

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Michael Heap  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

August 27, 2018

**NOTICE**  
**MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE**  
**(Personnel/Police/ESDA/Fire)**  
**(Meehling/Blaies/Heap/Matchett)**

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, August 29, 2018, at 6:00 p.m.**

**PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING**

**POLICE COMMITTEE**

- A. Old Business
  - 1. Police Department Expansion
  - 2. Emergency Radio Interoperability Program
- B. New Business
  - 1. St. Joseph's Requests for Parish Picnic
  - 2. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, 5 ILCS, 120/2-(c)(2).

**PERSONNEL COMMITTEE:**

- A. Old Business
  - 1. Approval of July 25, 2018 Minutes
- B. New Business
  - 1. Part-Time Public Works Hire
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

**PROJECT MANUAL**

***ADDITIONS and ALTERATIONS for the  
FREEBURG POLICE DEPARTMENT***

***FREEBURG MUNICIPAL BUILDING***

***14 Southgate Center  
Freeburg, Illinois 62243***

***June, 2018***

***Engineer:***

**Netemeyer Engineering Associates, Inc.**

**3300 Highline Road  
Aviston, Illinois 62216**

**Telephone: (618) 228-7816 Fax: (618) 228-7900**

**ADVERTISEMENT FOR BIDS**

Sealed Bids for ADDITIONS and ALTERATIONS for the FREEBURG POLICE DEPARTMENT, 14 Southgate Center, Freeburg, Illinois 62243, will be received by the Village of Freeburg at \_\_\_ p.m., on the \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2018, at Village of Freeburg Municipal Center, 14 Southgate Center, Freeburg, Illinois, and will be opened and read aloud. A pre-construction meeting and tour of site will be conducted upon request.

The Contract Documents, including Plans and Specifications, are on file and may be examined at the office of:

Netemeyer Engineering Associates, Inc.  
101 South Page  
Aviston, Illinois, 62216  
Phone: (618) 228-7816

Bids will be received for the following categories of work:

Demolition and disposal of existing sidewalks and portion of existing building as required: Excavation, sitework, concrete foundations and interior slabs, general carpentry, shingle roof, brick veneer, insulating, drywall, painting, floor coverings, mechanical, electrical, and plumbing for a 3404 sqf addition to an existing 5373 sqf building.

Contractors may obtain Plans and Specifications by applying to the Engineer's Office. A non-refundable \$25.00 deposit is required for each set of plans.

A Bid Bond or Certified Check made payable to the Owner, in the amount of 5% of the Base Bid shall accompany each Bid as a guarantee. If for any reason, the awarded Bidder cannot execute the Work outlined in these Contract documents, this Bidder shall forfeit the Bid deposit or the amount of the Bid Bond to the Owner as liquidated damages.

The Contractor to whom an award shall be made pursuant to this contract shall be subject to all applicable Federal and State Laws and regulations, including but not limited to the Illinois Prevailing Wage Act.

The Contractor awarded this contract shall furnish Performance and Payment Bonds covering the faithful performance of the contract and payment of all obligations arising thereunder.

The Owner reserves the right to reject any or all Bids, to waive any informality or to accept any Bid which in the judgment of the Owner may be the most advantageous to them. No Bids may be withdrawn after the opening of Bids, without the consent of the Owner, for a period of sixty (60) days thereafter.

Owner :  
Village of Freeburg  
14 Southgate Center  
Freeburg, Illinois 62246

BIDDING & CONTRACT DOCUMENTS  
Standard Documents for Construction

1. GENERAL

1.01. Requirements include:

A. The "Standard Documents For Construction", listed below, are hereby incorporated in the contract documents by reference to the same force and effect as if repeated herein.

1. AIA Document A101, 1997, Standard Form of Agreement between Owner & Contractor
2. AIA Document A201, 1997, General Conditions of the Contract for Construction
3. AIA Document A701, 1997, Instructions to Bidders
4. AIA Document A312, 1984, Performance Bond and Payment Bond
5. AIA Document A310, 1970, Bid Bond

(Note: The Terms Architect, Architect-Engineer, or Engineer as used throughout the contract documents are interchangeable and shall be as referring to the same entity as identified in the Owner-Contractor Agreement.)

B. A copy of the reference documents is available for inspection at the Engineer's Office.

C. Mediation and arbitration requirements shall apply to any and all disputes between the OWNER, Village of Freeburg, Illinois, or their ENGINEER, and the CONTRACTOR which arise from disputes concerning payment or from disputes which arise from, or in any way are related to, the CONTRACT, including, but not limited to the interpretation of this AGREEMENT, the enforcement of its terms, any acts, errors, or omissions of the OWNER, or their ENGINEER in the performance of this AGREEMENT.

NETEMEYER ENGINEERING ASSOCIATES, INC.

101 South Page  
Aviston, Illinois 62216

# Bid Form Begins

## BIDDING & CONTRACT DOCUMENTS

BID TO: Village of Freeburg, Owner  
14 Southgate Center  
Freeburg, Illinois 62243

BID FROM: \_\_\_\_\_

\_\_\_\_\_  
(Bidder's Address)

BID FOR : ADDITIONS and ALTERATIONS for the FREEBURG POLICE DEPARTMENT,  
FREEBURG MUNICIPAL BUILDING, 14 Southgate Center, Freeburg, Illinois  
62243

### THE UNDERSIGNED

1. Acknowledges receipt of:
  - A. PROJECT MANUAL  
ADDITIONS and ALTERATIONS for the FREEBURG POLICE  
DEPARTMENT, FREEBURG MUNICIPAL BUILDING, 14 Southgate Center,  
Freeburg, Illinois 62243
  - B. Drawings: Sheets C-1, S-1, S-2, A-1, A-2, A-3, A-4, A-5, A-6,, M-1, P-1, E-1  
Dated : \_\_\_\_\_
  - C. Addenda:
2. Has examined the site and all bidding documents and he shall be responsible for performing all work specifically required of him by all parts of the bidding documents, including all drawings and specifications for the entire project even though such work may be included as related requirements specified in other divisions or sections.
3. Agrees:
  - A. To hold this Bid open until 75 calendar days after Bid opening date or as otherwise noted.
  - B. To accept the provisions of the Instructions to Bidders (AIA A701) regarding disposition of bid security and to provide a Performance and Payment Bond, if awarded the contract, for the full amount of the Contract.

## Bid Form Continues

- C. To enter into and execute a contract with the Owner, if awarded on the basis of this Bid, and in connection therewith to:
1. Furnish all insurance required by the bidding documents.
  2. Accomplish the work in accordance with the Contract.
  3. Complete the work within the contract time herein specified.
- D. In submitting this Bid it is understood that the right is reserved by the Owner to reject any or all Bids.

**CONTRACT TIME:** The contractor shall complete ALL WORK by no later than \_\_\_\_\_ **calendar days from Contract signing date.** Contractor to pay liquidated damages, based on actual costs incurred by the Owner, if project is not completed within the above stated Contract times.

**REPRESENTATIONS AND CERTIFICATIONS:** The Bidder by the execution of this Bid Form makes the following representations and certifications as a part of this Bid on the project identified on the Bid Form. In the case of a joint venture Bid, each party represents and certifies as to his / her own organization.

1. **AVAILABILITY:** The number and amount of other contracts and awards pending which I am or will become obligated to perform, now and during the course of my work on this project, will not interfere with or hinder the timely prosecution of the work.
2. **INDEPENDENT PRICE DETERMINATION:** The contract sum in this Bid has been arrived at independently, without any consultation, communication, or agreement for the purpose of restricting competition.
3. **OPEN COMPETITION:** I have not offered any money or other valuable things to any person to induce him not to Bid on this project, or recompense for his not Bid on this project, and therefore have not violated the prevention of competition provisions in preparing my Bid.
4. **TAX EXEMPT STATUS:** I understand that the Owner is exempt from Sales Tax (Tax Exempt # E\_\_\_\_\_) on products permanently incorporated in the work. Therefore, this Bid does not include sales tax on these products.
5. **BID-RIGGING OR BID ROTATING:** The contractor / vendor certifies that the contractor is not barred from bidding on the contract as a result of a conviction for either bid-rigging or bid rotating under Article 33E of the Illinois Criminal Code of 1961.
6. **PREVAILING WAGE:** I will pay and require each subcontractor to pay not less than the general prevailing rate of hourly wages for work of a similar character in the locality in which the work is performed, and not less than general prevailing rate of hourly wages for legal holidays and overtime work, as determined by the Illinois Department of Labor.

## Bid Form Continues

I hereby certify that all the statements herein are made on behalf of:

\_\_\_\_\_  
(Name of Corporation, Partnership, or Individual submitting Bid)

### BIDDING AND CONTRACT DOCUMENTS

**BASE BID:** All Work and Materials, for a completed project, as outlined on Project Plans and in the project Manual.

LUMP SUM-- \_\_\_\_\_

BIDDER'S NAME \_\_\_\_\_

Address \_\_\_\_\_

Phone and Fax \_\_\_\_\_

Email Address \_\_\_\_\_

Bidder certifies he has examined and carefully prepared this Bid Form from the Plans and Specifications and has checked the same in detail before submitting this Proposal; that has been fully authorized to make such statements and submit this Proposal on his company's behalf; and that the statements are true and correct.

RESPECTFULLY SUBMITTED, signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
Contractor's signature

\_\_\_\_\_  
Title (SEAL)

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Official Address

\_\_\_\_\_  
Telephone and Fax Numbers

SIGNATURE REQUIRED

*This bid shall be personally delivered to the Board representative, along with all required paperwork to the Bid Opening, at the time and location as listed in the Advertisement for Bids; or may be mailed to:*

---

Mark the envelope clearly:

SEALED BID  
ADDITIONS and ALTERATIONS for the FREEBURG POLICE DEPARTMENT

Bids shall be placed in a second envelope for mailing purposes. The Bid Documents shall be sealed in another envelope inside the mailing envelope. All Bids must be submitted to the \_\_\_\_\_, Illinois, prior to \_\_\_\_ p.m. the date of the bid or delivered to the Village of Freeburg Municipal Building five minutes prior to the bid opening time established in the Project Manual.

PERMITS AND LICENSES

Unless otherwise provided, the Owner will procure all construction permits. The contractor shall give all notices necessary and incident to the due and lawful for prosecution of the work.

**Bid Form Ends**

## DIV. 1 - GENERAL REQUIREMENTS

### Summary of Work

Bidding and Contract Documents and Division 1, General Requirements are hereby made a part of each division and section of the project specifications.

#### 1. GENERAL

##### 1.01. WORK COVERED BY CONTRACT DOCUMENTS:

###### A. Work included in the contract documents outlined as follows:

- i. demolition, disposal and preparation
- ii. excavation
- iii. poured concrete foundations and footings
- iv. brick veneer
- v. shingled roof
- vi. exterior and interior walk doors
- vii. overhead doors
- viii. exterior windows
- ix. studs, drywall, insulation & sound batting
- x. floor coverings
- xi. painting (Level 4 Finish) Walls, Trims, Misc. Metals, etc.
- xii. acoustical lay-in ceiling
- xiii. HVAC, electrical & plumbing
- xiv. coordination with Village staff

The work is not limited to these items.

All work necessary to complete the ADDITIONS and ALTERATIONS for the FREEBURG POLICE DEPARTMENT, as shown on the project Plans dated \_\_\_\_\_, is required. The Village of Freeburg will be responsible for necessary building permit fees, if any.

##### 1.02. CONTRACTORS USE OF PREMISES

- A. Confine operations at site to areas permitted by law, permits, and contracts. Protect the general public from being endangered by construction work. The existing Municipal Building will be open during construction. Municipal Building restrooms facilities are the available for use Contractor. All temporary false work and barriers are to be furnished and installed by the General Contractor. Construction debris disposal dumpster will be the responsibility of the General Contractor.
- B. Do not unreasonably encumber rooms or site with materials or equipment.
- C. Do not load structure with weight that will endanger structure.
- D. Assume full responsibility for protection and safekeeping of products stored on premises and for disposing of waste materials and debris.
- E. Schedule work to coordinate with Village Staff employees and schedule.

## INSURANCE REQUIREMENTS

### GENERAL

The contractor shall not commence work under the Contract until all the insurance required herein has been obtained. Certificates of Insurance showing coverage as required to be in effect will be filed with the Owner at the time of entering into the Contract. Certificates of Insurance will be on Insurance Service Organization's form and shall provide 30 days notice of cancellation. The certificates will be signed by the insurance companies or their authorized agents. The insurance companies must be authorized to do business in the State of Illinois.

The Contractor shall maintain in force the coverages required herein for the term of the Contract. Also, the contractor shall not allow any subcontractors to commence work on any portion of the project without evidence that the subcontractor has insurance coverage equal to the coverages required in this section.

The minimum amounts of insurance shall be as follows:

- A. Comprehensive Automobile Liability
  1. \$500,000 Bodily Injury per Person
  2. \$1,000,000 Bodily Injury per Occurrence
  3. \$500,000 Property Damage per Occurrence
  
- B. Workers' Compensation-Statutory Limits  
Employer's Liability: \$500,000 Bodily Injury per Person
  
- C. Comprehensive General Liability  
Policy shall include coverage for Premises and Operations, Contractors Protective Liability, Completed Operations, Broad Form Blanket Contractual Liability, Broad Form Property Damage including Completed Operations and Personal Injury Liability. Where the hazard exists, the coverage shall protect against claims of explosive, collapse, or underground damage.
  1. \$1,000,000 Bodily Injury per Person
  2. \$1,000,000 Bodily Injury Aggregate Limit
  3. \$500,000 Property Damage per Occurrence
  4. \$1,000,000 Property Damage Aggregate Limit
  
- D. Umbrella Coverage  
Umbrella Coverage policy shall include \$1,000,000 for any one occurrence and be subject to the same aggregate over the Comprehensive General Liability and Automotive Liability.
  
- E. Owners Protective Insurance
  1. \$1,000,000 Bodily Injury per Person
  2. \$1,000,000 Bodily Injury per Occurrence
  3. \$500,000 Property Damage per Occurrence Aggregate LimitOwner's Protective Insurance shall be purchased and maintained by the contractor and shall name the Owner and its Engineer as named insureds.
  
- F. Builders Risk Insurance  
Builders Risk Insurance is not provided by the Owner. The Contractor is responsible for any loss that would be insured by such coverage. On contracts for construction of buildings, bridges, or other structures All Risk Builders Risk coverage is required. Such coverage shall name the Owner, contractors, subcontractors, and suppliers as their interest may appear as named insureds.

## **MEDIATION and ARBITRATION Requirements**

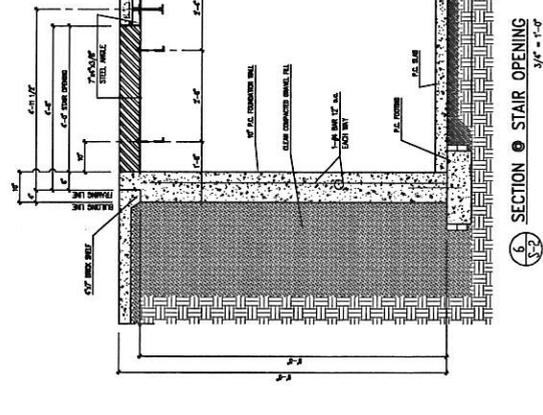
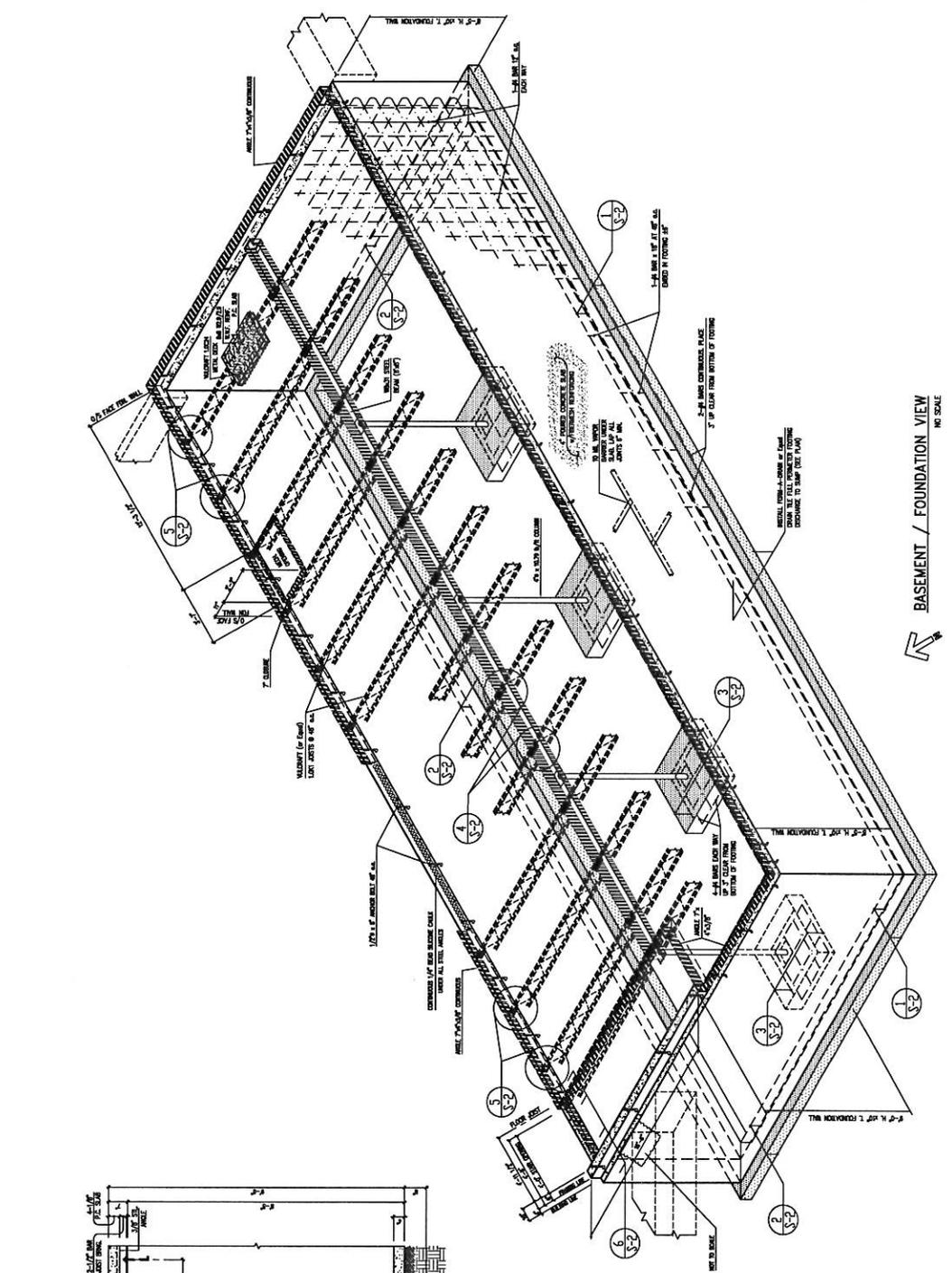
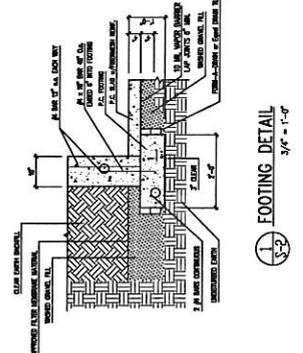
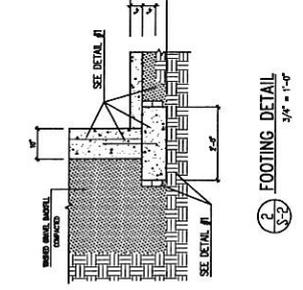
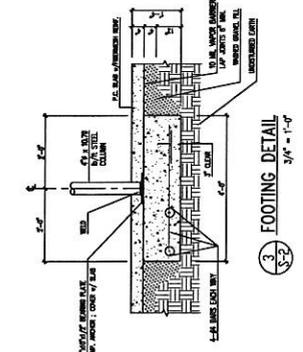
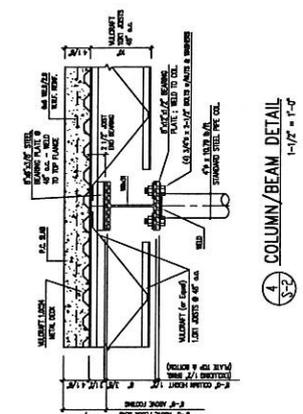
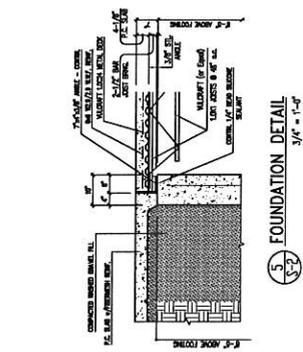
### **ADDITIONS and ALTERATIONS for the FREEBURG POLICE DEPARTMENT, FREEBURG MUNICIPAL BUILDING, 14 Southgate Center, Freeburg, Illinois 62243**

