

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Seth Speiser
Charlie Mattern
Ray Matchett, Jr.
Steve Smith
Mike Blaies

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

FREEBURG REGULAR BOARD MEETING Monday, May 6, 2013 at 7:30 P.M. Board Meeting Minutes

CALL TO ORDER: Mayor Ray Danford called the Regular Board Meeting to order at 7:30 p.m., on Monday, May 6, 2013 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Charlie Mattern - here; Trustee Seth Speiser - here; ; Trustee Steve Smith - here; Trustee Raymond Matchett, Jr. – here Trustee Rita Baker - here; Trustee Mike Blaies – here; Mayor Ray Danford - here; (7 present, 0 absent). Mayor Ray Danford announced there is a quorum.

Exhibit A:

MINUTES OF PREVIOUS MEETING:

Mayor Danford said we have minutes for approval from Monday, April 15, 2013 Regular Board meeting.

Trustee Steve Smith motioned to approve the minutes of Monday, April 15, 2013 Regular Board meeting with corrections and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried

Exhibit B:

FINANCE:

Trustee Smith said the committee reviewed the Board List and we also reviewed the Income Statement.

1. Local Debt Recovery Program: Trustee Smith stated we talked about the local debt recovery program and we are waiting to hear back from Brian.

OLD BUSINESS:

1. FY2014 Appropriation Ordinance: Trustee smith said we talked about the FY2014 Appropriation Ordinance which will be presented at the next board meeting.

2. Bucket truck: Trustee Smith said we talked about financing the new bucket truck.

Village of Freeburg Board Meeting Minutes
Monday, May 6, 2013
Page 1 of 12

We have \$35,000 in the budget for a truck and \$12,000 was spent on the new dump truck. Trustee Smith said the committee directed Bryan to see about getting some bids paying \$20,00 down and equal payments to pay the truck off in 5, 7 and 10 years.

3. Treasurer's Reports: Trustee Smith stated the Treasurer Vogel provided copies of the Treasurer's Report for October, November and December, 2012 which is later on the agenda.

Exhibit C:

TREASURER'S REPORT: Treasurer Bryan Vogel stated he presented three months of Treasurer's Report for October, November and December 2012 at the last board meeting to be reviewed and hopefully to have an approval this evening.

Trustee Steve Smith motioned to approve October, November and December 2012 Treasurer's Report and Trustee Mike Blaies seconded the motion. All voting aye, motion carried.

ATTORNEY'S REPORT: None.

ESDA Report: Mayor Danford called Gene Kramer our ESDA Coordinator to take the floor.
1. Gene said this is National Nurses Week. Gene stated National Nurses Week via Health Resources and Services Administration and a reminder to all Homeland Security Departments on the role nurses play, not only on a daily basis, but during emergency situations from manmade and natural disasters. Freeburg ESDA would like to especially acknowledge our Emergency Operations Plan section, called Local Team of Nurses where local nurses that have volunteered their services as part of Freeburg ESDA operations.

2. Gene said we resolved a communications issue with Cen-Com as it relates to County EMA to Freeburg ESDA operation on frequency 155.760 mhz. Their telecommunicators could not access our transmitted signals, but could transmit and activate our pagers. This problem has been corrected by County EMA Coordinator Randy Lay and Motorola that now associates or VHF communications on the same console screen "icon".

3. Gene said the National Weather Service office in St. Louis, per WCM James Kramper, activating "Events Calendar 2013". This program by NWS is where we provide dates and times of Large Outside Events, such as concerts, homecomings, music in the park, etc., and the meteorologists on staff during these dates will be making extra efforts to contact us as it relates to life threatening weather events on the same date. This is to assist us in better preparing to make decisions on contacting event supervisors to cancel an event. Gene said he has the password and NWS site location to enter these vents, so please give him any "outdoor" event that you are aware of that would involve large gatherings of people-crowds in excess of 250 persons or more.

4. Gene said we need to review our Emergency Operations Program before July 1st and will need to be done by all departments that means Police Department, Fire Department and Public Works Department.

5. Gene stated the rain coming in this Thursday and Friday should be a one inch rain fall at the most.

6. Gene said there is a flyer attached to his report on "Make Water Safe". Please read it and this is for the public to be aware of, and he would like to give Tom a copy for the Tribune.

PUBLIC PARTICIPATION: Mayor Danford called for Public Participation.

A concern citizen took the floor to discuss an issue on one of the employees from the Freeburg Public Works Department.

Exhibit D:

REPORTS AND CORRESPONDENCE:

Mayor Danford said next we have Exhibit D a request from Lighthouse Learning Center asking to use the Village Park for their graduation ceremony for the preschool children on Friday, May 10th at 9:00 a.m.

Trustee Rita Baker motioned to grant Lighthouse Learning Center to use the Village Park for their graduation ceremony on Friday, May 10th at 9:00 a.m. and Raymond Matchett, Jr. seconded the motion. All voting aye, the motion carried.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASE, AGREEMENTS and ANNEXATIONS: See Resolution #13-07

BIDS: None.

Exhibit E:

RESOLUTIONS:

Mayor Danford said we have Resolution #13-07. A Resolution Authorizing Illinois Codification Services to Update and Supplement the Village of Freeburg Code of Ordinances

Trustee Rita Baker motioned to adopt Resolution #13-07 by title only and Trustee Seth Speiser seconded the motion. All voting aye, motion carried.

Exhibit F:

ORDINANCES: Mayor Danford said we have Ordinance No. 1455, An Ordinance Authorizing the Village to enter into and the Mayor to Execute An Agreement with CENCOM.

Trustee Rita Baker motioned to adopt Ordinance No. 1455 by title only and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Rita Baker - aye; Trustee Steve Smith - aye; Trustee Seth Speiser - aye; Trustee Charlie Mattern - aye, Trustee Mike Blaies - aye; Trustee Raymond Matchett, Jr. - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Exhibit G:

ORDINANCES: Mayor Danford said we have Ordinance No. 1456, An Ordinance Amending Sections of the Revised Code of the Village Of Freeburg (Chief of Police Job Description)

**REGULAR BOARD MEETING
EXECUTIVE SESSION
7: 43 P.M.**

Trustee Steve Smith motioned to go into Executive Session to discuss personnel, 5 ILCS, 120/2-(c) (1) and Trustee Rita Baker second the motion. ROLL CALL: Trustee Steve Smith - aye; Trustee Rita Baker - aye; Trustee Charlie Mattern - aye, Trustee Mike Blaies - aye; Trustee Raymond Matchett, Jr. - aye; Trustee Seth Speiser - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

**EXECUTIVE SESSION ENDED
8:00 P.M.**

Trustee Rita Baker motioned to reconvene the Regular Board Meeting at 8:02 P.M. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

Mayor Danford said it is his understanding that we are going to make a motion to table Ordinance No. 1456, 1457 and 1458.

Trustee Rita Baker motioned to table Ordinances No. 1456, 1457 and 1458 and Trustee Seth Speiser seconded the motion. ROLL CALL: Trustee Rita Baker - aye; Trustee Seth Speiser - aye; Trustee Steve Smith - aye; Trustee Charlie Mattern - aye, Trustee Raymond Matchett, Jr. - aye; Trustee Mike Blaies - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

OLD BUSINESS: None.

COMMITTEE MEETING REPORTS:

Exhibit J:

Public Property Committee Meeting: Trustee Raymond Matchett, Jr. called the Public Property Committee Meeting to order on Monday, April 15, 2013 at 6:30 p.m.

OLD BUSINESS:

1. Pool: Trustee Matchett said the committee discussed some issues with the swimming lesson. The committee talked about changing the name to Acclimation/Swim or Introduction To Swimming. Dennis was supposed to call Doug at EWR about getting the baby pool inspected and certified by the state so it can be open for the beginning of the season.

STREET: OLD BUSINESS

1. Safe Routes to School: Trustee Matchett said we approved Rhutasel's invoice #3 at the last meeting
2. Welcome to Freeburg sign: Trustee Matchett said Pat Netemeyer has been in contact with Mark White and IDOT on the project
3. Drainage Problem Areas: Trustee Matchett said Pat Netemeyer is working putting specs together for the N. Main street area and will then go out for bid.
4. Cemetery Road: Trustee Matchett stated we are still waiting on the county.
5. Picnic tables at the park: Trustee Matchett said the committee talked about still getting picnic tables out at the park and we got bid from Kohnen Concrete's. Trustee Matchett asked Jerry did she get a bid from Scott Mueller on the picnic tables. Jerry said she forgot to do that.
6. Street banners: Trustee Matchett said the street banners ongoing project.
7. Spring Clean Up: Trustee Matchett said Spring Clean Up went very well.
8. Fire department hydrant: Trustee Matchett said the fire department hydrant issue; Trustee Mattern would like to discuss this further in the Water/Sewer Committee meeting.

NEW BUSINESS:

1. Summer hire: Trustee Matchett said re-hire David Beshears, Tony McDonald and Derrick Tewell at the last board meeting.

Trustee Smith said he has a question on the pool. The age limit on a child to be drop off at the pool is six years old is this for a parent just to drop them off without any supervision. Trustee Matchett said he questioned that. Scott pool manager thinks this is fine.

Trustee Matchett said he would like to up that age to 10 years old. Trustee Matchett said we will bring this up at the next committee meeting. Trustee Smith asked what is happening to the Welcome to Freeburg sign. Trustee Matchett said that Dennis is working with Pat Netemeyer who has been in contact with Mark White and IDOT on this project. Trustee Smith said yes, but Dennis is no longer with us. Trustee Baker said that Pat has been in touch with Mark White on this project she knows this for sure. Trustee Smith what is going on with the Shady Lane Dispute? Trustee Matchett said we have our attorney and they have their attorney trying to work something out. Trustee Smith asked about Cemetery Road. John said we will take possession of Cemetery Road as long as the County fixes it first and takes responsibility of the bridge. Trustee Smith said one last question on the fire hydrant issue; is that on schedule somewhere so it doesn't get missed next time. John said we will be checking them in the fall of this year.

Exhibit K:

Public Works Committee Meeting: Trustee Charlie Mattern called the Public Works Committee meeting to order on Monday, April 22, 2013 at 6:00 p.m.

OLD BUSINESS:

1. Sewer Project: Trustee Mattern said Moniger inspected and tested the lines on West Street and everything passed.
2. Sewer problem areas: Trustee Mattern said we are continuing to look at other sewer problem areas. The Village has put more money into the budget to televise problem areas and we will continue to do so.
3. Budget billing: Trustee Mattern said the budget billing process is continuing and we hope to have something in place by this fall. Trustee Mattern said there is a contractor who had a claim against us we came to terms with that.
4. Fire Department Hydrant Payment: Trustee Matter said we continue to talk about the fire hydrant issue.

Trustee Smith said on the Electronics Recycling is this monthly or quarterly. John said he is not too sure how often they want to do this. Some people complained that they were only there for a short time in the morning.

EXHIBIT L:

Personnel/Police Committee Meeting: Trustee Baker called the Personnel/Police Committee meeting to order on Monday, April 22, 2013 at 7:00 p.m.

POLICE:

OLD BUSINESS:

NEW BUSINESS:

Trustee Baker said most of the meeting was spent in Executive Session.

PERSONNEL:

OLD BUSINESS: None

NEW BUSINESS:

Trustee Baker said she needs to recommend to the full Board that our Village Administrator, Public Works Director, Assistant Public Works Director and Chief of Police receive a 2% raise retroactive to April 1, 2013.

Trustee Rita Baker motioned that the Village Administrator, Public Works Director, Assistant Public Works Director and Chief of Police receive 2% raise retroactive to April 1, 2013 and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Rita Baker - aye; Trustee Steve Smith - aye; Trustee Charlie Mattern - aye, Trustee Mike Blaies - aye; Trustee Seth Speiser - aye; Trustee Raymond Matchett, Jr. - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Trustee Baker stated at the meeting we accepted the resignation of the Chief of Police Mel Woodruff.

Exhibit M:

Legal/Ordinance Committee Meeting: Trustee Speiser called the Legal/Ordinance Committee meeting to order on Wednesday, May 1, 2013 at 4:45 p.m.

OLD BUSINESS:

Trustee Speiser said we motion to amend the agenda in order to discuss the citation the Village issued to Mr. Sanders for not having the fence put up in proper time frame. Both Mr. Sanders and Mr. Mordis were present at the meeting to try to resolve the fence issue.

1. Update Code Book: Trustee Speiser stated we talked about the update on the Code Book at this time he would like to make a motion.

Trustee Seth Speiser motioned to recommend a Resolution to Update the Code Book for approval and Trustee Rita Baker seconded the motion. ROLL CALL: Trustee Seth Speiser - aye; Trustee Rita Baker - aye; Trustee Raymond Matchett, Jr. - aye; Trustee Mike Blaies - aye; Trustee Steve Smith - aye; Trustee Charlie Mattern - aye, (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

NEW BUSINESS: None.

APPOINTMENTS: None.

GENERAL CONCERN:

VILLAGE BOARD AND STAFF COMMENTS:

Trustee Charlie Mattern: No thank you.

Trustee Steve Smith: He would like to thank Charlie, Rita and Ray for each of their service they provided to the Village.

Trustee Rita Baker: Yes, she has three things she would like to say; 1. Thanks to the Village for the honor for letting her serve on the board for the last 12 years. 2. Trustee Baker said getting elect was easy the hard part comes now. 3. She also would like you to remember all of you that there is a different between honor and loyalty.

Village Clerk Jerry Menard: She would like to thank Rita, Charlie and Ray for having the opportunity to serve on this Village Board with them and looking forward to the new board members and serving with them.

Trustee Mike Blaies: He would like to thank Rita and Charlie for their community serve.
Trustee Raymond Matchett, Jr.: He would like to thank Charlie, Rita and Ray for all that you had done.

Trustee Seth Speiser: He would like to thank Rita, Charlie and Ray the time they have served.

Mayor Danford: said he would like to thank you all for the time you have worked with me and best wishes to the new board.

STAFF COMMENTS: None

Mayor Danford a motion to Sign Aye Die

Trustee Rita Baker motioned to Sign Aye Die and Trustee Charlie Mattern seconded the motion. All voting aye, motion carried.

INSTALLATION AND OATH OF NEW OFFICERS: Village Clerk Jerry Menard took the floor to swear in the new officers, Seth Speiser as Mayor, Matt Trout, Elizabeth Niebruege and Dean Pruettt as Trustees'.

**FREEBURG REGULAR BOARD MEETING
NEW BOARD
Monday, May 6, 2013 at 8:15 P.M.**

Board Meeting Minutes

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 8:15 p.m., on Monday, May 6, 2013 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Elizabeth Niebruege - here; Trustee Steve Smith - here; Trustee Matt Trout – here; Trustee Mike Blaies – here; Trustee Raymond Matchett, Jr. – here; Trustee Dean Pruett – here; Mayor Seth Speiser - here; (7 present, 0 absent). Mayor Seth Speiser announced there is a quorum.

Mayor Speiser said first thing on the agenda will be New Business:

Mayor Speiser asked for a motion to go into Executive Session.

**REGULAR BOARD MEETING
EXECUTIVE SESSION
8: 18 P.M.**

Trustee Raymond Matchett, Jr. motioned to go into Executive Session to discuss selection of a person to fill a public office, 5 ILCS, 120/2-(c) (3); personnel, % ILCS, 120/2(c)(1); litigation, 5 ILCS, 120/2 – (c)(11) and Trustee Steve Smith seconded the motion.

ROLL CALL: Trustee Raymond Matchett, Jr. – aye; Trustee Steve Smith - aye; Trustee Elizabeth Niebruege - here; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

**EXECUTIVE SESSION ENDED
9:00 P.M.**

Trustee Steve Smith motioned to reconvene the Regular Board Meeting at 9:02 P.M. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

APPOINTMENTS:

1. Mayor Speiser stated he would like to start with the appointed positions; Treasurer Bryan Vogel.

Treasurer - Bryan Vogel

Trustee Steve Smith motion to approve the appointed position of Treasurer Bryan Vogel and Trustee Elizabeth second the motion; **ROLL CALL:** Trustee Steve Smith - aye; Trustee Elizabeth Niebruege - aye; Trustee Raymond Matchett, Jr. – aye; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

2. Mayor Speiser said he would like to appoint Tony Funderburg for Village Administrator.

Village Administrator – Tony Funderburg

*Trustee Raymond Matchett, Jr. motion to approve the appointed position of Village Administrator Tony Funderburg and Trustee Matt Trout second the motion; **ROLL CALL:** Trustee Raymond Matchett, Jr. – aye; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Steve Smith - aye; Trustee Dean Pruett – aye; Trustee Elizabeth Niebruege - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

3. Mayor Speiser said he would like to appoint for Village Public Works Director – John Tolan.

Village Public Works Director – John Tolan

*Trustee Dean Pruett motion to approve the appointed position of Village Public Director John Tolan and Trustee Matt Trout second the motion; **ROLL CALL:** Trustee Dena Pruett – aye; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Steve Smith - aye; Trustee Raymond Matchett, Jr. – aye; Trustee Elizabeth Niebruege - abstain; (5 ayes, 0 nays, 1 abstain). 5 voting aye, 1 voting abstain motion carried.*

4. Mayor Speiser said he would like to appoint Stan Donald for Village Chief of Police.

Village Chief of Police – Stan Donald

*Trustee Raymond Matchett, Jr. motion to approve the appointed position of Village Chief of Police Stan Donald and Trustee Matt Trout second the motion; **ROLL CALL:** Trustee Raymond Matchett, Jr. – aye; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Steve Smith - aye; Trustee Dean Pruett – aye; Trustee Elizabeth Niebruege - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

5. Mayor Speiser said he would like to appoint Gene Kramer ESDA Coordinator.

ESDA Coordinator – Gene Kramer

*Trustee Matt Trout motion to approve the appointed position of ESDA Coordinator Gene Kramer and Trustee Mike Blaies second the motion; **ROLL CALL:** Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Raymond Matchett, Jr. – aye; Trustee Dean Pruett – aye; Trustee Elizabeth Niebruege - aye; Trustee Steve Smith - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

6. Mayor Speiser said he would like to appoint Brian Manion Village Attorney

Village Attorney – Brian Manion

*Trustee Raymond Matchett, Jr. motion to approve the appointed position of Village Attorney Brian Manion and Trustee Mike Blaies second the motion; **ROLL CALL:** Trustee Raymond Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Elizabeth Niebruege – aye; Trustee Steve Smith - aye; Trustee Dean Pruett – aye; Trustee Matt Trout- aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

7. Mayor Speiser said he would like to appoint Gary Henning Village Zoning Administrator

Village Zoning Administrator – Gary Henning

*Trustee Matt Trout motion to approve the appointed position of Village Zoning Administrator Gary Henning and Trustee Dean Pruett second the motion; **ROLL CALL:** Trustee Matt Trout- aye; Trustee Dean Pruett – aye; Trustee Raymond Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Elizabeth Niebruege – aye; Trustee Steve Smith - nay; (5 ayes, 1 nays, 0 absent). 5 voting aye, 1 voting nay motion carried.*

8. Mayor Speiser said he would like to appoint Mary Krieg, Bryan Vogel, and Vic Rose Plan Commission.

Plan Commission – Mary Krieg, Bryan Vogel, Vic Rose

*Trustee Mike Blaies motion to approve the appointed position of Plan Commission Mary Krieg, Bryan Vogel, Vic Rose and Trustee Matt Trout second the motion; **ROLL CALL:** Trustee Mike Blaies – aye; Trustee Matt Trout- aye; Trustee Dean Pruett – aye; Trustee Steve Smith - aye; Trustee Elizabeth Niebruege – aye; Trustee Raymond Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

9. Mayor Speiser said he would like to appoint Tom Reaka, Richard Gordon, and Tom Kreher Board of Appeals.

Board of Appeals – Tom Reaka, Richard Gordon, Tom Kreher

*Trustee Mike Blaies motion to approve the appointed position of Board of Appeals. **ROLL CALL:** Trustee Raymond Matchett, Jr. – aye; Trustee Matt Trout- aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; Trustee Elizabeth Niebruege – aye; Trustee Steve Smith - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

Mayor Speiser stated now that we got all that taken care of moving on.

UPCOMING MEETINGS

Electric Committee Meeting – Wednesday, May 8, 2013 – 5:30 p.m.

Personnel/Police Committee Meeting – Wednesday, May 8, 2013 – 6:30 p.m.

Water/Sewer Committee Meeting – Wednesday, May 15, 2013 – 5:30 p.m.

Street Committee Meeting – Wednesday, May 15, 2013 - 6:30 p.m.

Annexation Hearing before the Board of Trustees – Monday, May 20, 2013 – 7:15 p.m.

Board Meeting - Monday, May 20, 2013 – 7:30 p.m.

VILLAGE BOARD AND STAFF COMMENTS:

Trustee Elizabeth Niebruege: None.

Trustee Steve Smith: None.

Trustee Matt Trout: None.

Village Clerk Jerry Menard: Welcome new board members.

Trustee Mike Blaies: Welcome new board members.

Trustee Raymond Matchett: Welcome new board members.

Village Public Works John Tolan: – None.

Chief of Police Stan Donald: – None.

Mayor Seth Speiser: – He would like to thank everyone for attending tonight's meeting.

ADJOURN: *Trustee Steve Smith motioned to adjourn the meeting at 9:29 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Jerry Lynn Menard
Village Clerk