

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

July 9, 2010

NOTICE

MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE (Personnel/Police/ESDA/Fire) (Baker/Smith/Mattern)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Monday, July 12, 2010, at 6:30 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

I. Items to be Reviewed

POLICE COMMITTEE:

- A. Old Business
 - 1. Police Contract
- B. New Business
 - 1. Resident Thank You
 - 2. MEGSI Agreement

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of June 9, 2010 minutes and Approval of March 15th and May 12th Executive Session Minutes
 - 2. Employee handbook
 - a. Public Works On Call Status
 - 3. Job descriptions
 - 4. Request to carry vacation over
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c) (1) a.]; or real estate transactions [5 ILCS, 120/2 - (c)(5)].

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Monday, July 12, 2010 at 6:30 p.m.

Chairperson Rita Baker called the meeting of the Personnel and Public Safety Committee to order on Monday, July 12, 2010 at 6:31 p.m. Those present were Chairperson Rita Baker, Trustee Steve Smith, Trustee Charlie Mattern, Mayor Ray Danford, Police Chief Mel Woodruff, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guests present: Mike Blaies and Janet Baechle.

POLICE: A. OLD BUSINESS:

1. Police Contract: Julie said Attorney Wigginton is trying to schedule another meeting with the Police Union representative within the next two weeks. Chief Woodruff requested an executive session.

EXECUTIVE SESSION 6:33 P.M.

Trustee Steve Smith motioned to enter Executive Session citing personnel 5 ILCS 120/2/-(c)(1) and Trustee Rita Baker seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED 6:47 P.M.

Trustee Steve Smith motioned to end Executive Session at 6:47 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

Chief Woodruff discussed the sample noise ordinance that Trustee Smith had provided at the last committee meeting. He said the sample ordinance would allow a police officer to pursue the complaint but doesn't accomplish anything different than our existing ordinance. It would give our officers the ability to sign a complaint. Village Administrator Herzing thought there was some language in the sample ordinance that would make it hard to enforce because the language was objective. Dennis said typically, it costs us \$500 - \$700 for a \$100 ordinance violation. Mayor Danford asked Mel if he finds it beneficial to have a board that gives the police officers more freedom to handle the ordinance violations as opposed to a board that has said not to pursue them because it is too cost prohibitive. Mel said he would never want to hear that and Ray agreed and said our board tends to enforce the ordinances and support the police when they do it. Ray said we want to set a policy that would reap benefits in the long run. Mel said we could leave our ordinance as is but add in the language to give the police officers the ability to sign a complaint after the police have been notified of a complaint.

B. NEW BUSINESS:

1. Resident Thank You: We received a thank you from a resident for a situation our police officers handled for her.
2. MEGSI Agreement: This agreement handles the 7/1/10 - 6/30/11 timeframe. This was in the budget and put in the packet for informational purposes.

Trustee Baker asked Mel if he has been contacted about homecoming. Mel briefly discussed the homecoming with Al Watters. He told Al he will be donating his time during homecoming. Mel told Al he had scheduled the auxiliary officers and gave Al the information for Al to handle that in the future. Mel's recommendation would be to have himself and four officers working due to security issues and crowd control. He will have 2 officers at the tractor pull and 2 to patrol the homecoming grounds. They will be helping with the parade.

Mel has not heard anything from the schools with regards to event coverage. He said in the past the officers have helped when the buses are let out but that it could be a burden on us since we are not running an extra car. He thinks the school should be able to handle this on their own.

PERSONNEL: A. OLD BUSINESS:

1. Approval of June 9, 2010 minutes: *Trustee Steve Smith motioned to approve the June 9, 2010 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*
2. Employee handbook: This was not discussed due to the public works unionization issue.
 - a. Public Works On Call Status: Not discussed for the same reason.
3. Job Descriptions: Steve like the specifics of the job descriptions from Fairview Heights and Centralia. Rita asked for more time to review them.
4. Request to carry vacation over: *Trustee Steve Smith motioned to recommend to the full Board John Tolan's request to carry over 30 hours of unused vacation and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: Dennis said in past years the public works crew was very busy getting things ready for homecoming and has discussed this with John Tolan. Dennis thinks the guys could donate their time in the evenings to help set up and the village could donate the equipment.

D. PUBLIC PARTICIPATION: Janet asked if the public works dept., was paid by the village when working on homecoming and Dennis advised yes.

ADJOURN: *Trustee Steve Smith motioned to adjourn at 7:14 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*

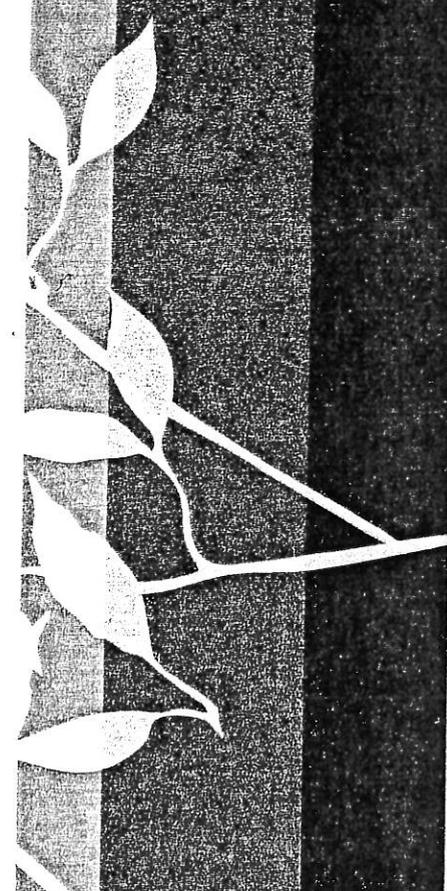
Julie Polson
Office Manager



A note to show my appreciation
and to express my gratitude.

Thank You

Elaine Tanner



fy 2011 Freeburg PD.

Metropolitan Enforcement Group of Southwestern Illinois

Intergovernmental Agreement

I. PURPOSE:

In order to combat the multi-jurisdictional illegal trafficking of narcotics, controlled substances and dangerous drugs, the undersigned Law Enforcement Agencies; hereby, agree to pool and integrate law enforcement resources into the METROPOLITAN ENFORCEMENT GROUP OF SOUTHWESTERN ILLINOIS (hereafter, referred to as MEGSI) to coordinate the enforcement of drug laws without regard to jurisdictional boundaries and to cooperate with State and Federal Enforcement Groups.

II. AUTHORITY

This agreement is entered into by the undersigned pursuant to the provisions of Article VII, Section 10, 1970 Constitution of the State of Illinois; the Intergovernmental Cooperation Act, Illinois Revised Statutes, Chapter 127, Section 743 (1990); and the Intergovernmental Drug Law Enforcement Act, Illinois Revised Statutes, Chapter 56 ½, Section 1701 (1977) (P.A. 80-617, effective July 1, 1977).

III. ORGANIZATION:

A. POLICY

The undersigned agree that effective use of its personnel, in the enforcement of drug laws, requires that a Policy Board shall be established. The MEGSI Policy Board shall be composed of an elected public official, or his designee, and the Chief Law Enforcement Office, or his designee, from all participating local units of government. The Policy Board shall supervise and oversee the operations of MEGSI, make such reports to the Director of the Illinois State Police as that Department may require. Consonant with the expressed legislature intent in the Intergovernment Drug Law Enforcement Act, the Policy Board shall determine that MEGSI operations are limited exclusively to enforcement of drug laws of this State, sister States or of the United States.

- B. To qualify as a voting member of the MEGSI Policy Board the participating member with a population of over 12,500 residents must contribute personnel (either sworn or non-sworn) and said personnel must be assigned full time to MEGSI, OR, members with a population with less then 12,500 resident must contribute one (1) dollar per capita.

A. FISCAL OFFICER

An elected official of a participating unit of local government shall be designated Fiscal Officer for MEGSI by appointment of the Policy Board. The Fiscal Officer shall function as the sole Fiscal Officer for all participating Agencies in MEGSI. The Director of the Illinois State Police shall monitor MEGSI and determine its eligibility to receive State Funding.

Metropolitan Enforcement Group of Southwestern Illinois

Intergovernmental Agreement

III. ORGANIZATION (cont.)

A. OPERATING DIRECTOR

The Policy board shall designate by majority vote an Operating Director who shall be responsible for the daily operations of MEGSI. He shall report and be accountable to the MEGSI Policy Board.

IV. OPERATIONS:

A. Each participating Unit of local Government shall contribute to MEGSI personnel, equipment or cash as directed by the Policy Board.

B. It is expressly understood by and between the parties that the policy power of each member of MEGSI is extended to all officers of MEGSI operating pursuant to the terms of this agreement as provided for in the Illinois Revised Statutes, Chapter 127, Section 743.

C. A Sworn Law Enforcement Officer recommended by the Director of MEGSI and appointed as Inspector by the Director of the Illinois State Police, shall continue to be an employee of the participating Unit and shall be compensated by the Unit in accordance with their regular procedures.

D. Personnel contributed by participating Units who are not sworn Law Enforcement Officer shall be recommended by the Director of MEGSI and shall continue to be regular employees of the participating Units and shall be compensated in accordance with their Unit's regular procedures.

E. Non-sworn personnel employed by MEGSI shall be subject to the rules and regulations promulgated pursuant to the terms of this agreement and such other regulations which may be promulgated by MEGSI or the Illinois State Police.

V. FISCAL YEAR:

The fiscal year of MEGSI shall commence on July 1st and terminate on June 30th of each year.

VI. EQUAL EMPLOYMENT OPPORTUNITY:

The undersigned participating Units of local government are Equal Opportunity Employers and agree to subscribe to and comply with any and all laws, rules and regulations of the Equal Employment Opportunity Commission (EEOC and the Illinois Fair Employment Practices Commission (FEPC).

VII. AMENDMENT:

This agreement may be amended at any time by written agreement of a majority of all the participants named herein.

Metropolitan Enforcement Group of Southwestern Illinois
Intergovernmental Agreement

VIII. CANCELLATION:

This agreement may be canceled at any time by written agreement of a majority of all participating, herein named. In such event of the dissolution of the Metropolitan Enforcement Group of Southwestern Illinois (MEGSI) and the termination of the MEGSI Policy Board; and after all claims against MEGSI Policy Board; and after all claims against MEGSI are satisfied, the material benefits realized from the liquidation of any and all MEGSI assets, shall be determined by the MEGSI Policy Board.

IX EFFECTIVE DATE:

This agreement shall become effective when subscribed by two or more participating Units of government.

X. INSURANCE:

The Operating Director shall not permit the assignment of any sworn personnel employed by any Unit of local government until such time as MEGSI has obtained liability insurance for the Policy Board, each Unit of government, and said sworn personnel, that insurance to be approved as to coverage and limits by the Policy Board.

XI. SOCIAL SECURITY and IMRF BENEFITS:

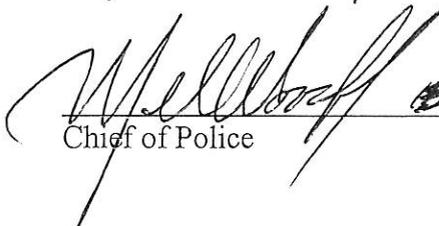
It is agreed by all participating Units of local government that for all non-sworn personnel, whose salary is paid by MEGSI, that MEGSI will pay the employers share of Social Security and IMRF. It is also agreed, that upon the dissolution of MEGSI, if there is any further contribution that must be made to IMRF for its non-sworn employees, that each participating Unit of local government at the date of dissolution will share in the payment of such contribution.

SIGNATORIES

LOCAL UNIT OF GOVERNMENT CONTRIBUTION

Freeburg Police Dept.
Agency


Mayor Date

 6-22-10
Chief of Police Date

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, June 9, 2010 at 6:30 p.m.

Chairperson Rita Baker called the meeting of the Personnel and Public Safety Committee to order on Wednesday, June 9, 2010 at 6:32 p.m. Those present were Chairperson Rita Baker, Trustee Steve Smith, Trustee Charlie Mattern, Police Chief Mel Woodruff, Village Administrator Dennis Herzing, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Janet Baechle and Mike Blaies.

POLICE:

A. OLD BUSINESS:

1. Police Contract: Discussed in executive session.

B. NEW BUSINESS:

1. Resident concerns over intersection at Edison & Woods Manor Drive: We received a request from Jason and Dana Miller to have a 4-way stop installed at that intersection. Mel said there have not been any accidents or injuries in that area. Trustee Smith said he talked to Jason Miller who stated there are people speeding down Woods Manor. The committee agreed with the request.

Trustee Steve Smith motioned to recommend to the full Board the intersection at Edison Street and Woods Manor Drive be changed to a 4-way stop and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

2. Resident request to change speed limit and add children playing sign: Steve talked to Mike Stroh, who lives in Savanna Oaks, and they only want the children playing sign. Steve said the resident wants to see how that sign helps the area before asking that the speed limit be reduced. John will order the signs and get them put up on both sides of Oak Thorn.

Chief Woodruff told the committee that he has not been contacted by the homecoming committee in writing, nor has the auxiliary force been notified. Mel sent the auxiliary force a letter asking for their help during homecoming. He has not heard from Relay for Life. He did advise the police officers that they will assist with the bank run and also have them conduct drive throughs during the event.

Trustee Smith received information on an ordinance for noise in subdivisions and he will have Julie get everyone a copy. Trustee Baker said someone suggested to her we have a Gene Kramer day. Chief Woodruff added we could also make it an ESDA Awareness Day and Dennis will talk to the Mayor about a proclamation. Mel said we could also get his picture and put an article in the paper.

PERSONNEL: A. OLD BUSINESS:

1. Approval of May 12, 2010 minutes: *Trustee Steve Smith motioned to approve the May 12, 2010 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*

2. Employee handbook: This was not discussed due to the public works unionization issue.

a. Public Works On Call Status: Not discussed for the same reason.

3. Job Descriptions: Julie passed out copies of descriptions from several municipalities but said she has more coming and will get copies of those into everyone's mailboxes.

4. Compensation of officials: Dennis needs to talk to IML and Attorney Wigginton.

B. NEW BUSINESS: Trustee Baker asked John if things are going smoothly and John advised everything is going fine.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

EXECUTIVE SESSION

6:45 P.M.

Trustee Charlie Mattern motioned to enter Executive Session citing collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

7:57 P.M.

Trustee Steve Smith motioned to end Executive Session at 7:57 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

Chairperson Baker reconvened the Personnel Committee meeting at 7:58 p.m.

ADJOURN: *Trustee Steve Smith motioned to adjourn at 7:59 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, motion carried.*



Julie Polson
Office Manager