

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Elizabeth Niebruegge
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

August 24, 2015

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Trout/Blaies/Meehling/Pruett)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, August 26, 2015, at 6:30 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
 - 1. In-Car Computer
- B. New Business
 - 1. Officer's end of probation – Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)1

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of July 29, 2015 Minutes
 - 2. Job Descriptions/Handbook
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Elizabeth Niebruegge
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING
(Trout/Blaies/Meehling/Pruett)
Wednesday, July 29, 2015 at 6:30 p.m.

Chairman Matt Trout called the meeting of the Personnel and Public Safety Committee to order on Wednesday, July 29, 2015 at 6:30 p.m. Those present were Chairman Matt Trout (via phone), Trustee Mike Blaies, Trustee Lisa Meehling (via phone), Trustee Dean Pruett, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Trustee Dean Pruett, Village Clerk Jerry Menard, Chief Stan Donald, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Janet Baechle and Frank Koskosky.

POLICE:

OLD BUSINESS:

1. In car Computer: Administrator Funderburg said the computer won't be installed at this time because of lightning strike. Computron has suggested we let this go a little longer to make sure nothing else is broken. They will install it once they feel our system is stable.
2. New Squad Car: The new squad car is here, it will be assigned to Officer Ruhmann. Item can be taken off the agenda.
3. Evidence Purge: Per Trustee Trout and Chief Donald, this can be taken off the agenda.
4. Employee Request for Extension of Vacation: Julie advised Stan asked for 20, but he actually has 44 hours of unused vacation. She wanted the record to reflect the correct amount.

B. NEW BUSINESS:

1. Alliance Against Intoxicated Motorists Recognition: Chief Donald advised Officers Flynn, Marquardt, Turner and Donald received recognition for their enforcement of this. Matt said to tell them good work.
2. Seizure of Truck: Chief said a couple months ago a guy had his license revoked for reckless homicide. His vehicle is a 2003 Chevy truck and had an open title which is illegal. We are in the process of trying to seize it. It looks like we will get the truck. Stan's plan is to make it his squad car, and his car will go to Mike. We will convert Mike's car for Mike Flake to drive. Stan has no intention of marking it.
3. Car Maintenance: Chief said he was changing the oil on the Impalas every 3,000 miles. In order to save some money, he would like to change that and have the oil changed once it reaches 10% oil life left. Trustee Pruett said he does not recommend going by the percentage meters. He would rather see them

Personnel/Police Committee Meeting
Wednesday, July 29, 2015

Page 1 of 3

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

keep track by the miles. Stan said he can do it whichever way. Tony said Dave will be able to do oil changes in house during the winter.

4. MEGSI Renewal: The annual renewal is in the packet at a cost of \$354.

Trustee Dean Pruett motioned to the full Board Ordinance #1552, An Ordinance Authorizing the Village to Enter into and the Mayor to Execute an Intergovernmental Agreement between the Village of Freeburg, Illinois Police Department and Metropolitan Enforcement Group of Southwestern Illinois for approval and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

Chief Donald left the meeting at 6:39 p.m.

PERSONNEL: *Trustee Dean Pruett motioned to amend the agenda in order to discuss the 457 Plan and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.*

Frank Koskosky was present to discuss the employee 457 plan. He advised this is a governmental plan for employee contributions. He also provided a brief outline of what they do. He has a number of companies they have alliances with. Their questionnaire will help determine which company would be the best one to go with. Tony stated it will be helpful to have someone in town to work with which will make it easier for our employees. This is strictly an employee contribution. There will be no employer contributions.

Trustee Dean Pruett motioned to recommend to the full Board we switch from our current 457 plan to the 457 Plan administered by Frank Koskosky of Edward Jones and Trustee Elizabeth Niebruegge seconded the motion. All voting yea, the motion carried.

A. OLD BUSINESS:

1. Approval of July 29, 2015 Minutes: *Trustee Lisa Meehling motioned to approve the July 29, 2015 Minutes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*
2. Job Descriptions/Handbook: Tony said the trustees need to read through this for suggestions. You can give Tony or Julie any suggestions on revisions to the handbook. Tony said Brian will review the suggested handbook. Realistically we need to make sure it is in line with our code.
3. 457 Plan: See above.

B. NEW BUSINESS:

1. Employee Request for Extension of Vacation: Julie advised John Tolan has 77 hours of unused vacation. He would rather extend it than be paid for it.

Trustee Dean Pruett motioned to recommend to the full Board John Tolan's 77 hours of vacation be extended and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

2. Executive Session to Discuss Personnel, 5 ILCS, 120/2-(c)(1):

EXECUTIVE SESSION

6:49 P.M.

Trustee Mike Blaies motioned to enter into Executive Session citing personnel, 5 ILCS 120/2 – (C)(1) and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.

EXECUTIVE SESSION ENDED

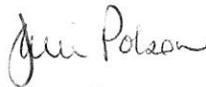
7:12 P.M.

Trustee Trout reconvened the meeting at 7:12 p.m.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dean Pruett motioned to adjourn at 7:13 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager

