipment necessary to terminate and connect services will be provided by Clearwave and will remain property of Clearwave. Customer will be responsible for repair or replacement of equipment for any damage or loss due to any cause, including acts of God, excluding normal manufacturer defects and warranty covered repairs. See Network Service Agreement for complete terms and conditions.</p>
Equipment	Necessary equipment needed to connect Fiber Services will be provided by Clearwave and will remain property of Clearwave. (See Terms / Other for replacement cost)
Pricing	<p>Pricing is valid until end of the month from the date of this proposal.</p> <p>Pricing does not include monthly taxes, if applicable.</p> <p>Taxes and regulatory fees are always subject to change.</p> <p>Any changes to the proposed service configuration(s) may void entire pricing proposal.</p>
Installation	Installation charges are a one-time cost.

The Clearwave Fiber Advantage:

- Customized, cost-effective solutions to fit your needs
- Robust and scalable connectivity
- State-of-the-art, self-healing, redundant fiber optic ring architecture
- 24x7x365 monitoring for optimal network performance and reliability
- World-class data center and collocation facilities
- Locally staffed, enterprise-level customer support
- One source, one bill, one phone number to call

Thank you for giving Clearwave Communications the opportunity to be your service provider. I look forward to earning your business.

Sincerely,

Dan Poelker
 Account Exec
 Office: (877) 552-9283
 Direct: (618) 410-6626



St. Clair County
INTERGOVERNMENTAL GRANTS DEPARTMENT

December 27, 2013

RECEIVED

To: All St. Clair County Mayors, Village Presidents, and Township Supervisors:

DEC 30 2013

Following is notification of possible action by your community, should you choose to submit a Program Year 2014 CDBG Public Facilities Application for CDBG funding. The application will be available for review and completion around January 8, 2014 and due on March 14, 2014.

This is to notify each municipality that CDBG regulations require that any professional services (engineering, architectural, or consultant) obtained, must be competitively procured where the provider is to be paid with CDBG funds. CDBG funding spent for hiring professional services requires a Request for Qualifications (RFQ) process. These services may include, but are not limited to, project design, bidding and preconstruction activities, construction monitoring, or project closeout procedures.

Upon receipt of approval of a CDBG Public Facilities Application and the intent to use CDBG funds to pay for the professional service, it is required that a copy of the advertised RFQ, proof of procurement (letters of request, e-mail messages, newspaper advertisement, etc), and a copy of the selection process be provided. Municipalities are cautioned that a qualified professional services contract, being paid with CDBG funds, may only be signed into agreement following the execution of the CDBG program year contract by the County Board Chairman.

Municipalities may choose to pay for professional services with municipal funds as a matching contribution for CDBG funds in an effort to allow for higher evaluation points during the program year's application scoring phase. When a municipality chooses to use their own funds for payment of professional services, the competitive procurement rules, as detailed above, do not apply. A municipality entering into a professional services contract, where CDBG funding is used for payment, must pay for any costs exceeding the allowable fifteen percent (15%) of their awarded CDBG funding.

Contracted professional services pricing shall be agreeable and binding on all parties prior to any bidding for construction or related services. Contract prices shall be lump sum and not be based upon the cost plus percentage of cost or percentage of construction cost methods of contracting. Costs may be based upon hourly rates but should include maximum amounts for each phase of the project as well as a maximum cost for all professional services. **A copy of the RFQ or a letter stating the municipality will not put out a RFQ due to not spending CDBG funds for engineering, architectural, or consulting services, must be included in a CDBG Public Facilities Application.** Contact our staff, Diana Little, at 825.3215, or Shawn Schneider, at 825.3213 should you have questions regarding this matter.

Sincerely,

Christina Anderson

Program Coordinator

Community Development

19 Public Square, Suite 200 • Belleville, Illinois 62220 • Phone (618) 277-6790 • Fax (618) 236-1190

An Equal Opportunity Employer. Auxiliary aids and services are available upon request.



Serving the Illinois Counties of Madison and St. Clair

Sign +
Seal

January 29, 2014

Mr. Tony Funderburg
Village Administrator
Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

RECEIVED

FEB 03 2014

Re: Village Park Improvements

Dear Mr. Funderburg:

First, on behalf of the Metro East Park and Recreation District (MEPRD) Board of Directors I want to congratulate the Village of Freeburg on being tentatively awarded a grant not to exceed **\$12,854.75** for the project titled: Village Park Improvements. I say tentatively only because there are a few steps remaining to finish the award process.

As mentioned in the MEPRD grant application, find enclosed two project agreements for the aforementioned project that need to be fully executed by both parties to complete the grant award process. Please execute both copies of the project agreements and return them to me at your earliest convenience but no later than **February 21, 2014**.

For your convenience, we have filled out the majority of the information required utilizing information taken from the MEPRD Grant Application as submitted, approved and on file. After MEPRD receives and reviews the returned project agreements and verifies the project sponsor has met all current grant program requirements and obligations will MEPRD fully execute the project agreement, after which the award process will be complete and an original project agreement will be forwarded for your records. In addition, a fully executed copy of the MEPRD Grant Application will also be forwarded at that time.

Please contact me should you have any questions.

Congratulations again,

A handwritten signature in black ink, appearing to read "Mike Buehlhorn", with a long horizontal line extending to the right.

Mike Buehlhorn
Executive Director

Enclosures (2)

METRO EAST PARK AND RECREATION DISTRICT - PROJECT AGREEMENT -

PROJECT SPONSOR: **Village of Freeburg**
PROJECT TITLE: **Village Park Improvements**
FUNDING PROGRAM: **MEPRD FY14 Park and Trail Grant Matching Program**
MEPRD FUNDING AMOUNT: **Not to exceed \$12,854.75** (see Section 3 for more details)
MEPRD FUNDING EXPIRATION DATE: **March 31, 2017**

This Project Agreement is entered into by and between the **Metro East Park and Recreation District (hereinafter called MEPRD)** and the **Village of Freeburg (hereinafter called the "GRANTEE")**. Whereas, MEPRD desires to award a grant to the GRANTEE for a certain project as specified herein. Now, therefore, the contracting parties hereto mutually agree as follows:

SECTION 1 SCOPE OF PROJECT

A. The GRANTEE verifies that it has the appropriate authority to proceed, by Resolution or otherwise, and shall perform the Project, as specified and described herein and as specified and described in the MEPRD FY14 Grant Application as submitted by GRANTEE and as approved by MEPRD, in a satisfactory and proper manner as determined by MEPRD. The scope of the Project may be modified or supplemented, only by the written agreement of the parties to this Project Agreement. Amendments and revisions to the project will be accepted by MEPRD only under the following conditions:

1. The GRANTEE may not change the use or planned use of any real property acquired or improved in whole or in part using MEPRD funds from that which the acquisition or improvement was made unless the GRANTEE provides affected citizens and MEPRD with reasonable notice of, and opportunity to comment on, any such proposed change and either:

- (i) The new use of such property qualifies as benefiting primarily persons in MEPRD's jurisdiction and is primarily related to park, trail, and/or recreational activities (as determined by MEPRD); or
- (ii) If the GRANTEE determines, after consultation with MEPRD and affected citizens, that it is appropriate to change the use of the property to a use which does not benefit primarily park, trail or recreation activities, the GRANTEE may retain or dispose of the property for such use if MEPRD is reimbursed in the amount of the grant money being provided pursuant to this Project Agreement.

2. This requirement shall be in force during the life of the construction and improvement being undertaken in the Project.

SECTION 2 CONTINGENT GRANTS

A. The GRANTEE understands and agrees that the MEPRD grant money being provided pursuant to this Project Agreement **IS NOT** contingent on the GRANTEE being a successful (awarded) applicant of a separate grant from another granting agency.

SECTION 3 FUNDS AND PAYMENT

A. It is agreed by the parties to this Project Agreement that no obligations for payment under this Project Agreement shall be incurred by MEPRD until the GRANTEE has been advised by MEPRD that funds for the GRANTEE have been made available for the purposes specified in this Project Agreement.

B. It is understood and agreed by the parties hereto that the sum awarded by MEPRD pursuant to this Grant will be EITHER an amount that does not exceed 25 % of the actual project cost OR an amount that is equal to or less than the actual monetary contribution by GRANTEE, whichever amount is lesser.

C. It is further understood and agreed by the parties that under no circumstance will GRANTEE be awarded a sum which exceeds **\$12,854.75** during this Grant cycle.

D. It is further understood and agreed by the parties that in the event the Project is in a rural or economically distressed community (as defined in the Grant Matching Program application), the terms of Section 3B do not apply. In that event the sum awarded by MEPRD will be an amount that does not exceed 25% of the actual total project cost, however, the GRANTEE monetary contribution must only be equal to or greater than 10% of the total project cost.

E. Project Payment shall be made on a reimbursement basis. Payment will not be made until all final obligations are satisfied and a Reimbursement Request Packet has been submitted by Grantee and approved by MEPRD. Reimbursement Request Forms and packet information can be found on MEPRD's website.

F. Disbursement of funds will not be made without properly authorized and executed statements, attachments, requisitions and supportive records.

SECTION 4 TIME OF PERFORMANCE

A. The GRANTEE shall commence the Project as soon as practicable upon receipt of MEPRD'S fully executed project agreement and the Project shall be completed no later than **March 31, 2017**.

B. Any requests for extensions from the completion date must be submitted in writing and approved by MEPRD. Should the GRANTEE not start the Project within twelve (12) months of the executed date of this Project Agreement, MEPRD reserves the right to withdraw all funding for the Project.

SECTION 5
RECORDS, REPORTS AND INSPECTIONS
AND THE CONDITIONS OF COMPLIANCE

A. The GRANTEE shall establish and maintain records in accordance with requirements prescribed by MEPRD with respect to all matters covered by the Project Agreement. Such records shall include, but not be limited to, the following:

1. Financial management records, which identify adequately the source and application of funds for the Project;
2. Records regarding compliance of all contractors performing construction work with grant funds.

B. Except as otherwise authorized by MEPRD, the GRANTEE shall retain all records related to the Project for a period of three (3) years after receipt of the final payment under this Project Agreement or termination thereof.

C. The GRANTEE shall support all costs sought to be reimbursed by properly executed records, invoices, contracts, vouchers, orders and any other accounting documents pertaining in whole or in part to this Project Agreement.

D. The GRANTEE shall at any time during normal business hours make available to MEPRD for examination and copying all of its records with respect to matters covered by this Project Agreement and shall permit MEPRD or its designated representative to audit and inspect all records, invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to all matters covered by this Project Agreement (to the extent allowed by law).

E. MEPRD or its designated representative shall have access to facilities constructed or improved by this Project at all reasonable times for inspection purposes to ensure GRANTEE's continued compliance with program regulations and requirements. It shall be understood by the GRANTEE that a MEPRD representative may make periodic inspections of the Project and that a final inspection and acceptance of the completed Project must be made by a representative or agent of MEPRD prior to final grant payment (reimbursement) to the GRANTEE.

F. The GRANTEE is responsible for completing and returning, in a timely manner, any project progress report/requests that may be sent out by MEPRD before, during, and/or after completion of this Project.

**SECTION 6
CONFLICT OF INTEREST**

A. No officer, employee or agent of MEPRD who exercises any function in connection with the award and/or completion of this Project shall have any personal financial interest in this Project or Project Agreement and the GRANTEE shall comply with all federal, state and local conflict of interest laws, statutes and regulations. All such laws, statutes and regulations shall apply to all parties and beneficiaries under this Project Agreement.

B. The GRANTEE agrees that it will give notice to any Contractor, person or entity involved in the Project and will incorporate into every written contract drafted and executed for the Project the following provisions: "The Contractor covenants that he or she presently has no interest of any kind and shall not acquire any type of interest, direct or indirect, in the Project or any property involved therein which would conflict in any manner or degree with the performance of his or her services and obligations hereunder. The Contractor further covenants that in the performance of this Project no person with any conflicting interest shall be knowingly employed in the performance of this Project."

C. In order for MEPRD to determine whether a conflict may exist, any Contractor, person or entity who may have any interest (direct or indirect) in the Project or property therein must disclose such interest to MEPRD before execution of the Project Agreement. MEPRD shall have sole authority to determine whether a disqualifying conflict exists.

**SECTION 7
COMPLIANCE WITH LAW**

A. The Grantee shall comply with all applicable laws, ordinances and codes of the United States, the State of Illinois and local governments, including, but not limited to, Title VII of the Civil Rights Act of 1964, and no person shall, on the grounds of race, color, national origin, sex, age, religion, sexual orientation or disability be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any grant, program or activity for which the GRANTEE receives assistance from MEPRD. "Grantee acknowledges that it has performed due diligence to assure its Project complies with the requirements of the American with Disabilities Act of 1990. Any failure to so comply will render this Grant revocable, and the grant funds shall be refunded to MEPRD."

**SECTION 8
ASSIGNABILITY**

A. The GRANTEE shall not assign any interest in this Project Agreement without the prior written consent of MEPRD.

**SECTION 9
TERMINATION**

A. If the GRANTEE violates any provision of this Project Agreement, MEPRD may terminate this Project Agreement in whole or in part, at its discretion, unless the GRANTEE causes such violation to be corrected within a period of thirty (30) days after written notice is received specifying the violation.

B. If MEPRD terminates this Project Agreement, in whole or in part, termination shall be effected by the issuance of a written notice of termination, which shall specify the basis for the termination and the date upon which such termination shall become effective.

C. Failure to timely complete a project or withdrawal of a project due to lack of performance, insufficient funds or change in the nature of the Project by the GRANTEE may result in the ineligibility of the project applicant for MEPRD grant assistance consideration for the next two (2) consecutive MEPRD annual park and trail grant programs.

D. Upon termination of this Project Agreement MEPRD reserves the right to seek any remedies available to it for damages or costs incurred by MEPRD as a result thereof.

**SECTION 10
AMENDMENTS AND NOTICES**

A. All amendments, notices, requests, objections and/or consents of any kind made pursuant to this Agreement shall be in writing and be executed by or served upon all parties hereto.

**SECTION 11
INDEMNIFICATION**

A. The GRANTEE agrees to protect, indemnify and hold MEPRD harmless from and against any and all damages, suits, claims, demands, causes of action or alleged or potential causes of action arising out of any failure of the GRANTEE to comply with all applicable laws enacted now or to be enacted in the future as the same may apply to the subject matter of this Grant Agreement and all damages, suits, claims, demands, causes of action or alleged or potential causes of action arising from any injury to person(s) or damage to property directly and exclusively caused by the GRANTEE, its officers, agents, employees or independent contractors in the performance of any of the activities arising out of this Grant Project Agreement. The GRANTEE shall be required to assume the defense of MEPRD in any claim or suit covered by this Section and shall pay all damages, costs, expenses and attorney fees incurred by MEPRD as a result thereof.

**SECTION 12
INSURANCE**

A. The Grantee and any Contractor hired or retained by Grantee in connection with the Project shall maintain comprehensive general liability insurance in an amount not less than \$1,000,000 for this Project.

**SECTION 13
EMPLOYMENT, AGENCY OR CONTRACTOR RELATIONSHIP**

A. It is expressly agreed and understood that this Project Agreement creates no employment, agency or contractor relationship between MEPRD and Grantee or its agents, employees or Contractors.

**SECTION 14
SIGNAGE/PUBLICITY**

A. The GRANTEE must post a grant acknowledgment sign in a prominent area at the grant-assisted project site. The required specifications for its construction will be furnished by the GRANTEE and approved by MEPRD, and must include no less than the MEPRD logo, Project Sponsor's name and Project Name. The sign shall be posted in an area for public view for the duration of the project (both during and after construction). All signage permits are the responsibility of the GRANTEE.

**SECTION 15
MEPRD FY14 PARK AND TRAIL GRANT MATCHING PROGRAM APPLICATION ON FILE**

A. The GRANTEE acknowledges a MEPRD FY14 Park and Trail Grant Matching Program application was submitted by and on behalf of GRANTEE and GRANTEE acknowledges said application contains project information, a detailed project scope, detailed site development plans and additional MEPRD project provisions that are required and must be followed by GRANTEE, in addition to the provisions of this Project Agreement.

...proceed to page 7.

As the individual duly designated to represent the GRANTEE, I do hereby certify that the information presented in this Project Agreement and the MEPRD FY14 Park and Trail Grant Matching Program Application is true and correct. I do further certify that the Project will be completed in accordance with the provisions set forth in this Project Agreement and the MEPRD FY14 Park and Trail Grant Matching Program Application and that the GRANTEE has the financial resources to fund one hundred percent (100%) of the proposed Project, prior to receiving MEPRD grant reimbursement. This Project Agreement shall become effective as of the date it is mutually executed by the Parties shown below.

Name of Grantee: Village of Freeburg

Print Name: _____

Print Title: _____

Signature & Date: _____ (Date)

Attested by: _____

Print Title: _____

Signature & Date: _____ (Date)

Name of Grantor: Metro East Park and Recreation District

Print Name: Mike Buehlhorn _____

Print Title: Executive Director _____

Signature & Date: _____ (Date)

Attested by: Rene' St. Peters _____

Print Title: Administrative Assistant _____

Signature & Date: _____ (Date)

Tony Funderburg

From: Chris Smith <chris.smith@rhutasel.net>
Sent: Wednesday, January 15, 2014 8:57 AM
To: Tony Funderburg
Subject: SRTS Application
Attachments: LOCATION_EXHIBIT_1.pdf; Location_Exhibit_2.pdf; Location_Exhibit_3.pdf

Tony,

Attached are exhibits for your use.

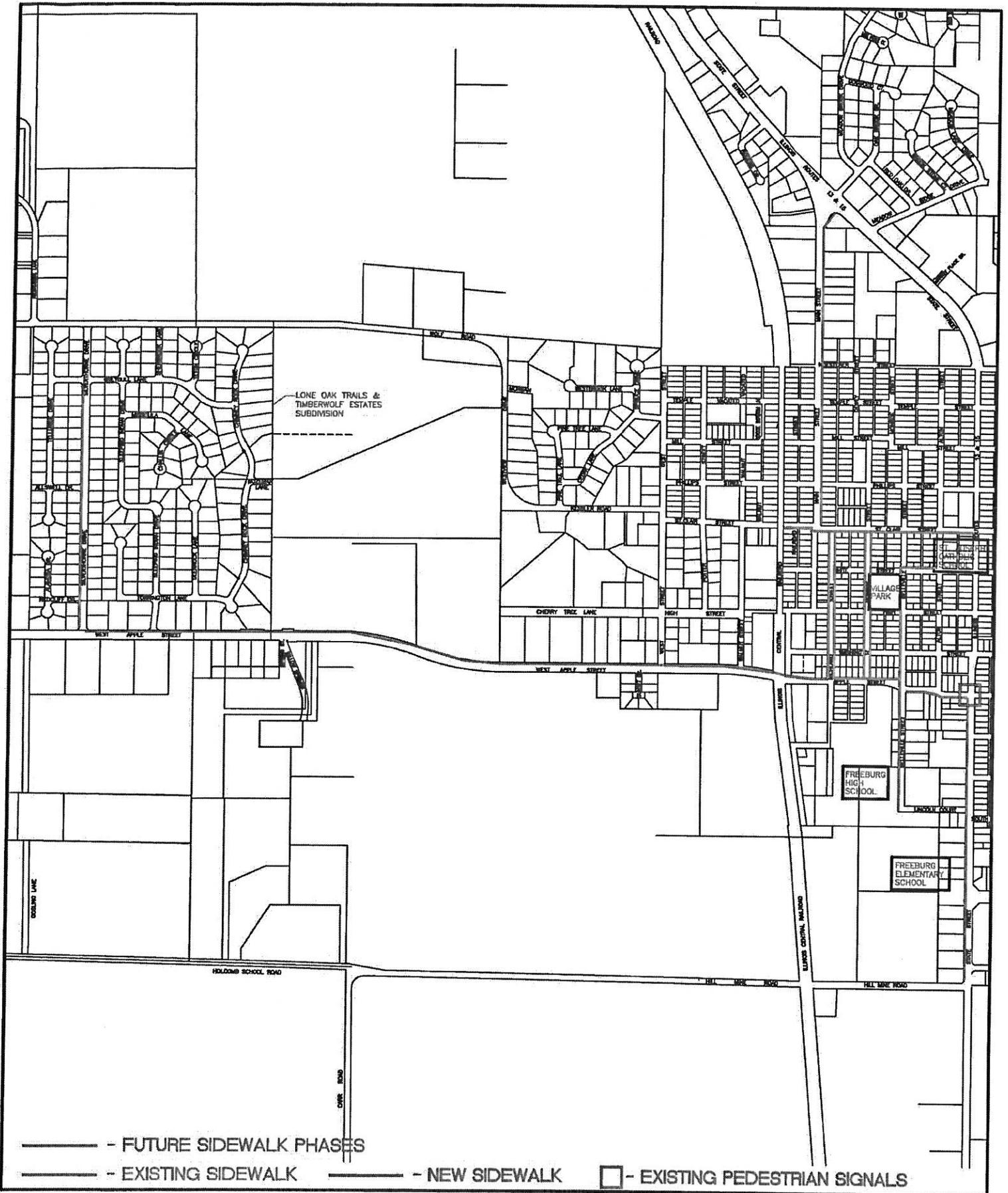
I have submitted a request to IDOT for accident data along Hwy 15. I have also requested a letter of Allowance from IDOT for the proposed sidewalk along IL Rte 15.

There are a few items...letters of support, interview stakeholder sheet, etc. that I can use some assistance in obtaining.

When you get a chance give me a call and we can get together to discuss. Applications are due at the end of the month.

Thanks,

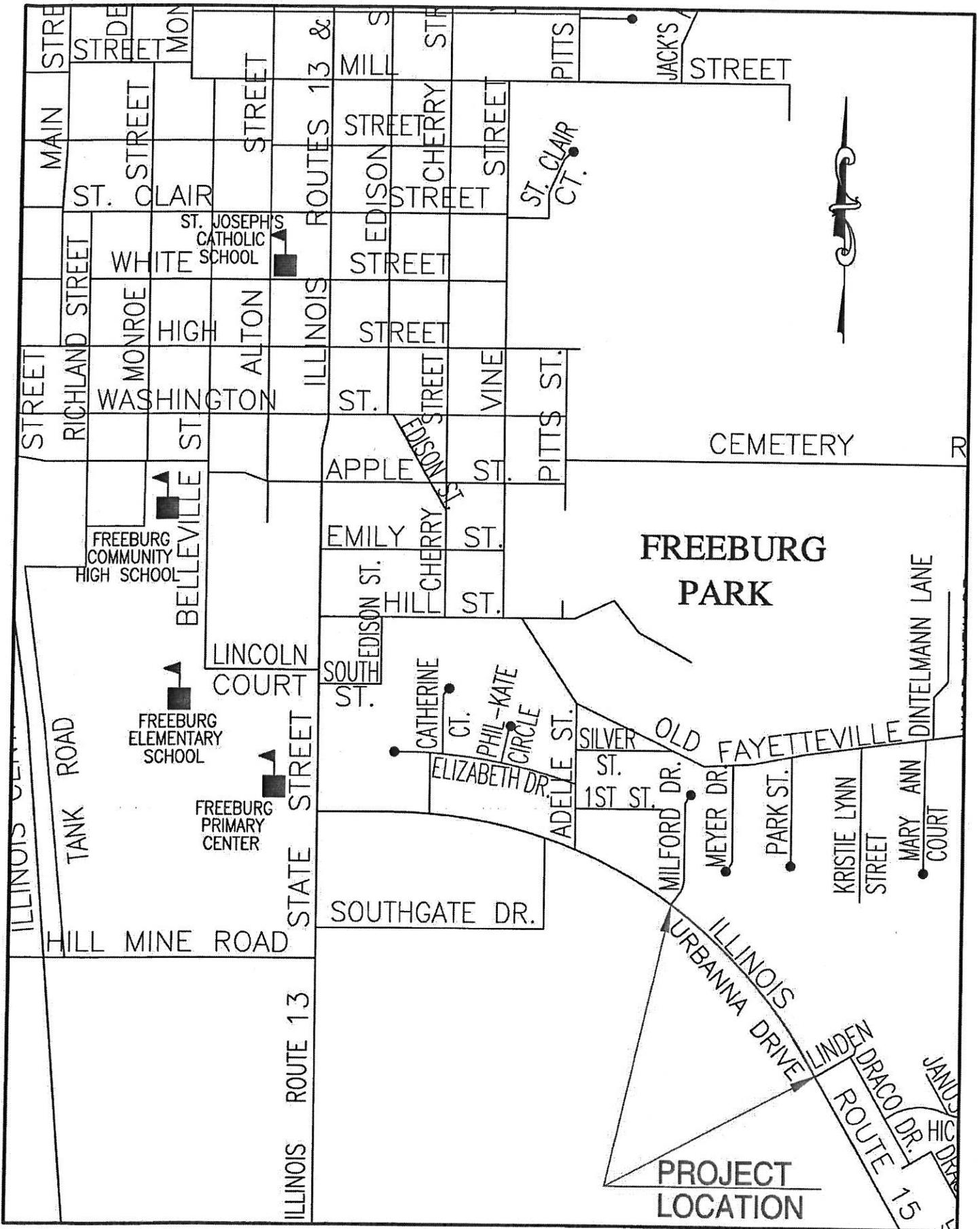
Chris Smith, P.E.
Project Engineer
Rhutasel and Associates, Inc.
(618) 539-3178 (W)
(618) 539-3174 (F)
(618) 401-9149 (M)



RHUTASEL and ASSOCIATES, INC.
 ENGINEERS • LAND SURVEYORS
 FREEBURG, ILLINOIS CENTRALIA, ILLINOIS

WEST APPLE STREET
 SIDEWALK CONNECTOR PROJECT (PHASE 1)
 FREEBURG, ILLINOIS

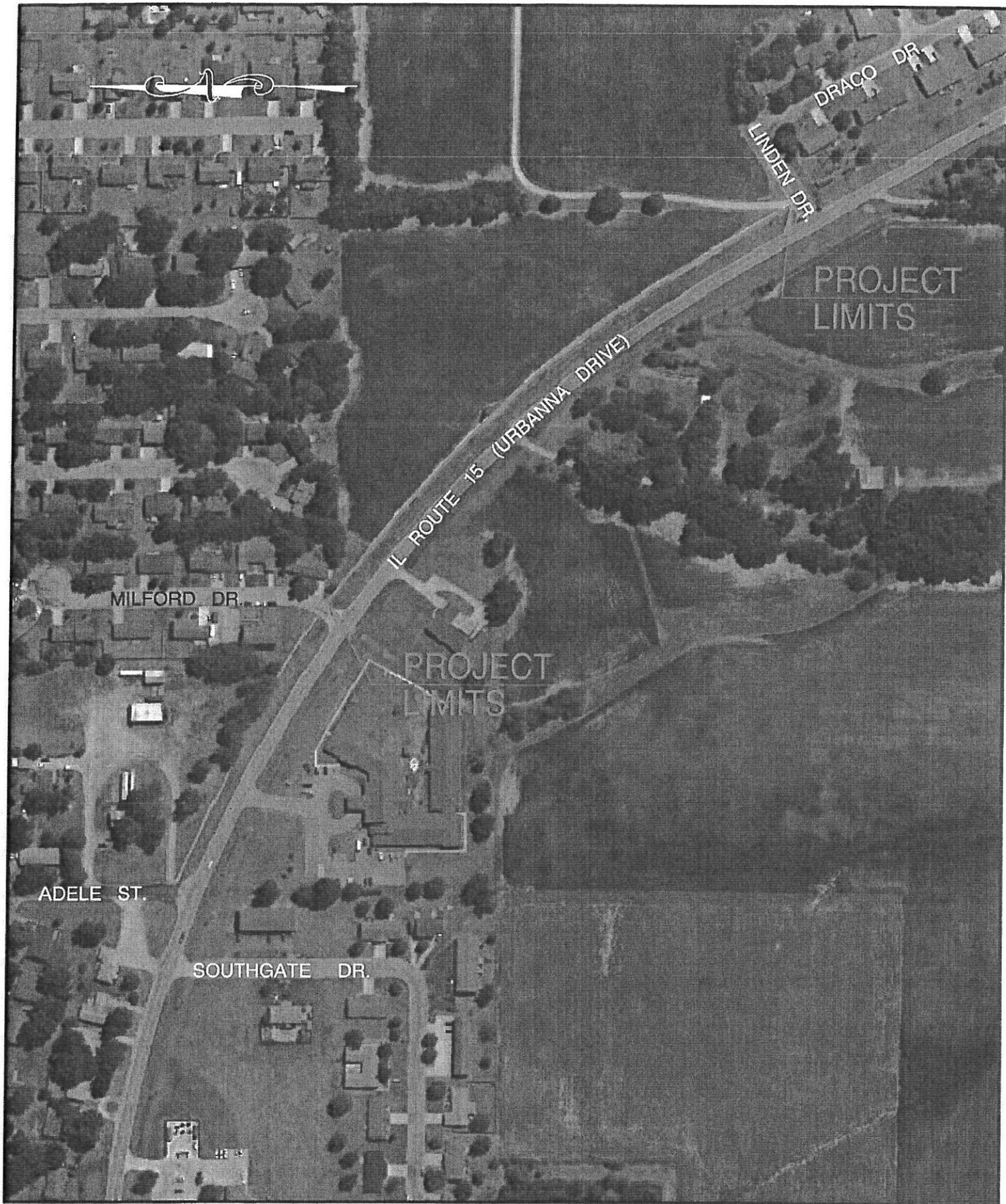
EXHIBIT
 1



RHUTASEL and ASSOCIATES, INC.
 ENGINEERS • LAND SURVEYORS
 FREEBURG, ILLINOIS CENTRALIA, ILLINOIS

LOCATION MAP
 2013 SAFE ROUTES TO SCHOOL
 VILLAGE OF FREEBURG, ILLINOIS

EXHIBIT
 1



RHUTASEL and ASSOCIATES, INC.
ENGINEERS • LAND SURVEYORS
FREEBURG, ILLINOIS CENTRALIA, ILLINOIS

AERIAL PHOTOGRAPHY
2013 SAFE ROUTES TO SCHOOL
VILLAGE OF FREEBURG, ILLINOIS

EXHIBIT

5

Tony Funderburg

From: Chris Smith <chris.smith@rhutasel.net>
Sent: Wednesday, January 15, 2014 9:13 AM
To: Tony Funderburg
Subject: STU and CMAQ Applications
Attachments: East_Way Gateway Functional_Classification_map.pdf; Eligible Projects.pdf; Eligible_Streets.pdf

Tony,

FYI, East West Gateway has opened up the application process for STU and CMAQ Funding. If you like we can discuss this when we go over the SRTS stuff.

Thanks,

Chris Smith, P.E.
Project Engineer
Rhutasel and Associates, Inc.
(618) 539-3178 (W)
(618) 539-3174 (F)
(618) 401-9149 (M)

Important Information for Surface Transportation Program - Suballocated (STP-S), Congestion Mitigation and Air Quality Program (CMAQ), On-System Bridge Program (BRM) project solicitation– January 2014

Surface Transportation Program – Suballocated (STP-S)

Application information

- Link to project application and other supplemental information will be available on the East-West Gateway homepage www.ewgateway.org mid-January 2014.
- Preliminary Applications are due by Thursday, February 13, 2014. This is for sponsors who wish to get feedback on their project application. (Not required)
- Final Applications are due by **Thursday, March 13, 2014 at 4 PM**. This includes all supplemental information, application fee, and signatures.
- Staff recommendations will be presented to the Transportation Planning Committee in April 2014. Public open houses will be in June. Projects will be incorporated in Final FY 2015-2018 Transportation Improvement Program (TIP). Staff will seek Board approval of TIP at its July 30, 2014 meeting.

Program Information

- **Approx. \$35-40 million is available in Missouri for programming in FY¹ 2016, 2017, and 2018**
- **Approx. \$4.5 million is available in Illinois for programming in FY 2018 - Based on FY 2013 marks and subject to change**
- STP-S funds can be used for projects such as pavement preservation, bridges, highway expansion, congestion mitigation, safety, environmental mitigation, transit, and pedestrian facilities. Projects on roads functionally classified as local or rural minor collectors are not eligible for these funds. Bridges on any functionally classified road are eligible for STP-S funds, however, bridges on roads functionally classified as local or rural minor collectors may be replaced with only minimal connecting road work eligible for federal funds. Bridges proposed for replacement or rehab must be deficient.

Functional Class: www.ewgateway.org/trans/funcclass/funcclass.htm

Eligible activities include: Resurfacing, road reconstruction, bridge rehabilitation/reconstruction, new road/bridge, intersection improvements, safety improvements, improvements to curb ramps/sidewalks to comply with Americans with Disabilities Acts, new construction of sidewalks, transit vehicle acquisition

- In Missouri - Up to 80% federal reimbursement for preliminary engineering, right of way acquisition, and construction phases (including construction engineering).
- In Illinois – Up to 75% federal reimbursement for construction phase only (not including construction engineering).
- Any further questions? Please contact Jason Lange at 314-421-4220 (MO) and 618-274-2750 (IL) or jason.lange@ewgateway.org

¹ FY – Federal Fiscal Year – October 1 – September 30. – FY 2015 – October 1, 2014 – September 30, 2015

Important Information for Surface Transportation Program - Suballocated (STP-S), Congestion Mitigation and Air Quality Program (CMAQ), On-System Bridge Program (BRM) project solicitation– January 2014

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Program Information

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- **Approx. \$3.0 million is available for programming in Illinois in FY 2015 – Based on FY 2013 marks and subject to change**
- This program is intended to fund transportation programs or projects in the St. Louis region that will contribute to attainment or maintenance of the national air quality standards for ozone, carbon monoxide, and particulate matter.
- Eligible activities include traffic flow improvement, demand management, shared ride services, bicycle/pedestrian facilities, transit vehicles/facilities, and operating assistance for new transit service.
- Maintenance projects such as road resurfacing/reconstruction and projects that add capacity for single occupant vehicles are not eligible.
- Projects must comply with the Regional ITS Standards as set forth in the document titled *Bi-State St. Louis Regional ITS Architecture*, April 2005.
- Up to 80% federal reimbursement for preliminary engineering, right of way acquisition, and construction phases (including construction engineering). Federal reimbursement for construction engineering is available for both Illinois and Missouri sponsors. Projects on interstates may receive up to 90% federal reimbursements. Rideshare projects like Ridefinders may receive up to 100% federal reimbursement.
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On-System Bridges Program (BRM) – Missouri only

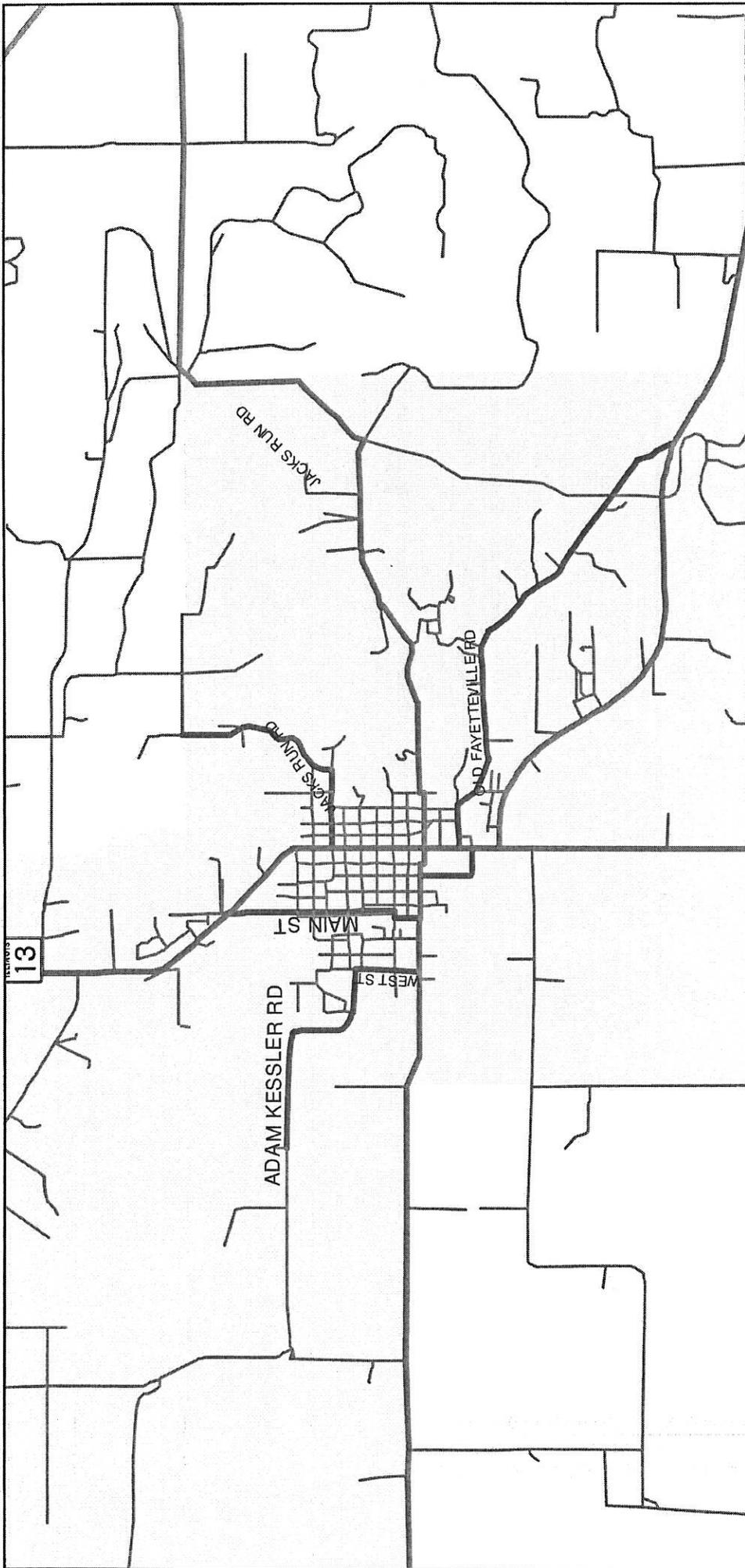
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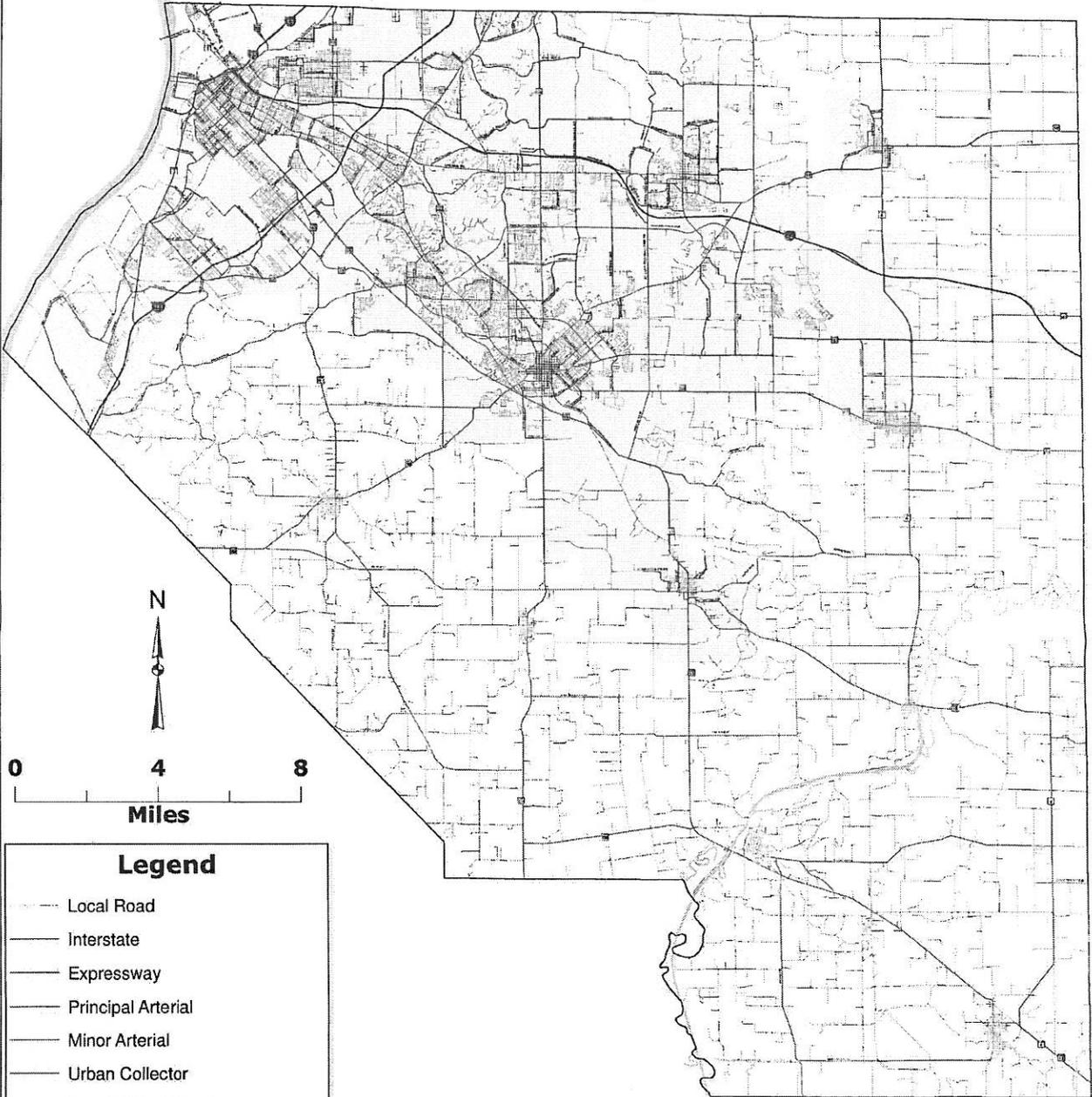
Program Information

- **Approx. \$10-13 million is available in Missouri for programming in FY³ 2015, 2016**
- Eligible activities include: Replacement or full rehabilitation of eligible structures on MoDOT's eligible bridge list (non-state, federal-aid), seismic retrofit, preventive maintenance activities, seismic retrofit, and installation of scour countermeasures. BRM eligible listing:
- Bridge replacements/rehabilitations on roads functionally classified as local or rural minor collectors are not eligible for BRM funds, but may use STP-S funds. Functional Class: www.ewgateway.org/trans/funcclass/funcclass.htm
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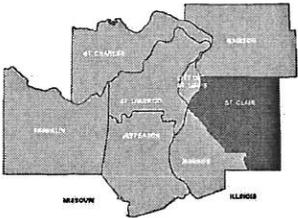


Functional Classification St. Clair County May 2012



Legend

- Local Road
- Interstate
- Expressway
- Principal Arterial
- Minor Arterial
- Urban Collector
- Rural Major Collector
- Rural Minor Collector
- Planned Interstate
- Planned Principal Arterial
- Planned Minor Arterial
- Planned Urban Collector
- Rivers
- 2000 Federal-Aid Urbanized Area



EAST-WEST GATEWAY
Council of Governments
Creating Solutions Across Jurisdictional Boundaries

Tony Funderburg

From: Chris Smith <chris.smith@rhutasel.net>
Sent: Friday, January 31, 2014 8:47 AM
To: 'Tony Funderburg'
Subject: RE: Stakeholder Interview Sheet
Attachments: 15-18 Program Info.pdf

Tony,

Also if you guys are wanting to submit a STU project to East-West Gateway let me know. We obviously would fill out the application. We also would look to "size (length)" the proposed project to maximize the cost-effectiveness of the project. These are competitively graded with other project from other communities. These grants cover 75% of construction costs. Preliminary and Construction Engineering is not included in the Grant. Any R.O.W. acquisition (if needed) is not included in Grant. Again these grants are for FY 2018 Construction. Typically Preliminary Engineering in 2017 (possibly 2016 if R.O.W. is needed).

Also at yesterday East-West Gateway workshop, Jason Lange mentioned that they are coming out with their own ITEP application process probably sometime in the next couple of months.

Thanks,

Chris

-----Original Message-----

From: Tony Funderburg [mailto:tfunderburg@freeburg.com]
Sent: Friday, January 31, 2014 5:11 AM
To: 'Chris Smith'
Subject: FW: Stakeholder Interview Sheet

Do you need this?

-----Original Message-----

From: smsdogwood@aol.com [mailto:smsdogwood@aol.com]
Sent: Thursday, January 30, 2014 7:58 PM
To: tfunderburg@freeburg.com; chris.smith@rhutasel.net
Subject: Stakeholder Interview Sheet

Tony,

Can you create a Stakeholder Interview Sheet for me? Below are my responses. I was not able to drop off my sheet at the Village Hall.

Thanks!

Steve

What problems have you encountered during student.....

Kids sharing streets with moving vehicles and crossing the street at unmarked areas.

Have there been any efforts to increase or encourage walking

Yes. Efforts were encouraged through previous Safe Routes to School projects.

Does your town have any plans for improving
On the Go Community

Important Information for Surface Transportation Program - Suballocated (STP-S), Congestion Mitigation and Air Quality Program (CMAQ), On-System Bridge Program (BRM) project solicitation– January 2014

Surface Transportation Program – Suballocated (STP-S)

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