1. The procedures of this Article shall apply to any and all disputes between the OWNER, Clinton County, Illinois or their Engineer, and the CONTRACTOR which arise from disputes concerning payment or from disputes which arise from, or in any way are related to, this AGREEMENT, including, but not limited to the interpretation of this AGREEMENT, the enforcement of its terms, any acts, errors, or omissions of Clinton County, Illinois or their Engineer in the performance of this AGREEMENT.
2. No request for arbitration may be filed unless the parties (OWNER and CONTRACTOR) first negotiate and, if necessary, mediate their disputes as set forth on this Article. If timely Notice is given under Article 3 but an action is initiated prior to exhaustion of these procedures, such action shall be stayed, upon application by any party to a court of proper jurisdiction, until the procedures in Article 4 have been complied with.
3. The party (OWNER or CONTRACTOR) seeking relief shall serve the other party with a written notice after the occurrence of any incident or action upon which claim is based. The notice shall be given within 10 days of the occurrence upon which the claim is based.
4. Within 7 days of receipt of the notice, the parties through their respective representatives shall confer in an effort to resolve the dispute. If the parties are unable to resolve the dispute, then any party may request the matter be submitted to mediation before a mediator mutual agreed upon. If the parties cannot agree on a mediator, then the American Arbitration Association shall appoint a mediator upon request. Any administrative or mediator fees shall be split equally between the parties mediating a dispute.
5. Should the parties be unable to resolve their dispute through mediation they shall submit the dispute to arbitration in accordance with Construction Industry Arbitration Rules of the American Arbitration Association. Any award rendered by the Arbitrator or Arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
6. The notice of demand for arbitration shall be filed in writing with the other party involved in the dispute and also with the American Arbitration Association.
7. Demand for arbitration for any claim may not be made earlier than 10 days after the decision of the mediator or if the decision is made not to mediate the dispute, no earlier than 10 days after the decision not to mediate the dispute.
8. The demand for arbitration shall not be made after the date when institution of legal or equitable procedures based on such dispute or claim would be barred by the applicable statute of limitations.
9. A party who files a notice of demand for arbitration must assert in the demand all claims then known to that party in which arbitration is permitted to be demanded. When a party fails to include a claim through oversight, inadvertence or excusable neglect or when a claim has matured or been acquired subsequently, the arbitrator or arbitrators may permit an amendment.
10. No arbitration arising out of this AGREEMENT shall include, by consolidation or joinder or in any other manner parties other than the OWNER and the CONTRACTOR, unless both parties agree. Consent to arbitration involving an additional party or entity shall not constitute consent arbitration of dispute not described therein or with a person or entity not named or described therein.
11. The decision of the arbitrators shall be non-binding. However, should any party institute post arbitration litigation by appealing the arbitrator's decision, said party shall pay the attorneys fees and costs incurred by the other party should a court of law rule against the party initiating the post arbitration litigation.









BASEMENT / FOUNDATION VIEW  
 NO SCALE

**GENERAL DEMOLITION NOTES:**

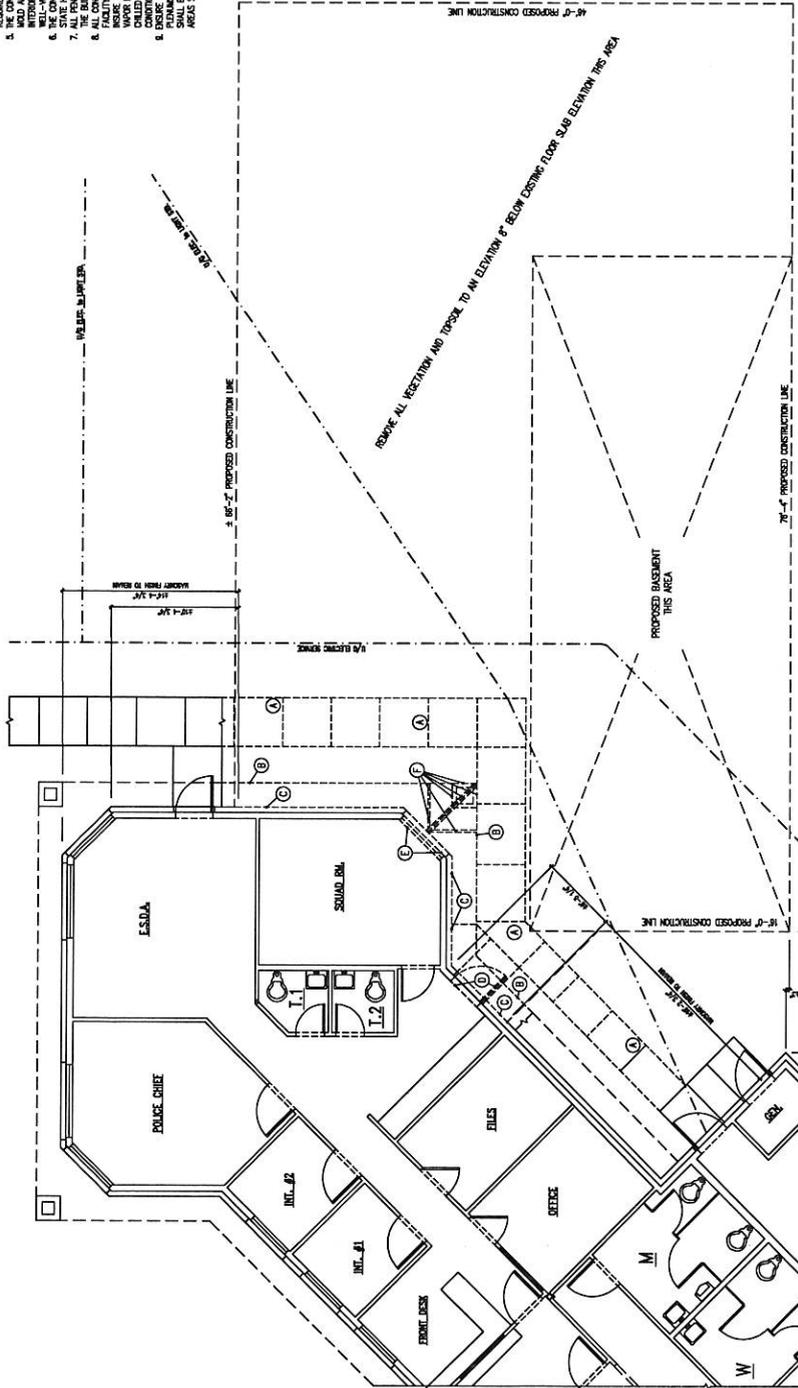
1. THESE DRAWINGS ARE BELIEVED TO BE A CORRECT REPRESENTATION OF ACTUAL FIELD CONDITIONS BUT ARE NOT WARRANTED AS SUCH.
2. THE CONTRACTOR SHALL VERIFY THE EXISTENCE AND LOCATION OF ALL EXISTING UTILITIES AND RECORD THEM ON THE DRAWINGS.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
4. ALL DEMOLITION WORK IS TO BE COORDINATED WITH THE OWNER. THE CONTRACTOR SHALL OBTAIN APPROVAL FROM THE OWNER FOR ALL DEMOLITION WORK.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL OF ALL CONSTRUCTION DEBRIS FROM THE SITE.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES TO REMAIN.
7. REMOVE ALL EXISTING CONSTRUCTIONS AS SHOWN HEREON INCLUDING ALL NECESSARY FOUNDATIONS AND ALTERATIONS TO EXISTING MECHANICAL, PLUMBING AND ELECTRICAL SYSTEMS AS REQUIRED.

**KEYED DEMOLITION NOTES:**

1. REMOVE ALL FINISHES AT EXISTING COLUMN. REMOVE PORTION OF SIP FOOTING AS REQUIRED FOR NEW CONSTRUCTION. GRADE EXISTING COLUMN TOP SURFACE.
2. REMOVE EXISTING GLASS BLOCK, FRAME, TRIM, ETC. WORKING TO BE FINISHED CLOSED.
3. REMOVE EXISTING DOOR AND FRAME IN ITS ENTIRETY.
4. REMOVE EXISTING ROOF FINISH IN ITS ENTIRETY INCLUDING ALL BRICK, TILES, FLOORING, ETC. TO EXPOSE EXISTING WALL SHEATHING.
5. REMOVE EXISTING ROOF OVERHANGS INCLUDING ALL BLOOMING, FASCIA, SOFFIT, AND FINISHES.
6. REMOVE EXISTING ROOF OVERHANGS INCLUDING ALL BLOOMING, FASCIA, SOFFIT, AND FINISHES.
7. REMOVE EXISTING ROOF OVERHANGS INCLUDING ALL BLOOMING, FASCIA, SOFFIT, AND FINISHES.

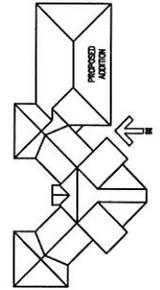
**MOLD & MILDEW NOTES:**

1. NOTES TO CONTRACTORS REGARDING MOLD & MILDEW:
2. IN THE EVENT THE CONTRACTOR IS REQUIRED TO REMOVE MOLD OR MILDEW FROM ANY PART OF THE PROJECT, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE OWNER'S REPRESENTATIVE AND/OR ARCHITECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
3. CONCURRENTLY, THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
4. ONCE REMOVAL OF MOLD AND/OR MILDEW IS MADE, THE CONTRACTOR SHALL TAKE ALL NECESSARY AND PRACTICAL PRECAUTIONS TO PREVENT ALL CONSTRUCTION PERSONNEL AND THE PUBLIC FROM EXPOSURE TO MOLD AND/OR MILDEW. THIS INCLUDES THE USE OF APPROPRIATE PPE, SUCH AS THE USE OF HEATH AUTHORITY DIRECTS OTHERS. CONSTRUCTION OPERATIONS SHALL NOT BE STOPPED OR CURTAILED EXCEPT IN THE AREA OF MOLD/MILDEW CONCERN, DUE TO THESE WELL-VENTILATED CONDITIONS.
5. THE CONTRACTOR SHALL MAKE ALL REASONABLE EFFORTS TO AVOID FAVORABLE TO THE DEVELOPMENT OF MOLD AND MILDEW, ESPECIALLY IN ROOMS WHICH WILL BE CONFINED AND NOT VENTILATED. IN ALL CASES, THE CONTRACTOR SHALL TAKE ALL NECESSARY AND PRACTICAL PRECAUTIONS TO PREVENT MOLD AND/OR MILDEW FROM DEVELOPING IN ANY PART OF THE PROJECT.
6. THE CONTRACTOR SHALL COMPLY WITH FEDERAL ENVIRONMENTAL AND OTHER REGULATIONS AND ALL LOCAL AND STATE REGULATIONS REGARDING MOLD AND MILDEW. THE CONTRACTOR SHALL TAKE ALL NECESSARY AND PRACTICAL PRECAUTIONS TO PREVENT MOLD AND/OR MILDEW FROM DEVELOPING IN ANY PART OF THE PROJECT.
7. ALL PENETRATIONS SHALL BE SEALED WATER-TIGHT TO PREVENT VAPOR/MOISTURE FROM ENTERING THE BUILDING AND/OR WALL CAVITIES.
8. FACILITY IS TURNED OVER TO THE OWNER OR TRUST. MAKE POSITIVE PROVISION AT ALL EXISTING WALLS, ROOFING, AND ALL EXISTING ROOF FINISHES ARE INSULATED AND COVERED WITH A TIGHTLY SEALED AND CONTINUOUS CHLORIDE WATER PROOFING, INTERIOR TANK LINERS, OUTDOOR AIR INTAKES, AND EXHAUST CHIMNEYS ARE CONTINUOUSLY SUPPLY AIR. WATER LEAKS IN COMPLETED PLUMBING FIXTURES, SEWER AND WATER MAINS SHALL BE REPAIRED AND ALL EXISTING SUPPLY AND PIPES AND ALL EXISTING DUCTWORK TO BE RE-CHASSED AND SEALED AND REPAIRED AS REQUIRED TO REMOVE THE POTENTIAL FOR MOLD & MILDEW. ALL DUMP PILES SHALL BE DUMP THROUGHOUT FRONT TO ENCLOSURE.



**EXISTING FLOOR PLAN - DEMOLITION WORK**  
1/4" = 1'-0"

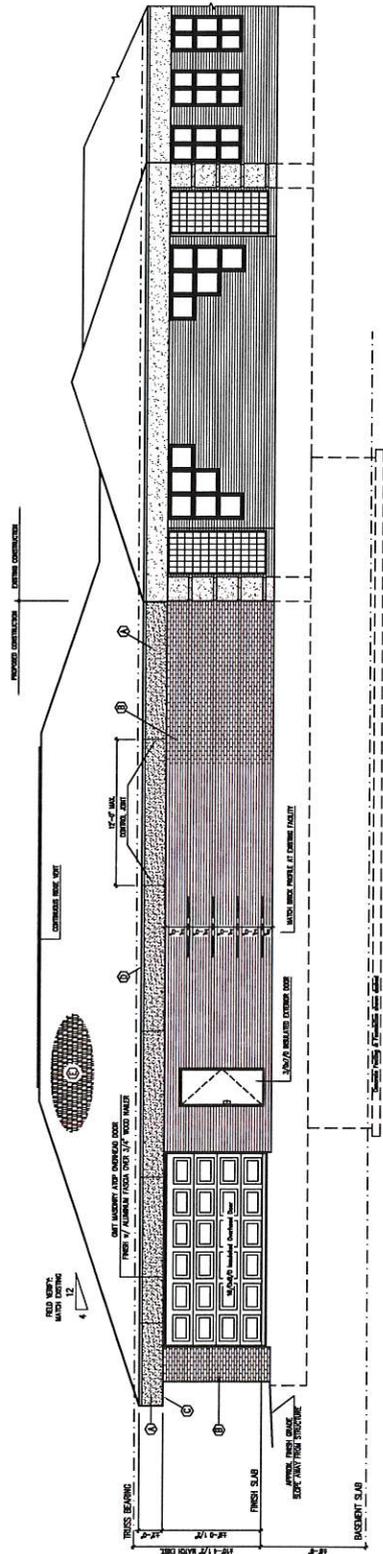
GENERAL CONTRACTOR NOTE:  
THIS PLAN SHOWS THE LOCATION OF ALL EXISTING UNDERGROUND UTILITIES. ANY/ALL UNFORSEEN CONDITIONS SHALL BE ITEMS PAID EXTRA FOLLOWING APPROVED CHANGE ORDER FOR SUCH WORK.



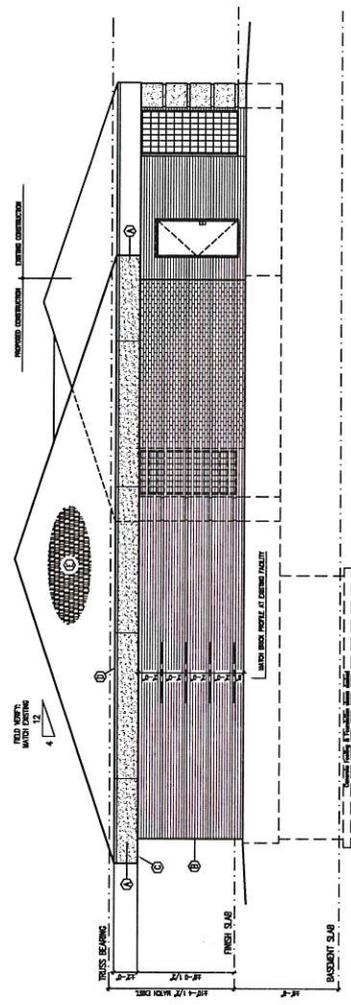




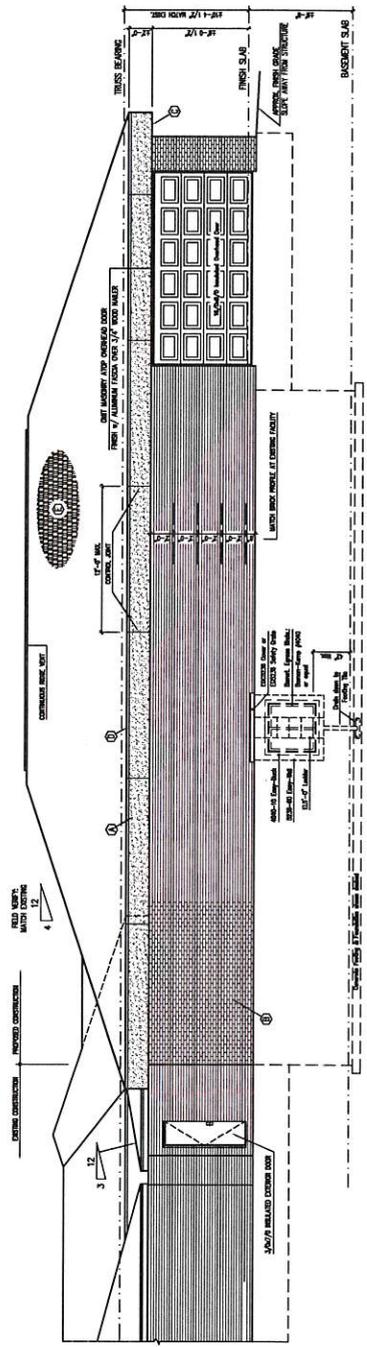




NORTH ELEVATION - PROPOSED WORK  
 1/4" = 1'-0"



EAST ELEVATION - PROPOSED WORK  
 1/4" = 1'-0"



SOUTH ELEVATION - PROPOSED WORK  
 1/4" = 1'-0"

KEY	FINISH TYPE	COLOR
1	PORTLAND CEMENT PLASTER, SAND/ACRYLIC PLASTER SAND FINISH	
2	METAL FACE BRICK, MATCH EXISTING	MATCH EXISTING
3	PRE-FINISHED METAL, MATCH EXISTING	
4	CONTINUOUS ALUMINUM ZIP DECK	
5	CAF. TYPICAL NATURAL SHADOW (or equal) ARCHITECTURAL SINGLE ROOFING	

GENERAL ELEVATION NOTES:  
 1. FIELD VERIFY ALL DIMENSIONS AND CONDITIONS WHICH WILL AFFECT THE WORK TO BE SHOWN ON THESE ELEVATIONS. VERIFY ALL DIMENSIONS AND CONDITIONS AS REQUIRED TO BE SHOWN ON THESE ELEVATIONS.  
 2. THESE MANUFACTURERS' SPECIFICATIONS SHALL BE USED FOR ALL MATERIALS, UNLESS OTHERWISE INDICATED ON PLAN.  
 3. VERIFY ALL DIMENSIONS AND CONDITIONS WHICH WILL AFFECT THE WORK TO BE SHOWN ON THESE ELEVATIONS.  
 4. THE OWNER SHALL VERIFY EXISTING AND LOCATIONS WHERE USED.  
 5. VERIFY ALL DIMENSIONS AND CONDITIONS WHICH WILL AFFECT THE WORK TO BE SHOWN ON THESE ELEVATIONS.  
 6. VERIFY ALL FLOOR-TO-FLOOR AND TRUSS BEARING HEIGHTS INDICATED.











# St. Joseph's Church

6 North Alton Street • Telephone (618) 539-3209  
Freeburg, Illinois 62243

23 August 2018

Chief Michael Schutzenhofer  
Freeburg Police Department  
14 Southgate  
Freeburg, IL 62243

Dear Chief Schutzenhofer

September is almost upon us and so is the annual St. Joseph Parish Picnic. I am writing to share with you some of the details of the Parish Picnic that are particularly important for your department.

Our parish picnic will be held September 7 & 8 on the parish grounds located at 6 N. Alton Street. Everything will be occurring as it has in years past.

Therefore, I am requesting –

- Permission to block off North Alton Street running in front of the Parish Center and the Church (between White Street and St. Clair Street) from 8:00am September 7<sup>th</sup> until 12noon September 9<sup>th</sup>.
- Permission to block off the alley just west of Alton Street running behind the Church and Rectory (between White Street and St. Clair Street) from 8am September 7<sup>th</sup> until 12noon September 9<sup>th</sup>.
- Permission to temporarily change street parking on the north side of White Street (between State Street and Alton Street) for those with handicapped placards only.
- A patrol officer, if available, to escort a picnic worker to Citizen's Bank South on Friday and Saturday at the end of the night for the night deposit.

I hope these requests meet with your approval and that of the Village Administration. Should you have any questions or concerns, please let me know. Thank you (and your staff) for the many ways you have helped and supported the Parish Family of St. Joseph.

Respectfully yours,



Rev. Mark D. Reyling  
Pastor

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Michael Heap  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett) Wednesday, July 25, 2018 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, July 25, 2018 at 6:15 p.m. Those in attendance were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser, Trustee Denise Albers, Trustee Dean Pruett, Village Clerk Jerry Menard, Police Chief Mike Schutzenhofer, Village Attorney Fred Keck, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

### POLICE:

#### A. OLD BUSINESS:

1. Police Department Expansion: Mayor Speiser stated he, Village Administrator Tony Funderburg, Chief Schutzenhofer and Public Works Director John Tolan met with LRB Construction today. Mayor Speiser confirmed we don't want to spend more than \$400,000 on the expansion and would like to send it out for bid. Tony confirmed we now have the right-sized building. We may need to wait on some items and complete those at a later date. The committee agreed to send the project out for bids.
2. Emergency Radio Interoperability Program: Mike advised the device has been ordered. He met with the school Tuesday to review their crisis plan and procedures. He has also talked to the state police about an active shooting program, and they reviewed the school's plan. Mike is working on an accountability system so we can keep track of everything. He is also going to draft an agreement for everyone to sign.

Trustee Blaies asked about the Deerfield siren, and John advised it was repaired Tuesday. Trustee Pruett asked about the sergeant's position, and Mike has talked to a couple of the officers about it. He is meeting with Dupo's chief to see how they are managing their shifts.

#### B. NEW BUSINESS: None.

### PERSONNEL:

#### A. OLD BUSINESS:

1. Approval of June 27, 2018 Minutes: Trustee Ray Matchett motioned to approve the June 27, 2018 Minutes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

- #### B. NEW BUSINESS:
- Tony advised we had a pool party that never got into the water and canceled at 7:15 p.m. He would like to refund them 100%. We do not have a policy that addresses a party that doesn't get into the pool, or also wanting to cancel because it's going to be too cold or a sick child. He would like to clean up the cancellation policy and bring it back to a future committee meeting. The committee agreed to the full refund.

Personnel/Police Committee Meeting

Wednesday, July 25, 2018

Page 1 of 2

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Ray Matchett motioned to adjourn at 6:37 p.m. and Trustee Mike Blais seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager