

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Seth Speiser
Charlie Mattern
Ray Matchett, Jr.
Steve Smith
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

December 17, 2012

NOTICE

MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Matchett/Baker/Blaies)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, December 19, 2012 at 6:30 p.m.**

PUBLIC PROPERTY COMMITTEE MEETING AGENDA

SWIMMING POOL:

- A. Old Business
- B. New Business

- A. Old Business
 - 1. Approval of November 20, 2012 minutes
 - 2. Safe Routes to School
 - 3. 709 Saxony Lane request for culvert
 - 4. Welcome to Freeburg sign at north end of town
 - 5. MFT
 - 6. Procedure to Request Flags to be Displayed
 - 7. Drainage Problem Areas
 - 8. Shady Lane dispute
 - 9. Ditch behind home at 606 W. High
 - 10. Lobby Painting
 - 11. Lighting along Westview Drive
 - 12. Cemetery Road
 - 13. Picnic tables at the park
 - 14. Street banners
 - 15. Leaf collection
 - 16. Snow plow
 - 17. Christmas decorations
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2-(c)(5)].

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Public Property Committee Meeting
Web Site: www.freeburg.com

Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Baker/Blaies)

Wednesday, December 19, 2012 at 6:30 p.m.

VILLAGE ADMINISTRATOR
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The meeting of the Public Property Committee was called to order at 6:30 p.m. on Wednesday, December 19, 2012, in the Municipal Center. Those in attendance were Chairman Ray Matchett, Trustee Mike Blaies, Trustee Rita Baker, Mayor Ray Danford, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guest present: Janet Baechle.

POOL: A. OLD BUSINESS:

1. Pool: Dennis provided EWR's current statement with an adjusted amount due of \$872.00 and believes this to be fair. He said we will have the state inspect the pool in the spring and get the permit information updated then. He is going to contact Doug and discuss what should be done to get our information updated with the Department of Health. Julie will send out letters to the lifeguards from last summer. Mike asked about the swim team's concerns and our guys can do most of the work. The ladders will be added to the contractor's punch list of outstanding items.

B. NEW BUSINESS: None.

STREETS:A. OLD BUSINESS:

1. Approval of November 20, 2012 minutes: Trustee Rita Baker motioned to approve the November 20, 2012 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

2. Safe Routes to School: Dennis said our bid letting date is January 18th. We received approval on the engineering contract for the Route 15 Safe Routes project.

3. 709 Saxony lane request for culvert: Nothing new.

4. Welcome to Freeburg sign: Dennis sent an email to Phillips Co. to discuss ideas about the signs.

5. MFT: Ron said we are done with MFT for the year. John would like to look at Peabody Road as one of next year's projects.

6. Procedure to Request Flags to be Displayed: Ron ordered the flags and the American Legion and VFW paid for them.

7. Drainage Problem Areas: Dennis distributed Netemeyer's plans for the north end of Main Street. Dennis would like to see this work tied in with the Safe Routes to School project. He also stated that this would be a pretty big project for

our guys to complete and suggested we bid the work and Ron and John agreed. We would use MFT money for this project and we will probably have to use some of our MFT reserves. Dennis will have Pat prepare the bid.

8. Shady Lane Dispute: Nothing new.
9. Ditch behind home at 606 W. High: This will be done shortly.
10. Lobby painting: This will be done over the winter.
11. Lighting along Westview Drive: John said this project is just about done.
12. Cemetery Road: Nothing new.
13. Picnic tables at the park: John said we need concrete tables.
14. Street banners: If we replace the flags, we should put money in next year's budget to do so.
15. Leaf collection: John said we will collect leaves until the end of the year. residents can call in and be placed on a list after that.
16. Snow plow: It has been received and is on the truck. Ron purchased a Western plow and the guys are happy with it.
17. Christmas decorations: Julie needs to contact Waterloo and see where they purchased their decorations. If we want to update ours, we need to put money in the budget for that. We will move this to Electric Committee.

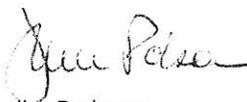
B. NEW BUSINESS: Ron said the leaf truck needs to be replaced next year. A Ford F450/550 would cost about \$50,000. The 3- to 5-year plan needs to be updated to include the lease-to-purchase vehicles. The age of our vehicles is increasing and we need to start building our fund for replacing them. We will create a spreadsheet of our vehicle inventory. John said we partnered with the Township on renting a bush hog for a week to take care of the growth along the roads. The cost to rent that from Woody's for the week was \$2500. He would like to see that placed in the budget on a yearly basis.

Mayor Danford asked for an update on televising sewer problem areas and John said there are still some areas he needs to have done.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 7:35 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*


Julie Polson
Office Manager



RECEIVED

DEC 03 2012

Architecture • Interiors • Planning

Statement

TO:
 Village of Freeburg
 14 Southgate Center
 Freeburg, IL 62243
 Attn: Mr. Dennis Herzing
 FREEBURG POOL RENOVATION 211123

| |
|------------|
| DATE |
| 11/30/2012 |

| | | AMOUNT DUE | AMOUNT ENC. | | |
|------------|--------------------------------|---------------------|---------------------|-----------------------|------------|
| | | \$872.00 | | | |
| DATE | TRANSACTION | AMOUNT | BALANCE | | |
| 12/31/1993 | Balance forward | | 0.00 | | |
| 04/30/2011 | INV #01211123. Due 05/30/2011. | 2,756.25 | 2,756.25 | | |
| 05/31/2011 | INV #02211123. Due 06/30/2011. | 4,725.00 | 7,481.25 | | |
| 05/31/2011 | PMT #42982. | -2,756.25 | 4,725.00 | | |
| 06/27/2011 | PMT #043102. | -4,725.00 | 0.00 | | |
| 06/30/2011 | INV #03211123. Due 07/30/2011. | 16,800.00 | 16,800.00 | | |
| 07/29/2011 | PMT #43235. | -16,800.00 | 0.00 | | |
| 07/31/2011 | INV #04211123. Due 08/30/2011. | 9,450.00 | 9,450.00 | | |
| 08/29/2011 | PMT #43386. | -9,450.00 | 0.00 | | |
| 08/31/2011 | INV #05211123. Due 09/30/2011. | 7,087.50 | 7,087.50 | | |
| 09/26/2011 | PMT #43486. | -7,087.50 | 0.00 | | |
| 09/30/2011 | INV #06211123. Due 10/30/2011. | 1,181.25 | 1,181.25 | | |
| 10/24/2011 | PMT #43607. | -1,181.25 | 0.00 | | |
| 10/31/2011 | INV #07211123. Due 11/30/2011. | 2,625.00 | 2,625.00 | | |
| 11/30/2011 | INV #08211123. Due 12/30/2011. | 3,625.00 | 6,250.00 | | |
| 02/29/2012 | INV #10211123. Due 03/30/2012. | 945.00 | 7,195.00 | | |
| 04/23/2012 | PMT #44470. | -7,195.00 | 0.00 | | |
| 04/30/2012 | INV #11211123. Due 05/30/2012. | 1,575.00 | 1,575.00 | | |
| 05/25/2012 | PMT #45124. | -1,575.00 | 0.00 | | |
| 05/31/2012 | INV #12211123. Due 06/30/2012. | 8,304.11 | 8,304.11 | | |
| 06/25/2012 | PMT #45292. | -8,304.11 | 0.00 | | |
| 06/30/2012 | INV #13211123. Due 07/30/2012. | 393.75 | 393.75 | | |
| 07/20/2012 | PMT #45434. | -393.75 | 0.00 | | |
| 07/31/2012 | INV #14211123. Due 08/30/2012. | 1,181.00 | 1,181.00 | | |
| 08/31/2012 | INV #15211123. Due 09/30/2012. | 866.50 | 2,047.50 | | |
| 09/30/2012 | INV #16211123. Due 10/30/2012. | 157.25 | 2,204.75 | | |
| 11/15/2012 | CREDMEM #17211123. | -3,624.75 | -1,420.00 | | |
| 11/15/2012 | INV #18211123. Due 12/15/2012. | 2,292.00 | 872.00 | | |
| CURRENT | 1-30 DAYS PAST DUE | 31-60 DAYS PAST DUE | 61-90 DAYS PAST DUE | OVER 90 DAYS PAST DUE | AMOUNT DUE |
| 872.00 | 0.00 | 0.00 | 0.00 | 0.00 | \$872.00 |

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Baker/Blaies)
Tuesday, November 20, 2012 at 5:30 p.m.

The meeting of the Public Property Committee was called to order at 5:38 p.m. on Tuesday, November 20, 2012, in the Municipal Center. Those in attendance were Chairman Ray Matchett, Trustee Mike Blaies, Trustee Rita Baker, Village Clerk Jerry Menard, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guest present: Janet Baechle.

POOL: A. OLD BUSINESS:

1. Pool: Dennis provided the letter he sent to EWR about the amount billed to the Village on this project. EWR's response was also provided to the committee. Dennis asked for the committee to review it and give him time to review it as well and discuss it at next month's meeting. John said the pool is pretty well winterized. All of the potable water has been blown out of the lines. He said the ladders are pretty hard to get out and that was one of the swim team's concerns. If we could just pull them out for the meets, it wouldn't be such a big deal. We will look at that in the spring.

B. NEW BUSINESS:

1. Girl Scouts Donation Request: The Girl Scouts submitted a request for a donation for their Quarter Auction on December 1st.

Trustee Rita Baker motioned to donate one 10-day pass to the pool for the Girl Scout Quarter Auction and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

2. St. John the Baptist Donation Request: St. John's sent a request for their annual PTF Dinner Auction.

Trustee Rita Baker motioned to donate one 10-day pass to St. John the Baptist Catholic School's Annual Dinner Auction and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

STREETS: A. OLD BUSINESS:

1. Approval of October 17, 2012 minutes: Trustee Rita Baker motioned to approve the October 17, 2012 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

2. Safe Routes to School: Dennis said our bid letting date is January 18th.

Street Committee Meeting Minutes
Tuesday, November 20, 2012

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

3. 709 Saxony lane request for culvert: Nothing new.
4. Welcome to Freeburg sign: Nothing new.
5. MFT: Ron said we are pretty much done and are on budget.
6. Procedure to Request Flags to be Displayed: Nothing new.
7. Drainage Problem Areas: Dennis has not had a chance to review Netemeyer's suggestions with him. In the meantime, we found an old drainage study done on the same areas and Dennis is going to review it to see if there are any other areas that might need to be addressed.
8. Shady Lane Dispute: Nothing new.
9. Ditch behind home at 606 W. High: This will be done shortly.
10. Lobby painting: This will be done over the winter.
11. Lighting along Westview Drive: John said we are working on this project as time permits.
12. Cemetery Road: Nothing new.
13. Picnic tables at the park: John said the squirrels are eating the rubber wrapped picnic tables. There was no decision made on what type of picnic tables to purchase.
14. Christmas tree in the park: Nollau planted a new Christmas tree.
15. Street banners: Julie received pricing from Display Sales. We will look to see if there is any money in this year's budget and if not, we will try and put some in the budget for next year.
16. Leaf collection: John said the leaf collection is in full swing.

B. NEW BUSINESS: Ron passed around information on purchasing a snow plow. He has received quotes from Woody's, Kranz and Monroe. He has talked to some of the guys who said they prefer the Meyer plow. Trustee Baker said we should go with what works best. They asked Ron to call Kranz and see if they might come down a little on their quote.

Jerry asked about the Christmas decorations and said Waterloo has really pretty decorations. Julie will call them and see where they purchased their decorations. Ron advised the committee we will be using IMUA for safety training next year. Mike brought up the shed that was approved for purchase last night and Dennis said there is not that much lumber in the shed.

Trustee Matchett brought up Ms. Scott's concerns about the speed limit on Southgate Drive, she wants a sight-impaired sign put up for her husband and also wants no parking signs on the curve. Ron said we've never put signs up for adults, only children. This will be discussed in the next Personnel/Police meeting.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 6:27 p.m. and Trustee Rita Baker seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

November 19, 2012

RECEIVED

NOV 23 2012

Jerry Menard
Village Clerk
14 Southgate Center
Freeburg, Illinois 62243

Subject: Village: Freeburg
Section: 12-00024-00-SW
Project: SRTS-4009(149)
Job: P-98-311-12
Preliminary Engineering Agreement
Consultant: Rhutasel and Associates, Inc.
\$28,000.18 (federal share \$28,000.00)

Dear Jerry Menard:

Funds for the enclosed agreement were approved by the department and authorized by the Federal Highway Administration on September 7, 2012. The village may authorize the consultant to proceed with the engineering work.

Phase II is also authorized with the understanding no work will begin until environmental approval is given and you have been notified by the district to proceed with Phase II work.

Please contact Debbie Jarvis (Debbie.Jarvis@illinois.gov) if you have any questions.

Sincerely,

James K. Klein, P.E., S.E.
Acting Engineer of Local Roads and Streets

A handwritten signature in cursive script that reads "Gregory S. Lupton".

By: Gregory S. Lupton, P.E.
Acting Local Project Implementation Engineer

Enclosure

cc: Raymond Danford, Village Engineer
Omer Osman Attn: Lora Rensing - District 8
Joanne Woodworth (Attn: Project Control)
Rhutasel and Associates, Inc.



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

RECEIVED

NOV 23 2012

November 19, 2012

Jerry Menard
Village Clerk
14 Southgate Center
Freeburg, Illinois 62243

Subject: Village: Freeburg
Section: 12-00024-00-SW
Project: SRTS-4009(149)
Job: P-98-311-12
Joint Agreement

Dear Jerry Menard:

The department executed the subject agreement on November 13, 2012.
A copy is enclosed.

Sincerely,

James K. Klein, P.E., S.E.
Acting Engineer of Local Roads and Streets

A handwritten signature in black ink, appearing to read 'Gregory S. Lupton'.

By: Gregory S. Lupton, P.E.
Acting Local Project Implementation Engineer

Enclosure

cc: Raymond Danford, Village President
Omer Osman, Attn: Lora Rensing - District 8
Jeff South
Joanne Woodworth, Attn: Project Control
Priscilla Tobias, Attn: Safe Routes to School



Illinois Department of Transportation

Local Agency Agreement for Federal Participation

| | | | | |
|-------------------------------------|-------------------|---------------------|-----------------------|------------------------------|
| Local Agency Village of Freeburg | State Contract | Day Labor | Local Contract XXX | RR Force Account |
| Section 12-00024-00-SW | Fund Type SRTS | ITEP Number 3610 | | |
| Construction | | Engineering | | Right-of-Way |
| Job Number | Project Number | Job Number | Project Number | Job Number Project Number |
| | | P-98-311-12 | SRTS-4009(149) | |

This Agreement is made and entered into between the above local agency hereinafter referred to as the "LA" and the state of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration hereinafter referred to as "FHWA".

Location

Local Name Urbanna Drive Route FAU 9369 Length 0.27 Mile
 Termini From South State Street (IL 13/15) to Adele Street

Current Jurisdiction State Existing Structure No _____

Project Description

The proposed project is the construction of sidewalk, ADA ramps, curb and gutter, storm sewer, and all miscellaneous collateral work to complete this stage of the "safe routes to school" network as proposed.

Division of Cost

| Type of Work | FHWA | % | STATE | % | LA | % | Total |
|--------------------------------|------------------|-------|-----------|-----|-----------|---------|------------------|
| Participating Construction | | () | | () | | () | |
| Non-Participating Construction | | () | | () | | () | |
| Preliminary Engineering | 28,000 | (*) | | () | | (BAL) | 28,000 |
| Construction Engineering | | () | | () | | () | |
| Right of Way | | () | | () | | () | |
| Railroads | | () | | () | | () | |
| Utilities | | () | | () | | () | |
| Materials | | | | | | | |
| TOTAL | \$ 28,000 | | \$ | | \$ | | \$ 28,000 |

* 100% SRTS Funds Not to Exceed \$28,000

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

The Federal share of construction engineering may not exceed 15% of the Federal share of the final construction cost.

Local Agency Appropriation

By execution of this Agreement, the LA is indicating sufficient funds have been set aside to cover the local share of the project cost and additional funds will be appropriated, if required, to cover the LA's total cost.

Method of Financing (State Contract Work)

METHOD A---Lump Sum (80% of LA Obligation) _____

METHOD B--- _____ Monthly Payments of _____

METHOD C---LA's Share _____ divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)