

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies
Denise Albers

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

April 24, 2017

NOTICE MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE (Personnel/Police/ESDA/Fire) (Trout/Blaies/Meehling/Pruett)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, April 26, 2017, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
 - 1. Part-time Police Hire – Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1)
 - 2. Police Department Expansion

- B. New Business
 - 1. Chief Donald's Request to Extend 40 Hours of Vacation or be Paid for it
 - 2. New Police Vehicle
 - 3. 2017 Eclipse Preparedness

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of March 29, 2017 Minutes

- B. New Business
 - 1. Part-time Summer Help Hire – Noah Carpenter, Jeffrey Loesche and Ben Ebel

- C. General Concerns

- D. Public Participation

- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Trout/Blaies/Meehling/Pruett) Wednesday, March 29, 2017 at 6:00 p.m.

Acting Chairman Trustee Mike Blaies called the meeting of the Personnel and Public Safety Committee to order on Wednesday, March 29, 2017 at 6:05 p.m. Those present were Chairman Matt Trout (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dean Pruett, Mayor Seth Speiser, Trustee Denise Albers, Trustee Ray Matchett, Village Clerk Jerry Menard, Chief Stan Donald, Public Works Director John Tolan, Village Attorney Fred Keck, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POLICE:

A. OLD BUSINESS:

1. Part-time Police Hire: Chief Donald provided four applications for part-time hires. There are two applicants that he would recommend. The committee will wait until the next meeting in order to give Chairman Trout a chance to review the recommendations and review them with Chief Donald if needed.
2. Police Department Expansion: Mayor Speiser hasn't had a chance to work on this. He will get to it as soon as possible.
3. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1):

EXECUTIVE SESSION 6:11 P.M.

Trustee Dean Pruett motioned to enter Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Trustee Lisa Meehling seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED 6:54 P.M.

Acting Chairman Mike Blaies reconvened the committee meeting at 6:55 p.m.

B. NEW BUSINESS: None.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of February 22, 2017 Minutes: Trustee Lisa Meehling motioned to approve the February 22, 2017 Minutes and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.
2. Entry Level Engineer or Project Manager Hire: Trustee Meehling liked the job description from Columbia but said we still need to know what Tony and John are looking for. John said he is okay. Tony said he needs someone to be able to read and write and understand our code and enforce it. He also stated we need to protect the Village. Attorney Keck suggested

preparing a job description. If we have a current job description in our code, we may need to change it.

Mayor Speiser left the meeting at 6:57 p.m. and Village Clerk Jerry Menard left the meeting at 7:11 p.m.

B. NEW BUSINESS:

1. Sample Emergency Action Plan: Public Works Director John Tolan advised this plan was suggested by OSHA. This will be incorporated into the new employee orientation package. All employees will be given a copy of the plan. Attorney Keck stated our insurance company will like the Village having this in place as well.
2. Hepatitis B Vaccine: John said we need to offer these shots to the public works employees.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dean Pruett motioned to adjourn at 7:27 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager

Julie Polson

From: John Tolan
Sent: Thursday, April 20, 2017 1:36 PM
To: Tony Funderburg; Julie Polson
Subject: Part time hires

Can you put on the next board meeting agenda to hire.

Noah Carpenter – Rehire

Jeffery Loesche

Ben Ebel

Part time/temporary \$12.00/hour

Appears all 3 will start on Monday May 15th

JT