

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Mathew Trout
Lisa Meehling

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Matchett/Trout) Wednesday, November 29, 2017 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, November 29, 2017 at 6:06 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Matt Trout, Mayor Seth Speiser, Trustee Denise Albers, Trustee Dean Pruett, Village Clerk Jerry Menard, Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POLICE:

A. OLD BUSINESS:

1. Police Department Expansion: EWR's proposal for the expansion was emailed to everyone. The quote is \$54,000 which includes architectural, structural, mechanical, electrical and plumbing design. They discounted their cost and deducted \$4,000. There are estimated additional costs of \$2,000 for printing, \$2,000 for surveying and \$3,000 for geotechnical. They anticipate the cost for the building of \$675,000. Tony believes this completes our task which was to find out where we were. He believes we are in the range of \$600,000 - \$700,000.

Mayor Speiser asked if we can get a stamped set of plans from EWR, and then possibly use other companies to cut the costs. Tony believes EWR doesn't want to do that unless they have the entire project. Mayor Speiser believes we can oversee the general contractor ourselves. We will get a permit and have the county do the inspection so they have to make sure it is done right. The committee agreed to pursue that route.

B. NEW BUSINESS:

1. Purchase of Patrol Car by the Village of Fayetteville: Village Administrator Tony Funderburg said they need a car, and he believes anytime we get a chance to help a municipality out, we should do so.

Trustee Matt Trout motioned to recommend to the full Board the sale of the patrol car to the Village of Fayetteville for \$1,500 and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of October 25, 2017 Minutes: *Trustee Matt Trout motioned to approve the October 25, 2017 Minutes and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*
2. Job Descriptions: Chairperson Meehling stated the job descriptions have been out for review and action needs to be taken. Tony will make the requested changes and have them ready for Monday's meeting.

Trustee Matt Trout motioned to recommend to the full Board the Job Descriptions for approval and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

- B. NEW BUSINESS:** Tony advised Scott is worried about retaining the lifeguards and asked about increasing their rate of pay. The committee wants salaries from surrounding municipalities. Trustee Albers suggested giving the lifeguards a set allowance.
- C. GENERAL CONCERNS:** None.
- D. PUBLIC PARTICIPATION:** None.
- E. ADJOURN:** *Trustee Matt Trout motioned to adjourn at 6:36 p.m. and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager