

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies
Denise Albers

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

February 17, 2017

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Trout/Blaies/Meehling/Pruett)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, February 22, 2017, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
 - 1. Part-time Police Hire
 - 2. Police Department Expansion

- B. New Business

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of January 25, 2017 Minutes
 - 2. Entry Level Engineer or Project Manager Hire

- B. New Business

- C. General Concerns

- D. Public Participation

- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Trout/Blaies/Meehling/Pruett) Wednesday, January 25, 2017 at 6:00 p.m.

Chairman Matt Trout called the meeting of the Personnel and Public Safety Committee to order on Wednesday, January 25, 2017 at 6:07 p.m. Those present were Chairman Matt Trout, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dean Pruett, Mayor Seth Speiser, Trustee Denise Albers, Trustee Ray Matchett, Village Clerk Jerry Menard, Chief Stan Donald (absent), Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POLICE:

A. OLD BUSINESS:

1. Part-time Police Hire: Trustee Trout advised Chief Donald has received 3 applications. We will place an ad in the News Democrat.
2. Police Department Expansion: Administrator Tony Funderburg provided a very rough draft of the expansion, and commented that he believes there should be two garage doors. This design was made to address the issues of storage, evidence and booking in the police department at an approximate cost of \$300,000. He thinks there needs to be a basement as well but not necessarily under the whole expansion. Mayor Speiser felt there should be a cheaper way to do this. It doesn't address the safety issues. He doesn't want to spend \$300,000 to address those issues. Tony said we could take out loan for 20 years at \$28,000 per year for \$400,000 and that would come out of the police fund. Trustee Pruett would rather expand than relocate personnel to other locations. Tony will get Mayor Speiser the square footage so he can get an estimate on the cost.

B. NEW BUSINESS:

1. Executive Session to Discuss Litigation, 5 ILCS 120/2-(C)11:

EXECUTIVE SESSION

6:48 P.M.

Trustee Lisa Meehling motioned to enter Executive Session to Discuss Litigation, 5 ILCS 120/2-(c)(11) and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

6:53 P.M.

Chairman Matt Trout reconvened the committee meeting at 6:54 p.m.

2. Ordinance #1619: An Ordinance Authorizing the Village to Enter into and the Mayor to Execute the St. Clair County Coordinated Services Contract: Since half of all 911 centers have had to go away, Administrator Funderburg said our rates were lowered. Traffic on Cencom is unreal, and we feel we are not getting everything we should be. Tony said we have been talking to O'Fallon and Columbia about joining their emergency system. Columbia is looking to add DuPont next month, then Millstadt. O'Fallon's center is very busy.

Personnel/Police Committee Meeting
Wednesday, January 25, 2017
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Trustee Dean Pruett motioned to recommend to the full Board Ordinance #1619, An Ordinance Authorizing the Village to Enter into and the Mayor to Execute the St. Clair County Coordinated Services Contract for approval and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

Trustee Matt Trout would like a log created to track overtime and comp time for all of the village employees. Administrator Funderburg will get that out to the department managers, and it will be reviewed on a monthly basis in this committee. This will be a good tool that will show where and why how much overtime and comp time is being taken.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of December 28, 2016 Minutes: *Trustee Lisa Meehling motioned to approve the December 28, 2016 Minutes and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.*

B. NEW BUSINESS:

1. Entry Level Engineer or Project Manager Hire: Trustee Trout placed this item on the agenda. Administrator Funderburg provided Columbia's job description, and Trustee Meehling said this is not an entry level engineer job description. Trustee Trout wanted the conversation to start so can look for a clear direction on which way to go. The issues to be decided include do we want a project manager or engineer, do we have the money to cover the position. Tony said we need someone to run the projects for the Village and that can work independently. Trustee Albers thinks a project manager would be a better fit for us. Trustee Trout said we need to get a more defined idea of what is needed. Public Works Director John Tolan said we will come back with a better job description.

Mayor Speiser left the meeting at 6:55 p.m. Administrator Funderburg left the meeting at 7:31 p.m. and Village Clerk Jerry Menard left the meeting at 7:40 p.m.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dean Pruett motioned to adjourn at 7:42 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager