VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING
(Meehling/Blaies/Matchett/Miller)
Wednesday, October 29, 2025 at 6:00 p.m.

Trustee Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, October 29, 2025 at 6:04 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Dana Miller, Mayor Seth Speiser (absent), Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Bob Kaiser, Village Attorney Fred Keck, Police Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Engineer Tim Pruett, Village Administrator Matt Trout and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

POLICE:

A. OLD BUSINESS: Chief Mike Schutzenhofer gave an update on the K9 enclosure. He said the dog house and fence are up. Still waiting on the electric. So far, everything has been donated.

B. NEW BUSINESS:

1. Chief Report: Chief Mike Schutzenhofer summarized the 142 calls since the last meeting. He was contacted by Millstadt Police Department asking if we could assist with a K9 demonstration at St. James. Officer Hunter Borger did the demonstration today and it went very well. He said he has an upcoming meeting with St. Joe's staff on security for their church. Chairperson Lisa Meehling asked if we have done anything with our schools regarding K9 demonstrations. Village Administrator Matt Trout responded that Officer Borger said there is one scheduled at the grade school.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of September 24, 2025 Minutes: *Trustee Dana Miller motioned to approve the September 24, 2025 Minutes, and Trustee Mike Blaies seconded the motion.* All voting yea, the motion carried.

B. NEW BUSINESS:

1. Employee Christmas Bonus: Matt said this is the list we always do, $100 for full-time and $50 for part-time.

Trustee Dana Miller motioned to send to the full Board the Employee Christmas Bonus, full-time employees receive $100 and part-time employees receive $50, and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

Matt said Tony McDonald is planning to retire, probably around the end of the year. We need to start the process for hiring. We will need to post in house for 5 days and then post outside. Trustee Mike Blaies made a motion to approve posting for the street worker position, and Trustee Dana Miller seconded. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

D. PUBLIC PARTICIPATION: Janet asked about increasing the employee Christmas bonus.

E. ADJOURN: *Trustee Dana Miller motioned to adjourn at 6:12 p.m., and Trustee Ray Matchett seconded the motion.* All voting yea, the motion carried.

Mary Downen
Office Manager