

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Tom Carpenter  
Robert Kaiser  
Dana Miller  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Matt Trout

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

VILLAGE ENGINEER  
Tim Pruett, P.E.

VILLAGE ATTORNEY  
Keck Brown, P.C.

Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Matchett/Carpenter/Kaiser/Miller)  
Wednesday, December 10, 2025 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 6:23 p.m., on Wednesday, December 10, 2025, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Directors John Tolan & Chris Remick, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: Janet Baechle. Guests present via Zoom: None.

## POOL:

**A. OLD BUSINESS:** None.

## B. NEW BUSINESS:

1. St. John the Baptist School Donation Request: The committee agreed to donate a 10-use pool pass.

## STREETS:

### A. OLD BUSINESS:

1. Approval of November 12, 2025 Minutes: *Trustee Tom Carpenter motioned to recommend to the full Board approval of the November 12, 2025 minutes, and Trustee Bob Kaiser seconded the motion.* All voting yea, the motion carried.
2. Drainage Problem Areas/Stormwater Run-Off: None.
3. Customer Issues: None.
4. MFT: Village Engineer Tim Pruett said we will start working on our estimate for next year.
5. Saturn Terrace: Tim met with Mr. Threlkeld and he will arrange a plan to remove the curbs and get it cleaned up. Village Administrator Matt Trout said when we have some down time, we will start working on getting the elevations.
6. Leaf Truck: Village Administrator Matt Trout said we received a quote for the repairs and it came in just under \$13,000 and insurance has approved. Crew Lead Bob Jenkins said it should be fixed next week. There was a discussion on what the determined cause was.

Crew Leader Jenkins said the new backhoe should be here the week of Christmas.

## B. NEW BUSINESS:

1. Community Development Block Grant (CDBG) Year 2025: Tim said we have been awarded the grant we just need to execute the agreement. Working on sidewalks and handicap accessible ramps.

Street Committee Meeting Minutes  
Wednesday, December 10, 2025

Page 1 of 2

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH



*Trustee Tom Carpenter motioned to send to the full Board Community Development Block Grant (CDBG) Year 2025, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*

2. St. Clair County Parks Grant: Tim said this is the grant we submitted in November. We have been awarded the grant for \$40,000 for various items at the swimming pool.

*Trustee Tom Carpenter motioned to send to the full Board St. Clair County Parks Grant, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*

3. Streets Crew Worker Position: Matt said this is the last call to look at the applications as we need to get moving on this process.

*Trustee Bob Kaiser motioned to amend the agenda to move Public Participation up, and Dana Miller seconded the motion. All voting yea, the motion carried.*

**EXECUTIVE SESSION  
6:38 P.M.**

*Trustee Bob Kaieser motioned to enter Executive Session citing Litigation, 5 ILCS 120/2-(c)11, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*

**EXECUTIVE SESSION ENDED  
7:04 P.M.**

Chairperson Ray Matchett reconvened the regular session of the Public Property Committee meeting at 7:04 p.m.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** Janet asked if they ever did the handicap sidewalk on Silverthorne.

**E. ADJOURN:** Trustee Bob Kaiser motioned to adjourn the meeting at 7:04 p.m., and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.



Mary Downen  
Office Manager