

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Denise Albers
Michael Heap
Robert Kaiser
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Wendy Guenster Keck Brown, P.C.

IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07, THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING APPLICATION AND CLICKING ON THE FOLLOWING LINK:

Join URL: <https://us02web.zoom.us/j/4478727673>

Meeting ID: 447 872 7673

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com
Village Hall will be open to the public for this meeting

April 24, 2023

**NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Meehling/Blaies/Heap/Matchett)**

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, April 26, 2023, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
 - 1. Full-Time Police Officer Hire
- B. New Business
 - 1. Officer Tyler Howes' Request to Extend 48 Vacation Hours

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of March 29, 2023 Minutes
 - 2. CDL Requirements
- B. New Business
 - 1. Hire of Pool Managers and Lifeguards
 - 2. Executive Session to Discuss Collective Negotiating Matters between the Public Body and its Employees or their Representatives, 5 ILCS 120/2-(c)(2)
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

Freeburg Village Board

I, Freeburg Police Officer Tyler Howes am submitting this letter to the Freeburg Village Board to request my vacation hours of 48 total hours either be credited to this upcoming fiscal working year.

Due to the high overturn rate at the Freeburg Police Department and employees being out with pregnancies, injuries and personal time, I was unable to use my vacation time from April 16, 2022 to April 16, 2023.

Over the past year, I feel that I have deserved to have my vacation time from this year be credited to the following year. I have worked countless overtime shifts along with picking shifts up that weren't practical for me and my family. I have worked weekends, holidays and shifts that were not scheduled. I did this just to help out with our continuously low numbers we have at this year at the FPD.

Please do not consider this letter as me being a disgruntled employee, because I am far from upset. I am very blessed to have this job and appreciate each day I get to work for this great community and department.

I would appreciate if you would consider my request.

Thanks,

Officer Tyler Howes DSN #4307

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett) Wednesday, March 29, 2023 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, March 29, 2023 at 6:24 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap (absent), Trustee Ray Matchett, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Bob Kaiser, Village Attorney Fred Keck, Chief Mike Schutzenhofer, Public Works Director John Tolan, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg, Office Manager Julie Polson, Head Lineman Shane Krauss and Lineman Andy Tolan. Guest present: Janet Baechle. There were no guests present via Zoom.

POLICE:

A. OLD BUSINESS:

1. Full-Time Police Officer Hire: Chief Mike Schutzenhofer stated he has two candidates for the position and will get them scheduled for interviews. He summarized the calls since the last meeting.

B. NEW BUSINESS: None.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of February 21, 2023 Minutes: Trustee Ray Matchett motioned to approve the February 21, 2023 Minutes, and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.
2. CDL: Village Administrator Tony Funderburg stated elected officials don't seem to care. He believes the next step should be to have an employee take the class and then become a certified trainer. This isn't a mess we created, and he can't find anyone to help.

- #### B. NEW BUSINESS:
- Tony addressed the board stating we all have to get on the same tract. He gets frustrated from the people on the board who talk to those who don't. He further said the board is elected to make the decisions. Tony said we bring our recommendations and feels we have given them the best options. If you don't agree, that is your right, and stated it is important to hear if you are for or against it. It is important that the board work together to make the decisions. He stated he has to do better. He thinks some of the issues have gone around him. He has been working on the strategic plan. Once it has been reviewed, it will go out to all the employees. He will be looking at training, pay, vacations, and when these employees talk or have a problem, look at it as a whole. He again said he wants to hear from everyone, and when we leave this room, we will do what is best for the village. When employees come to him asking for stuff, he will bring it to the board and give options. Hoping to have the strategic plan to the board encompassing all the departments by the next personnel meeting. Trustee Meehling acknowledged Tony's comments and thanked him. She appreciated his comments that you want to hear from the entire board. Trustee Meehling

stated she asks questions because she is obligated to educate herself before she makes a decision. She loves the encouragement for all of us to do that.

The committee approved Freeburg PTO Spring Carnival's request and donated a 10-visit pool pass. The committee also approved St. Paul's request to block off an area for their flashlight egg hunt on Saturday, April 1st from 5:30 p.m. – 8:30 p.m. John will provide the barricades. Officer Ruhmann is involved with the 32nd Annual Cardinals, Kids and Cops on Sunday, May 7th Busch Stadium. Tony stated we need to promote DARE night. He also advised the committee of a resident's water leak and Jane's assistance in helping that individual. Public Works Director John Tolan updated the board on employees' work status.

Trustee Mike Blaies motioned to amend the agenda in order to hear Public Participation before the executive session, and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

EXECUTIVE SESSION

6:57 P.M.


Trustee Mike Blaies motioned to enter Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1), and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

7:07 P.M.

Chairperson Meehling reconvened the regular committee session at 7:07 p.m.

- C. GENERAL CONCERNS:** Mayor Speiser advised East/West Gateway is still reviewing our application.
- D. PUBLIC PARTICIPATION:** Janet complimented the board on doing a good job. Andy asked if Tony or Matt can reach out to the union to see if they have a CDL trainer we can use. Shane said the linemen would like to be kept in the loop on their discussions, and asked for the board to let them know if the talks are continuing or not.
- E. ADJOURN:** *Trustee Mike Blaies motioned to adjourn at 7:08 p.m., and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*


Julie Polson
Office Manager

| NAME | JOB | Back 2023 | 2021 pay \$11.00 | 2022 pay \$12.00 | 2023 pay \$13.00 |
|-------------------------|------------|------------------|-----------------------------|-----------------------------|-----------------------------|
| MULLINS, CLAIRE | CM | | \$11.00 | \$12.00 | \$4,304.74 |
| HOPFINGER, JENNIFER | CM | | | | \$4,304.74 |
| SCHULZ, SCOTT | LM | | \$5,633 | 5774.18 | \$5,918.54 |
| Returning Guards | | | | | |
| BOEVING, SAMANTHA | L | Yes | \$11.00 | \$12.00 | \$13.00 |
| | | Yes-very | | | |
| LEVY, ALAINA | L | limited | \$11.00 | \$12.00 | \$13.00 |
| RAY, ALYSE | L | Yes | | \$12.00 | \$13.00 |
| SCHOPP, CLAIRE | CS | Yes | | \$12.00 | \$13.00 |
| | | Yes- | | | |
| | | weekends | | | |
| SCHULZ, GRETA | L | only | | \$12.00 | \$13.00 |
| SCHWABLE, JOSIE | CS | Yes | | \$12.00 | \$13.00 |
| SKAER, SEBASTIAN | L | Yes | | \$12.00 | \$13.00 |
| SPANLEY, JENNA | L | Yes | \$11.00 | \$12.00 | \$13.00 |
| VAHLKAMP, GRACE | L | Yes | | \$12.00 | \$13.00 |
| WALTERS, JACK | CS | Yes | | \$12.00 | \$13.00 |