

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett)

Wednesday, January 29, 2020 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, January 29, 2020 at 6:18 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Bob Kaiser, Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson (absent). Guest present: Janet Baechle.

POLICE:

A. OLD BUSINESS:

1. Security Officer Agreement: We have not heard anything on this from Attorney Keck. With all the rain we have received, the new building didn't have any problems.

2. **B. NEW BUSINESS:** Chief Schutzenhofer attended a meeting at MEGSI, and they provided information on a grant for police officer new hire. It would pay the officer's salary for three years, and the fourth year would be our responsibility. The deadline to apply is March 11th. Village Administrator Tony Funderburg said we have to remember that takes our officer count. That wouldn't be a problem if one of our officers retire. We need to see if we have to keep our staffing levels the same. Mike said this is to help those departments that had to lay off officers. Seth would like more information brought back to us for the next committee meeting. Trustee Albers said this would help cut down on the overtime.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of December 23, 2019 Minutes: Trustee Ray Matchett motioned to approve the November 18, 2019 Minutes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.
2. Onboarding program: Trustee Meehling will compare the IML Drug Policy to ours. Trustee Albers advised she would like a copy of the Board Trustee job description included in this.

B. NEW BUSINESS:

1. Shane Krauss Request to Cash Out 100 Hours of Compensatory Time: Attendance records are provided every two weeks. The compensatory time limit is 240 hours.

Trustee Mike Blaies motioned to recommend to the full Board to pay Shane Krauss 100 compensatory hours and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

2. Part-Time Employee Raises: The minimum wage increases to \$9.25 effective 1/1/20, and \$10.00 effective 7/1/20. Our pool employees who made \$8.25 per hour last year will increase

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to \$9.25 on 1/1/20 and then to \$10.00 on 7/1/20. Tony said the budget that he wrote does not address these increases. We also have 4 other employees that made between \$8.75-\$9.25 as well. The police and public works part-time employees will be addressed with their anniversary dates. Trustee Albers asked what other events we can add to the pool. Tony said we talked about bringing a food truck in. Trustee Albers said we need to think about raising pool prices due to the increase in minimum wage. Mayor Speiser said we are never going to make any money on the pool.

C. GENERAL CONCERNS: Mayor Speiser stated we only have one employee in our water/sewer department right now and need to get them some help. John said we are in a tough spot right now. John said we had talked about hiring someone for Bob Elden since we know he is retiring. He did ask the committee if we can wait on March for that. The committee discussed paying Bob an hourly fee if needed after he retires on a short-term basis. John and Tony will bring back more information on that. The next employee that will take Bob's spot will be placed in water/sewer as a crew worker. The committee agreed to post the crew worker hire internally then posted in the paper.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Ray Matchett motioned to adjourn at 6:52 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager