

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge  
Lisa Meehling  
Ray Matchett, Jr.  
Mike Blaies

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Stanley Donald

VILLAGE ATTORNEY  
Weilmuenster Law Group, P.C

## FREEBURG REGULAR BOARD MEETING OCTOBER 5, 2015 @ 7:30 P.M. BOARD MEETING MINUTES

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, October 5, 2015 in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE;** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Mike Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Elizabeth Niebruegge – here; Trustee Matt Trout – here; Trustee Dean Pruett - absent; Trustee Lisa Meehling – here; Mayor Seth Speiser – here; (6 present, 1 absent). Mayor Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes for approval from the Regular Board Meeting Monday, September 21, 2015 for approval with corrections

*Trustee Matt Trout motioned to accept the minutes from the Regular Board Meeting Monday, September 21, 2015 with corrections and Trustee Lisa Meehling seconded. All voting aye, the motion carried.*

### EXHIBIT B:

#### FINANCE:

**REVIEW OF BOARD LISTS:** Trustee Matchett stated we reviewed the Board Lists.

**REVIEW OF INVESTMENTS:** Trustee Matchett stated we reviewed the Investments.

**INCOME STATEMENT:** Trustee Matchett stated we reviewed the Income Statement.

**TREASURER'S REPORT:** None.

#### OLD BUSINESS:

1. Sign at Industrial Park: The sign will be done early winter.
2. 3-5 Year Plan/Strategic Plan: Trustee Matchett said the Tony and John are going prioritize projects next week, and then Tony will start the budgeting process.
3. Newsletter: The newsletter was passed out at the committee meeting for everyone to review.

Village of Freeburg Board Meeting Minutes  
Monday, October 5, 2015  
Page 1 of 7

**NEW BUSINESS:**

1. 2015 Medical Insurance Expense: Trustee Matchett said we have the health insurance fund which has a surplus of \$119,184.47 and half of that should go into the employee surplus fund in the amount of \$59,592.24.

*Trustee Ramon Matchett, Jr. motioned to have half of the 2015 medical insurance fund be transferred into the employee surplus fund in the amount of \$59,592.24 and Trustee Matt Trout seconded the motion. ROLL CALL:* Trustee Ramon Matchett, Jr. – aye; Trustee Matt Trout – aye; Trustee Lisa Meehling – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett - absent; Trustee Elizabeth Niebruegge – aye (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

**TREASURER’S REPORT:** None.

**ATTORNEY’S REPORT:** Attorney Manion said we need to go into Executive Session to Discuss Litigations 5 ILCS 120/2-(c)(11) on the Blumenkamp Litigations Suit.

**REGULAR BOARD MEETING  
EXECUTIVE SESSION**

**7:35 P.M.**

*Trustee Matt Trout motioned to go into Executive Session to Discuss Litigation, 5 ILCS 120/2-(c)(11)Blumenkamp Litigation and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, motion carried.*

**EXECUTIVE SESSION ENDED**

**7:47 P.M.**

*Trustee Matt Trout motioned to reconvene the Regular Board Meeting at 7:49 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

**ESDA REPORT:** Gene sent over his ESDA Report for everyone to review. If you have any questions please call Gene.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT C:  
REPORTS AND CORRESPONDANCE:**

1. Zoning Administrator’s Report: Mayor Speiser said Gary is not hear tonight due to an accident. He is doing just fine.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.  
**CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS.** None.

**BIDS:** None.  
**RESOLUTIONS:** None.  
**ORDINANCES:** None.  
**OLD BUSINESS:** None.

## **COMMITTEE MEETING REPORTS:**

### **EXHIBIT D:**

#### **Electric Committee Meeting:**

Trustee Mike Blaies called the meeting of Electric Committee to order at 5:30 p.m. on Wednesday, September 16, 2015.

#### **The following items were talked about or discussed:**

##### **OLD BUSINESS:**

1. Surplus Temporary Service Equipment: Trustee Blaies said the guy that won the bid on the Expedition did not pick the car up. The committee agreed to relist it on Ibid. The portable generator has been picked up and will be place on the Ibid as well.
2. IMEA Grant Program: Trustee Blaies said the Freeburg middle school applied to IMEA Grant Program, for the lighting grant to replace the lights in the gyms. We agreed to award them \$3,502.50 in the last committee meeting.
3. Spreadsheet of Agreements: We reviewed the Spreadsheet of Agreements.

##### **NEW BUSINESS:**

1. Equipment Breakdown Customer Report: Trustee Blaies said this is the insurance company's annual review of our equipment and procedures. Trustee Blaies said as little as we run, we could do all of their recommendations, but it would cost us a lot of money. In the past we've had BHM&G advise us what procedures they feel are legitimate and should be done.

### **EXHIBIT H:**

#### **Public Works Committee Meeting: (Trash/Water/Sewer)**

Trustee Dean Pruett called the meeting of Public Works Committee to order at 6:00 p.m. on Wednesday, September 16, 2015.

#### **The following item or items were talked about or discussed:**

Mayor Speiser gave us and update on committee meeting in absents of Trustee Pruett.

##### **OLD BUSINESS:**

1. Sewer project: Mayor Speiser stated Larry and Tim was at the committee meeting to discuss the sewer project bid. It was award to Haier Plumbing being the low bid at \$932,527.62. It was about \$700,000 cheaper then Hanks. Larry is working on the application for the new sewer plant, which is about 3-5 years out. The committee did gave them the ok to do that.
2. Countryside Lane annexations: Attorney Manion is still working on this. Attorney Manion said this is moving forward.
3. Water Tower Painting: The water tower is back in service.

4. Water Violation- Restricted Status List: John said we should be off of the water violation restricted status list.

5. Water Line Extension on Rentschler Road: Mayor Speiser stated Mark is working on this.

**NEW BUSINESS:**

1. FSH Contract: Mayor Speiser said we talked about the FSH Contract. Which we are taking it to the next meeting.

Village Administrator Funderburg said we will have a Committee As A Whole Meeting on October 14, 2015 at 7:00 p.m. on the FSH Contract.

Trustee Blaies asked John if they started flushing fire hydrants. John said yes we have already began that project.

**EXHIBIT F:**

**Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)**

Trustee Elizabeth Niebruegge called the Public Property Committee Meeting to order at 6:30 p.m. on Wednesday, September 16, 2015.

**The following items were talked about or discussed under:**

**POOL:**

**OLD BUSINESS:**

1. Pool: Trustee Niebruegge stated John is in the process of winterizing the pool. John said he is waiting on the cover.

**NEW BUSINESS:** None.

Trustee Niebruegge said the pool came out about \$4,500 ahead this season.

**STREETS:**

**OLD BUSINESS:**

1. Safe Routes to School: Trustee Niebruegge said everything got submitted to CN Railroad in order to cross the railroad track. Liz said the contractor went 1 day over and incurred a \$1,000 penalty. The committee agreed to waive the \$1,000 penalty.

2. Drainage Problem Areas/Southgate Dr./Countryside Lane: We discussed some drainage and culvert areas.

3. Shady Lane Dispute: Liz said the middle part of the lane is done, and we are not going to worry about the back. The front part is owned by so many people, once that is figured out, it will move quickly.

4. Community Compost Area/Leaf Program: Trustee Niebruegge said we discussed the new leaf program. Our goal is to put a detailed plan on the website site so everyone know when their leaf pick will be.

## NEW BUSINESS:

1. The committee approved the Knights of Columbus donation request, National Association of Letter Carrier's donation requests and St. Joe's Annual 5K Run/Walk request.

## EXHIBIT G:

### Legal/Ordinance Committee Meeting:

Trustee Lisa Meehling called the meeting of Legal/Ordinance to order at 5:30 p.m. on Wednesday, September 30, 2015.

## OLD BUSIENSS:

1. Zoning Report/Nuisance Properties: Trustee Meehling said Zoning Administrator Henning received a call from St. Clair County advising there is a company from Springfield putting up garages without a permit. They do not meet our code, please let Gary know if you see anyone doing this.
2. Occupancy permits inspections: Trustee Meehling said we are going to form a group outside of the committee. This will include the Mayor, herself and some others. We will look into see what we need to do. Julie will look into other municipal checklist and get copies for us.
3. St. Clair County update of Building and Property Maintenance Code: Nothing new on this.
4. Combination of Plan Commission and Board of Appeals: Village Administrator Funderburg said we have a couple of options. We can combine both the Plan Commission and Board of Appeals which would consist of seven members. Or we could eliminate the Board of Appeals and replace the board with a Hearing Officer. This should be completed by the end of the year what we will do.
5. Comprehensive Plan: Trustee Meehling said we were to have a meeting with the Plan Commission on September 30, 2015 this was canceled and we are rescheduling this meeting when Mr. Woodward is better.
6. Local Debt Recovery Program: Attorney Manion is working on this. Attorney Manion said needs to amend the code to have a procedure that requires a separate hearing to fight the bill. Our goal is to have something before the next meeting.

## NEW BUSIENSS:

1. Charter Franchise Agreement: We motioned to send the Charter Franchise Agreement to the board. *Trustee Lisa Meehling motioned the Charter Franchise Agreement be extended an additional five years to September 17, 2023 and Trustee Matt Trout seconded the motion. ROLL CALL:* Trustee Lisa Meehling – aye; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett - absent; Trustee Elizabeth Niebruegge – aye (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.
2. Illinois Home Weatherization Assistance Program: Trustee Meehling said we received a request from St. Clair County Intergovernmental Grants Department asking us to waive our building permit fees when work is being done under this program.

Trustee Lisa Meehling motioned the Village of Freeburg waive their permit fees under the Illinois Home Weatherization Assistance Program and Trustee Matt Trout seconded the motion. **ROLL CALL:** Trustee Lisa Meehling – aye; Trustee Matt Trout – aye; Trustee Elizabeth Niebruegge – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. Trustee Dean Pruett - absent; (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

Liquor Code Regarding 2:00 p.m. The committee agreed to extend the 2:00 a.m. close until the board votes on the Plan Commission's recommendation.

Trustee Lisa Meehling motioned to recommend to the board to have the Plan Commission consider an amendment in the Liquor License Code to change the closing time on Friday and Saturday to 2:00 a.m. for retail liquor licenses, and also to extend the 2:00 a.m. Close until the Village Board votes on the Plan Commission's recommendation and Trustee Matt Trout second the motion. **ROLL CALL:** Trustee Lisa Meehling – aye; Trustee Matt Trout – aye; Trustee Elizabeth Niebruegge – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. Trustee Dean Pruett - absent; (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

#### **EXHIBIT H:**

##### **Personnel/Police Committee Meeting:**

Trustee Matt Trout called the meeting of Personnel/Police to order at 6:30 p.m. on Wednesday, August 26, 2015.

#### **POLICE:**

##### **OLD BUSIENSS:**

1. In Car Computer: Trustee Trout said it is getting close to being done. We are just waiting on a special router.

##### **NEW BUSINESS:**

1. Officer's Request to be paid for unused vacation: Trustee Trout said he would like to make a motion.

Trustee Matt Trout motioned that Officer Mike Schutzenhofer be paid for 40 hours of unused vacation and Trustee Lisa Meehling seconded the motion. **ROLL CALL:** Trustee Matt Trout – aye; Trustee Lisa Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth Niebruegge – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett - absent; (5 ayes, 0 nays, 1 absent). All 5 voting aye, motion carried.

##### **PERSONNEL:**

1. Job Descriptions/Handbook: We discussed the new handbook, which was provided to everyone. We have about two weeks to look it over. Please give Tony any changes you have. He will pass it along to our Attorney Manion. We hope to have all the changes and finalize for the next Police and Personal meeting.

##### **NEW BUSINESS:**

1. Hiring of Part-Time Help: We discussed hiring part-time help.

Trustee Matt Trout motioned to hire Ian Weber and Bob Huelsman and rehire Jason Zipfel for the part-time public works positions for the leaf program and Trustee Lisa Meehling seconded the motion. **ROLL CALL:** Trustee Matt Trout – aye; Trustee Lisa Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth Niebruegge – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett - absent; (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

**APPOINTMENTS:** None.

**NEW BUSINESS:** None.

**UPCOMING MEETINGS:**

Electric Committee Meeting – Wednesday, October 14, 2015 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, October 14, 2015 – 6:00 p.m.

Streets Committee Meeting – Wednesday, October 14, - 6:30 p.m.

Committee As A Whole Meeting – Wednesday, October 14, 2015 – 7:00 p.m.

Board Meeting – Monday, September 21, 2015– 7:30 p.m.

**VILLAGE MAYOR & TRUSTEES' COMMENTS:**

**Trustee Ramon Matchett, Jr.** – No thank you.

**Trustee Mike Blaies** – No thank you.

**Village Clerk Jerry Menard** – No thank you.

**Trustee Matt Trout** – Matt said he just wants to remind everyone the Chili- Cook-Off is this Saturday from 11:00 to 7:00 at the Village Square Park. This is to benefit the Veteran's Memorial. Please come out. We are also looking for volunteers to help out. He wishing Mr. Woodward, Gary and his wife a speedy recovery.

**Trustee Lisa Meehling** – Same as Matt. Please come out to the Chili-Cook-Off. We need Chili tasters, chili cooks and volunteers. She also wishes Mr. Woodward, Gary and his wife a speedy recovery.

**Trustee Liz Niebruegge** – Ditto to Lisa comments.

**STAFF COMMENTS:**

**Public Works Director John Tolan:** No thank you.

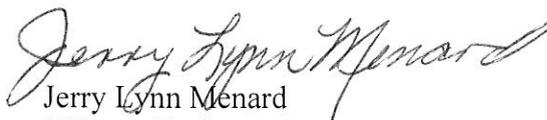
**Village Attorney Brian Manion:** – He wishes Hendog a speedy recovery.

**Village Administrator Tony Funderburg** – Come to the Chili-Cook-Off and try his donut chili. You have never had anything like it. You will love them.

**ADJOURNMENT:**

Mayor Speiser called for motion to adjourn the meeting.

*Trustee Matt Trout motioned to adjourn the meeting at 7:55 p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, motion carried.*

  
Jerry Lynn Menard  
Village Clerk

