

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Mathew Trout  
Lisa Meehling

# VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Matchett/Trout) Wednesday, August 30, 2017 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, August 30, 2017 at 6:34 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Matt Trout, Mayor Seth Speiser, Trustee Denise Albers, Trustee Dean Pruett, Village Clerk Jerry Menard (absent), Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

### POLICE:

#### A. OLD BUSINESS:

1. Police Department Expansion: Mayor Speiser met with Jim, Village Administrator Tony Funderburg and Chief Schutzenhofer. He is the gentleman that built our pavilion and will get us the plans by next month's meeting.
2. Part-time police hire – Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1): Tony advised Chief Schutzenhofer took a lot of time to go through the applications. Mike stated he talked to the applicants' bosses as well as each of our officers.

### EXECUTIVE SESSION 6:36 P.M.

*Trustee Matt Trout motioned to enter Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*

### EXECUTIVE SESSION ENDED 6:41 P.M.

*Trustee Matt Trout motioned to recommend to the full Board the hires of James Perrine and Tyler Howes as part-time police officers and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

- B. NEW BUSINESS:** Chief Schutzenhofer stated we received a thank you card from O'Fallon for their eclipse visit and our department patrolling the area. Mike passed out the vehicle maintenance logs, October schedule and call log. He said Laura has been a big help in getting everything set up. He advised this information will be emailed out to everyone prior to this committee meeting. With regard to the schedule, he did include the new part-time officers. He has revised the shift times from starting at either 4a.m./4p.m. to 5a.m./5p.m. and felt it was a safer option. The new part-time hires will be partnered with a seasoned officer. The committee appreciated all of the information Mike provided. He stated he has been to all of the businesses in the Industrial Park, the banks and a couple of bars today. He will continue his meet and greets with the local businesses.

Trustee Pruett wanted to pass along a compliment to the police that he received. He stated about a month, there was a call on Sunday morning where a young lady ran off the road. Officers Flynn and Ruhmann responded, and her father told him the police treated us nice.

Mike stated he has moved Officer Marquart to days, and Officer Ruhmann will be the investigator. If Stan is on vacation, Terry will fill in as backup investigator. Mike has installed an app that links directly with the guys, and can post the calendar to that.

Trustee Meehling stated we have three requests to pay out unused vacation/comp time: Chief Schutzenhofer for 80 hours of unused vacation at his patrolman rate; Chris Flynn for 40 hours of unused vacation, and Terry Marquardt for 80 hours of compensatory time.

*Trustee Matt Trout motioned to recommend to the full Board Chief Mike Schutzenhofer be paid for 80 hours of unused vacation at his previous patrolman rate, Officer Chris Flynn be paid for 40 hours of unused vacation, and Officer Terry Marquardt be paid for 80 hours of unused compensatory time and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

**PERSONNEL:**

**A. OLD BUSINESS:**

1. Approval of July 26, 2017 Minutes: *Trustee Matt Trout motioned to approve the July 26, 2017 Minutes and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*
2. Cleaning Bids for Village Hall: Tony stated he has not sent anything out on this.

**B. NEW BUSINESS:** None.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Matt Trout motioned to adjourn at 6:53 p.m. and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager