

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

September 24, 2018

**NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Meehling/Blaies/Heap/Matchett)**

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, September 26, 2018, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
 - 1. Police Department Expansion
- B. New Business
 - 1. Chief Mike Schutzenhofer Distinguished Team Award

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of August 29, 2018 Minutes
- B. New Business
 - 1. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)1
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]



IL-IAAI
POB 558007
Chicago, IL 60655

22 Aug. 2018

The Honorable Calvin Dye Sr.
St. Clair County Coroner
First Floor - B
#10 Public Square
Belleville, IL 62220

Dear Coroner Dye,

This letter is to inform you that St. Clair County Deputy Coroner Mike Schutzenhofer, has been submitted to and selected by the Illinois Chapter of the International Association of Arson Investigators to receive our “**Distinguished Team Award**” for his assistance and efforts given to the Illinois State Fire Marshal’s Arson Division, and the “Orr Weathers High Rise Housing Complex - Arson Investigation Team”, in the investigation, arrest, prosecution, and sentencing of Janice L. Richardson, in connection with an Aggravated Arson and Homicide Investigation that occurred on the morning of July 28th, 2017 at 2:12 a.m. at the Orr Weathers Housing Complex, Building “B”, 1400 Missouri Avenue, E. St. Louis, Illinois. Without the dedication and perseverance of Deputy Coroner Schutzenhofer, a successful investigation and prosecution would not have been possible.

For his hard work the Illinois Chapter of the International Association of Arson Investigators would like to recognize Deputy Coroner Schutzenhofer at our 35th Annual Training Conference and Awards Ceremony on September 17th, 2018. The Awards portion of the Conference is scheduled to start at 5:00 p.m., and we would ask that your recipient arrive no later than 4:00 p.m. The Conference will be held at the Hilton Gardens Hotel and Conference Center at 1501 South Neil Street, Champaign, Illinois.

In the case Deputy Coroner Schutzenhofer cannot attend we will be more than happy to accommodate the presentation at a location of your choice or in your City. Any questions can be forwarded to me at (618)-304-0263 or via e-mail at Greg.Vespa@Illinois.gov.

CONGRATULATIONS and we look forward to seeing your dedicated associate in September.

Sincerely,

Gregory M. Vespa
IL-IAAI Awards Committee

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett) Wednesday, August 29, 2018 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, August 29, 2018 at 6:10 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser, Trustee Denise Albers, Trustee Dean Pruet, Village Clerk Jerry Menard (absent), Village Attorney Fred Keck, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POLICE:

A. OLD BUSINESS:

1. Police Department Expansion: Village Administrator Tony Funderburg stated he would like to have the bids sent here for a public bid opening. Attorney Keck will review the bid documents prior to Netemeyer sending them out. Tony confirmed we will be completing some of the site work ourselves. We will make sure Netemeyer provides the plans to SIBA.
2. Emergency Radio Interoperability Program: Chief Schutzenhofer advised the equipment has been ordered. He has been talking to the schools and the judges will also be coming out to talk to the students. He and Public Works Director John Tolan have discussed what to do in natural disaster situations. Mike will compile a plan where the fire, police and public works departments will have and know what to do. He advised he has been present at the schools in the mornings, and Officer Marquardt went to lunch today. Mike stated he will begin to work with the daycares as well.

Trustee Matchett asked about the sergeant position or night shift supervisor. Mike said with the cost of the building project, he is not looking at that right now. He stated he is here at 7:00 a.m. to discuss any issues with night personnel, and also to keep the lines of communication open and the guys better informed. Tony said eventually we will see either position come around but just not right now. Trustee Meehling questioned the miles per gallon on vehicle #100 on the maintenance log, and Mike said that is the truck.

B. NEW BUSINESS:

1. St. Joseph's Request for Parish Picnic: Chief Schutzenhofer advised this is St. Joseph's normal request for their picnic. RM/MB.

Trustee Ray Matchett motioned to recommend to the full Board St. Joseph Church's request to close N. Alton Street and Alley between White and St. Clair Street from 8:00 a.m. on September 7th until 12:00 p.m. on September 9th and change the parking on the N. side of White Street between State and Alton Streets to handicapped parking only for approval and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

2. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, 5 ILCS, 120/2-(c)(2):

EXECUTIVE SESSION

6:33 P.M.

Trustee Ray Matchett motioned to enter Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, 5 ILCS 120/2-(c)(2), and Trustee Mike Heap seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

6:50 P.M.

Chairperson Lisa Meehling reconvened the regular session of the Personnel/Police Committee meeting at 6:51 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of July 25, 2018 Minutes: *Trustee Ray Matchett motioned to approve the July 25, 2018 Minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*

B. NEW BUSINESS:

1. Part-Time Public Work Hire: Public Works Director John Tolan has received two applications and would like to hire both Dennis Vielweber and Bradley Lannert, Jr. He has one part-time person not coming back. He could use one worker for leaves and the other for sidewalks.

Trustee Ray Matchett motioned to recommend to the full Board Dennis Vielweber and Bradley Lannert, Jr., be hired for the part-time Public Works position and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Ray Matchett motioned to adjourn at 6:55 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager