

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

June 10, 2013

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

**NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Matchett/Trout/Blaies)**

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, June 12, 2013, at 5:30 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
- B. New Business
 - 1. Police Car
 - 2. Door Proposals
 - 3. Bullet Proof Vests
 - 4. Hand Held Radar Units
 - 5. LexisNexis Services
 - 6. Tom Watts Request

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of ~~April 10, 2013~~ ^{May 8, 2013} and April 22, 2013 Minutes
 - 2. Employee handbook
 - 3. Job descriptions
 - 4. Plaques for Gene and Ron
 - 5. Full-time hire of Crew Worker
 - 6. Time Clocks Policies
 - 7. Office Cleaning
 - 8. Unemployment Charge
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)] or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, June 12, 2013 at 5:30 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, May 8, 2013 at 5:31 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Dean Pruett, Trustee Elizabeth Niebruegge, Chief Stan Donald, Village Administrator Tony Funderburg, Public Works Director John Tolan and Office Manager Julie Polson. Guest present: Janet Baechle.

POLICE:

A. **OLD BUSINESS:** None.

B. **NEW BUSINESS:**

1. Police Car: Chief Donald said we have \$20,000 in the budget for a new police car. He said Missouri has a program where they have a variety of cars available for purchase from \$6,500 to \$10,000 and the cars are turned in at 54,500 miles. You would have to drive to Jefferson City to see them. They would come stripped down but we could take the equipment we have in our existing cars and transfer it over. Stan said the maintenance costs are only going to increase as our vehicles age. Tony said we may need to wait on the cars because of other issues. Trustee Blaies said we typically wait towards the end of the budget and see where we stand.
2. Door Proposals: The proposal covers the back door of the police station. The officers would like to be able to have a system where they can swipe a card in close proximity to the door which would help them in situations where they are bringing in a suspect and need easy access to the door. This door is locked and it would stay that way. The proposal for this door utilizes the same door and includes a locking mechanism and keypad at a cost of \$1495. We would like to put this in next year's budget.
3. Bullet Proof Vests: We budgeted \$1200 for two vests. With the changes in personnel, Stan had to purchase three additional vests. The vests normally last five years and do have an expiration date that have to be replaced according to the manufacturer's recommendation. We will also include this in the yearly budget.
4. Hand Held Radar Units: Stan said we have three hand held units that are antiques and need to be replaced. We can make it through this year but would like to budget for new ones next year. We will be on the lookout for grant money to purchase these.
5. LexisNexis Services: Mike provided a summary of the LexisNexis program which would assist our department with investigating cases. Some of the features include

Personnel/Police Committee Meeting
Wednesday, June 12, 2013

Page 1 of 3

advanced linking technology, person alerts, motor vehicle registration wildcard search and advanced person search. LexisNexis has a flat monthly rate of \$85 which allows for unlimited use of the system, or you could pay \$100 a month which would give us \$200 worth of searches. The committee agreed to the \$85 unlimited monthly search program as long as there is no contract commitment. Stan will verify that before we order the program.

Chief Donald brought up the annual ILEAS membership renewal. They provide support in cases of an emergency or disaster like a tornado or hostage situation. Their membership fee increased from \$25 to \$60 annually. The committee was fine with the increase.

6. Tom Watts Request:

**EXECUTIVE SESSION
5:55 P.M.**

Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS, 120/2-(c)(1) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

**EXECUTIVE SESSION ENDED
6:10 P.M.**

Trustee Matchett reconvened the meeting at 6:11 p.m.

Chief Donald left the meeting at 6:11 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of May 8, 2013 Minutes: *Trustee Mike Blaies motioned to recommend to the full Board the May 8, 2013 minutes be approved and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.*
2. Employee handbook: Julie was at a recent IRWA Administrative Seminar and they recommended that we have an employee handbook. Both Tony and Julie will work on it.
3. Job descriptions: Seth said we need to talk to Attorney Manion about revising the job descriptions. The ones that were recently done were too restrictive. We need to model ours more closely with Millstadt, Waterloo, and the communities more similar to ours.
4. Plaques for Gene and Ron: Julie will work on this.
5. Full-time hire of Crew Worker:

**EXECUTIVE SESSION
6:18 P.M.**

Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS, 120/2-(c)(1) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

**EXECUTIVE SESSION ENDED
6:30 P.M.**

Trustee Matchett reconvened the meeting at 6:30 p.m.

6. Time Clock Policies: Tony worked with Attorney Manion regarding the policy. There won't be any time docked until 8:08 a.m. and the policy lays out the discipline if an employee is consistently late. The supervisor can alter the information on the time card if needed. Tony will email it to Jim Beck, the union representative for the public works employees. It will be implemented with them first since that is allowed in their contract. It will have to be negotiated with the renewal of the police and administrative contracts.
7. Office Cleaning: Tony provided two bids for the cleaning. He said the third company is no longer interested in the job. The committee wants to go out for bids and directed Tony to do that.
8. Unemployment Charge: Discussed in executive session.

Trustee Mike Blaies motioned to recommend to the full Board Zoning Administrator Gary Henning's hours be revised to work a maximum of 950 per year and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

Trustee Matt Trout motioned to recommend to the full Board the Village Administrator and Chief of Police job openings be advertised and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Trustee Matt Trout motioned to recommend to the full Board the Village reimburse Village Administrator Funderburg not to exceed \$100 for the Meet and Greet held Monday, June 3, 2013 and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS: John would like to see a per diem amount negotiated into the contract when employees travel for training. We also need to add to that the employee not being paid for lunch while at training.

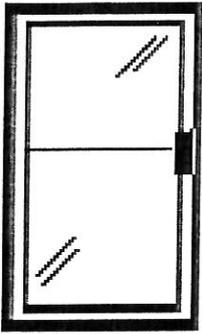
C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet would like a community center and wants to know why we don't have one; she also wanted to know if we could ask the organizations and churches for donations on the police vests and wanted to know why the maintenance costs were so high on the 2006 Impala.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 6:52 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager



DOOR

12982 Maurer Industrial Drive, Suite A
Sunset Hills, MO 63127
Ph: 314-220-5051 Fax: 314-729-0199
Email: jasonb@doorcontrolsinc.net

CONTROLS
St. Louis

PROPOSAL

Date: 5-21-2013

To: Tony Funderburg

Project: Freeburg City Hall – Back Door at Police station door

For the sum of: \$1,495.00 No tax Included

Payment is due upon completion of work unless credit is established.
Normal business hours are 8:00 am to 4:30 pm Monday thru Friday.

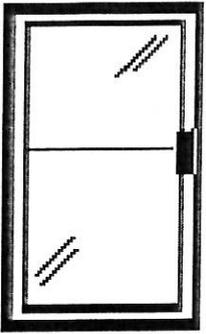
Accepted: _____

Date: _____

Yours very truly,

DOOR CONTROLS ST. LOUIS

By: Jason Blanchard



DOOR

12982 Maurer Industrial Drive, Suite A
Sunset Hills, MO 63127
Ph: 314-220-5051 Fax: 314-729-0199
Email: jasonb@doorcontrolsinc.net

CONTROLS
St. Louis

PROPOSAL

Date: 5-21-2013

To: Tony Funderburg

Project: Freeburg City Hall – Main Entrance Police station door

For the sum of: \$995.00

No tax Included

Payment is due upon completion of work unless credit is established.
Normal business hours are 8:00 am to 4:30 pm Monday thru Friday.

Accepted: _____

Date: _____

Yours very truly,

DOOR CONTROLS ST. LOUIS

By: Jason Blanchard



Village Locksmith

409 WEST MAIN
COLLINSVILLE, ILLINOIS 62234



344-0218 277-4433 656-1777 877-LOCK 465-LOCK

COMMERCIAL-INDUSTRIAL & RESIDENTIAL SECURITY
BONDED • INSURED

May 16, 2013

Chief Stan Donald
Freeburg Police Department
14 South Gate Center
Freeburg, IL 62243

Project: Electronic Push button lock
Location: Exit door booking area

This shall serve as a bid to supply and install one (1) Alarm Lock Model DL5200 electronic push button lock unit with key-pad from both sides on rear exit door from booking area. Lock will self lock after each use.

Bid includes lock unit and installation.

TOTAL AMOUNT \$1,455.00

If you have any questions regarding this quote, please contact Don Bean 277-4433

Thank you,

Don Bean
Village Locksmith

To authorize this job please sign here _____
Fax to (618) 344-4663

YOUR SECURITY SPECIALISTS



George Alarm Company, Inc.

202-B West Main Street • Glen Carbon, IL 62034

Glen Carbon • 618-288-2092
Springfield • 217-525-1334
Decatur • 217-429-6663
Champaign • 217-352-2281
Bloomington • 309-827-5707
Peoria • 309-682-7171

May 13, 2013

RECEIVED
5/15/13

Freeburg, Police Department
Attn: Michael Schutzenhofer
14 Southgate Center
Freeburg, IL 62243

Dear Mr. Schutzenhofer:

Thank you for the opportunity to propose a security system for your building. George Alarm Company has been providing central and southern Illinois with the highest quality security services for over 50 years. We provide sales, service and testing for burglar, fire, video, card access and patient walk-away systems including systems we did not originally install. George Alarm Company operates a fully computerized and Underwriter's Laboratory approved central monitoring station providing prompt and accurate alarm response. Based on our discussion I have put together the following option.

Mag lock and Keypads

1	Interior keypad.	
1	Outdoor keypad.	
1	Magnetic lock.	
1	Central power supply with battery backup.	
	Installation:	\$1,055

The above proposal does not include the interconnection to the fire alarm system. Thank you again for considering George Alarm Company. Prices quoted above are valid for thirty days. If you have any questions please give me a call at 618-288-2092 or 618-304-3553.

Sincerely,

Greg Rintoul

Shirts

VILLAGE OF FREEBURG DEPARTMENT OF POLICE

14 SOUTHGATE CENTER * FREEBURG, ILLINOIS 62243 * 618/539-3132 * FAX: 618/539-9872

May 15, 2013



COPY

RE: Protective Vests

Please check your vests for expiration. We will be having Ed Roehr come over to measure those who need one. Sign below.

Thanks

Full Time

SEE ATTACHED
Section 13.03 - Uniform
Issuance

- Mike Schutzenhofer ✓ EXPIRED
- BILDO ✓ NEW HIRE
- Mathew Moeckel ✓ NEVER ISSUED ONE
NEWLY FT HIRE
- Stan Ruhmann ✓ EXPIRED
- D. Tarcier ✓ NEW HIRE
- ~~Randy Rette~~
- Stan Donald ✓ NEW HIRE
- _____
- _____

done

VEST MAN WILL BE HERE
MAY 28 @ 10AM.

equipment allowance shall not be carried over to the next year.

Section 13.02 - Equipment Replacement The Employer agrees to repair or replace as necessary an officer's eye glasses, contact lenses, prescription sun glasses, watches (up to a value of \$150.00), and other items of personal equipment, if such are damaged or broken, if during the course of an officer's duties the officer is required to exert physical force or is attacked by another person or is performing inspections or investigations. Incident is to be documented with immediate supervisor. In no event is the Employer required to pay more than \$500 per incident.

Section 13.03 - Uniform Issuance All employees shall be supplied with the items of clothing and accessories listed herein.

- One Pair Work Boots or Shoes
- One Raincoat
- One Holster
- Ammunition
- Three 511 short sleeve shirts
- Three Pairs Pants (511 Tactical)
- One Winter Coat
- One Pair Pants (Class A)
- One Duty Belt
- Beltkeepers as needed
- One Ball Cap
- Flashlight Holder
- Hat w/Badge & Cover
- One Wind Breaker
- Reflective Vest

One Protective Vest w/Carrier

- Two Sets of Handcuffs
- One Double Magazine Pouch
- Two Handcuff Holders or One Double
- Three Wind Shirts/or Sweaters
- Five Mock Turtleneck
- Two Nameplates
- One Long Sleeve Shirt (Class A)
- One Underbelt
- One Tie
- Two Badges
- Badge ID Case
- One Radio Holder
- One Taser Holster
- ASP Straight Baton

Section 13.04 - Ballistic Vests The Employer shall provide one (1) ballistic vest to each employee. Employees are required to wear a ballistic vest during on duty hours. Ballistic vests shall be replaced per the manufacturer's recommendations. The Employer shall be responsible for the cost of replacing a ballistic vest issued to an employee unless the employee willfully caused damage to the vest.

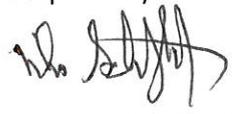
To: Chief Stanley Donald *Stan*

From: Inv. Mike Schutzenhofer

5/10/13

Chief Donald, I have been looking at different programs that could help assist and improve with investigations for the Freeburg Police Department. I use to use TLO which was free for looking up information on suspects, witness and victims in my investigations. TLO know charges for their services and I just received and e-mail that they file chapter 11. So with that being said I located another program called LexisNexis which allows Law Enforcement to get one step closer to solving cases, which allows investigators to gain investigative advantage with unique, powerful features. These features include, Advanced linking technology, Person Alerts, Motor Vehicle Registration Wildcard Search, Advanced Person Search, just to name a few. I have provided a packet with all the information about LexisNexis and the pricing. Thanks for taking the time to look into this and if you should have any further questions please do not hesitate to contact me.

Respectfully



Inv. Mike Schutzenhofer

Tony,
THIS WOULD BE A
BIG HELP IN CONDUCTING
INVESTIGATIONS &
DAY TO DAY OPERATIONS

STAN

TONY,
LOOK THIS OVER
IT NEEDS TO GO TO
POLICE COMMITTEE
FOR APPROVAL
THX.


— DUES INCREASE

Chief/Sheriff

June 11, 2013

Larry Evans
Chief of Police
Centralia
President

David Snyder
Sheriff
Stephenson County
Vice-President

Derek Hagen
Sheriff
Iroquois County
Treasurer

Wayne Gulliford
Deputy Chief
Chicago
Secretary

Tom Schneider
Sheriff
Macon County
Sergeant at Arms

James Page
ILEAS
Executive Director

At the second ILEAS Annual Conference in March of 2005, the membership voted to impose participatory dues for ILEAS members. The purpose of the dues was to provide a means for ILEAS to pay for mandated expenses for which grants may not be used. At the time, those were primarily for legal expenses. The dues schedule that was adopted at the time was set extremely low so as to not negatively impact agency budgets. However, time and circumstances have dictated that the dues need to be increased.

The ILEAS Governing Board believes that the value received by local law enforcement agencies in Illinois is the best value for the money available anywhere in the United States. Believe me when I tell you that the ILEAS mutual aid system is the envy of the nation. Hundreds of our member agencies have benefited from participation in ILEAS. In those same eight years, the ILEAS statewide mutual aid system has dispatched over 5,000 officers to over 500 requests for emergency mutual aid to cover hostage situations, floods, large crime scenes/accidents, riots, tornadoes, derailments, etc. ILEAS has provided the overhead coordination of responses to large events such as the NATO Summit, Katrina, Sandy, G20 Summit and other significant needs for trained officers.

You may ask, "What do I get from ILEAS for my dues?" That is a fair question. Setting aside the tens of millions of dollars in historic equipment grants such as ruggedized laptops, gas masks, mobile command posts, StarCom radios and radiation detectors, the following is a list of significant benefits to every member of ILEAS regardless of size:

- During an emergency or disaster, being able to make one phone call and get as much assistance as necessary
- No-cost access to highly trained and equipped specialized teams such as Mobile Field Force and WMD Special Response Teams consisting of over 800 officers and deputies using the BEST federal-level training available and the BEST equipment available
- Access to more effective and capable regional bomb teams due to enhanced equipment grants
- Free access to ISPERN which, due to budget cuts, was slated to leave the traditional VHF frequencies to StarCom
- Free access to experienced, senior law enforcement professionals when needed to assist with planning, exercises, and advice before, during and after disasters. This advice also includes interoperable communications experts and assistance with disaster preparedness as a free resource.
- A single respected voice representing your homeland security and preparedness needs at the State and Federal levels

These benefits of ILEAS membership are only part of the picture. In the ensuing eight years, ILEAS has NOT increased the dues amount whatsoever. They still range from \$25 for the smallest agencies to \$200 for the largest agencies. However, all those services come at a cost and the entire cost CANNOT be provided by federal funds.

It is time for a re-adjustment. During the debate, the Board discussed the effect of an increase on the smallest of agencies. However, one Board member noted that the increase was less than one tank of gas for a squad car and in many cases less than an individual membership in many professional organizations. The ILEAS Governing Board and the staff firmly believe that, for the money, ILEAS is still the best deal in law enforcement in Illinois.

As always, if you have any questions, you may contact your Regional Planning Coordinator, the ILEAS Administrative Office in Urbana or any of your Regional Co-chairs.

Respectfully,

A handwritten signature in black ink, appearing to read 'LE', enclosed within a large, loopy circular flourish.

Larry Evans
ILEAS President
Centralia Chief of Police

Subject: FW: Lexis Nexis

From: Purvis, Walter (RIS-BCT) (Walter.Purvis@lexisnexis.com)

To: svfd4801@yahoo.com;

Date: Thursday, May 9, 2013 2:02 PM

Here is some information on pricing: We can set up a flat rate user for \$85 a month unlimited use. All of the above is included.

We can also set up a transactional monthly minimum account for \$100 a month. With that you get \$200 worth of searching. It is set up on a 1 to 2 ration, so \$150 would get you \$300 and \$200 would get you \$400.

You can have any number of users on this set up that you want.

Walter Purvis

Inside Sales - New Accounts

Government Sales

LexisNexis | Risk Solutions

561-982-5057 Direct

561-714-0843 Mobile

800-353-8302 Fax

walter.purvis@lexisnexis.com

Follow Risk Solutions on [Twitter](#) and [YouTube](#)

[Return to Online Products](#)

(Pricing is per hit unless otherwise indicated)

(All features priced \$0.35 or less will not be discounted)

PRICE SCHEDULE (Transactional)	
FEATURE	
ADVANCED PERSON SEARCH	
AMERICAN BOARD OF MEDICAL SPECIALTIES SEARCH	
ASSOCIATES ("NEXT STEPS")	
BANKRUPTCY SEARCH (Charged per search)	
Bankruptcy Report	
Bankruptcy Dockets (\$0.50 for first 5 pages & \$0.20 per page thereafter)	
Bankruptcy Documents (per page, up to max charge of \$6 per document)	
BANKRUPTCIES, LIENS & JUDGMENTS SEARCH (Charged per search)	
BASIC LOOKUP SEARCH (Directory Assistance)	
BOOLEAN SEARCH	
BUSINESS CREDIT SEARCH	
Business Credit Report	
BUSINESS SEARCH	
BUSINESSES IN THE NEWS SEARCH (Not discounted)	
CANADIAN PHONES	
CASE AUDIT COMPLIANCE	
CASE CONNECT DECONFLICTION ALERTS	
CIVIL COURTS SEARCH (Report Included) (Charged per search)	
CONCEALED WEAPONS PERMIT SEARCH	
CORPORATION FILINGS SEARCH (Report included except in Delaware)	
COURT SEARCH WIZARD (Additional fees may apply; orders are non-refundable) (not discounted)	
County Civil Lower & Upper Court - 7 Year	
County Civil Lower & Upper Court - 10 Year	
County Criminal - 7 Year	
County Criminal - 10 Year	
Federal Division Civil - 7 Year	
Federal Division Civil - 10 Year	
Federal Division Criminal - 7 Year	
Federal Division Criminal - 10 Year	
Statewide Criminal	
CRIMINAL RECORDS SEARCH (Charged per search)	
Criminal Records Report	
DEA CONTROLLED SUBSTANCES LICENSE SEARCH	
DEATH RECORDS SEARCH (Charged per search)	
Death Records Report	
DELAWARE CORPORATION SEARCH (Not discounted)	
Delaware Corporation Report (Not discounted)	
DRIVER LICENSES SEARCH	
DUN & BRADSTREET (D&B) SEARCH	
Dun & Bradstreet (D&B) Report (Not discounted)	
E-MAIL SEARCH	
FAA AIRCRAFT SEARCH (Report Included)	
FAA PILOT SEARCH (Report Included)	
FEDERAL FIREARMS & EXPLOSIVES LICENSE SEARCH	
FEDERAL EMPLOYER ID NUMBERS (FEIN)	
FICTITIOUS BUSINESS NAME SEARCH	

FORECLOSURES SEARCH (Report Included)
HUNTING/FISHING LICENSE SEARCH
INTERNET DOMAIN NAME SEARCH
JAIL BOOKING SEARCH (Charged per search)
JAIL BOOKING REPORT
LIENS & JUDGMENTS SEARCH (Charged per search)
Liens & Judgments Report
MARRIAGES/DIVORCES SEARCH
MEXICO PROFESSIONAL LICENSE SEARCH (Charged per search) (Not discounted)
MEXICO DOCKET SEARCH (Charged per search) (Not discounted)
MOTOR VEHICLES SEARCH
Motor Vehicles Report
MVR REPORTS (DRIVING RECORDS) (Charged per search) (Not discounted)
Alabama 3-year
Delaware
Florida 3-year
Florida 7-year
Illinois
Indiana 7-year
Iowa
Kansas
Maine 3-year
Minnesota 5-year
Mississippi 3-year
Nebraska 5-year
North Carolina 7-year
Rhode Island 3-year
South Carolina 3-year
Tennessee 5-year
Utah 3-year
Vermont 3-year
West Virginia 7-year
MVR WILDCARD SEARCH
NATIONAL MOTOR VEHICLE ACCIDENT SEARCH & REPORT (Not discounted)
NATIONAL UCC FILINGS SEARCH (Report Included)
NEIGHBORS ("NEXT STEPS") (Not discounted)
OFFICIAL RECORDS SEARCH (Report Included)
PATRIOT ACT SEARCH (Charged per search)
PEOPLE AT WORK SEARCH
PEOPLE IN THE NEWS SEARCH (Not discounted)
PERSON ALERTS MONITORING (Monthly Monitoring Transactions Per Account) (Alerts charged at regular
1 - 50
51 - 250
251 - 500
501 - 1,000
1,001 - 5,000
5,001 - 25,000
25,001 - 100,000
PERSON SEARCH
PHONES PLUS SEARCH
PROFESSIONAL LICENSES SEARCH (Charged per search)
PROPERTY ASSESSMENTS SEARCH
Property Assessments Report
PROPERTY DEEDS SEARCH

Property Deeds Report (excluding Deed Image)
Property Deeds Image (addl charge when ordered within Property Reports) (Not discounted)
PROPERTY SEARCH (Property Assessments, Deeds & Mortgages)
Property Report (Property Assessments, Deeds & Mortgages excluding Deed Image)
PROVIDER SEARCH
Provider Report
PROVIDER SANCTION SEARCH (Charged per search)
Provider Sanction Report
REAL TIME MOTOR VEHICLE REGISTRATIONS (Charged per search)
REAL TIME PERSON SEARCH (Charged per search)
REAL TIME PHONE SEARCH
RELATIVES ("NEXT STEPS")
RELATIVES, NEIGHBORS & ASSOCIATES ("NEXT STEPS")
RELAVINT VISUAL LINK ANALYSIS (Per Diagram) (Not discounted)
REVERSE LOOKUP SEARCH (Reverse Directory)
SATELLITE IMAGE SEARCH
SEXUAL OFFENDERS SEARCH (Report Included) (Charged per search)
VIRTUAL IDENTITY SEARCH & REPORT
VOTER REGISTRATION SEARCH
WATERCRAFT SEARCH
Watercraft Report
WORKPLACE LOCATOR (Not discounted)
REPORTS
ASSET REPORT: Property Deeds & Assessments, Vehicle Registrations, Watercraft, FAA Pilots, FAA Aircraft and UCC Filings.
AUTOMATED VALUATION MODEL (AVM) REPORT
COMPREHENSIVE REPORT (BEST VALUE): Summary Report, Phones Plus, Bankruptcy, Liens & Judgments, UCC Filings, People at Work, Driver's Licenses, Vehicle Registrations, Property, Watercraft, FAA Pilots, FAA Aircraft, Professional Licenses, National Motor Vehicle Accident Search & Report, Voter Registration, Hunting/Fishing Permits, Concealed Weapons Permits, Associates, Relatives (3 Degrees), Neighbors, Criminal Records, DEA Controlled Substances License Search and Sexual Offenders.
FINDER REPORT: Address Summary, Others using SSN, Date/Location where SSN issued, Phone Summary, Current Listed Phones, Unverified phones with Type and Date Indicators, Current Neighbor Phones, Possible Relative Phones (2 Degrees), Possible Associate Phones, Phones at Historical Addresses, Bankruptcy Filings and Corporate Affiliations.
SUMMARY REPORT: Address Summary, Others using SSN, Date/Location where SSN issued, Census Data, Bankruptcy Indicator, Property Indicator and Corporate Affiliations Indicator.
COMPREHENSIVE ADDRESS REPORT (Base Report Features: Current and Previous Residents and Phones at Address)
Additional Report Options:
Bankruptcy (Charged per search)
Businesses at Address
Concealed Weapons Permit Search
Criminal Records Search (Charged per search)
Criminal Records Report
Driver Licenses at Address
Hunting/Fishing License Search
Jail Booking Search (Charged per search)
Jail Booking Report
Liens and Judgments (Charged per search)
Motor Vehicles Registered at Address
Neighborhood Profile (2000 Census)
Neighbors at Address
Property Ownership Current / Previous

Sexual Offenders Search (Report Included) (Charged per search)
COMPREHENSIVE BUSINESS REPORT (Base Report Features: Name, Address and Phone Variations, Parent Company, Id Numbers and Industry Information)
Additional Report Options:
Associated Businesses
Associated People
Bankruptcy (Charged per search)
Business Registrations
Corporation Filings
Dun & Bradstreet Records (Not Discounted)
FAA Aircraft
Internet Domain Names
IRS 5500
Liens and Judgments (Charged per search)
Motor Vehicles
Properties
UCC Filings
Watercraft
CUSTOM COMPREHENSIVE REPORT (Base Report Features: Others Using Same SSN, Date and Location where SSN Issued, Company Header, Address Summary, Comprehensive Report Summary)
Additional Report Options:
Associates
Bankruptcy (Charged per search)
Criminal Records (Charged per search)
DEA Controlled Substances License Search
Driver Licenses Information
Jail Booking Search (Charged per search)
Jail Booking Report
Liens and Judgments (Charged per search)
Motor Vehicle(s) Registration (Watercraft & Boat Trailers included)
National Motor Vehicle Accident Search & Report
Neighborhood Profile (2000 Census)
Neighbors (Up to 6 Neighbors at 10 Different Addresses)
People at Work
Phones Plus
Professional Licenses (Charged per search)
Properties
Relatives (Per Degree of Separation; Up to 3 Degrees)
Sexual Offenses (Charged per search)
Supplemental Data Sources (Charged per search)
UCC Filings
FLAT RATE COMPREHENSIVE HEALTHCARE BUSINESS REPORT (includes Base Report Features and Additional Report Options listed below)
COMPREHENSIVE HEALTHCARE BUSINESS REPORT (Base Report Features: Name, Address and Phone Variations; Parent Company, ID Numbers and Industry Information)
Additional Report Options:
Associated Businesses
Associated People
Bankruptcy (Charged per search)
Business Phone Matches
Business Registrations
Corporation Filings
Dun & Bradstreet Records (Not Discounted)
FAA Aircraft

Internet Domain Names
IRS 5500
Liens and Judgments (Charged per search)
Motor Vehicles
Properties
Sanctions
UCC Filings
Verification
Watercraft
FLAT RATE COMPREHENSIVE HEALTHCARE PROVIDER REPORT (includes Base Report Features and Additional Report Options listed below)
COMPREHENSIVE HEALTHCARE PROVIDER REPORT (Base Report Features: Others Using Same SSN, Date and Location where SSN Issued, Company Header, and Address Summary)
Additional Report Options:
Bankruptcy (Charged per search)
Business Address Summary
Business Affiliations
Business Phone Matches
DEA Licenses
Education
Group Affiliations
Hospital Affiliations
Liens and Judgments (Charged per search)
Possible Criminal Records (Charged Per Search)
Professional Licenses (Charged per search)
Sanctions (Charged Per Search)
Sexual Offenses (Charged Per Search)
Verification
ONLINE BATCH
Advanced Person Search
Deceased Person
Address (single)
Address (multiple)
EDA Phones (Directory Assistance) (single)
EDA Phones (Directory Assistance) (multiple)
Waterfall Phones - Directory Assistance Match, Address and Name Variations, Co-Residents, Phones Plus & Relatives; Add-ons Possible Relocation, Neighbors & People at Work (single)
Waterfall Phones - Directory Assistance Match, Address and Name Variations, Co-Residents, Phones Plus & Relatives; Add-ons Possible Relocation, Neighbors & People at Work (multiple)
Address and Phones (single)
Address and Phones (multiple)
Address and/or Phone Dedupe (per input) (single)
Address and/or Phone Dedupe (per input) (multiple)
Phones Plus
Real Time Phone Search
Real Time Motor Vehicle Registrations
Property - Add Up to Five Properties owned by the subject
Consumer InstantID
Consumer InstantID with Fraud Defender
Consumer InstantID with Red Flags Rule
Business InstantID
Business InstantID with Fraud Defender
Multiple = 2 or more phones/addresses returned

/ Enforcement

(Plan 46)

(Updated 4/2/2012)

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LexisNexis® Accurint® for Law Enforcement



We don't throw away records.
We keep the oldies and the goodies.

Currently used by over 4,000 federal, state and local law enforcement agencies across the country, LexisNexis® Accurint® for Law Enforcement is a proven and effective tool. Solve cases faster with access to over 34 billion public and proprietary records and the power of next-generation search technology, which enable you to quickly gather and analyze comprehensive and current information from the extensive LexisNexis® catalog of records.

LexisNexis Accurint for Law Enforcement enables you to quickly and efficiently:

- Locate people and apprehend suspects
- Discover associations
- Uncover assets
- Investigate businesses
- Visualize complex relationships
- Map property and sex offender locations with advanced Google Maps™ technology

LexisNexis Accurint for Law Enforcement offers you:

- Flexible pricing options—including flat rate plans
- User-friendly web application
- Immediate search results
- No setup fees
- Free unlimited training



Risk Solutions
Government



Customize search preferences.

Uncover assets tied to an individual or business.

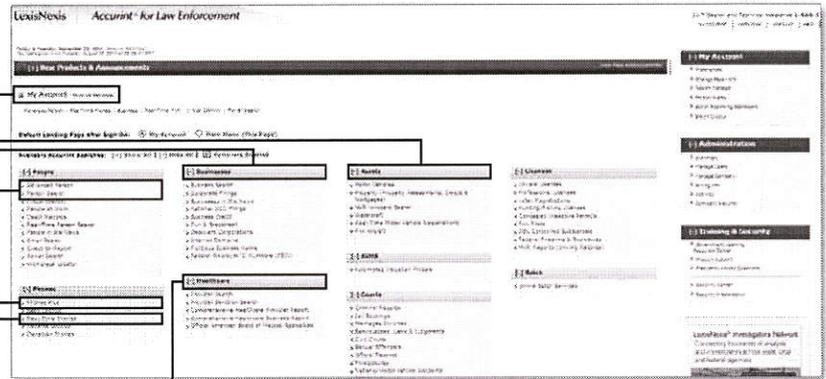
Find information on millions of businesses.

Save time finding a person—launch a Person Search or Advanced Person Search.

Discover phone numbers not currently in the Electronic Directory Assistance (EDA), including possible cell phone and non-published numbers with Phones Plus and Real-Time Phones.

Discover derogatory data regarding providers billing healthcare programs and identify other leads of investigative interest.

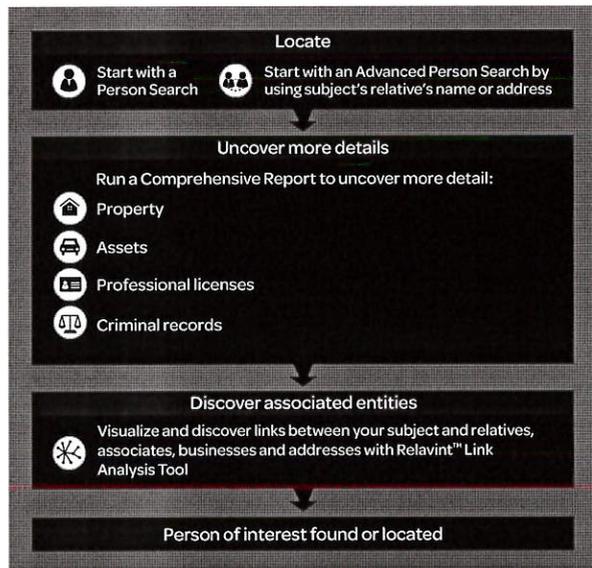
Critical Investigative Information Available at Your Fingertips



Comprehensive and authoritative information

- Names, addresses and emails
- Death and criminal records
- Professional licenses
- Phone numbers, including possible cell phones
- Assets, including motor vehicles, watercraft and aircraft
- Bankruptcies, liens and judgments
- Real property records
- Social networking information
- Business information, including fictitious names

Locating Persons of Interest



For more information:

Call 888.579.7638 or visit lexisnexis.com/accurintgov

About LexisNexis Risk Solutions

LexisNexis Risk Solutions (www.lexisnexis.com/risk) is a leader in providing essential information that helps customers across all industries and government predict, assess and manage risk. Combining cutting-edge technology, unique data and advanced scoring analytics, we provide products and services that address evolving client needs in the risk sector while upholding the highest standards of security and privacy. LexisNexis Risk Solutions is part of Reed Elsevier, a leading publisher and information provider that serves customers in more than 100 countries with more than 30,000 employees worldwide.

Our government solutions assist law enforcement and government agencies with deriving insight from complex data sets, improving operational efficiencies, making timely and informed decisions to enhance investigations, increasing program integrity, and discovering and recovering revenue.



The LexisNexis Accurint for Government services are not provided by "consumer reporting agencies," as that term is defined in the Fair Credit Reporting Act (15 U.S.C. § 1681, et seq.) ("FCRA") and do not constitute "consumer reports," as that term is defined in the FCRA. Accordingly, the LexisNexis Accurint for Government service may not be used in whole or in part as a factor in determining eligibility for credit, insurance, employment or another purpose in connection with which a consumer report may be used under the FCRA. Due to the nature of the origin of public record information, the public records and commercially available data sources used in reports may contain errors. Source data is sometimes reported or entered inaccurately, processed poorly or incorrectly, and is generally not free from defect. This product or service aggregates and reports data, as provided by the public records and commercially available data sources, and is not the source of the data, nor is it a comprehensive compilation of the data. Before relying on any data, it should be independently verified. This product or service aggregates and reports data, as provided by the public records and commercially available logo are registered trademarks of Reed Elsevier Properties Inc., used under license. LexisNexis and the Knowledge Burst logo are registered trademarks of Reed Elsevier Properties Inc. Accurint is a registered trademark and Relavint is a trademark of LexisNexis Risk Data Management Inc. Other products and services may be trademarks or registered trademarks of their respective companies. Copyright © 2011 LexisNexis. All rights reserved. NXR00930-5 0911



Get one step closer to solving cases.

Gain the investigative advantage with
unique, powerful features.

LexisNexis® Accurint® for Law Enforcement



Risk Solutions
Government

See why the majority of law enforcement agencies today choose LexisNexis® Accurint® for Law Enforcement as their investigative solution. They know they can rely on LexisNexis® to be there today, tomorrow and for years to come with solutions that exceed their expectations.

Accurint for Law Enforcement is the most secure investigative data platform available today and is compliant with the most current laws and policies governing data privacy.

Only Accurint for Law Enforcement provides you with industry-leading speed and flexibility—streamlined searches that are 45% faster than the competition, and the ability to add new and diverse data sets determined by your needs, not the limits you have with competitive solutions.

Advanced linking technology

Our patent-pending linking technology takes multiple data sources for each record type and uses advanced business intelligence technology to deliver the information that is most relevant to your investigation. Combining data integrity with technology that links data to make connections and identify relationships with virtual certainty is necessary for optimal government productivity. LexisNexis advanced linking technology dramatically increases your productivity versus traditional search linking:

- Unlike our competitors, our technology employs more precise linking, which returns valuable information such as phone numbers, bankruptcies, assets, registrations, motor vehicle and other property information in addition to standard person, address, business and asset information.
- It links 270 million identities with 99.9% confidence.
- The Relatives and Associates linking capability is only found in Accurint for Law Enforcement.
- Learn from the linkages of other records as you build linking relationships.
- Linking is done when records are brought into the system, not at delivery time. Other technologies attempt to disambiguate records as the results are delivered into the reporting mechanism—this is the first time these results have “met each other,” and this type of linking is much slower than if it takes place in the data repository platform.

Person Alerts

Person Alerts automatically notifies you of changes in the data about an individual without having to repeatedly run the same search. This powerful and time-saving function is only available with the Accurint for Law Enforcement service. This is particularly useful in older cases that are still important—you can receive information automatically without taking time away from active cases to run searches over and over again. When a large volume of “Person of Interest” searches are needed, this automated feature can save numerous investigative hours. You can create a Person Alert using the Alert Wizard or from any search window that results in an identifiable entity. Person Alerts are run automatically once a week and the results display in the Alerts and Notifications window, and if desired, can also be sent to you by email.

Motor Vehicle Registration Wildcard Search

The Motor Vehicle Registration Wildcard Search allows you to query combinations of motor vehicle data. The search accesses this data to run matches on partial license plate tags as well as car makes, models and colors. An example search could be where a motor vehicle is involved in a crime and a partial vehicle description or tag is obtained by witnesses or surveillance cameras. In addition, searches can be run by zip code radius and expanded if necessary after an initial search. This combination of features can help focus searches that would otherwise return too many results to be useful. These kinds of searches, when performed by competitive solutions or by state Departments of Motor Vehicles, can take from a few hours to a few days, and in some cases are not possible at all. The Accurint for Law Enforcement service can return results where data is available in minutes or even seconds.

Advanced Person Search

The Advanced Person Search can help to identify individuals when specific information is not available, or the available information contains errors or is fragmented. The ability to link records based on partial information and to disambiguate and correct errors to create reliable links is a powerful feature only found in Accurint for Law Enforcement. The Advanced Person Search allows you to search on the following fields:

- Name (first, last or both) and address
- Street number range (e.g., 12-330 Main Street)
- Other last name (i.e. maiden name)

- Cities and states where an individual previously lived
- Dates of residence
- Age range
- Relative's first name

An example search in a law enforcement context is finding the location of a witness based on fragments of information. The witness' name is Robert Smith and he recently moved to Los Angeles from Orlando. Or, the person you are looking for lives somewhere along Main Street (no street address known) and has a brother named Jim. Another example could be where an address range, age range and first reported/last reported date ranges are queried. A person of interest could be located without even having a first or last name; for example, 100 to 200 Rush St., Chicago, IL, age 25-35, in residence from January 1999 to December 2000.

People at Work Search

Search for people connected with businesses to locate your subject and recover revenue and assets. Officers, directors, small business owners and possible employees are just some of the types of records you will find in the People at Work Search. The search results, along with the date range and a confidence level indicator, help to locate where your subject is working. Unlike most employment searches, the People at Work Search identifies mid- and lower-level employees at a company, not just officers and principals. Having advanced knowledge of who you are looking for when you visit a business can aid an investigation. The People at Work Search can also reveal excessive numbers of businesses at the same address, which can be fronts for illegal activity.

Analytic functionality

The speed of searches available from LexisNexis technology increases productivity by delivering results up to 45% faster. Unique features allow analysts and investigators to accelerate searches and analytical tasks, and provide more accurate, actionable intelligence than competitive solutions. For example, you can:

- Open multiple windows (searches) simultaneously.
- Leverage column resizing, reordering and sorting capabilities.
- Drag and drop or right-click and send information to additional searches—no retyping required.
- Easily click on hyperlinks found in search results and Comprehensive Reports.

"Accurint for Law Enforcement is an application that makes difficult and time-consuming tasks easy and fast, and it is a lead generator. It helped me bring a 34-year old cold case to closure.

— Lt. Tom Joyce (ret.)
Cold Case Squad, 48th Precinct NYPD

Advanced Sex Offender Search

The Advanced Sex Offender Search allows a user to search by name, Social Security number, date of birth or address to find records for registered sex offenders. In addition, you can run a radius search around a city or zip code. A powerful example of a search involving this capability would be when a sexual assault or a child abduction case occurs and it is clear from the onset that there is no known offender or relative of the victim involved. A search can be conducted looking for all sex offender addresses—registered, unregistered, associated and historical. These results can then be transferred to a map for geospatial analysis relative to the place of occurrence. Speed is imperative in sexual offense and child abduction cases, and the Advanced Sex Offender Search returns actionable intelligence in minutes—faster than any other solution available. This search is only available in LexisNexis® Accurint® LE Plus, the premier version of Accurint for Law Enforcement.

LexisNexis® Investigators Network

The LexisNexis Investigators Network community is available at no additional charge to federal, state and local agencies. Investigators and analysts can benefit from networking with peers, sharing professional experiences, learning from subject matter experts and keeping in touch with the latest news, alerts, training and events.

Application performance

On average, a full LexisNexis Comprehensive Report will run in under five seconds. This is several orders of magnitude faster than reports delivered by any of our competitors. Why is this important? In an investigation, the quicker you can obtain the information you need, the quicker you can make a decision. Waiting minutes for each

"We used Accurint for Law Enforcement tens of thousands of times to help find a trail. It is the pinnacle solution for starting with a cold trail and ending up at someone's front door."

— Deputy Director, Investigative Division of a large southeastern state

piece of information to return may add hours to the time you spend retrieving information on a case. This is critical time that could be spent solving cases.

Share case-related information

Law enforcement agencies can easily and efficiently manage, share and compare investigative case notes and information, internally and with other agencies, with LexisNexis® Accurint® Case Connect, a secure, integrated add-on tool. You can setup alerts to signal you when other officers, analysts or investigators access data from your cases. This powerful tool leverages the value of public records searches to turn duplicative efforts and unintentional conflict into instant collaboration.

XML

LexisNexis public records information is available through both online and XML interfaces. Accessing public records information through XML allows you to integrate public records content directly into your internal applications. The benefits to your users include only one application to learn, a single password for all data access and integration of LexisNexis public records content directly into your workflow.



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Desktop Online Batch

Desktop Online Batch allows you to import massive amount of records all at once and do a batch lookup against more than 34 billion public and proprietary records. For example, analysts may need to find subscriber information for large amounts of phone numbers obtained during a wire tap investigation. Manually running lookups on each of these numbers would be tedious and time-consuming. With Desktop Online Batch, the subscriber can be located for a specific number, and then contact information will automatically be returned. An analyst may also need to find the most up-to-date contact information on a set of individuals. Using exclusive linking technology—combined with our Person Locator Batch Services—hundreds of individuals can be located at once. Each record will be searched against our public records database, and the best contact information for each will be returned. The optimum combination of address and phone numbers will automatically be assembled from numerous sources to give you the greatest chance of locating the individual you are investigating with the least amount of time and effort.

For more information:

Call 866.242.1440 or visit lexisnexis.com/accurintle

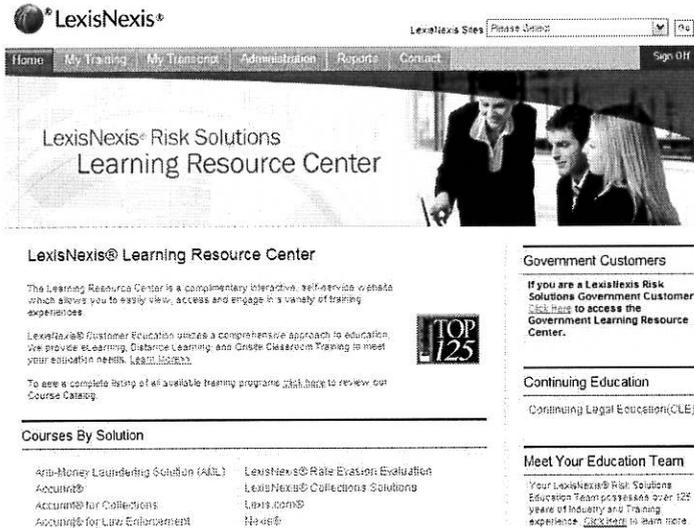
About LexisNexis Risk Solutions

LexisNexis Risk Solutions (www.lexisnexis.com/risk) is a leader in providing essential information that helps customers across all industries and government predict, assess and manage risk. Combining cutting-edge technology, unique data and advanced scoring analytics, we provide products and services that address evolving client needs in the risk sector while upholding the highest standards of security and privacy. LexisNexis Risk Solutions is part of Reed Elsevier, a leading publisher and information provider that serves customers in more than 100 countries with more than 30,000 employees worldwide.

Our government solutions assist law enforcement and government agencies with deriving insight from complex data sets, improving operational efficiencies, making timely and informed decisions to enhance investigations, increasing program integrity, and discovering and recovering revenue.

Learning Resource Center

<http://learn.lexisnexus.com>



LexisNexis® Risk Solutions Learning Resource Center

The LexisNexis® Risk Solutions Learning Resource Center (LRC) is a complimentary interactive, self-service website which allows you to easily access and engage in a variety of training experiences.

Learning Resource Center Benefits

Convenience: The LexisNexis® Risk Solutions LRC houses a wide-variety of training content 24/7 from any location with web access. Multiple users can access the LRC at any given point in time.

Consistency: The LRC ensures consistency in training delivery and evaluation. Each user sees the exact same material in the exact same manner, and many of our eLearning programs offer evaluation through post-testing methods.

Just-In-Time: Get the most up-to-date training you need, when you need it! This is especially important when new features have been added or significantly modified within the LexisNexis® Risk Solutions.

Reporting and Compliance Tracking: The LRC allows users to create and view their own learning paths, track progress against the learning path, review records of success, and register for additional courses. Most organizations are required to meet some level of regulatory requirements. Through the use of sophisticated tracking mechanisms, the LRC ensures that the results of those who have taken training courses can be provided to you, anytime, at no charge.

Visit the Learning Resource Center

<http://learn.lexisnexus.com>

Learning Resource Center Available Programs

LexisNexis® Customer Education utilizes a comprehensive approach to education. The Learning Resource Center offers self-service training options, such as: eLearning, Virtual Classroom Training, and Job Aids to meet your training needs.

Basic Solution eLearning Programs

- Anywhere, anytime training
- 25-30 minute modules
- Post-testing available

Training Collateral

- Job Aids, Tip Sheets, Users Guides
- Quick tips to getting started
- Knowledge at your fingertips

Virtual Classroom Training

- Self-service registration accessible anytime, anywhere from the convenience of your computer
- Highly interactive and collaborative sessions

Hosting Solutions

- Don't have a Learning Management System to host your training content? LexisNexis® Risk Solutions Customer Education offers training content hosting. *Please contact your LexisNexis® Risk Solutions Sales Representative to learn more about our Hosting Solutions.*

Contact Us

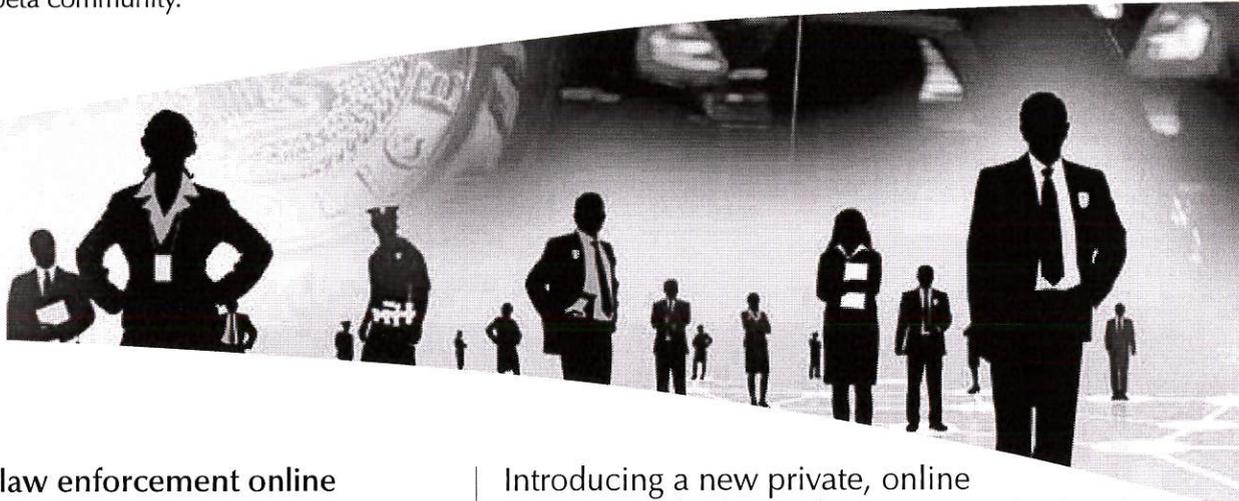
LexisNexis® Risk Solutions
Customer and Sales Education
6501 Park of Commerce Blvd.
Boca Raton, FL 33487

800.201.5411
CustomerEducation@LexisNexis.com
<http://Learn.LexisNexis.com>

Sign Me Up

Introducing a new online community for law enforcement investigators and analysts, the LexisNexis® Investigators Network.

Connect with your law enforcement peers across the nation to exchange real-world experiences and gain valuable insights from subject matter experts, resources and tools. Join today and be among the first to share your feedback on the beta community.



"I think that a law enforcement online network would quickly become a valuable asset in so many different respects, from training, to new and innovative investigation techniques, and so much more. I would really love to use this service."

— Accurint® for Law Enforcement Client



LexisNexis Accurint for Law Enforcement does not constitute a "consumer report" as that term is defined in the federal Fair Credit Reporting Act, 15 USC 1681 et seq. (FCRA). Accordingly, LexisNexis Accurint for Law Enforcement may not be used in whole or in part as a factor in determining eligibility for credit, insurance, employment or another permissible purpose under the FCRA. Due to the nature of the origin of public record information, the public records and commercially available data sources used in reports may contain errors. Source data is sometimes reported or entered inaccurately, processed poorly or incorrectly, and is generally not free from defect. This product or service aggregates and reports data, as provided by the public records and commercially available data sources, and is not the source of the data, nor is it a comprehensive compilation of the data. Before relying on any data, it should be independently verified. LexisNexis and the Knowledge Burst logo are registered trademarks of Reed Elsevier Properties, Inc., used under license. Accurint is a registered trademark of LexisNexis Data Management Inc. Other products and services may be trademarks or registered trademarks of their respective companies. Copyright © 2010 LexisNexis Risk Solutions. All rights reserved. XR01427-0 0110

Introducing a new private, online community for law enforcement professionals.

The new community, LexisNexis® Investigators Network, is available for Federal, State and Local agencies using Accurint to ensure the secure credentialing process is intact. These law enforcement investigators and analysts will be able to benefit from networking with peers, sharing professional experiences, learning from subject matter experts, and keeping in touch with the latest news, alerts, training and events.

Benefits of Joining

- 1. LEARN:** Access tips from fellow investigators and other resources to help develop your leads.
- 2. CONNECT:** Exchange real-world experiences—both challenges and successes—with law enforcement peers across the nation.
- 3. HELP:** Share expertise and insights to help each other work more effectively and efficiently – when law enforcement talks, crimes get solved.

How do I sign up? Log into LexisNexis® Accurint® for Law Enforcement and click on the banner in the top-right or the link under My Accounts on main page. Upon your first visit, you will be prompted to confirm your Accurint credentials which will automatically sign you up as a member of the LexisNexis Investigators Network, a complimentary service for Accurint customers.

Or, we can assist you. Please provide your contact information for a LexisNexis Investigators Network demo and signup session.

Name: _____ Email: _____

Refer a peer: Do you know LEOs who use Accurint? We'll send an invitation, please provide:

Name: _____ Email: _____

Yes, please contact me. I'd like to refer a subject matter expert, content contributor, or professional of distinction.

I am not currently a LexisNexis Accurint customer, but am interested in a 30-day free trial.

LexisNexis® Accurint® Real-Time Phones Search

More Comprehensive Phone Information Now Available in Real-Time

The new Accurint® Real-Time Phones Search will help you locate hard-to-find individuals by running simple phone number and address queries. This search provides additional real-time phone source information on over 39 million wireless numbers and detailed information of carriers that can be used for investigative purposes.

The Accurint® Real-Time Phones Search can help your agency generate investigative leads to help further improve their investigation process and to:

- Find up-to-date consumer or business identifying information tied to a phone number instantly
- Locate hard-to-find individuals tied to a phone number or address
- Uncover associates or critical information tied to an investigation

LexisNexis®
Accurint®
for Law Enforcement

Coverage | Announcements | FAQs

New Available
FREE Training!
CLICK HERE FOR DETAILS

24/7 Search and
Technical Assistance
1-866-277-8407

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Now Includes LexisNexis® Link ID
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<p>phones</p> <ul style="list-style-type: none"> • Real-Time Phones • Phones Plus • Basic Lookup • Reverse Lookup • Phone Network Delivery 				<p>security</p> <ul style="list-style-type: none"> • Security Center • Security Presentation 	

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LexisNexis®

Even more comprehensive information is now at your agency's fingertips to help locate individuals and solve more cases faster. Accurant Real-Time Phones Search allows you to locate the subject using a variety of search criteria including the 10-digit phone number, subject's name and address combinations, and address only searches. From the results of these queries, you can then request a Phone Detail Report to request further information from the Real-Time sources including phone type, status of line (active/inactive), carrier information including company contacts, and ported indicators.

Even more phone information is available to help you locate hard-to-find individuals.

Real-Time Phones Search results may include:

- **Subject Name** – may be an Individual or Business
- **Address** – Full or Partial Address may be returned
- **Phone Number** – 7 or 10-digit phone numbers may be returned; 10-digit phone number will be required to request a Phone Detail Report
- **Source Type** – Possible Wireless, Directory Assistance, Real-Time Phones, Combined Phones
- **Time Zone** of Address
- **Carrier Name** – Name of Telephone Company or Wireless Provider
- **Carrier City and State** – General location of Telephone Company or Wireless Provider

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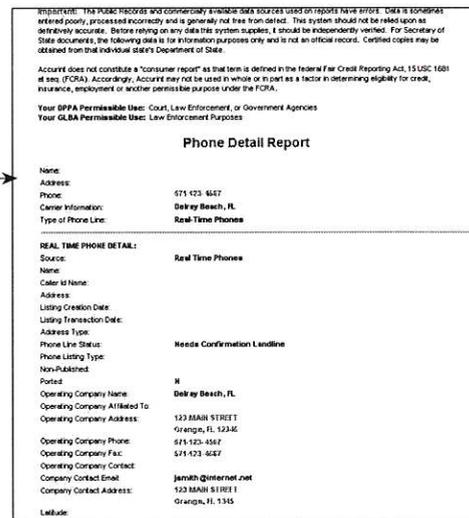
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LexisNexis helps Federal, state and local government agencies accomplish mission-critical tasks and meet the ever-increasing demands for effectiveness, productivity and efficiency.



Search real-time source information including over 39 million wireless numbers by simply entering a 10-digit phone number here.



Content shown at the top of the report was pulled over from the search results page.

The Real-Time Phone Detail Report is also available and may contain data on the subject's name, Caller ID name, addresses with latitude and longitude information (when available), listing creation and transaction date, wireless, landlines, Voice Over Internet Protocols (VoIPs) and other phone number types, line status and listing type, porting and non-published indicators, carrier company information and contact details, and other information related to the address shown.

To learn more about the LexisNexis® Accurant Real-Time Phones Search, call 1.888.579.7638 or visit www.lexisnexis.com/government.



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LexisNexis® Accurint® Real-Time Phones Search

More Comprehensive Phone Information Now Available in Real-Time

The new Accurint® Real-Time Phones Search will help you locate hard-to-find individuals by running simple phone number and address queries. This search provides additional real-time phone source information on over 39 million wireless numbers and detailed information of carriers that can be used for investigative purposes.

The Accurint® Real-Time Phones Search can help your agency generate investigative leads to help further improve their investigation process and to:

- Find up-to-date consumer or business identifying information tied to a phone number instantly
- Locate hard-to-find individuals tied to a phone number or address
- Uncover associates or critical information tied to an investigation

The screenshot displays the Accurint website interface. At the top, it features the LexisNexis and Accurint logos, along with navigation links for Coverage, Announcements, and FAQs. Below this, there are three main promotional banners: 'Now Available FREE Training!', '24/7 Search and Technical Assistance 1-866-277-8407', and 'ADVANCED PERSON SEARCH Now Includes LexisNexis® Link ID'. The main content area is organized into several columns of search categories: 'people', 'businesses', 'assets', 'licenses', 'courts', 'my account', 'phones', and 'security'. Each category lists specific search options, such as 'Person Search', 'Business Search', 'Motor Vehicles', 'Driver Licenses', 'Criminal Records', and 'Real-Time Phones'. At the bottom of the page, there is a disclaimer regarding the use of the service and the LexisNexis logo.

Even more comprehensive information is now at your agency's fingertips to help locate individuals and solve more cases faster. Accurant Real-Time Phones Search allows you to locate the subject using a variety of search criteria including the 10-digit phone number, subject's name and address combinations, and address only searches. From the results of these queries, you can then request a Phone Detail Report to request further information from the Real-Time sources including phone type, status of line (active/inactive), carrier information including company contacts, and ported indicators.

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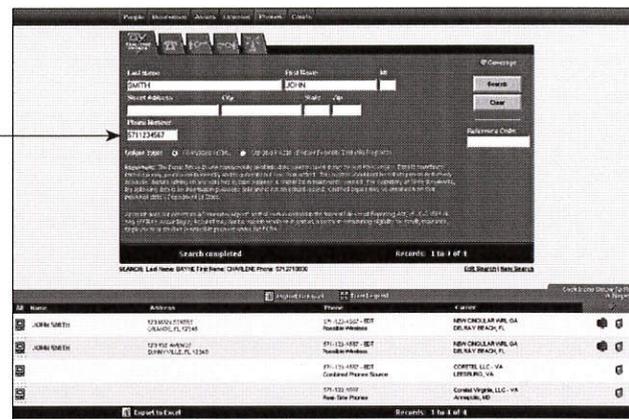
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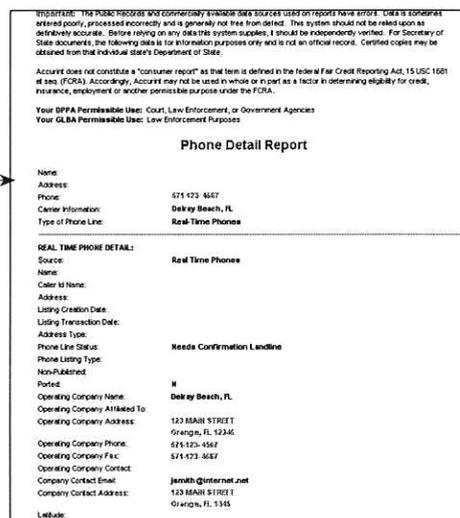
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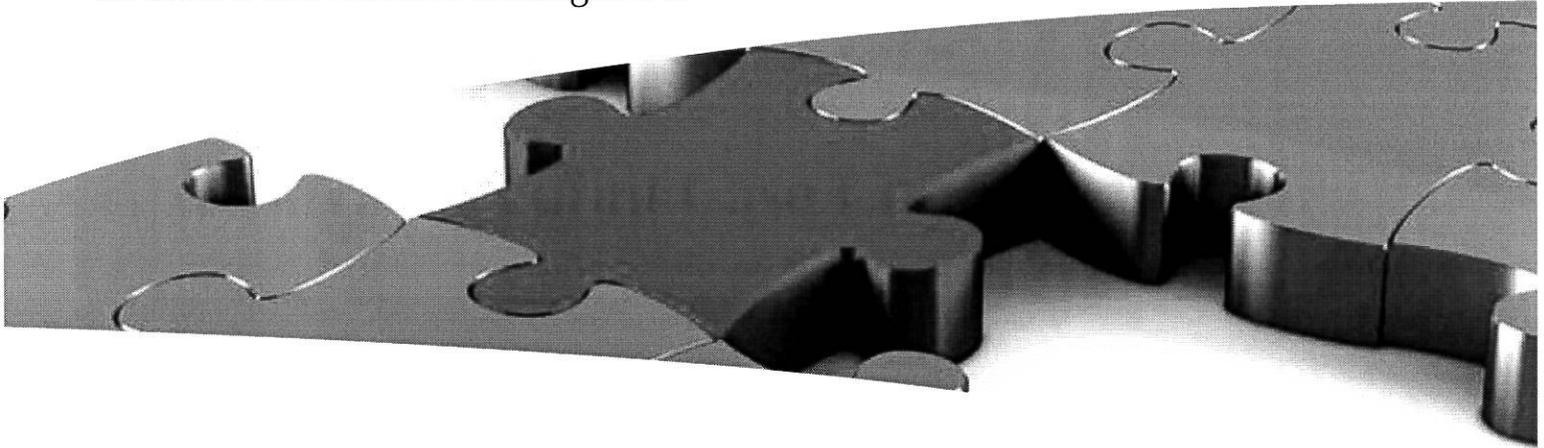
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LexisNexis® Accurint Case Connect

Leverage the Power of Real-Time Information Exchange, Sharing Information for Safer More Effective Investigations.



The inability of Law Enforcement and Government agencies to efficiently share case information wastes countless hours and dollars in duplicated efforts, and can threaten the safety and integrity of investigations when officers unknowingly intrude into and interfere with another agency's critical or tactical events.

LexisNexis® Accurint Case Connect is an integrated add-on tool to the existing Public Records Data Searches in Accurint that leverages innovative data technology to enable Law Enforcement and Government agencies to easily manage, share and compare investigative case notes and information, both internally and with external agencies.

Investigate More Efficiently with Automated Deconfliction

The primary tool in the Accurint Case Connect solution is Accurint Case Deconfliction. It allows you to "Opt-in" and instantly cross-reference and share case-related information in a secure environment. Plus, you can set up alerts to signal you when data from your cases has been accessed by other officers, analysts or investigators.

Improve Officer Safety with Deconfliction for Law Enforcement

Accurint Case Deconfliction minimizes unwanted "blue on blue" overlap and conflict by auto-notifying users of same-subject searches performed within the department and across agencies. Visibility and transparency of case information can transform unintentional conflict into intentional collaboration.

Improve Investigation Productivity with Deconfliction for Government

Accurint Case Deconfliction automatically and securely monitors cases and notifies users of case-related searches made internally or by outside agencies. These valuable notifications can help government agencies avoid duplicating work and improve the overall efficiency of case investigations.

Total Control Over Information Flow

Using "Opt-in" and "Case Alert Enrollment" features, this flexible and secure solution gives users complete control over the information shared, monitored and received. The built-in Case Deconfliction Results Manager allows users to quickly establish and manage connections with other users. Agreed upon connections can lead to important discussions about case notes and deeper insights into case resolution. Accurint Case Connect supports collaborative efforts that deepen, strengthen and expand the partnership between Federal, State and Local law enforcement and information sharing officials.

Select Case Sharing Permission Levels

Generate alerts based on selected User Permission Levels, including:

- Internal to My Account
- Internal to My Parent Company (Agency)
- External (Other Law Enforcement)
- External (Other Government)

Enhance Existing Search Tools

Accurint Case Deconfliction Enrollment can add value to your current Public Record Search by linking directly to the existing Person and Advanced Person Searches to further improve current workflow. Users will also be able to "Opt-in" Person and Advanced Person Searches for same-subject monitoring and notifications.

A Flexible, Integrated Solution

Accurint Case Connect is an add-on technology to the existing Public Records Data in Accurint that is fully integrated into the solution. There is no change in Investigators' or Officers' workflow and they do not have to log into a separate system to log searches, tactical events or case queries.



Valuable Intelligence at No Cost

Accurint Case Connect is one of its kind in the market place—and is immediately accessible through the Accurint product interface at no charge for all Accurint subscribers. This solution, along with the value of the LexisNexis® Investigators Network, will bring together two powerful technologies to enhance case investigations.

Accurint Case Audit Compliance

This audit compliance tool allows management to search and review internal agency log files. This will allow for the detection of internal misuse of public record searches for non work related purposes. Searches may be allowed for input criteria (SSN, name, address) or by user name, to see all searches performed by a particular user.

For more information, call 888.579.7638
or visit lexisnexis.com/government

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LexisNexis helps Federal, state and local government agencies accomplish mission-critical tasks and meet the ever-increasing demands for effectiveness, productivity and efficiency.

LexisNexis® Virtual Identity Search and Report Take Accurint® to the Next Level with Social Networking Information

Virtual Identity Report
Date: 01/20/11 12:47 PM

Subject Information:
Name: [REDACTED]
Age: [REDACTED]
Image: [REDACTED]

Subject Links to Subject:
[REDACTED]

LexisNexis Accurint® for Law Enforcement

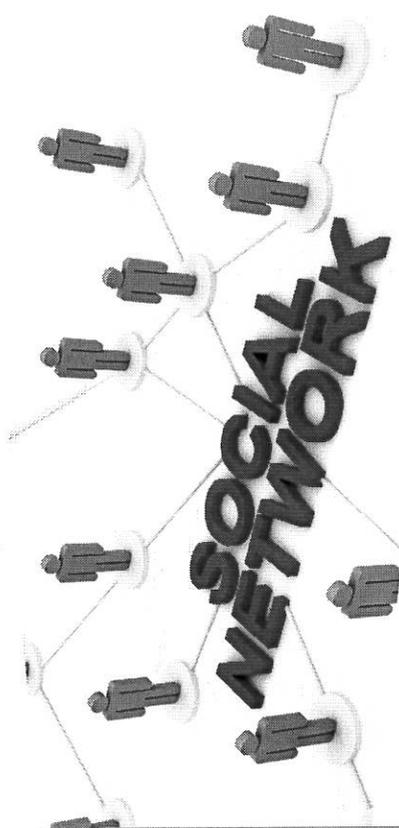
MY ACCURINT | **people** | **BUSINESS** | **ASSETS** | **LICENSES** | **COURTS** | **PHONES** | **HEALTHCARE** | **AVIS**

Advanced Person Search | **People at Work** | **Death Records** | **Real Time Person Search**

Form Fields:
Last Name: [REDACTED] | First Name: [REDACTED] | Full Name: [REDACTED]
Street Address: [REDACTED] | City: [REDACTED] | State: [REDACTED] | Zip: [REDACTED]
City: [REDACTED] | State: [REDACTED] | Zip: [REDACTED]
Last 4 ID#: [REDACTED] | SSN: [REDACTED]
CP: [REDACTED] | Email: [REDACTED]
Reference: [REDACTED]

Navigation: SEARCH | HELP | ABOUT | CONTACT

Disclaimer: The Public Notices and commercially available data sources used in this report have been obtained from various sources and are not guaranteed to be accurate or complete.



NEW: Access Social Networking Site Information within Accurint® for Government and Accurint® for Law Enforcement

LexisNexis Virtual Identity Search and Report provides government and law enforcement agencies with an alternate view of an entity, **their virtual presence**. With this enhanced search functionality, you can determine if a virtual identity or web footprint exists for your person of interest within seconds, without having to access multiple sites – saving you and your agency significant time and effort. Investigators and researchers can now run a subject's email address within Accurint and determine if that email address is linked to any social networking sites (e.g., Facebook, MySpace, LinkedIn). Additionally, when you request a Virtual Identity Report in Accurint, you will receive a list of all matching social network and/or virtual identity public-facing pages (URLs) when a match is found between the search subject's email and a site's 'registered' email address.



LexisNexis® Virtual Identity Search and Report

Capture a More Complete View with Social Networking Information

- Expand your “go to” investigative tool with access to over 40 social networking sites.
- Access a single investigative tool where you can search public records and social networking information in one place.
- Fuel your investigations by uncovering virtual identities and web footprints for persons-of-interest.
- Enhance your view of subjects and persons of interest by identifying virtual relationships and associations.

Experience the Benefits of accessing Social Networking Information within Accurant Today.

For more information
Visit lexisnexis.com/government
Or call 888.579.7638

Social Network sites searched:

Amazon Wishlist	Hyves	Photobucket
Bebo	LinkedIn	Plaxo
BlackPlanet	LiveJournal	Playlist
CafeMom	Match.com	Tagged
Care2	Metroflog	The L.A. Times
Costco	Multiply	The Washington Post
DailyMotion	MySpace	Tiger Direct
Facebook	MyYearbook	Twitter
Flickr	NBA	Vox
Flixster	Netlog	Wordpress
Friendster	NY Times	Yahoo!
Hi5	Pandora	Youku
Hotels.com	Perisport	

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VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING
Wednesday, May 8, 2013 at 6:30 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Wendell H. Calkins, P.C.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, May 8, 2013 at 6:35 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Dean Pruett, Trustee Elizabeth Niebruegge, Village Clerk Jerry Menard, Chief Stan Donald, Village Administrator Tony Funderburg, Public Works Director John Tolan and Office Manager Julie Polson.

POLICE:

A. OLD BUSINESS:

1. Full-time officer hire:

EXECUTIVE SESSION

6:36 P.M.

Trustee Mike Blaies motioned to enter into Executive Session citing personnel, 5 ILCS, 120/2-(c)(1) and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

7:06 P.M.

Trustee Matchett reconvened the meeting at 7:07 p.m.

Trustee Mike Blaies motioned to recommend to the full Board Dan Turner and William Donald be hired as full-time police officers and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

Trustee Mike Blaies motioned to recommend to the full Board Mike Flake and Joel Boeving be hired as part-time police officers and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

Chief Donald advised that Officer Marquardt has requested a six-month unpaid of absence effective May 21st. He would like to cash out his comp time and leave his vacation in place.

Trustee Mike Blaies motioned to recommend to the full Board that Officer Marquardt's request for a 6-month unpaid leave of absence effective May 21, 2013 be granted and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

A Committee as a Whole meeting has been tentatively scheduled for Wednesday, May 15th at 7:30 p.m. Tony will check to see if Attorney Manion is available.

2. K-9 training: Chief Donald advised the dog has completed training and he will verify if Matt has completed his. Matt asked if the Matt is out with the dog and Stan said yes, he is.

B. NEW BUSINESS: Trustee Matchett gave Chief Donald a list of items he would like checked out to make sure Mel turned the items in.

Trustee Blaies asked if the vault has been audited and Stan verified that has been done. Stan has problems with the permanent evidence being stored in metal lockers.

Chief Donald left the meeting at 7:17 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of April 10, 2013 and April 22, 2013 Minutes: Trustee Mike Blaies motioned to recommend to the full Board the April 10, 2013 minutes be approved and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

Trustee Mike Blaies motioned to recommend to the full Board the April 22, 2013 minutes be approved and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

2. Employee handbook: a discussion was held on whether or not a handbook was needed since all the employees are under a union contract.
3. Job descriptions: Seth said there was a problem with the job descriptions that were presented at the last board meeting. Attorney Manion said they were not legal. We can't use specific requirements on where to obtain training. Seth said they've talked about having a head lineman and wants the position to be posted at the plant. The position would require 5 years lineman and power plant experience.

Trustee Mike Blaies motioned to recommend to the full Board the position of head lineman be posted internally and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

Seth asked for Julie to check into getting a plaque for Gene and Ron for their years of dedicated service to the Village. A discussion was held suggesting time clocks be installed for the public works, police and administrative departments.

Trustee Mike Blaies motioned to recommend to the full Board time clocks be installed in the Police, Public Works and Administration Departments and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

Seth asked Tony to get bids on cleaning the office.

- B. NEW BUSINESS:** John said he would like to hire two part time people to help in the public works department. He has placed an ad with the Tribune that will run this week and next. Kevin Polson would like to come back on a part-time basis.

Trustee Mike Blaies motioned to recommend to the full Board we advertise for a full-time crew worker in the Public Works Department and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Mike Blaies motioned to adjourn at 8:28 p.m. and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.



Julie Polson
Office Manager

Village of Freeburg Time Clock Policies

- All union, part-time and seasonal (non-exempt, non-appointed) employees are required to “punch” a daily time card using a designated time clock at the start and end of each workday.
- Employees must punch in prior to the start of their work shift and be ready to begin work at their work assignment at the starting time of the shift. Employees must punch out at the end of their work shift. Employees are not required to punch out for regular breaks and/or meal time allowed during their shift.
- Employees who leave during the middle of their shift for approved leave and then return to work must punch out when they leave and then punch in again when they return to work.
- For the purpose of computing time and compensation, time clock punches will be rounded forward or backward, according to a seven minute
 - Use the following as a guide when determining the round:
 - 7:53 a.m. to 8:07 a.m. = 8:00 a.m.
 - 8:08 a.m. to 8:22 a.m. = 8:15 a.m.
 - 8:23 a.m. to 8:37 a.m. = 8:30 a.m.
 - 8:38 a.m. to 8:52 a.m. = 8:45 a.m.
 - This time allowance does not excuse tardiness or leaving early; employees are expected to be ready to work at the beginning of their scheduled shift and remain on the job until the end of their shift.
- A pattern of time clock policy violations, such as late punch ins, early punch outs, or missed punches, will subject an employee to disciplinary procedures set forth on the following schedule:

OCCURRENCES	DISCIPLINE	DURATION OF CORRECTIVE DISCIPLINARY ACTION	OCCURRENCES DURING CORRECTIVE DISCIPLINARY ACTION
(In any 12-month period)			
1 - 3	No Formal Discipline		
4	Verbal Warning		
5	Written Warning		
6	Written Reprimand	90 Days	Any two occurrences within 90 days will result in a 1 day suspension
7	One Day Suspension	90 Days	Any two occurrences within 90 days will result in termination
8	Termination		

Jodie Parrish Cleaning

First Clean 5 hours - \$120

She will then clean once a week on Mondays from 12:00 PM-3:00 PM for \$60 a week.

We supply everything.

Total for the year \$3,180

Bo Nelson

Out of the office. Waiting on a call back

AAA Janitorial

See attached



www.aaafacility.com

Proposal of Services
for

Village of Freeburg,
Freeburg, Illinois



www.aaafacility.com

June 7, 2013

Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

Dear Client,

Enclosed is a copy of our proposal to provide maintenance services for the location in Freeburg, Illinois. We are pleased to offer you a bid for quality service at affordable prices.

With fifteen years of experience, our team is equipped to expertly handle your maintenance services. By working closely with you, we are able to customize our services to meet your specific needs. Honesty, reliability, and customer satisfaction are the foundations of our business.

AAA Facility Maintenance Services, Inc. is proud to be active in many local organizations, including Kiwanis, the Collinsville Chamber of Commerce, the Leadership Council of Southwestern Illinois and the East-West Gateway Council of Governments. We are also registered with the Better Business Bureau and are involved with the Madison County Bond Labor Workforce and organizations such as Contracting Profit Corporation and Building Service Contractors Association International (BSCAI).

We take pride in the quality of services we provide to our clients and want to insure quality and loyal service to all of our future clients as well.

If you have any questions or need clarification, please do not hesitate to call. We look forward to providing your company with reliable services and would like the opportunity to make your business shine.

Sincerely,

James A. Pulley
CEO



www.aaafacility.com

Village of Freeburg
Freeburg, Illinois

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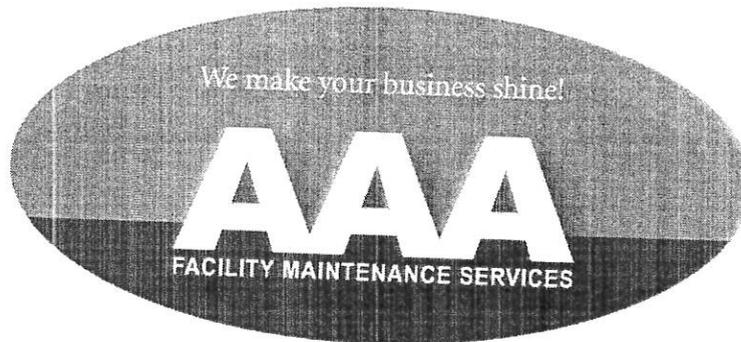
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Reference List..... Tab 6

Price List..... Tab 7



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Quality Cleaning Services that Provide Client Value

AAA Facility Maintenance Services, Inc. is a quality driven company offering competitively priced services. With fifteen years in business, we have built a reputation for excellence and reliability. Our client reference base can verify our attention to detail and pride in making your business shine.

Our Goal: You're Business Image. Facility cleanliness makes a difference. For your clients, it enhances your image of trust and reliability. You show your commitment to your employees by providing a clean working environment. This, in turn, contributes to company pride. Overall, it establishes an image of pride and value.

Experience: We have 40 years of management experience in the building services industry.

What we provide our clients:

- ◆ Quality cleaning of offices, industrial and commercial buildings on a regular basis.
- ◆ Carpet restoration and special occasion cleaning.
- ◆ Tile floor restoration and maintenance on all hard floor surfaces.
- ◆ Window and blind cleaning.
- ◆ Post construction and grand opening cleanup on new commercial operations.
- ◆ Customized cleaning programs that can be developed per client requests.

Please visit our web-site for a full range of services we offer www.aaafacility.com

We are confident that our services will provide value and want to reassure that we take your business seriously. We are fully insured, licensed & bonded. In addition, we require pre-employment, random drug testing and Illinois State Police background checks on all employees. Our company will provide periodic walk-through and quality control inspections to ensure client satisfaction. We appreciate the opportunity to offer you quality, competitively priced cleaning. We look forward to doing business with you. Thank you for your consideration.

James A. Pulley
CEO



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I. SCOPE OF SPECIFICATIONS

- A. Furnish all necessary labor, supervision, materials, equipment, and supplies to satisfactorily perform janitorial services as described herein.

II. SCHEDULE

A. Services to be performed daily:

1. General:

- a. All trash and recycling receptacles are to be emptied and wiped down with disinfect; and removed to their proper collection points.
- b. Vacuum heavy traffic areas of carpet, all carpet runners and area rugs.
- c. Clean and polish drinking fountains.
- d. Light dust all horizontal surfaces including desktops, file cabinets, window sills, chairs, tables, pictures and other furniture.
- e. Damp wipe areas of spillage on all horizontal surfaces.
- f. Dust mop all hard surface floors with treated dust mop.
- g. Damp mop all hard surface floors to remove areas of spillage.
- h. Remove dust and cobwebs from ceiling and wall areas.
- i. Clean interior glass areas in partitions, walls and doors, as needed.

2. Restrooms:

- a. Stock towels, tissue, soap and deodorizers.
- b. Empty sanitary napkin receptacles and disinfect.
- c. Empty trash receptacles and wipe clean.
- d. Clean and polish mirrors.
- e. Wipe towel cabinet covers and polish bright work.
- f. Clean inside and outside of all urinals and toilets. Disinfect and polish bright work.

- g. Clean and disinfect all surfaces of toilet seats.
- h. Scour and sanitize all basins and polish bright work.
- i. Dust all partitions and mirror frames.
- j. Wet wipe and disinfect partitions and wall areas around urinals and toilets.
- k. Mop and rinse bathroom floors with disinfectant.
- l. Remove splash marks from walls around basins, as needed.

3. Kitchen Areas

- a. All trash and recycling receptacles are to be emptied and wet wiped, if necessary; and removed to their proper collection points.
- b. Dust all horizontal surfaces including tables, chairs and windowsills.
- c. Counters, tables and chairs to be wet wiped with disinfectant.
- d. Clean and sanitize sinks and polish bright work.
- e. Spot clean around refrigerators, vending machines and coffee makers.
- f. Clean interior and exterior of microwave ovens.
- g. Dust mop hard surfaces with treated dust mop.
- h. Damp mop hard surface floors with disinfectant cleaner.
- i. Vacuum all carpeting, carpet runners and area rugs.
- j. Remove splash marks from around sinks and trash receptacles, as needed.

B. Services to be performed once per week:

- a. Dust all vertical surface areas of desks, tables and all other office furniture.
- b. Remove dust and cobwebs from ceiling areas.
- c. Spot clean furniture.
- d. Remove and clean any spots in carpeted areas.
- e. Clean and disinfect telephones handsets

C. Services to be performed once a month:

- a. All high dusting not accomplished in other dusting.
- b. Vacuum corners, edges and underneath furniture.
- c. Remove fingerprints and marks from around light switches and door frames, as needed.
- d. Vacuum upholstered furniture, as needed.

D. Specialty cleaning at additional price (upon mutual agreement):

All specialty cleaning services listed below must be pre-approved in writing by the City:

- All carpeting to be deep cleaned once a year at an agreed upon date, time and price.
- Vinyl tile flooring to be stripped, recoated and buffed once a year at an agreed upon date, time and price.
- All exterior windows to be wet cleaned and dried inside and outside twice a year at agreed upon dates, times and prices.



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June 7, 2013

Proposal for:

Village of Freeburg
 Attn: Tony Funderburg
 14 Southgate Center
 Freeburg, IL 62243

Services	Costs
1. Standard Services	
<p>We propose to provide maintenance services per the attached specifications for the Freeburg Municipal Center:</p> <p>City Hall, Police Station</p> <p style="padding-left: 20px;">Two Days Per Week</p> <p>Strip and Wax Tile Floors .60c Per Sq. Ft.</p> <p>Scrub Tile Floors (In the Front Entry Way & Lobby) .39c Per Sq. Ft.</p> <p>Carpet Extraction .19c Per Sq. Ft.</p>	<p>\$435.00 Per Month</p>

2. Additional Services	

<p>Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. The contractor carries a one million-dollar liability insurance policy.</p>	<p>Respectfully submitted by: AAA Facility Maintenance</p> <p>Per specifications provided by: Village of Freeburg</p>
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ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ **Date:** _____



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QUALITY CONTROL/TRAINING

TRAINING AND EXTENDED TRAINING PROGRAM

We take pride in initiating an updated and broad-ranged janitorial safety and security program for our team members. Through constant training and upgrading, we feel confident that we can provide a safe environment for both our clients and our staff.

Our extensive training program covers several important topics. Some of the most important topics include, general cleaning and quality services, blood borne pathogen, biohazard waste, recognizing asbestos, food service-sanitation, safety and security.

We also train our team on the quality of providing our clients with the best services possible. All employees are trained on proper chemical usage and provided with full instruction for each product. We provide each facility with MSDS information to reference at anytime.

Our staff is also trained in client relations. Each member is responsible for making sure that the client is completely satisfied with the services we offer. We practice a companywide drug and alcohol-testing program and conduct a pre-employment background check on each of our employees to insure we are hiring responsible and dependable applicants. We also conduct random drug testing among our staff to ensure safety and quality services for our clients and team members.

Each team member in our corporation receives two hours of training each month to keep them proficient. We feel that continued training keeps our service providers updated and knowledgeable of the changing products and their proper uses. Through constant updates we can provide our clients with quality services in a safe atmosphere.



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Our comprehensive Quality Control Program includes:

1. Twice monthly inspections by a trained quality control inspector.
2. Quality control book placed in your building in an agreed upon location:
 - a. When you leave a note about a problem, the crew member is required to fix the problem at the next cleaning and initial the note in the book when complete.
 - b. Also allows the cleaner to give you prompt notification of any non-emergency problems found.
3. Cleaner is provided a detailed checklist indicating each item to be cleaned and the frequency.
4. We will report to you or your designated point of contact any faulty fixtures or building conditions that present a safety hazard.
5. All janitorial maintenance equipment will be kept in good order. The janitorial closet will be cleaned on a nightly basis.
6. Adherence to all safety codes and safety specifications of the building will be enforced.
7. Material safety data (MSD) sheets will be provided for all products used by janitorial personnel in the building.
8. All chemicals used are within EPA and OSHA standards.



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This Agreement is made on the _____, ____ 20 __, between AAA Facility Maintenance Services, Inc.

Month day year

located at 118 South Seminary, Collinsville, Madison County, Illinois 62234, [hereinafter, "CONTRACTOR"] and Village of Freeburg, 14 Southgate Center, Freeburg IL [hereinafter, "CUSTOMER"]. In consideration of the mutual covenants contained in this Agreement, CUSTOMER and CONTRACTOR agree as follows:

1. **Services To Be Performed.** CONTRACTOR will perform for CUSTOMER, in a good and workmanlike manner and subject to the provisions of this Agreement, the services set forth in detail in Exhibit A (specifications), attached, on the premises located at **14 Southgate Center, Freeburg IL 62243**
 - a. **Labor and Equipment.** CONTRACTOR will furnish all labor, equipment, and materials necessary to the performance of its duties.
 - b. **Workmanship.** CUSTOMER will notify CONTRACTOR of any discrepancies no later than three (3) business days after the work is completed. Upon notification, CONTRACTOR shall resolve the matter within three (3) business days. If no discrepancies are noted within 3 days, it will be conclusively presumed that CUSTOMER is fully satisfied with CONTRACTOR's workmanship.
2. **Time of Work.** CONTRACTOR will perform its services during the agreed hours per the agreed schedule. (except legal holidays).
3. **Payment of Contractor.** CUSTOMER will pay CONTRACTOR amounts specified in Exhibit A. All billing statements are due and payable upon receipt, but in any event, no later than thirty (30) days thereafter. If your payments are delayed beyond forty-five (45) days, we reserve the right to charge interest at a rate of ten percent (10%) per annum (or the highest rate permitted by law if lower than 10%) from thirty days (30) days after the issuance date until paid.
4. **Duration of Agreement.** This Agreement commences on the date set forth above and will continue until terminated by either party on thirty (30) days written notice to the other party. **CUSTOMER HAS THE OPTION OF TERMINATING THE AGREEMENT WITHOUT NOTICE PROVIDED CUSTOMER PAYS FIFTY PERCENT (50%) OF THE MONTHLY BILL TO COVER COSTS OF LABOR, MATERIALS AND ADMINISTRATIVE EXPENSES OF THE CONTRACTOR.**
5. **Entire Agreement.** This Agreement contains the entire agreement of the parties and supersedes all prior agreements and understandings, oral or written between the parties. No modification or amendment of any of the terms, conditions or provisions may be made other than by written agreement signed by the parties.
6. **Assignment.** This Agreement may not be assigned by the CONTRACTOR without the prior written consent of the CUSTOMER.

7. **Force Majeure.** The timeliness of performance by the CONTRACTOR of its services, or any other obligation under this Agreement is in every case subject to and excused in the event of any delay or delays: (a) resulting from war, riot, sabotage, civil commotion or disturbance; fire, explosion, accident or flood; inability to obtain materials; governmental or quasi-governmental law, regulation or order; actions or inactions of the CUSTOMER; inability of any subcontractor of the CONTRACTOR to perform; or any other cause beyond the reasonable control of the CONTRACTOR; or (b) labor, picketing, trouble, strikes, lock-out or injunction, whether or not within the reasonable control of the CONTRACTOR. In the event of any like delay, the period of time for performance of these services affected by the delay will be extended by the amount of the delay. The delay will not in any way affect the validity of this Agreement or the obligations of CUSTOMER hereunder, nor will CONTRACTOR be liable for any damages, consequential, special or otherwise, arising out of or in connection with the delay.

8. **Contractor's Employees.** CUSTOMER agrees that it will not solicit for employment or hire any of the CONTRACTOR's employees or contract workers provided by the CONTRACTOR during the term of this contract and for a period of one (1) year after completion or termination of this contract.

9. **Notice.** A party giving notice as provided for by this Agreement must send notice by United States mail, postage prepaid, to the address of the other party that is set forth immediately before Section 1, or to any other addresses as the party designates in writing.

10. **Severance Clause.** If any one or more of the provisions contained in this Agreement will for any reason be held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality or unenforceability will not affect the validity and enforceability of any other provisions.

11. **Waiver.** CONTRACTOR'S failure to insist upon strict compliance with any provision hereof shall not be deemed a waiver of such provision or any other provisions hereof.

12. **Attorney Fees.** If any action is brought under this contract by either party, the prevailing party will be entitled to reasonable attorney's fees and court costs in addition to any other relief that may be granted or settled out of court.

13. **Governing Law.** This contract shall be governed and construed in accordance with the laws of the State of Illinois, and that in any action, special proceeding, or other proceeding that may be brought arising out of, in connection with, or by reason of this contract, Illinois law will be applicable and will govern to the exclusion of the law of any other jurisdiction.

14. **Descriptive Headings.** Titles to paragraphs in this Agreement are for information purposes only and will not be used for interpretation of this Agreement.

EACH PERSON EXECUTING THIS AGREEMENT WARRANTS HE OR SHE HAS FULL AND LEGAL AUTHORITY TO EXECUTE THIS CONTRACT FOR AND ON BEHALF OF THE RESPECTIVE PARTIES AND TO BIND THE RESPECTIVE PARTIES.

Executed and effective on this _____ day of _____ 20__.

ACCEPTED BY CUSTOMER

ACCEPTED BY CONTRACTOR

Signature

Signature

Print Name

Print Name

Title

Title

Date

Date



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Client Reference Base

Sauget Properties #1
2041 Goose Lake
Sauget, IL 62206
POC: Tracy Price
Phone: (618) 274-2990

Woolpert Engineering
343 Fountain Parkway
Fairview Heights, IL 62208
POC: Rita Zinn
Phone: (618) 632-7004

Cooper B-Line
509 West Monroe Street
Highland, IL 62249
POC: Matthew Bochantin
Phone: (618) 654-2184

Korte
12441 U.S. Hwy 40
Highland, IL 62249
POC: Candace Rapien
Phone: (618) 654-8611

Village of Caseyville
909 S Main St
Caseyville, IL 62232
POC: Denise Watts
Phone: (618) 344-1233