

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

August 25, 2014

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Matchett/Trout/Blaies)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, August 27, 2014, at 5:30 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
- B. New Business
 - 1. St. Joseph Church Request to block streets for Parish Picnic
 - 2. Approval of Executive Session Minutes

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of July 30, 2014 minutes
 - 2. Health Insurance Surplus Fund
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c) (3)], litigation [5 ILCS, 120/2 – (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)] or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2).

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, August 27, 2014 at 5:30 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, August 27, 2014 at 5:30 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Trustee Dean Pruet, Village Clerk Jerry Menard, Chief Stan Donald, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POLICE:

OLD BUSINESS: None.

B. NEW BUSINESS:

1. St. Joseph Church Request to block streets for Parish Picnic: This is St. Joe's annual request to close Alton and the alley west of Alton behind the Church. Mayor Speiser confirmed with Chief Donald we will have an officer available to escort a picnic worker to the bank.

Trustee Matt Trout motioned to approve St. Joseph Church's request to block off N. Alton Street and the alley behind the Church between White and St. Clair from September 5th at 8 a.m. until noon on September 7th and Trustee Blaies seconded the motion. All voting yea, the motion carried.

Chief Donald said we should receive the new squad car next week. Vandalia Prison is going to build the kennel at a significantly lower cost. He advised the committee he works different holidays in order to save the Village on overtime compensation. He normally takes a day off when he works a holiday but requested to receive additional compensation. Trustee Blaies requested this be discussed in executive session.

2. Approval of Executive Session Minutes: *Trustee Matt Trout motioned to approve the June 25, 2014 Executive Session Minutes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*

Chief Donald stated both Joel Boeving and Mike Flake have successfully completed their probation period.

Trustee Matt Trout motioned to recommend to the full Board Joel Boeving and Mike Flake be promoted to full-time police officers since they have successfully completed their probation period and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

Chief Donald left the meeting at 5:38 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of July 30, 2014 Minutes: *Trustee Matt Trout motioned to approve the July 30, 2014 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*
2. Health Insurance Surplus Fund: Nothing new at this time.

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: Trustee Trout asked how Jesse is working out and Public Works Director John Tolan advised he is doing an excellent job.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 5:40 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, July 30, 2014 at 6:00 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, July 30, 2014 at 6:25 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Village Clerk Jerry Menard, Chief Stan Donald, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POLICE:

OLD BUSINESS: Trustee Blaies asked Stan if Joel is done with K-9 training and Stan said yes, he certified today. Trustee Matchett asked about Stan Ruhmann and Stan advised he is on disability. His doctor is pleased with his progress.

B. NEW BUSINESS:

1. Costs to repair 2004 Chevy Impala: Three repair quotes were presented. Tony does not like the idea of putting another \$3,000 - \$6,000 in repairs on a car that has 116,000 miles. He would rather purchase a new vehicle and suggested taking one of the cars from next year's budget and do that. He and Stan presented options for new Impalas (\$18,000) or a 4WD Chevy Tahoe at a price of \$30,425 or a 2WD Ford Explorer at a price of \$27,800. Stan said the Dept. of Corrections can outfit the back of the car for the K-9 at a cost of \$2,000. The committee decided to go with the 4WD Chevy Tahoe and finance the purchase.

Trustee Matt Trout motioned to recommend to the full Board the Village purchase a 2014 4WD Chevrolet Tahoe at a cost of \$30,425.60 and all accessories to outfit the vehicle and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Chief Donald advised that Belleville has an old canine unit that we could possibly use until we get a new car. Julie will check with the insurance company to see if we could get a 30-day binder on that. Chief Donald left the meeting at 6:53 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of June 25, 2014 Minutes: Trustee Matt Trout motioned to approve the June 25, 2014 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS:

1. Raise for Non-Union Employees: Julie stated the non-union employees normally receive the same raise as the union employees. This would include Tony, John, Stan and Gary.

Trustee Matt Trout motioned to recommend to the full Board Tony Funderburg, Stan Donald, John Tolan and Gary Henning receive a 2.5% raise retroactive to April 1, 2014 and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

2. Cell phones: Tony would like to propose reimbursing Gary and Stan for their personal cell phone use for Village business. We currently pay a portion of the employees' cell phones, \$23 per month, and he would like to pay Gary and Stan that same amount instead of placing them on the Village plan. The committee was fine with the request.

Tony advised the committee that he met with Brian Jablonski of CBIZ, our health insurance agency. Brian said since we are considered an HRA (Health Retirement Account), that there are certain agreements that have to be executed. Tony said this agreement details the benefits of the employee's health insurance program. Eventually these benefits will be reported to and taxed by the government. Tony told the committee there is about \$89,000 left over from last year that was budgeted for health insurance. We can take that amount, or any part of that money and put it into the health insurance fund that would be part of this agreement. Each year, we can take the surplus amount and put it into this fund to help build it. Tony would eventually like the health insurance plan to become a self-insured program.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 7:07 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager



13 August 2014

Chief Stanley Donald
Freeburg Police Department
14 Southgate
Freeburg, IL 62243

Dear Chief Donald

Here we are again....August....Homecoming is at the door...and it's time for my annual request from the Village for the Parish Picnic.

Our parish picnic will be held September 5 & 6 on the parish grounds located at 6 N. Alton Street. Everything will be occurring as it has in years past.

Therefore, I am requesting –

- Permission to block off North Alton Street running in front of the Parish Center and the Church (between White Street and St. Clair Street) from 8:00am September 5th until 12noon September 7th.
- Permission to block off the alley just west of Alton Street running behind the Church and Rectory (between White Street and St. Clair Street) from 8am September 5th until 12noon September 7th.
- A patrol officer, if available, to escort a picnic worker to Citizen's Bank on Friday and Saturday at the end of the night for the night deposit.

I hope these requests meet with your approval and that of the Village Administration. Should you have any questions or concerns, please let me know.

Respectfully yours,

Rev. Mark D. Reyling

Rev. Mark D. Reyling
Pastor