

VILLAGE PRESIDENT  
Ray Danford

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Corby Valentine  
Steve Smith  
Tony Miller  
Rita Baker  
Seth Speiser  
Charlie Mattern

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Dennis Herzing

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
Ronald Dintelmann

POLICE CHIEF  
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY  
Stephen R. Wigginton

December 14, 2009

## NOTICE

### MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Miller/Baker/Valentine)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, December 16, 2009 at 6:30 p.m.**

### PUBLIC PROPERTY COMMITTEE MEETING AGENDA

#### SWIMMING POOL:

- A. Old Business
  - 1. Pool feasibility study/referendum/Bill Reichert
  - 2. Job descriptions for pool managers
- B. New Business
  - 1. Lifeguard hiring
  - 2. St. John the Baptist request for donation

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- A. Old Business
  - 1. Approval of November 18, 2009 minutes
  - 2. Safe Route to School
  - 3. Swipe Card Access
  - 4. Drainage on Wolf Road
  - 5. 709 Saxony Lane request for culvert
  - 6. Cemetery Road - St. Clair County
  - 7. Street banners
- B. New Business
  - 1. Fire Prevention Inspection Report
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1) a.]; or real estate transactions [5 ILCS, 120/2-(c)(5)].

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Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Miller/Baker/Valentine)  
Wednesday, December 16, 2009 at 6:30 p.m.

The meeting of the Public Property Committee was called to order at 6:55 p.m., on Wednesday, December 16, 2009, in the Municipal Center. Those in attendance were Trustee Tony Miller, Trustee Rita Baker, Trustee Corby Valentine, Mayor Ray Danford, Village Clerk Jerry Menard, Village Administrator Dennis Herzing and Assistant Public Works Director John Tolan. Guest present: Mike Blaies.

## SWIMMING POOL: OLD BUSINESS:

1. Pool feasibility study/referendum: Dennis advised we have not heard anything from Bill Reichert. He assumes he is working on the rendering.
2. Job descriptions: Tony said he would like to have a lead manager and two co-managers. Mayor Danford said that is the option he likes the best. Tony commented the lead manager would oversee all the duties, attends the monthly committee meeting, parties, maintenance, and be the contact person for all matters related to the pool. The lead manager could delegate duties to the co-managers, i.e. scheduling, ordering supplies, but ultimately the lead manager is the person held responsible. Ron, John, Dennis and Julie will sit down at the next staff meeting and come up with a list of the duties the managers of the pool should be responsible for. We will ask Scott to develop a list and compare it to the one we come up with. Tony said there will be a manager at all of the functions all of the time. A manager will be responsible for checking the chemical levels of the pool and to open the pool. That procedure will be added to the daily report and be signed off on by the manager. Dennis said we have to have the managers complete the online certification training. It is a requirement of the pool grant and the committee agreed all three managers become certified. The committee discussed raising the pay of the managers. Tony said we could handle some of the extra events the same way they are compensated for the pool parties. For example, if the swim meet goes after closing time, then they can receive additional compensation. Tony is going to talk to Scott to see if he wants to come back as a pool manager. We'll get our list together and get it to Scott for his review prior to him attending a committee meeting. Corby thinks we need to diversify the pool manager group with having 3 young men working out there. He thinks we need to have a female involved out there. Maybe we could have one of our older female lifeguards go through the ladies area to make sure there is no-one in there and then one of the managers can go through to check the area before close.

Ray asked if we've heard anything from the Health Department on the drain issue and Dennis advised we have not. He thought Bill Reichert is supposed to be handling that. He will check with Bill on that. Ray asked if the permit to open the pool next year is on hold because of this issue and Dennis replied yes. We can't open until we do something with the drain. They are now going with an ANSII standard rather than the Virginia Baker law and that is when we asked Bill to work on it.

#### **B. NEW BUSINESS:**

1. Lifeguard hiring: Julie will get the letters sent out to the lifeguards over Christmas break to see who wants to come back. We will put language in the letter advising them the certification classes will be scheduled and if they can't make the class, it is their responsibility to become certified on their own.

2. St. John the Baptist request for donation: Their annual dinner auction is scheduled for February 13, 2010 and the committee agreed to donate a 10-day pool pass.

*Trustee Rita Baker motioned to recommend to the full Board a 10-day pool pass be donated to the St. John the Baptist Annual Dinner Auction on February 13, 2010 and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

#### **STREET:**

##### **A. OLD BUSINESS:**

1. Approval of minutes: *Trustee Rita Baker motioned to approve the November 18, 2009 minutes and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

2. Safe Routes to School: Steve did get the approval and Dennis attended an informational webinar conducted by IDOT. We have to work with the Bureau of Local Roads to put together a contract agreement with IDOT. This is Federal Highway Administration money so we'll probably have to get a consultant involved to put plans together. Corby asked if this is going to include a light and Dennis said yes, probably where the stop signs were installed over by the grade school on Belleville Street. Ray said we need to see the scope of costs to see what is involved. Dennis advised there is \$210,000 for the north end of Main Street and to replace some sidewalk on St. Clair Street, and \$35,000 for the crossing at the school. Corby asked if we are going to have an actual crosswalk at Main and State Street and Dennis advised that was not the way the grant application was put together. Both Tony and Corby thought the crosswalk should be located at Main and State Streets. Dennis said if we want to change the scope, we would have to do it now when we put the agreement together with IDOT. Corby said we should have never applied for a grant to bring kids across a highway without a crosswalk. Ray said we still need infrastructure. Corby agreed but said he doesn't want it under a safe route to school heading when it isn't safe. He thinks we

would be a laughing stock of the county if we put a sidewalk in to a highway with no crossing. Corby said it would be better to take the sidewalk down State Streets towards the shopping center and put the crossing in that area. Ray asked if we have any latitude on that grant with regard to moving the crosswalk. Ray said maybe we could present it to IDOT that we have problems with our kids crossing at Main and State and still have that issue. Maybe IDOT could decide where to put the crosswalk after they look at the traffic flow. It may also determine where the sidewalk would go. Dennis said if that is what we want to do, we would have to get with IDOT to see if it would be possible. Dennis will talk to Dale Klohr to see the best way to handle the situation.

3. Swipe Card/Security Card Access: Nothing new.
4. Drainage on Wolf Road: Nothing new.
5. 709 Saxony request for culvert: Nothing new.
6. Cemetery Road - St. Clair County: We are still waiting to hear back from St. Clair County. Corby said he did not appreciate the comments Frank Heiligenstein made in the paper. Dennis will call the County for a status on this.
7. Street banners: Julie is waiting to hear back from some of the people requesting banners on what they want on the banner.

**B. NEW BUSINESS:**

1. Fire Prevention Inspection Report: All items have been taken care of.

Corby asked how the recycling program is going and Dennis said the response has been fantastic. We've already had to have the dumpsters unloaded twice and have added an additional dumpster.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Rita Baker motioned to adjourn the meeting at 8:05 p.m. and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*



Julie Polson  
Office Manager

*St. John the Baptist School*  
10 South Lincoln Street - Smithton, Illinois 62285  
**PHONE: (618) 233-0581/ FAX: (618) 234-0179**  
www.stjohnsschool.us

RECEIVED  
NOV 8 0 2009

November 8, 2009

Dear Friends of St John the Baptist Catholic School,

On Saturday, February 13, 2010, we at St. John the Baptist Catholic School will host our 10<sup>th</sup> Annual Dinner Auction, and preparations are underway! While inviting you to attend this FUN and WORTHWHILE event, we would also like to ask you to consider making a donation for the Auction.

To MANY of you, we express our thanks for your continued support of the Dinner Auction. For others, we hope you will consider donating for the first time. The support and commitment of individuals, community organizations, and businesses are vital to the success of our school!

Dinner Auction profits over the past years have been directed towards providing our school with updated materials and equipment. The profits help us to supply teachers with materials needed for academic instruction. With the profits from the 2009 Auction we were able to purchase Overhead Projectors for each classroom, new whiteboards, along with many other much needed items for the classrooms. Because of rising tuition, we were able to give each family a \$200.00 stipend to put toward their child's book bill.

**The Auction has become a key component in helping our school provide for the future success of our students, and future students!!** With the 2010 Auction profits we are hoping to purchase 2 updated computers for each classroom, along with an Advanced Reader Program for the school.

On the back of this letter, you will find a donation form. Donation items may be anything from: tickets to a ball game, a dinner, a golf game, a professional service, sports items, theater tickets, jewelry, household items, furniture, entertainment, parties, gift certificates, or even cash donations (cash donations will be used to purchase items or to help with auction costs). **The ideas are endless!!!** If you choose to make a cash donation, please indicate if you are doing so for Advertisement, Cash Club, or a Special Purchase item.

If you should have any questions regarding donations please contact Lori Rodriguez, or Jenny Rickert. We will be happy to make needed arrangements for donation pick up. Please let us know ASAP so that we can get you into the Auction program. (by January 20 if possible)

If you wish to attend the Auction, please contact Jennifer Simonton (473-9405) for ticket information.

Thank you for your time and consideration.

Sincerely,  
The 2010 Auction Committee

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Stephen R. Wigginton

Public Property Committee Meeting  
 Streets/Municipal Center/Pool/Parks & Recreation  
 (Miller/Baker/Valentine)

Wednesday, November 18, 2009 at 5:00 p.m.

The meeting of the Public Property Committee was called to order at 5:02 p.m., on Wednesday, November 18, 2009, in the Municipal Center. Those in attendance were Trustee Tony Miller, Trustee Rita Baker, Trustee Corby Valentine, Trustee Charlie Mattern, Mayor Ray Danford, Village Clerk Jerry Menard, Village Administrator Dennis Herzing and Assistant Public Works Director John Tolan. Guest present: Bill Reichert of EWR.

**SWIMMING POOL: OLD BUSINESS:**

1. Pool feasibility study/referendum: Bill Reichert was present to discuss the added fee for the rendering. He said we have a single view aerial rendering in 3-D that was included in the Master Plan. Bill said they will only model the front sides. The additional cost will come in by adding the capability to view from all sides--aerial, ground level, walk up to the front, go around the back side. That was offered to us if we needed it for a Chamber meeting, school, show to the public, etc., in order to create more support for the project. Mayor Danford thinks it is important to show all phases of the project. The marketing of the bond is an important issue and he wants all of the interested groups to be able to envision the later phases of the project and how it will look at the end product. He said maybe it could be presented in a compact fashion where you have Phase I laid out, then put an overlay on top it showing Phase 2 and then another overlay showing Phase II and be able to take that to different locations to display the project. Bill said they put the boards together all the time. He said right now at the site level, they have the blank site with the existing pool, they have the site with the new pool and they have the site with the new pool and recreation center. At the building level, they have the existing buildings and the new building layout for the bath house and recreation building. Under the current contract, they would project the building in 3-D and could show the recreation building in the background which would give everyone the feeling of the final phase included in the project.

Corby said we need to let Bill give us what we paid for in the contract and decide whether or not that is good enough. We may decide we need more, we may not. Tony and Rita agreed. Bill will finalize it and get it in electronic form to us.

2. Job descriptions: Discussed at next meeting. Rita talked to Gordon and needs to talk to him again.

**B. NEW BUSINESS:** None.

**STREET: A. OLD BUSINESS:**

1. Approval of minutes: *Trustee Rita Baker motioned to approve the October 21, 2009 and November 10, 2009 minutes and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*
2. Safe Routes to School: Nothing new.
3. Swipe Card/Security Card Access: Nothing new.
4. Drainage on Wolf Road: Ron said this is ongoing. Corby commented it is better.
5. 709 Saxony request for culvert: Look at next time.
6. Cemetery Road - St. Clair County: We are still waiting to hear back from St. Clair County. Dennis will try to call on this.
7. Street banners: The committee agreed to sell the ad banners at the same price we sold the original ad banners to.

**B. NEW BUSINESS:**

1. Jurisdictional Transfer of Access Roads: For informational purposes.

**C. GENERAL CONCERNS:** Corby asked how we are doing with the recycling and Dennis advised it is done except for the fence. He distributed the flier that will be passed out at the township showing what can be recycled.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Corby Valentine motioned to adjourn the meeting at 5:42 p.m. and Trustee Rita Baker seconded the motion. All voting aye, the motion carried.*



Transcribed from tape by  
Julie Polson  
Office Manager

**FREEBURG FIRE PROTECTION DISTRICT**  
 PO BOX 34 / 410 WEST HIGH STREET  
 FREEBURG, ILLINOIS 62243  
 OFFICE: (618) 539-3288 FAX: (618) 539-5758

0222

**Fire Prevention Inspection Report**

**TYPE OF INSPECTION**

Fire Prevention  Sprinkler System \_\_\_\_\_ Construction Partial \_\_\_\_\_

NAME Village of Freeburg Municipal Center

PHONE 539-5545

ADDRESS 14 Southgate Center

STATE IL

ZIP 62243

CITY Freeburg

**VIOLATIONS / FINDINGS NOTED:**

<input type="checkbox"/>	Obstructions need to be removed from the egress ways.
<input type="checkbox"/>	The exit doors must be openable without special knowledge or effort.
<input type="checkbox"/>	The emergency lighting needs to be fully operational.
<input type="checkbox"/>	All means of egress shall be equipped with illuminated "EXIT" signs.
<input type="checkbox"/>	The "EXIT" signs shall remain illuminated and visible at all times.
<input checked="" type="checkbox"/>	Stored items need to be kept at least 30 inches from the electric panel.
<input checked="" type="checkbox"/>	The non-fused multi-plug adapter(s) need to be removed.
<input type="checkbox"/>	The extension cord(s) need to be replaced with permanent wiring.
<input type="checkbox"/>	The extension cord(s) need to be shielded from physical damage.
<input type="checkbox"/>	Alterations to the circuit breaker panel need to be eliminated.
<input checked="" type="checkbox"/>	Cover(s) need to be placed on open electrical junction boxes.
<input type="checkbox"/>	Open wiring splices need to be contained in electrical junction boxes.
<input type="checkbox"/>	Opening(s) in the fire wall(s) need to be closed.
<input type="checkbox"/>	The fire door(s) need to be repaired.
<input type="checkbox"/>	Obstructions to the fire door(s) need to be removed.
<input type="checkbox"/>	The automatic closing fire door(s) need to be tested. Records of the test shall be kept readily available on the premises.
<input type="checkbox"/>	The automatic fire alarm system needs to remain operative at all times.

<input type="checkbox"/>	The automatic fire suppression system needs to remain operative at all times.
<input type="checkbox"/>	The fire protection system needs to remain fully operational at all times.
<input type="checkbox"/>	The fire protection system(s) need to be tested. Written records of the test need to be maintained on the premises.
<input type="checkbox"/>	The dry chemical extinguishing system needs to be tested.
<input type="checkbox"/>	A fire extinguisher of a bare minimum 2A:20BC rating 5 pounds is recommended for the building. A larger unit is favorable. The unit shall be wall-mounted in a central location.
<input type="checkbox"/>	The fire extinguisher(s) need to be kept readily available & free of obstructions. Maintain a maximum travel distance of 75 ft from any point in the building to an extinguisher.
<input type="checkbox"/>	The fire extinguisher(s) need to be maintained and tagged annually. A company licensed by the State of IL shall perform the service.
<input type="checkbox"/>	Combustible decorative materials need to be removed.
<input type="checkbox"/>	Combustible materials stored within 24 inches of the furnace &/or hot water heater need to be removed.
<input type="checkbox"/>	Housekeeping needs to be improved.
<input checked="" type="checkbox"/>	The building address shall be displayed on the front of the building utilizing a minimum of 4 inch letters.
<input type="checkbox"/>	Installation of a Knox Box rapid entry system is required.
<input type="checkbox"/>	Correct keys for the building need to be placed in the Knox Box.
<input type="checkbox"/>	The flammable liquids need to be stored in a UL approved flammable liquid storage cabinet.
<input type="checkbox"/>	The flammable liquids dispensed inside the building shall be stored in safety cans.
<input type="checkbox"/>	The exhaust hood needs cleaning.
<input type="checkbox"/>	SEE ADDITIONAL FINDINGS LISTED ON THE ATTACHED FORM.

*(Handwritten initials: KR, OK, and an arrow pointing to the checked box for building address display.)*

Signature of Person Granting Permission to Inspect [Signature] Date 12/8/09

Name of Inspector [Signature] Date 12/8/09

This inspection was made for the purpose of determining whether or not any ordinances, statutes, or laws were violated. This inspection should not be considered as a guarantee or warranty to any persons that the construction installed is according to any ordinances and statutes and should not be relied upon as such by any owner or contractor.

\* CORRECTED 12/8/09 DARR \* P.D. TIRES - will be collected when TIRES ARE INSTALLED. DARR