

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Wendy Muenster Keck Brown, P.C.

IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07, THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING APPLICATION AND CLICKING ON THE FOLLOWING LINK:

Join URL: <https://us02web.zoom.us/j/4478727673>

Meeting ID: 447 872 7673

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com
Village Hall will be open to the public for this meeting

February 22, 2021

**NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Meehling/Blaies/Heap/Matchett)**

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, February 24, 2021, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
- B. New Business
 1. Resolution #21-02: A Resolution Authorizing the Village to Enter into and the Mayor to Execute the St. Clair County Coordinated Communications Services Contract (CENCOM)

PERSONNEL COMMITTEE:

- A. Old Business
 1. Approval of January 27, 2021 Minutes
- B. New Business
 1. FFCRA Leave
 2. Pool Staffing
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

**VILLAGE OF FREEBURG
DEPARTMENT OF POLICE**

14 SOUTHGATE CENTER*FREEBURG, IL 62243 * 618/539-3132 * 618/539-9872

Car #89	2017	Unverferth
Car #90	2018	Chief
Car #91	2011	PT VEH.
Car #92	2016	Howes
Car #93	2013	Hoffman
Car #94	2008	PT VEH.
Car #95	2013	Stroud
Car #96	2013	Proffitt
Car #97	2015 K-9	Boeving
Car #99	2017, Fd Ex	Perrine
Car #100	2003	Ruhmann

CASEY'S

ROGER'S TOWING

Stroud took over on 11/21

Month: JANUARY 2021

CAR#	ON MILEAGE	OFF MILEAGE	TOTAL MILES	GALLONS	M.P.G.	\$ AMT
89	50620	51690	1070	85	12.59	\$ 217.05
90	30784	31537	753	54.39	13.84	\$ 140.00
91	102154	102342	188	20.87	9.00	\$ 54.23
92	59460	60130	670	59.59	11.24	\$ 151.81
93	71300	71912	587	44.89	13.08	\$ 112.24
94	NO USAGE					
95	89950	91270	1320	98.18	13.44	\$ 248.40
96	94674	95775	1,101	90.72	12.14	\$ 235.74
97	89994	81476	482	44.77	10.77	\$ 113.00
99	37742	38630	888	72.12	12.31	\$ 181.59
100	196475	176732	257	26.94	9.54	\$ 70.00
					AVG. MPG	
	XXX	XXX	7,316			\$1,524.06

Laura McGarry

c:vehreprt Microsoft Excel

RESOLUTION NO. 21-02

A Resolution of the Board of Trustees of the Village of Freeburg, Illinois, Authorizing the Village to Enter into and the Mayor to Execute an Agreement between the Village of Freeburg and St. Clair County for the Coordinated Communications Services Contract

WHEREAS, St. Clair County holds a license from the Federal Communications Commission and thereunder operates radio stations and has offered to perform certain communication services for the Village of Freeburg Police Department; and

WHEREAS, the Village of Freeburg wishes to avail itself of the 9-1-1 and various communication services offered by St. Clair County including telephone, radio, paging and computerized criminal history services; and

WHEREAS, the Village of Freeburg has on file with the St. Clair County Emergency Telephone System Board a valid inter-agency agreement for 9-1-1 services and intends to continue to maintain such agreement; and

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois believes it is in the best interests of the Village to enter into a contract for 9-1-1 and various communication services offered by St. Clair County including telephone, radio, paging and computerized criminal history services,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THAT:

SECTION 1: The recitals set forth above hereby adopted are found to be true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2: The Mayor of the Village of Freeburg, Illinois, is hereby authorized and directed to execute the Contract attached hereto as "Exhibit A," and made a part hereof, and to do all other things necessary and essential, including the execution of any documents and certificates necessary to carry out the provisions of said Contract.

SECTION 3: This Resolution shall be in full force and effect after its passage and approval as provided by law.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THIS 1st DAY OF MARCH, 2021.

Vote Recorded:

AYES: _____ NAYS: _____

RESOLUTION No. 21-02 cont.

ABSENT: _____ ABSTAIN: _____

Seth Speiser, Village President

ATTEST:

Approval as to Legal Form:

Jerry Menard, Village Clerk

Frederick W. Keck, Village Attorney

**ST. CLAIR COUNTY, ILLINOIS
COORDINATED COMMUNICATIONS SERVICES CONTRACT**

THIS AGREEMENT, made and entered into this **1st day of January 2021** by and between ST. CLAIR COUNTY, ILLINOIS hereinafter referred to as **COUNTY**, and _____ located in St. Clair County, hereinafter referred to as **SERVICE RECIPIENT**.

WHEREAS, COUNTY holds a license from the Federal Communications Commission and there under operates radio stations in the performance of its duties of law enforcement, and has offered to perform certain communications services for various cities, villages, municipalities, fire districts, fire departments, EMS departments, EMS districts, federal agencies and county agencies;

WHEREAS, the SERVICE RECIPIENT wishes to avail itself of the 9-1-1 and various communications services offered by St. Clair County, including telephones, radio, paging, and computerized criminal histories (LEADS) and other services. LEADS services will apply to law enforcement services only;

WHEREAS, the SERVICE RECIPIENT may own and/or operate certain communications equipment which it desires to use in connection therewith;

WHEREAS, the SERVICE RECIPIENT has on file with the St. Clair County Emergency Telephone Systems Board (ETSB) a valid inter-agency agreement for 9-1-1 services and will continue to maintain such agreement during the duration of this agreement;

NOW, THEREFORE, this Agreement has been entered into by the undersigned in order to accomplish the aforementioned purposes.

1. COUNTY shall provide 9-1-1 and non-emergency telephone call processing, radio dispatching, and paging services to and from the **SERVICE RECIPIENT'S** telephones, radios and pagers.
2. COUNTY shall perform the services provided for in this Contract, in compliance with the standards of St. Clair County Government, the Emergency Telephone Systems Act, ETSB Interagency Agreements and all applicable laws.
3. The **SERVICE RECIPIENT** shall comply with all regulations set forth by the FCC and those rules and regulations set by the St. Clair County ETSB (pertaining to 9-1-1 services) and St. Clair County Government.
4. The **SERVICE RECIPIENT** shall pay St. Clair County the sum of **\$11.50 per call** for communications services to be performed by St. Clair County as set forth in paragraph (1) during the year **2021**. **\$12.00 per call** for services performed during the year **2022** and **\$12.50 per call** for services performed during the year **2023**.

- a. Payments are due in full by April 1st of each year. Should your agency need to make payment arrangements, those arrangements must be made with the auditor's office prior to the payment due date each year. Agencies who fail to make payment in full or arrangements from the Auditor's office are subject to the stipulations outlined below in section C.
 - b. Charges for the above referenced law enforcement agency will include this law enforcement agency's proportionate share of the LEADS charges.
 - c. In the event, the **SERVICE RECIPIENT** becomes greater than 60 days delinquent with their payments as outlined above; St. Clair County reserves the right to acquire those delinquent funds directly for the **SERVICE RECIPIENT'S** property tax allocations distributed by St. Clair County.
5. The **SERVICE RECIPIENT** shall pay for all St. Clair County telephone system costs incurred by the **SERVICE RECIPIENT** in changing to and/or from COUNTY'S coordinated communications services.
6. The **SERVICE RECIPIENT** shall provide ANNUALLY an errors and omissions insurance policy underwritten by an insurance company, and in a form acceptable to St. Clair County, in the amount of not less than \$1,000,000 per occurrence. St. Clair County Public Building Commission, St. Clair County Central Dispatch PSAP (CENCOM), St. Clair County ETSB and St. Clair County Emergency Management Agency (EMA), and their employees, elected and appointed officials, contractors, consultants and volunteers, shall be included as "Additional Insured" in this policy. Coverage under this insurance policy shall extend to the negligence, wrongful act, error, omission, breach of duty, or other act committed by a Service Recipient employee, elected or appointed official, volunteer, service contractor, or consultant, which may give rise to any of the "Additional Insured" being named as a defendant in any legal action related to services performed under this Contract.
 - a. In the event a "deductible" is applied under said insurance policy to claim expense or damages against an "Additional Insured," Service Recipient shall pay the full amount of deductible applied, on behalf of the "Additional Insured."
 - b. In the event said insurance policy does not respond to any such legal action against an "Additional Insured," or should such legal action include a claim for "willful or wanton misconduct, or other uninsured claim", Service Recipient shall hold St. Clair County (and any of the Additional Insured) harmless, and shall, at its own expense, defend and protect them from any expense or loss not covered by Service Recipient's insurance policy.
7. Any changes regarding the transfer of dispatch services must be considered and approved by the ETSB. The ETSB maintains the sole discretion on the assignment of all calls within the system and the transfer of dispatch services. This Coordinated Communications Services Contract may be terminated upon ninety (90) days written notice and subject to the discretionary approval of the St. Clair County ETSB in accordance with the St. Clair County 9-1-1 Plan.
8. This Coordinated Communications Services Contract may be terminated immediately upon written notice by the County if the premises, facilities, and/or equipment used by the County in fulfillment of the Service provisions of this contract are substantially destroyed or damaged through no fault of the County. If the County elects to continue this agreement and re-construct or repair the damaged premises, facilities, or equipment,

then the County is not required to provide such services that are the subject of the contract until the premises, facilities, or equipment are restored to the condition existing immediately prior to such damage or destruction.

9. Upon termination of this Contract for any reason, the **SERVICE RECIPIENT** shall within ten (10) days remove all radio programming from its radio equipment so that said equipment will no longer be capable of transmitting on any frequencies licensed to St. Clair County by the F.C.C. This shall not apply to those frequencies licensed by the F.C.C. to the **SERVICE RECIPIENT**.
10. This Contract shall take effect on the **1st day of January, 2021** and shall expire on the **31st day of December, 2023**. The **SERVICE RECIPIENT** shall give COUNTY ninety (90) days written notice prior to the expiration of this Contract if the **SERVICE RECIPIENT** will not execute a similar communications services contract for the succeeding years. If the **SERVICE RECIPIENT** fails to provide the required notice, St. Clair County will not be obligated to renew said contract for the succeeding year, but may choose to do so at the sole option of the County.

ACCEPTED:

Service Recipient

St. Clair County, Illinois

By _____

By _____

Title: _____

Title: _____

Date: _____

Date: _____



INVOICE

PATTY A. SPRAGUE
County Auditor
St. Clair County
10 Public Square
Belleville, IL 62220-1623
Phone (618)-277-6600

CUSTOMER NO: 265
VILLAGE OF FREEBURG POLICE
CHIEF STAN DONALD
14 SOUTHGATE CENTER

FREEBURG, IL 62243

INVOICE DATE: 02/11/2021
INVOICE NO: 2021-00000015
TOTAL DUE: \$23,613.73

Please detach and return with payment

For questions concerning call volume, please contact Herbert Simmons at (618)-825-2684
For questions concerning payment, please contact Lori Rauckman at (618)-825-2266

2021 Dispatching (calls incurred in 2020)

2021 Dispatching (calls incurred in 2020)

INVOICE NO: 2021-00000015

INVOICE DATE: 02/11/2021

Description	Quantity	UOM	Unit Price	Total Price
EMA Dispatching Calls	2141	SER	\$11.0000	\$23,551.00
Leads Fee	1	SER	\$62.7300	\$62.73

TOTAL DUE: \$23,613.73



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/18/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	CONTACT NAME: JoAnn Bonnevier PHONE (A/C No. Ext): 630-647-3082 E-MAIL ADDRESS: JoAnn_Bonnevier@ajg.com	FAX (A/C No.): 630-773-0224
	INSURER(S) AFFORDING COVERAGE	
INSURED Village of Freeburg 14 Southgate Center Freeburg IL 62243	INSURER A: Illinois Public Risk Fund	NAIC #
	INSURER B: Atlantic Specialty Insurance Company	27154
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 445641309

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	WARRANTY	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y			791002010000	12/31/2020	12/31/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY				791002010000	12/31/2020	12/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Coll Ded. \$ 500
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000				791002010000	12/31/2020	12/31/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N			001135	1/1/2021	1/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000
B	Property				791002010000	12/31/2020	12/31/2021	Bldg content \$12,891,631 Ded. \$12,857,580 \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insureds By Written Contract, Written Agreement or Permit per Form GL-360 PE

St. Clair County Public Building Commission, St. Clair County Central Dispatch PSAP (CENCOM), St. Clair County ETSB and St. Clair County Emergency Management Agency (EMA), and their employees, elected and appointed officials, contractors, consultants and volunteers are included as additional insured's on the policy.

CERTIFICATE HOLDER**CANCELLATION**

St. Clair County,
 10 Public Sq
 Belleville IL 62220

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cynthia L. DeMonte

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
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Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett) Wednesday, January 27, 2021 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, January 27, 2021 at 6:04 p.m. via the Zoom application. Those present via Zoom were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Bob Kaiser, Village Attorney Fred Keck, Chief Mike Schutzenhofer, Public Works Director John Tolan, Zoning Administrator Matt Trout (absent), Village Administrator Tony Funderburg and Office Manager Julie Polson. Village Hall was open to the public and there were no guests present. Guest present via Zoom: Janet Baechle.

POLICE:

A. OLD BUSINESS: Chief Schutzenhofer reported on an incident that happened Saturday. Our officers responded to a call for a child choking, and they were able to get the object out of the child's throat. The child was taken by EMS to the hospital. Our officers also comforted the other children in the home while this was going on. The husband contacted Mike and complimented our officers on how well they handled the situation. Despite, everything, our officers are doing an exceptional job. Village Administrator Tony Funderburg stated right now, we need to support our officers as much as we can. Chief Schutzenhofer stated he wants his guys to patrol and be visible.

B. NEW BUSINESS: None.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of December 30, 2020 Minutes: Trustee Ray Matchett motioned to approve the December 30, 2020 Minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

B. NEW BUSINESS: Tony would like to have an in-person meeting soon to discuss a few issues and hopes to have in-person meetings resume by the end of February.

C. GENERAL CONCERNS: None

D. PUBLIC PARTICIPATION: Janet thanked our officers for the job they do. Chief Schutzenhofer advised all of our subdivisions are being patrolled.

E. ADJOURN: Trustee Ray Matchett motioned to adjourn at 6:12 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.


Julie Polson
Office Manager

Personnel/Police Committee Meeting
Wednesday, January 27, 2021
Page 1 of 1