

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Michael Heap
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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INTERIM
VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Carpenter/Heap/Kaiser)
Wednesday, August 16, 2023 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 6:23 p.m., on Wednesday, August 16, 2023, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Mike Heap, Trustee Bob Kaiser, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Interim Village Administrator Matt Trout, Crew Leader Bob Jenkins and Office Manager Julie Polson. Guests present: Janet Baechle, Charlie Mattern, Shirley Crouse, Charlene Jacobs, Lucy Hitsman and Tim Pruett. Guests present via Zoom: None.

POOL: A. OLD BUSINESS: None.

B. NEW BUSINESS:

1. Swimming Facility Inspection Report: Public Works Director John Tolan said overall, the inspection went well with a few items noted on the report. The inspector wanted the drinking fountain fixed. The gate to the baby pool has been repaired. John complimented all of the pool managers for a job well done! The pool will be shut down after Homecoming.

STREETS: A. OLD BUSINESS:

1. Approval of June 14, 2023 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the June 14, 2023 Minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
2. E. Drainage Problem Areas/Stormwater Run-Off: John advised we had a culvert collapse on High Street/Railroad, and N. Alton by St. Joe's. Both will be taken care of before Homecoming.
3. Customer Issues: We continue to pick up limbs. We had quite a few broken limbs hanging from trees. He believes about a third of the debris pile is ours.
4. Wolf Road Project: Village Administrator Matt Trout stated we continue to be denied for the collector street status. He advised it is time to go back to the drawing board.
5. MFT: John advised the oil and chipping dates are August 25th, September 1st and September 12th as a rain date. We will be spreading 16,000 gallons and have mapped out what areas are going to be addressed. The slag is in place, and the chip trucks are ready. Our crews have been preparing the streets.

B. NEW BUSINESS:

1. Resident Request for Additional Stop Signs on N. Edison/Marketplace: Lucy Hitsman, Shirley Crouse and Charlotte Jacobs were present to explain their request for an additional stop sign to make Tall Maple and N. Edison due to the amount of increased construction and regular traffic. A

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VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

discussion was held concerning the poor visibility due to a large pine tree in the area of N. Edison and Market Place Dr. We will look at trimming that tree for better visibility.

Trustee Tom Carpenter motioned to recommend to the full Board a stop sign be installed heading south at N. Edison and Tall Maple, and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

2. Knights of Columbus Collection Request for September 16, 2023: This is a yearly request from Knights of Columbus. The committee agreed with the request.
3. Village Liability Insurance Renewal: Matt advised we are nearing renewal time. The agency that presented to us last year wants to do so again. They believe they have an option for our generation equipment. If we do invite them to present, we would ask our current provider to present as well. Attorney Keck has no problems with Gallagher. Julie stated they have always helped with any claim situation that has arisen, and the support is top notch. Trustee Meehling commented there is a lot of value in the relationships we have built with them. The committee agreed to remain with Gallagher.
4. Riess/Murphy Preliminary Plat: Matt commented at the last Combined Planning and Zoning Board meeting, the preliminary plat was presented. They moved the detention area to the middle of the property which will make it more of a feature; the two-family units have been moved to the south lower density area near Deerfield. John said they have proposed the sewer coming out on the south side of Dollar General, and Matt suggested to them that they run the utilities on their own property between the commercial buildings. We suggested that be moved to the north during the engineering phase. That recommendation will go to the board on Monday night. John said he is satisfied with the preliminary plat.

Matt advised we will have the proclamation for National Rail Safety Week on Monday's agenda. Our police vehicles will be ready in approximately a week. The previous rate quote for 3 years at 5.78% is still good. We will pay the first installment out of this budget. Attorney Keck confirmed we do not need a new motion on this.

Trustee Tom Carpenter motioned to amend the agenda in order to hear Public Participation prior to the Executive Session, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

5. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1):

**EXECUTIVE SESSION
6:51 P.M.**

Trustee Bob Kaiser motioned to enter Executive Session to Personnel, 5 ILCS 120/2-(c)1 and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.

**EXECUTIVE SESSION ENDED
7:47 P.M.**

Trustee Ray Matchett motioned to reconvene the regular session at 7:47 p.m., and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.

Trustee Ray Matchett motioned to recommend to the full Board the Village Engineer/Zoning Administrator Job Description with correction, and Trustee Bob Kaiser seconded the motion. With two aye votes, the motion carried.

Matt said we received a letter from the police union approving the use of the body cameras. They do want to meet prior to implementation of the cameras regarding the discipline issue. This equipment will have to be added to our insurance schedule. Chief Schutzenhofer has talked to several departments, and Swansea has implemented them. They have an incident form if something happens with the cameras, and Mike now has that form to keep a record. We will have the union review it. Mike said the officers will be trained, and Trustee Meehling asked that the training include the appropriate use of the cameras. Matt commented by implementing this now, it gives us time to work through everything. We want our officers to be comfortable with using the body cams.

Trustee Ray Matchett motioned to recommend to the full Board Stan Ruhmann be promoted to the Sergeant position, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Shirley Crouse asked for something to draw attention to new stop sign being installed. The committee agreed to have the flashing lights there when the additional sign is installed. Charlene Jacobs is concerned over the people speeding in that area. Chief Schutzenhofer will have an officer there during the evening hours.

E. ADJOURN: *Trustee Bob Kaiser motioned to adjourn the meeting at 7:56 p.m., and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager