

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

April 28, 2014

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Matchett/Trout/Blaies)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, April 30, 2014, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

A. Old Business

B. New Business

1. Area Agency on Aging Collection Request

PERSONNEL COMMITTEE:

A. Old Business

1. Approval of March 26, 2014 minutes

B. New Business:

1. Executive Session for Police and Personnel to discuss collective negotiating matters between the public body and its employees or their representatives, 5 ILCS 120/2-(C)(2) and personnel, 5 ILCS, 120/2-(C)(1).

C. General Concerns

D. Public Participation

E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)] or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2).

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, April 30, 2014 at 6:00 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, April 30, 2014 at 6:01 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Trustee Dean Pruett, Village Clerk Jerry Menard, Chief Stan Donald, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Attorney Brian Manion.

POLICE: OLD BUSINESS: None.

B. NEW BUSINESS:

1. Area Agency on Aging Collection Request: We received the yearly request from the Agency to collect on Saturday, May 3rd from 9:00 a.m. – 3:00 p.m. Chief Donald was okay with the request as long as no-one sits in a lawn chair to collect money and Julie stated she will make sure that gets relayed to the agency.

Chief Donald advised we picked up one of the new patrol cars last week and it is being striped right now. The other car is done except for the cage. Trustee Pruett asked if we need to hire some new part-time officers since we had two promoted to full time. Chief Donald said with the two new full time officers, he doesn't have very many open shifts and is fine for now.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of March 26, 2014 Minutes: Trustee Matt Trout motioned to approve the March 26, 2014 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS:

1. Executive Session for Police and Personnel to Discuss Personnel, 5 ILCS 120/2-(C)(1) and Collective Negotiating Matters between the Public Body and its Employees or their Representatives, 5 ILCS 120/2-(C)2:

EXECUTIVE SESSION 6:07 P.M.

Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS 120/2 – (C)(1) and collective negotiating matters between the public body and its employees or their representatives, 5 ILCS 120/2-c)(2) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Personnel/Police Committee Meeting
Wednesday, March 26, 2014
Page 1 of 2

EXECUTIVE SESSION ENDED

7:06 P.M.

Chief Donald advised Officer Boeving is working on the evidence situation. Stan purchased two mini gun safes from Tractor Supply where we can put evidence and guns. There is now a new law regarding conceal and carry weapons. Anytime we take a gun from someone who has a conceal and carry license, those guns are to be stored in a separate evidence locker. Trustee Matchett asked if any of our evidence can be destroyed? Chief Donald advised yes, we are going to destroy everything that we possibly can. We are going through the process to do so.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 7:10 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*

Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, March 26, 2014 at 6:00 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, March 26, 2014 at 6:10 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Trustee Dean Pruett, Village Clerk Jerry Menard, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson.

Trustee Matt Trout motioned to combine the Police Executive Session with the Personnel Executive Session to discuss personnel, 5 ILCS 120/2(c)(2) and also to discuss collective negotiating matters between the public body and its employees or their representatives, 5 ILCS 120/2(c)(2) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

POLICE: OLD BUSINESS:

1. Evidence Room storage options: Administrator Funderburg is working on something but needs some more time.

B. NEW BUSINESS:

1. Cencom Dispatching Contract: We received the yearly invoice from St. Clair County for the Cencom Dispatching in the amount of \$38,938.27. We also have an ordinance authorizing execution of the contract to take to the next Board meeting.

Trustee Mike Blaies motioned to recommend to the full Board we pay the 2014 St. Clair County Dispatching Fees for calls incurred in 2013 in the amount of \$38,938.27 and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

Trustee Matt Trout motioned to recommend to the full Board we approve Ordinance No. 1489 by title only and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

2. Concerned residents on Main Street request: We received a letter from concerned residents on Main Street stating it has become a drag strip. Chief Donald advised the committee since he received a copy of the letter, they have written around 20 warnings and 8 tickets.

3. Business license denial for Mr. Agne: Mr. Agne was invited but did not show up for the meeting. Item can be taken off the agenda.

Chief Donald said he would like to surplus the two oldest police cars. There are two, 2013 state bid cars ready to go at a cost of \$20,500 each. They are brand new and Stan said they would take a trade in. The committee felt it was time to replace our older cars with new ones and Tony said this will put us on the right track to replenish our fleet.

Trustee Matt Trout motioned to recommend to the full Board we purchase two 2013 Chevrolet Impalas at the state bid price of \$20,500 each and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of February 26, 2014 Minutes: *Trustee Mike Blaies motioned to approve the February 26, 2014 minutes and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.*

B. NEW BUSINESS:

1. Executive Session to Discuss Personnel, 5 ILCS 120/2-(C)(1) and Collective Negotiating Matters between the Public Body and its Employees or their Representatives, 5 ILCS 120/2-(C)2:

EXECUTIVE SESSION

6:27 P.M.

Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS 120/2 – (C)(1) and collective negotiating matters between the public body and its employees or their representatives, 5 ILCS 120/2-c)(2) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

7:16 P.M.

Trustee Matt Trout motioned to reconvene the Personnel/Police Committee meeting at 7:16 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 7:17 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager



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www.answersonaging.com

April 24, 2014

Attn: Julie
Village of Freeburg
14 Southgate Center
Freeburg, Illinois 62243

Dear Mayor and Committee Members,

The Area Agency on Aging is requesting permission to conduct a solicitation on May 3, 2014 at Route 15 and Apple Street, between the hours of 9:00am-3:00pm. The proceeds for the event will go to benefit services for older adults in your area.

Thank you for the opportunity to host this fund raising event in your community. Should you have further questions do not hesitate to call me at 222-2561.

Sincerely,



Joy Paeth
Chief Executive Officer

Assistance • Advocacy • Answers on Aging



CERTIFICATE OF LIABILITY INSURANCE

AAASW-2

OP ID: SC

DATE (MM/DD/YYYY)
04/24/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Yaekel & Associates, Inc. 1915 West Main Street Belleville, IL 62226-7479	CONTACT NAME: Sharon Castillo
	PHONE (A/C, No, Ext): 618-233-0024 FAX (A/C, No): 618-233-3974
	E-MAIL ADDRESS: scastillo@yaekelinsurance.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: General Casualty Company
	NAIC # 18821
INSURED Area Agency on Aging of Southwestern Illinois 2365 Country Road Belleville, IL 62221-2571	INSURER B: Liberty Mutual Insurance Co.
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:
	INSURER G:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDC INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			CFB 0126207	01/24/2014	01/24/2015	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMPI/OP AGG \$ 1,000,000
							\$
A	AUTOMOBILE LIABILITY			CBA 0126207	01/24/2014	01/24/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (PER ACCIDENT) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			CCU 0512956	01/24/2014	01/24/2015	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED <input checked="" type="checkbox"/> RETENTION \$ 0						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WCS-34\$503956-014	01/24/2014	01/24/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-FR
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

FREE001 Village of Freeburg 14 Southgate Center Freeburg, IL 62243	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Form **W-9**
(Rev. March 1994)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do NOT
send to the IRS.

Please print or type

Name (If joint names, list ~~first and circle the name~~ of the person or entity whose number you enter in Part I below. See instructions on page 2 if your name has changed.)
AREA AGENCY ON AGING OF SOUTHWESTERN ILLINOIS

Business name (Sole proprietors see instructions on page 2.)

Please check appropriate box: Individual/Sole proprietor Corporation Partnership Other ▶

Address (number, street, and apt. or suite no.)
2365 Country Road

Requester's name and address (optional)

City, state, and ZIP code
Belleville, IL 62221

Part I Taxpayer Identification Number (TIN)

List account number(s) here (optional)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). For sole proprietors, see the instructions on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see **How To Get a TIN** below.

Social security number
| | | | | | | | | |

OR

Employer identification number
3 | 7 | 0 | 9 | 8 | 6 | 5 | 9 | 7

Part II For Payees Exempt From Backup Withholding (See Part II instructions on page 2)

Note: If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.

Part III Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.

Certification instructions.—You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because of underreporting interest or dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, the acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (Also see Part III instructions on page 2.)

Sign Here Signature 

Date ▶

Section references are to the Internal Revenue Code.

Purpose of Form.—A person who is required to file an information return with the IRS must get your correct TIN to report income paid to you, real estate transactions, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. Use Form W-9 to give your correct TIN to the requester (the person requesting your TIN) and, when applicable, (1) to certify the TIN you are giving is correct (or you are waiting for a number to be issued), (2) to certify you are not subject to backup withholding, or (3) to claim exemption from backup withholding if you are an exempt payee. Giving your correct TIN and making the appropriate certifications will prevent certain payments from being subject to backup withholding.

Note: If a requester gives you a form other than a W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

What Is Backup Withholding?—Persons making certain payments to you must withhold and pay to the IRS 31% of such

payments under certain conditions. This is called "backup withholding." Payments that could be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

If you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return, your payments will not be subject to backup withholding. Payments you receive will be subject to backup withholding if:

- You do not furnish your TIN to the requester, or
- The IRS tells the requester that you furnished an incorrect TIN, or
- The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
- You do not certify to the requester that you are not subject to backup withholding under 3 above (for reportable

interest and dividend accounts opened after 1983 only), or

5. You do not certify your TIN. See the Part III instructions for exceptions.

Certain payees and payments are exempt from backup withholding and information reporting. See the Part II instructions and the separate Instructions for the Requester of Form W-9.

How To Get a TIN.—If you do not have a TIN, apply for one immediately. To apply, get Form SS-5, Application for a Social Security Number Card (for individuals), from your local office of the Social Security Administration, or Form SS-4, Application for Employer Identification Number (for businesses and all other entities), from your local IRS office.

If you do not have a TIN, write "Applied For" in the space for the TIN in Part I, sign and date the form, and give it to the requester. Generally, you will then have 60 days to get a TIN and give it to the requester. If the requester does not receive your TIN within 60 days, backup withholding, if applicable, will begin and continue until you furnish your TIN.