

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling  
Denise Albers  
Michael Heap  
Bob Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: [www.freeburg.com](http://www.freeburg.com)

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Kimmuester Keck Brown, P.C.

**IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07, THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING APPLICATION AND CLICKING ON THE FOLLOWING LINK**

Join URL: <https://us02web.zoom.us/j/4478727673>

Meeting ID: 447 872 7673

We ask the public to mute their phone or mic until Public Participation  
If you have any questions, please contact Matt Trout at [mtrout@freeburg.com](mailto:mtrout@freeburg.com)  
Village Hall will be open to the public for this meeting

October 26, 2020

**NOTICE  
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE  
(Personnel/Police/ESDA/Fire)  
(Meehling/Blaies/Heap/Matchett)**

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, October 28, 2020, at 6:00 p.m.**

**PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING**

**POLICE COMMITTEE**

- A. Old Business
- B. New Business
  - 1. Possible New Hire

**PERSONNEL COMMITTEE:**

- A. Old Business
  - 1. Approval of September 30, 2020 Minutes
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

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## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett) Wednesday, September 30, 2020 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, September 30, 2020 at 6:00 p.m. via the Zoom application. Those present via Zoom were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Bob Kaiser, Village Attorney Fred Keck, Chief Mike Schutzenhofer, Public Works Director John Tolan, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Village Hall was open to the public and there were no guests present. Guest present via Zoom: Janet Baechle.

### POLICE:

**A. OLD BUSINESS:** None.

### B. NEW BUSINESS:

1. Alliance Against Intoxicated Motorists Recognition of Officers Joel Boeing, Tyler Howes and James Perrine for DUI Arrests: Chief Schutzenhofer congratulated his officers on the DUI arrests.

### PERSONNEL:

#### A. OLD BUSINESS:

1. Approval of August 26, 2020 Minutes: Trustee Ray Matchett motioned to approve the August 26, 2020 Minutes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.
2. FCCRA/Paid Sick Leave: Village Administrator Tony Funderburg said we have all the forms, and asked if everyone is okay with him approving the requests. The committee was in agreement with Tony handling the employee requests.

**B. NEW BUSINESS:** Julie advised Chief Schutzenhofer has asked to be paid for 40 hours of unused vacation time.

*Trustee Mike Blaies motioned to recommend to the full Board Chief Mike Schutzenhofer be paid for 40 hours of unused vacation time and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

Tony commented we really need our employees to use their vacation for two reasons. The first reason is that is an extra expense we aren't counting on, and other is the health of the employee. He is going to put together a memo for employees to use their vacation.

**C. GENERAL CONCERNS:** Trustee Blaies questioned why the electric crew were called out for a water break or a strange odor. Public Works Director John Tolan said some of the call outs occur when they are on call that weekend. He explained he had Dave on the call out list and had to find someone on the electric side to cover that slot. We always have public works

Personnel/Police Committee Meeting

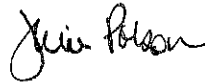
Wednesday, September 30, 2020

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VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

employee and electric employee on call each weekend. Trustee Blaies asked about recognizing the lady that assisted on the COVID testing, and Tony advised we aren't doing anything until Village Halls opens up.

- D. PUBLIC PARTICIPATION:** Janet asked how much vacation can they carry over from year to year. Tony advised they can carry over 40 hours of compensatory time with a maximum of 240 hours per year. Vacation has to be used up every year.
- E. ADJOURN:** *Trustee Ray Matchett motioned to adjourn at 6:08 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager