

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Matt Trout

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

VILLAGE ENGINEER  
Tim Pruett, P.E.

VILLAGE ATTORNEY  
William L. Keck Brown, P.C.

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

**Meeting ID 447 872 7673**

**Join URL: <https://uso2web.zoom.us/j/4478727673>**

We ask the public to mute their phone or mic until Public Participation  
If you have any questions, please contact Matt Trout at [mtrout@freeburg.com](mailto:mtrout@freeburg.com)

January 8, 2024

## NOTICE MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Matchett/Carpenter/Kaiser/Miller)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, January 10, 2024 at 6:00 p.m.**

### PUBLIC PROPERTY COMMITTEE MEETING AGENDA

#### SWIMMING POOL:

- A. Old Business
- B. New Business
  - 1. FCHS Post Prom Donation Request

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- A. Old Business
  - 1. Approval of Minutes - None
  - 2. Drainage Problem Areas/Stormwater Run-Off
  - 3. Customer Issues
  - 4. MFT
  - 5. St. Clair County Grant Update
- B. New Business
  - 1. Resolution #24-02: IMRF Notice of Appointment of Authorized Agent
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1)]; real estate transactions [5 ILCS, 120/2-(c)(5)] or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2-(c)(5)].

# FREEBURG COMMUNITY HIGH SCHOOL

DISTRICT #77, ST. CLAIR COUNTY  
BOARD OF EDUCATION  
VICTORIA STAUB  
*President*  
APRIL NAIL  
*Vice President*  
MICHELLE MORGAN  
*Secretary*  
DEAN GAUCH  
GARY HENNING  
JAMES KISGEN  
JAY SPANLEY

401 South Monroe Street  
Freeburg, Illinois 62243-1599

Phone (618) 539-5533  
Fax (618) 539-4887

[www.fchs77.org](http://www.fchs77.org)

ADMINISTRATION  
GREGORY A. FRERKING  
*Superintendent*  
JILL S. JUNG  
*Principal*  
LORI A. CRUNK  
*Assistant Principal*

December 1, 2023

TO: Freeburg High School Area Business Owners  
RE: Donation for Freeburg High School Post Prom

Dear Business Owner:

As you may know, Freeburg High School holds a Post Prom event immediately following the formal dance. For many years, this event has provided a safe, alcohol-free, FUN night that is highly anticipated by the students. At the event, students form teams and participate in a Costume/Team challenge with "Minute to Win it" type games and other exciting activities. Students will pre-register to attend the event which begins at midnight and ends around 5:00 A.M. We have been fortunate enough to have hundreds of students attend Post Prom each year. The 2023 Post Prom was one for the books. Feedback from students and parents was all positive. We are working hard to make Post Prom 2024 an equally enjoyable night for FCHS students.

The value and quality of our prizes is dependent on the fundraising conducted by the Post Prom committee. The committee consists of volunteers and caring parents. All the money that is raised will go towards prizes for the participating students. Our 2024 target is \$15,000.

We are requesting donations from area businesses to help us achieve our goal. As you review the many requests that you receive, we hope that you will consider supporting our local high school students and the work of the committee through the Freeburg Post Prom. If you can donate, please mail your check to:

ATTN: Freeburg Post Prom  
Freeburg Community High School  
401 South Monroe Street  
Freeburg, IL 62243

Our tax-exempt number is E9993-5201-07. This letter will serve as your receipt. Thank you in advance for helping provide the gifts for the Juniors and Seniors. If you have any questions, you may contact me at [Jessica.pfeiffer236@gmail.com](mailto:Jessica.pfeiffer236@gmail.com)

Thank you,

Jessica Pfeiffer and the FCHS Post Prom Fundraising Committee

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Seth Speiser

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Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Matchett/Carpenter/Kaiser/Miller)  
Wednesday, December 13, 2023 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 6:20 p.m., on Wednesday, December 13, 2023, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins (absent), Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett and Office Manager Julie Polson. Guest present: Janet Baechle. Guests present via Zoom: None.

**POOL: A. OLD BUSINESS:** None.

**B. NEW BUSINESS:**

1. FCHS Donation Dinner, Dance and Auction Donation Request: The committee agreed to donate a 10-visit pool pass.
2. Smithton Athletic Association Trivia Night Donation Request: The committee agreed to donate a 10-visit pool pass.

**STREETS: A. OLD BUSINESS:**

1. Approval of Minutes: No minutes to approve.
2. Drainage Problem Areas/Stormwater Run-Off: Public Works Director John Tolan advised there are no issues. Our crews have been replacing culverts on Peabody and Wolf Roads and will continue to do more.
3. Customer Issues: Nothing to report.
4. Wolf Road Project: Item can be taken off the agenda.
5. MFT: John said we will start to plan for next year. The overlay in Savanna Oaks will be the big project.
6. St. Clair County Parks Grant Update: Nothing new to report.

**B. NEW BUSINESS:**

1. Village Insurance Renewal Update: Matt advised our renewal came in from at \$290,480, an increase of \$10,791. Most of that increase was due to law enforcement, new sewer plant, and our power plant generators. Our deductibles remain the same. Overall, this is a minimal increase.

*Trustee Tom Carpenter motioned to recommend to the full Board approval of Arthur Gallagher's Liability Insurance Renewal in the amount of \$290,480.00, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*

Street Committee Meeting Minutes  
Wednesday, December 13, 2023

Page 1 of 2

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH



2. Volkert Invoice #3511051 in the amount of \$956.25: Trustee Tom Carpenter motioned to recommend to the full Board Volkert Invoice #3511051 in the amount of \$956.25 for approval, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
3. Solid Waste Collection Fee: Matt advised our current rate of \$13.57 expires 12/31. The \$1.40 increase imposed by Waste Management in 2022 was due to extenuating circumstances. We reviewed our old invoices, and Matt advised we are not being charged the correct amount. Matt presented several scenarios ranging from \$14.27 which would cover the budget, \$15.65 which includes covering the budget and salary, \$15.27 which includes a \$1 per resident charge towards a new leaf machine and \$16.65 which would include the leaf machine and salary. Matt commented Smithton is at \$18.85 and \$20.65. John stated this would help the street fund if we include the salaries. The committee agreed on the \$15.65 rate increase.

Trustee Tom Carpenter motioned to amend the agenda in order to hear Public Participation, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

4. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1):

#### EXECUTIVE SESSION

6:43 P.M.

Trustee Bob Kaiser motioned to enter Executive Session to Personnel, 5 ILCS 120/2-(c)1 and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

#### EXECUTIVE SESSION ENDED

7:03 P.M.

Trustee Ray Matchett motioned to reconvene the regular session at 7:03 p.m., and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried. The regular session reconvened at 7:03 p.m.

Trustee Ray Matchett motioned to recommend to the full Board the hire of Brittney Borkowski as the Police Department Secretary, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

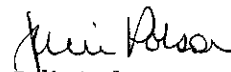
Trustee Bob Kaiser motioned to post the Police Officer in-house notice, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

Trustee Bob Kaiser motioned to recommend to the full Board the hire of Mary Downen as Office Manager, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** Janet thanked the street department for the work on her street.

**E. ADJOURN:** Trustee Bob Kaiser motioned to adjourn the meeting at 7:05 p.m., and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

  
Julie Polson  
Office Manager



# NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

## INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

EMPLOYER NAME Village of Freeburg		EMPLOYER IMRF I.D. NUMBER 0024	
AUTHORIZED AGENT'S SALUTATION <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	LAST NAME Downen	FIRST NAME Mary	MIDDLE INITIAL JR., SR., II, ETC. K.
TYPE OF GOVERNING BODY Municipality			
DATE APPOINTMENT MADE (MM/DD/YYYY) 01/15/2024	EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY) 01/15/2024	POSITION TITLE Office Manager	
Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot):			
To file Petition for Nominations of an Executive Trustee of IMRF		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
To cast a Ballot for Election of an Executive Trustee of IMRF		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<b>X</b>			
SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE		DATE (MM/DD/YYYY)	
<b>CERTIFICATION</b>			
I, <u>Jerry Lynn Menard</u> , do hereby certify that I am <u>Clerk</u>			
NAME of the <u>Village of Freeburg</u>		CLERK OR SECRETARY	
NAME OF EMPLOYER			
and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated.			
SEAL		SIGNATURE OF CLERK OR SECRETARY	
<b>BUSINESS ADDRESS</b>			
All correspondence and communications with the Authorized Agent are to be addressed as follows:			
NAME (IF DIFFERENT FROM ABOVE) <u>Ms.</u> <input type="checkbox"/> rs. <input type="checkbox"/> Ms.			
BUSINESS ADDRESS 14 Southgate Center			
CITY STATE AND ZIP + 4 Freeburg, IL 62243			
DAYTIME TELEPHONE NO. (with Area Code) (618) 539-5705		ALTERNATE TELEPHONE NUMBER (with Area Code)	
FAX NO. (with Area Code) (618) 539-5590		EMAIL ADDRESS mdownen@freeburg.com	

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289