

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com
March 24, 2014

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Matchett/Trout/Blaies)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, March 26, 2014, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

A. Old Business

1. Executive Session to discuss collective negotiating matters between the public body and its employees or their representatives, 5 ILCS 120/2 (C)(2).
2. Evidence room storage options

B. New Business

1. Cencom Dispatching Contract
2. Concerned residents on Main Street request
3. Business license denial for Mr. Agne

PERSONNEL COMMITTEE:

A. Old Business

1. Approval of February 26, 2014 minutes

B. New Business:

1. Executive Session to discuss personnel, 5 ILCS 120/2-(C)(1) and Executive Session to discuss collective negotiating matters between the public body and its employees or their representatives, 5 ILCS 120/2 (C)(2)

C. General Concerns

D. Public Participation

E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)] or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2).

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, March 26, 2014 at 6:00 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, March 26, 2014 at 6:10 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Trustee Dean Pruet, Village Clerk Jerry Menard, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson.

Trustee Matt Trout motioned to combine the Police Executive Session with the Personnel Executive Session to discuss personnel, 5 ILCS 120/2(c)(2) and also to discuss collective negotiating matters between the public body and its employees or their representatives, 5 ILCS 120/2(c)(2) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

POLICE: OLD BUSINESS:

1. Evidence Room storage options: Administrator Funderburg is working on something but needs some more time.

B. NEW BUSINESS:

1. Cencom Dispatching Contract: We received the yearly invoice from St. Clair County for the Cencom Dispatching in the amount of \$38,938.27. We also have an ordinance authorizing execution of the contract to take to the next Board meeting.

Trustee Mike Blaies motioned to recommend to the full Board we pay the 2014 St. Clair County Dispatching Fees for calls incurred in 2013 in the amount of \$38,938.27 and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

Trustee Matt Trout motioned to recommend to the full Board we approve Ordinance No. 1489 by title only and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

2. Concerned residents on Main Street request: We received a letter from concerned residents on Main Street stating it has become a drag strip. Chief Donald advised the committee since he received a copy of the letter, they have written around 20 warnings and 8 tickets.

3. Business license denial for Mr. Agne: Mr. Agne was invited but did not show up for the meeting. Item can be taken off the agenda.

Chief Donald said he would like to surplus the two oldest police cars. There are two, 2013 state bid cars ready to go at a cost of \$20,500 each. They are brand new and Stan said they would take a trade in. The committee felt it was time to replace our older cars with new ones and Tony said this will put us on the right track to replenish our fleet.

Trustee Matt Trout motioned to recommend to the full Board we purchase two 2013 Chevrolet Impalas at the state bid price of \$20,500 each and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of February 26, 2014 Minutes: *Trustee Mike Blaies motioned to approve the February 26, 2014 minutes and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.*

B. NEW BUSINESS:

1. Executive Session to Discuss Personnel, 5 ILCS 120/2-(C)(1) and Collective Negotiating Matters between the Public Body and its Employees or their Representatives, 5 ILCS 120/2-(C)2:

EXECUTIVE SESSION

6:27 P.M.

Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS 120/2 – (C)(1) and collective negotiating matters between the public body and its employees or their representatives, 5 ILCS 120/2-c)(2) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

7:16 P.M.

Trustee Matt Trout motioned to reconvene the Personnel/Police Committee meeting at 7:16 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 7:17 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

March 05, 2014

RECEIVED

MAR 07 2014

Mayor Seth Speiser and
Village Board Members
14 Southgate Center
Freeburg, IL 62243

Dear Mayor Speiser and Board Members;

As residents of North Main Street, we request police traffic monitoring on North Main Street.

It has become a drag strip from 6:00 A.M. until 10:00 P.M. The speed of many cars and trucks are greatly exceeding the 30 MPH speed limit. It has become dangerous for us leaving or returning to our driveways.

Since installation of the new sidewalks on North Main Street, there is greatly increased foot and bike traffic of children, adults, and dogs. The speeding traffic is a danger to these people and children.

We notice that traffic citations are written on State Street and West Apple Street but none on heavily traveled North Main Street.

We greatly appreciate your kind attention to this matter of traffic safety.

Sincerely,

Concerned Residents

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
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Weilmuenster Law Group, P.C

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, February 26, 2014 at 6:15 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, February 26, 2014 at 6:18 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout (via phone), Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Trustee Dean Pruett, Village Clerk Jerry Menard, Public Works Director John Tolan and Office Manager Julie Polson.

POLICE: OLD BUSINESS:

1. Approval of February 19, 2013; August 14, 2013; September 11, 2013 and November 13, 2013 Executive Session Minutes: Trustee Matt Trout motioned to approve the February 19, 2013; August 14, 2013; September 11, 2013 and November 13, 2013 Executive Session Minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.
2. Executive Session to Discuss Personnel, 5 ILCS, 120/2-(C)(1): Trustee Mike Blaies motioned to combine the Police Executive Session with the Personnel Executive Session to discuss personnel, 5 ILCS 120/2(c)(2) and also to discuss collective negotiating matters between the public body and its employees or their representatives, 5 ILCS 120/2(c)(2) and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.
3. Evidence room storage options: On hold for now.

B. NEW BUSINESS: None.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of January 29, 2014 Minutes: Trustee Mike Blaies motioned to approve the January 29, 2014 minutes and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS:

1. Executive Session to Discuss Personnel, 5 ILCS 120/2-(C)(1) and Collective Negotiating Matters between the Public Body and its Employees or their Representatives, 5 ILCS 120/2-(C)2:

EXECUTIVE SESSION 6:24 P.M.

Personnel/Police Committee Meeting
Wednesday, February 26, 2014
Page 1 of 2

Trustee Mike Blaies motioned to enter into Executive Session citing personnel, 5 ILCS 120/2 – (C)(1) and collective negotiating matters between the public body and its employees or their representatives, 5 ILCS 120/2-c)(2) and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

**EXECUTIVE SESSION ENDED
7:25 P.M.**

Chairperson Matchett reconvened the meeting at 7:26 p.m.

Trustee Mike Blaies motioned to recommend to the full Board to promote Dan Turner to full-time police officer and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Mike Blaies motioned to adjourn at 7:27 p.m. and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.



Julie Polson
Office Manager

ORDINANCE NO. 1489

**AN ORDINANCE OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FREEBURG, ILLINOIS,
AUTHORIZING THE VILLAGE TO ENTER INTO AND THE MAYOR TO EXECUTE
A CONTRACT BETWEEN THE VILLAGE OF FREEBURG, ILLINOIS POLICE
DEPARTMENT AND ST. CLAIR COUNTY, ILLINOIS FOR COORDINATED
COMMUNICATION SERVICES**

WHEREAS, St. Clair County holds a license from the Federal Communications Commission and thereunder operates radio stations and has offered to perform certain communication services for the Village of Freeburg Police Department, and;

WHEREAS, the Village of Freeburg wishes to avail itself of the 9-1-1 and various communications services offered by St. Clair County including telephone, radio, paging, and computerized criminal history services, and;

WHEREAS, the Village of Freeburg has on file with the St. Clair County Emergency Telephone System Board a valid inter-agency agreement for 9-1-1 services and intends to continue to maintain such agreement, and;

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois believes it is in the best interest of the Village to enter into a contract for 9-1-1 and various communications services offered by St. Clair County including telephone, radio, paging, and computerized criminal history services,

NOW, THEREFORE, be it ordained by the Board of Trustees of the Village of Freeburg, St. Clair County, Illinois as follows:

SECTION 1. The recitals set forth above are hereby adopted found true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2. The Board of Trustees hereby determines that it is advisable, necessary and in the public interest that the Municipality enter into a contract for 9-1-1 and various communications services offered by St. Clair County.

SECTION 3. The Mayor of the Village of Freeburg, Illinois is hereby authorized and directed to execute the Contract attached hereto and made a part hereof, and to do all other things necessary and essential, including the execution of any documents and certificates necessary to carry out the provisions of said Contract.

SECTION 4. This Ordinance shall be in full force and effect after its passage and approval as provided by law.

PASSED by the Board of Trustees and approved by the Mayor this 7th day of April, 2014.

AYES _____

NAYS _____

ABSENT _____

ABSTAIN _____

Jerry Menard, Village Clerk

Approved this 7th day of April, 2014.

VILLAGE OF FREEBURG, ILLINOIS

Seth E. Speiser, Village President

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form:

Village Attorney



St. Clair County
CENCOM 9-1-1



"When seconds count the number to call"

Director: Herb Simmons / 618-825-2683

herbert.simmons@co.st-clair.il.us

101 S. 1st St. Suite B. Belleville, IL 62221 / Phone:618-825-5780 / Fax:618-825-2744

March 10, 2014

Dear Chief/Administrator:

Several weeks ago your department was contacted and total amount of your calls for 2013 was provided to you. You were requested to review those figures and supply any documentation disputing them. After that process was completed, your final call totals were compiled and the total is being provided to you. I want to thank you for your cooperation in this matter and appreciate your timely response.

Attached is your departments invoice for the 2013 dispatched calls. These calls were billed at \$14.36 per call.

I understand that budgeting must be done yearly and the sooner you have it, will afford you time to budget for dispatching services. Therefore, the calls were billed at \$14.36 per call for 2013, will be billed at \$14.65 per call for 2014 and \$15.00 per call for 2015.

Also, attached are two copies of the contract to be signed. Please sign both and return to be executed and placed on file. A copy will be returned to you for your records.

On behalf of the staff at CENCOM 9-1-1 and myself, I would like to thank you for allowing us to serve your agency and the citizens of St. Clair County. As our customer, I would appreciate hearing from you and if you have any questions please bring them to my attention.

Sincerely,


Herbert Simmons

St. Clair County

Director of Emergency Management / CENCOM 9-1-1



INVOICE

PATTY A. SPRAGUE
County Auditor
St. Clair County
10 Public Square
Belleville, IL 62220-1623
Phone (618)-277-6600

CUSTOMER NO: 265
VILLAGE OF FREEBURG POLICE
CHIEF MELVIN WOODRUFF
14 SOUTHGATE CENTER

FREEBURG, IL 62243

INVOICE DATE: 03/10/2014
INVOICE NO: 2014-00000008
TOTAL DUE: \$38,938.27

Please detach and return with payment

For questions concerning call volume, please contact Herbert Simmons at (618)-825-2684
For questions concerning payment, please contact Lori Rauckman at (618)-825-2266

2014 Dispatching Fees (calls incurred in 2013)

INVOICE NO: 2014-00000008

INVOICE DATE: 03/10/2014

Description	Quantity	UOM	Unit Price	Total Price
EMA Dispatching Calls	2700	SER	\$14.3600	\$38,772.00
Leads Fee	1	SER	\$166.2700	\$166.27

TOTAL DUE: \$38,938.27

ORDINANCE NO. 1489

**AN ORDINANCE OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FREEBURG, ILLINOIS,
AUTHORIZING THE VILLAGE TO ENTER INTO AND THE MAYOR TO EXECUTE
A CONTRACT BETWEEN THE VILLAGE OF FREEBURG, ILLINOIS POLICE
DEPARTMENT AND ST. CLAIR COUNTY, ILLINOIS FOR COORDINATED
COMMUNICATION SERVICES**

WHEREAS, St. Clair County holds a license from the Federal Communications Commission and thereunder operates radio stations and has offered to perform certain communication services for the Village of Freeburg Police Department, and;

WHEREAS, the Village of Freeburg wishes to avail itself of the 9-1-1 and various communications services offered by St. Clair County including telephone, radio, paging, and computerized criminal history services, and;

WHEREAS, the Village of Freeburg has on file with the St. Clair County Emergency Telephone System Board a valid inter-agency agreement for 9-1-1 services and intends to continue to maintain such agreement, and;

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois believes it is in the best interest of the Village to enter into a contract for 9-1-1 and various communications services offered by St. Clair County including telephone, radio, paging, and computerized criminal history services,

NOW, THEREFORE, be it ordained by the Board of Trustees of the Village of Freeburg, St. Clair County, Illinois as follows:

SECTION 1. The recitals set forth above are hereby adopted found true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2. The Board of Trustees hereby determines that it is advisable, necessary and in the public interest that the Municipality enter into a contract for 9-1-1 and various communications services offered by St. Clair County.

SECTION 3. The Mayor of the Village of Freeburg, Illinois is hereby authorized and directed to execute the Contract attached hereto and made a part hereof, and to do all other things necessary and essential, including the execution of any documents and certificates necessary to carry out the provisions of said Contract.

SECTION 4. This Ordinance shall be in full force and effect after its passage and approval as provided by law.

PASSED by the Board of Trustees and approved by the Mayor this 7th day of April, 2014.

AYES _____

NAYS _____

ABSENT _____

ABSTAIN _____

Jerry Menard, Village Clerk

Approved this 7th day of April, 2014.

VILLAGE OF FREEBURG, ILLINOIS

Seth E. Speiser, Village President

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form:

Village Attorney

**ST. CLAIR COUNTY, ILLINOIS
COORDINATED COMMUNICATIONS SERVICES CONTRACT**

THIS AGREEMENT, made and entered into this **1st day of March 2014** by and between **ST. CLAIR COUNTY, ILLINOIS**, hereinafter referred to as **COUNTY**, and **VILLAGE OF FREEBURG POLICE DEPT.**, located in St. Clair County, Illinois, hereinafter referred to as **SERVICE RECIPIENT**.

WHEREAS, COUNTY holds a license from the Federal Communications Commission and there under operates radio stations in the performance of its duties of law enforcement, and has offered to perform certain communications services for various cities, villages, municipalities, fire districts, fire departments, EMS departments, EMS districts, federal agencies, and county agencies;

WHEREAS, the SERVICE RECIPIENT wishes to avail itself of the 9-1-1 and various communications services offered by St. Clair County, including telephone, radio, paging, and computerized criminal history services (LEADS) and other services. LEADS services will apply to law enforcement agencies only);

WHEREAS, the SERVICE RECIPIENT now owns certain communications equipment which it desires to use in connection therewith;

WHEREAS, the SERVICE RECIPIENT has on file with the St. Clair County Emergency Telephone System Board a valid inter-agency agreement for 9-1-1 services and will continue to maintain such agreement for the duration of this agreement;

NOW, THEREFORE, this Agreement has been entered into by the undersigned in order to accomplish the aforementioned purposes.

- 1) **COUNTY** shall provide 9-1-1 and non-emergency telephone call processing, radio dispatching, and paging services to and from the **SERVICE RECIPIENT'S** telephones, radios, and pagers.
- 2) **COUNTY** shall perform the services provided for in this Contract in compliance with the standards of St. Clair County Government, the Emergency Telephone System Act, ETSB Interagency Agreements, and all applicable laws.
- 3) The **SERVICE RECIPIENT** shall furnish to St. Clair County during the month of April, **2014** and more frequently if required by FCC regulations or by St. Clair County, the frequency measurements of all radio equipment owned or used by the **SERVICE RECIPIENT** in conjunction with this contract. Such measurements are to be made by an entity licensed to make such measurements.
- 4) The **SERVICE RECIPIENT** shall comply with all regulations set by the FCC and those rules and regulations set by the St. Clair County ETSB (pertaining to 9-1-1 services) and St. Clair County Government.

- 5) The **SERVICE RECIPIENT** shall pay St. Clair County the sum of \$38,938.27 for communications services to be performed by St. Clair County as set forth in paragraph (1) a quarterly payment schedule has been established for 2014. The first payment is due **April 1, 2014** with subsequent payments due **June 1, 2014** **September 1, 2014** and **December 1, 2014** may be established with St. Clair county government for payment of these fees.

Charges for law enforcement agencies will include each law enforcement agency's proportionate share of LEADS charges.

- 6) The **SERVICE RECIPIENT** shall pay for all St. Clair County telephone system costs incurred by the **SERVICE RECIPIENT** in changing to and/or from COUNTY'S coordinated communications services.
- 7) The **SERVICE RECIPIENT** shall provide an errors and omissions insurance policy underwritten by an insurance company, and in a form acceptable to St. Clair County, in the amount of not less than \$1,000,000 per occurrence. St. Clair County Public Building Commission, St. Clair County Central Dispatch PSAP (CENCOM), and St. Clair County Emergency Management Agency (EMA), and their employees, elected and appointed officials, contractors, consultants and volunteers, shall be included as "Additional Insured" in this policy. Coverage under this insurance policy shall extend to the negligence, wrongful act, error, omission, breach of duty, or other act committed by a Service Recipient employee, elected or appointed official, volunteer, service contractor, or consultant, which may give rise to any of the "Additional Insured" being named as a defendant in any legal action related to services performed under this Contact.

In the event a "deductible" is applied under said insurance policy to claim expense or damages against an "Additional Insured," Service Recipient shall pay the full amount of deductible applied, on behalf of the "Additional Insured."

In the event said insurance policy does not respond to any such legal action against an "Additional Insured," or should such legal action include a claim for "willful or wanton misconduct, or other uninsured claim", Service Recipient shall hold St. Clair County (and any of the Additional Insured) harmless, and shall, at its own expense, defend and protect them from any expense or loss not covered by Service Recipient's insurance policy.

- 8) This Coordinated Communications Services Contract may be terminated by either party hereto upon ninety (90) days written notice to the other party and upon approval of the St. Clair County EMA in accordance with the St. Clair County 9-1-1 Plan.
- 9) This Coordinated Communications Services Contract may be terminated immediately upon written notice by the County if the premises, facilities, and/or equipment used by the County in fulfillment of the Service provisions of this contract are substantially destroyed or damaged through no fault of the County. If the County elects to continue this agreement and re-construct or repair the damaged premises, facilities, or equipment, then the County is not required to provide such services that are the subject of the contract until the

premises, facilities, or equipment are restored to the condition existing immediately prior to such damage or destruction.

- 10) Upon termination of this Contract for any reason, the **SERVICE RECIPIENT** shall within ten (10) days remove all radio crystals or programming from its radio equipment so that said equipment will no longer be capable of transmitting on any frequencies licensed to St. Clair County by the F.C.C. This shall not apply to those frequencies licensed by the F.C.C. to the **SERVICE RECIPIENT**.
- 11) This Contract shall take effect on the **1st day of January, 2014** and shall expire on the **31st day of December, 2014**. The **SERVICE RECIPIENT** shall give COUNTY ninety (90) days written notice prior to the expiration of this Contract if the **SERVICE RECIPIENT** will not execute a similar communications services contract for the succeeding year. If the **SERVICE RECIPIENT** fails to provide the required notice, St. Clair County will not be obligated to renew said contract for the succeeding year, but may choose to do so at the sole option of the County.

ACCEPTED:

Service Recipient

St. Clair County, Illinois

By _____

By _____

Title: Mayor/Board President

Title: County Board Chairman

Date _____

Date _____