



**VILLAGE PRESIDENT**

Ray Danford

**VILLAGE CLERK**

Jerry Menard

**VILLAGE TRUSTEES**

Corby Valentine

Steve Smith

Tony Miller

Rita Baker

Seth Speiser

Charlie Mattern

# VILLAGE OF FREEBURG

## FREEBURG MUNICIPAL CENTER

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**

Dennis Herzing

**VILLAGE TREASURER**

Bryan A. Vogel

**PUBLIC WORKS DIRECTOR**

Ronald Dintelmann

**POLICE CHIEF**

Melvin E. Woodruff, Jr.

**VILLAGE ATTORNEY**

Stephen R. Wigginton

**PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING**  
Monday, March 15, 2010 at 6:30 p.m.

Chairperson Rita Baker called the meeting of the Personnel and Public Safety Committee to order on Monday, March 15, 2010 at 6:30 p.m. Those present were Trustee Rita Baker, Trustee Steve Smith, Trustee Charlie Mattern, Village Clerk Jerry Menard, Village Administrator Dennis Herzing and Office Manager Julie Polson.

**EXECUTIVE SESSION**

**6:31 P.M.**

*Trustee Steve Smith motioned to enter into Executive Session to discuss personnel citing 5 ILCS 120-2(c)(5)a and Trustee Charlie Mattern seconded the motion.*

**EXECUTIVE SESSION ENDED**

**7:30 P.M.**

The meeting ended at 7:30 p.m. and the regular session of the Personnel Committee did not reconvene.

- B. NEW BUSINESS:** None.
  - C. GENERAL CONCERNS:** None.
  - D. PUBLIC PARTICIPATION:** None.
- ADJOURN:** Done in executive session.



Julie Polson  
Office Manager

JAN 22 2010

The Honorable Raymond S Danford  
and Board of Trustees for the  
Village of Freeburg, IL

Dear Mayor Danford and Trustees

Re: Benefits Requested by the Public Works Department

1 We would like to ask for another three year deal on our raise, we would like to propose, year one-4%, year two-4%, and year three-4.5%.

2 We would also like to revise Article 32.10 section C and ask that the vacation accrual time was lowered. For example, it takes two years to get two weeks, after that it takes until the completion of the ninth year to get three weeks. We would like to lower that to the completion of the seventh year to obtain three weeks and also lower the fourth week to the completion of the fifteenth year. We would then continue to earn one day per year after the fourth week was obtained.

3 We would like to ask for a health insurance option after retirement.

4 We would also like to revise Article 32.06 section A(2), Holiday Pay. As it states now: Any time required to work in **excess** of eight hours will be paid at two and one-half times the rate of normal pay. We would like to revise that to be worded as such: Any time required to work **outside of the eight hour working day** will be paid at two and one-half times the rate of normal pay.

5 We would also like to be granted the opportunity to take our birthday holiday on any day of that week of which the birthday falls.

6 We would also like to request that each employee's monthly utilities would be charged at the Village's rate.

7 The employees would appreciate your review of these requests. We await your response.

Thank you for your time.

*Raymond S. Danford*  
*Randy Kaspr*  
*Bob [unclear]*  
*Don [unclear]*

*[Signature]*  
*[Signature]*  
*[Signature]*  
*Robert [unclear]*  
*[Signature]*

*Carl Lusch*

## REQUEST FROM GIRLS IN THE OFFICE

1. Would like to request that we are able to wear Capri's and jeans anytime.
2. Earn 3 weeks of vacation after 5 years of employment instead of after 9 years.
3. New employees to earn some vacation during the first year of employment.

*Jane Harper*

---

*Debbie Lewis*

---

---

Vacation Policies from various Municipalities

1. Freeburg:

After 1 year: 40 hours  
After 2 years: 80 hours  
After 3 years: 120 hours 7  
After 18 years: 160 hours 15 *no cap after 4<sup>th</sup> wk*  
Every year after 18: 8 hours per year

2. Highland:

After 1 year: 40 hours  
2 - 7 years: 80 hours  
8 - 14 years: 120 hours  
15+ years: 160 hours

3. Troy:

Service Award:

1 - 4 years: 80 hours	5 years	\$300	25/\$1,500
5 - 9 years: 120 hours	10 years	\$600	30/\$1,800
10 - 19 years: 160 hours	15 years	\$900	
20+ years: 200 hours	20 years	\$1,200	

4. Fairview Heights:

1 - 4 years: 80 hours  
5 - 11 years: 120 hours  
12 - 19 years: 160 hours  
20+ years: 200 hours

5. Swansea:

0 - 5 years: 80 hours  
6 - 10 years: 120 hours  
11+ years: 160 hours

6. Shiloh:

1 - 4 years: 80 hours  
5 - 19 years: 120 hours  
20+ years: 160 hours

7. Mascoutah:

Anniversary date until end of fiscal year, employee granted pro-rated 80 hour vacation

After 1 fiscal year - 9 years: 80 hours  
10 - 14 years: 120 hours  
15 - 19 years: 160 hours  
20+ years: 200 hours