

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com
December 9, 2013

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Matchett/Trout/Blaies)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, December 11, 2013, at 6:30 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

A. Old Business

1. Executive Session to Discuss Arbitration Decision on Blomenkamp and Burrows, 5 ILCS, 120/2 – (c)(11) and to also discuss personnel, hire of full-time police officers, 5 ILCS 120/2 – (c)(1).

B. New Business

PERSONNEL COMMITTEE:

A. Old Business

1. Approval of November 13, 2013 minutes

B. New Business

1. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)1

C. General Concerns

D. Public Participation

E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)] or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING
Wednesday, December 11, 2013 at 6:30 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, December 11, 2013 at 6:30 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Trustee Dean Pruett, Chief Stan Donald, Village Clerk Jerry Menard (present 6:44 p.m.), Treasurer Bryan Vogel (present 7:01 p.m.), Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Village Attorney Brian Manion and Janet Baechle.

POLICE: OLD BUSINESS:1. Police officer applications:

Trustee Matt Trout motioned to enter Executive Session citing litigation, 5 ILCS, 120/2 – (c)(11) to discuss the arbitration decision on Blomenkamp and Burrows, and also personnel, 5 ILCS 120/2 – (C)(1) to discuss the hire of full-time police officers and Trustee Mike Blaies seconded the motion. After a brief discussion, the motion was rescinded in order to hear Shane Krauss first.

Shane was present to advise the committee that Tyler Isaak has completed the requirements and is eligible for promotion to Level 3 Apprentice Lineman with a pay increase to \$25.26/hour effective 12/1/13.

Trustee Mike Blaies motioned to recommend to the full Board we approve Tyler Isaak be promoted to Level 3 Apprentice Lineman at the hourly rate of \$25.26 effective 12/1/13 and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION**6:35 P.M.**

Trustee Matt Trout motioned to enter into Executive Session citing litigation, 5 ILCS, 120/2 – (c)(11) to discuss the arbitration decision on Blomenkamp and Burrows, and also personnel, 5 ILCS 120/2 – (C)(1) to discuss the hire of full-time police officers and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED**7:10 P.M.**

Trustee Matt Trout motioned to reconvene the meeting at 7:10 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Personnel/Police Committee Meeting

Wednesday, December 13, 2013

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B. NEW BUSINESS: Mayor Speiser asked if the State came into Tequilas and Caseys and Stan said yes but he didn't know which agency it was.

Chief Donald left the meeting at 7:12 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of November 13, 2013 Minutes: *Trustee Mike Blaies motioned to approve the November 13, 2013 minutes and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.*

Trustee Matt Trout motioned to table the executive meeting minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

- B. NEW BUSINESS:** *Trustee Matt Trout motioned to recommend to the full Board we pay Gregg Blomenkamp for 64.75 of earned compensatory time and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*

C. GENERAL CONCERNS: None.

- D. ADJOURN:** *Trustee Mike Blaies motioned to adjourn at 7:14 p.m. and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, November 13, 2013 at 6:30 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, November 13, 2013 at 6:48 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Chief Stan Donald, Village Clerk Jerry Menard, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POLICE: OLD BUSINESS:

1. Police officer applications: Chairperson Matchett said this is on hold until we get a decision from the arbitrator.
2. Police cars: Chief Donald said the cars are falling apart and we are spending too much money in repairs. The monthly mileage average for each car was provided. Administrator Funderburg said Millstadt has a program on replacing their fleet that he would like to look into.

B. NEW BUSINESS:

1. Executive Session to discuss personnel, 5 ILCS 120/(C)1:

EXECUTIVE SESSION 6:55 P.M.

Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS, 120/2-(c)(1) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED 7:23 P.M.

Trustee Matchett reconvened the meeting at 7:24 p.m.

Trustee Mike Blaies motioned to recommend to the full Board Tyler Urbanski be promoted to Level IV Apprentice Lineman at the hourly rate of \$26.33 effective October 18, 2013 and Zach Krampfer be promoted to Level II Apprentice Lineman at the hourly rate of \$24.18 effective October 21, 2013 and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

Trustee Matt Trout motioned to recommend to the full Board Bill Donald be moved to full-time status effective November 20, 2013 and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Personnel/Police Committee Meeting
Wednesday, November 13, 2013
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2. Golf carts on streets: Chief Donald stated nothing good can come out of allowing golf carts on streets. He worked in Albers and they had nothing but problems with allowing them. Trustee Niebruegge said the benefits do not outweigh the risks.

Trustee Trout said there are people going outside with drinks at Skooters after the allowed time. Mayor Speiser will address that. He also said we are going to check the restaurants with liquor licenses to insure they meet the requirement that food sales must exceed 50%. Chief Donald left the meeting at 7:38 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of October 9, 2013 Minutes: Trustee Mike Blaies motioned to approve the October 9, 2013 minutes and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.
2. Plaques for Gene, Ron and Sam: Mayor Speiser said they are in and we will invite the recipients to the December 2nd board meeting.
3. Health insurance renewal: Item can be taken off the agenda.

B. NEW BUSINESS: Tony stated Mayor Speiser did a great job recording the holiday greeting from the Village of Freeburg. It will air on the Charter channel.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Matt Trout motioned to adjourn at 7:45 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.



Julie Polson
Office Manager

To: Village of Freeburg Board of Trustees

I, Gregg Blomenkamp, would like to request that the compensatory time that I have accumulated be paid out to me monetarily. I appreciate your time and consideration in this matter. Thank you.



12-5-13

off in writing, with (48) hour advance notice. Approval of compensatory time off will be at the Employer's discretion.

Employer reserves the right to buyout unused compensatory time in the form of cash; however, compensatory time may be granted in lieu of overtime cash payment at the discretion of Employer. An employee covered by this Agreement shall be allowed to earn forty (40) hours of compensatory time in any one (1) calendar year which shall not be subject to the buy-out provisions, unless mutually agreed upon by employee and Employer. Compensatory time accrued prior to the execution date of this Agreement will not be subject to buyout by the Employer unless by mutual agreement between employee and Employer.

In the event of termination, an employee's employment with Employer shall not be extended by any or all amounts of compensatory or other leave time accrued. Upon separation of employment with Employer, an employee will be compensated in the form of cash for all unused compensatory and leave time earned. An employee may carry over to the next year up to forty (40) hours of compensatory time, but in no event shall an employee be allowed to accumulate more than two hundred forty (240) hours of compensatory time.

ARTICLE 8 – HOLIDAYS

Section 8.01 – Designated Holidays:

An employee shall receive a holiday allowance of eight (8) hours pay at his straight time hourly rate for the following holidays. In order to receive this allowance under any Section of this Article, an employee must work his last scheduled shift before and his next scheduled shift after the holiday, unless the employee was unable to work the last scheduled day before and/or the first scheduled day after the holiday due to illness or injury and the employee provides the Employer with a doctor's note verifying an inability to work due to illness or injury (the Department Head in his or her sole discretion may excuse an employee from being required to provide a doctor's note). The use of pre-approved vacation or compensatory time off before and after the holiday shall not affect eligibility.

New Year's Day	Labor Day
Martin Luther King Jr.'s Day	Veterans Day
Presidents Day	Thanksgiving Day
Good Friday	Day after Thanksgiving
Memorial Day	Christmas Eve day
Independence Day	Christmas Day
Employee's Birthday	

Dates of observance of holidays listed above shall be designated annually by the Board of Trustees of the Village of Freeburg, Illinois.