

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mathew Trout  
Dean Pruett  
Lisa Meehling  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers

# VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Stanley Donald

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, MARCH 6, 2017 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, March 6, 2017 in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Mathew (Matt) Trout – here; Trustee Bert (Dean) Pruett – here; James (Mike) Blaies – here; Trustee Ramon (Ray) Matchett, Jr. – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Denise Albers – absent; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the previous Regular Board Meeting Tuesday, February 21, 2017 for approval.

*Trustee Mathew Trout motioned to accept the minutes from the Regular Board Meeting Tuesday, February 21, 2017 with corrections and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.*

### EXHIBIT B:

**FINANCE:** Trustee Matchett stated we held a Finance Committee Meeting on Wednesday, February 22, 2017 at 5:45 p.m.

**The following item or items were talked about or discussed.**

**A. Review of Board Lists:** Trustee Matchett stated the committee Reviewed the Board Lists.

**B. Review of Investments:** Trustee Matchett stated we have renewals coming up in March. Village Treasure Bryan Vogel is keeping us updated on this.

**C.** Administrator Funderburg advised us we need to get some items accomplished and paid for before the fiscal year ends, and it ends March 31<sup>st</sup>.

**E. TREASURER'S REPORT:** Trustee Matchett stated we have the Treasurer's Report for July 31, August 31, and September 30, 2016 for approval.

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*Trustee Ramon Matchett, Jr. motioned to approve the Treasurer's Reports for July 31, August 31 and September 30, 2016 and Trustee Mathew Trout seconded the motion. ROLL CALL:* Trustee Ramon Matchett, Jr. – aye; Trustee Mathew Trout – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Elizabeth Meehling – aye; Trustee Denise Albers – absent; (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

**F. OLD BUSINESS:**

1. Newsletter: Trustee Matchett said if anyone has anything to put in the newsletter please get it in right away to the village office. The newsletter will go out toward the end of March.
2. FY 2016 Audit/Contract: Trustee Matchett said we talked about the audit contract. Trustee Matchett said the committee decided to hire C.J. Schlosser to do the auditing for the village.

*Trustee Ramon Matchett, Jr. motioned to hire C. J. Schlosser for three-year audit contract at a price of \$9,600 for FY 2017, \$9,750 for FY 2018 and \$9,900 for FY 2019 and Trustee Mathew Trout seconded the motion. ROLL CALL:* Trustee Ramon Matchett, Jr. – aye; Trustee Mathew Trout – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Elizabeth Meehling – aye; Trustee Denise Albers – absent; (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

**E. NEW BUSINESS:**

1. FY 2017/2018 Budget: Trustee Matchett said Village Administrator Funderburg asked everyone to review the budget worksheet that he emailed out. Please look it over and bring any questions to the Committee As A Whole meeting on March 6, 2017, which was held right before our board meeting this evening.

**ATTORNEY'S REPORT:** None.

**EXHIBIT D:**

**ESDA REPORT:** ESDA Coordinator Gene Kramer updated us on his ESDA Report.

**PUBLIC PARTICIPATION:** None.

**REPORTS AND CORRESPONDENCE:** None.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:**

**EXHIBIT E:**

1. C. J. Schlosser's Audit Proposal: (this was handled under Finance 5-2 on the agenda.)

**EXHIBIT F:**

1. Municode Proposal: Mayor Speiser stated we have the Municode Proposal.

*Trustee Elizabeth Meehling motioned to approve the Municode Proposal and Trustee Mathew Trout seconded the motion. ROLL CALL:* Trustee Elizabeth Meehling – aye; Trustee Mathew Trout – aye; Trustee Bert Pruett – aye; Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – absent; (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

**BIDS:** None.

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT G:**

**Legal/Ordinance Committee Meeting:**

**The following item or items were talked about or discussed:**

Trustee Elizabeth (Lisa) Meehling called the meeting of Legal/Ordinance to order at 5:30 p.m. on Wednesday, February 22, 2017.

**A: OLD BUSIENSS:**

1. Combination of Plan Commission and Board of Appeals: Trustee Meehling said we talked about the Combination of Plan Commission and Board of Appeals. They held their first meeting on February 21<sup>st</sup> and it looks like we have a good group. Trustee Meehling advised us after the meeting one of the members had send Village Administrator Funderburg ideas pertaining to the meeting.

**B: NEW BUSINESS:**

1. Municode Proposal: Trustee Meehling said we talked about the Municode Proposal. We been wanting to provide a more user friendly, updated code. We just approved this on the agenda under 12-2.

Trustee Meehling said Office Manager Julie Polson received a notice from Kyle Schmeder of 927 Old Fayetteville Road requesting a special use permit to operate a landscaping business. This was to be held tonight before the St. Clair County Board of Appeals at 7:10 p.m...

**EXHIBIT H:**  
**Personnel/Police Committee Meeting:**

**The following item or items were talked about or discussed:**

Trustee Mathew (Matt) Trout called the meeting of Personnel/Police to order at 6:15 p.m. on Wednesday, February 22, 2017.

**POLICE:**

**A. OLD BUSINESS:**

1. Part-time Police Hire: Trustee Trout stated Chief Donald has not received any further applications. We talked about different avenues to help get the word out there as well, that we are accepting applications. We talked about a couple other options. We talked about the rate of pay for them. Village Administrator Funderburg will check with other administrators from St. Clair and Madison counties, and see if they know of anyone, who might be looking for part-time. We are trying to work through this in getting some more part-time officers to help save on over-time.

2. Police Department Expansion: Trustee Trout said we talked about the police department expansion. Mayor Speiser is working on getting us some numbers from a company. This way we will have a better idea on what the expansion might cost.

**B. NEW BUSINESS:**

1. Officer Joel Boeving request: Trustee Trout said we received a request from Officer Boeving to cash out 20 hours of unused vacation time.

*Trustee Mathew Trout motioned to table this request from Officer Joel Boeving and Trustee Bert Pruett seconded the motion.*

Trustee Trout said we looked at the spreadsheet on the overtime in each of the departments. We are trying to make this a little easier for the department heads. We are going to continue tracking it.

**PERSONNEL:**

**A. OLD BUSINESS:**

1. Entry Level Engineer or Project Manager Hire: Trustee Trout said we held a discussion regarding this issue. It was decided to check surrounding areas to see what position other municipalities utilize for this work. We are also collecting job descriptions on this to give us a better idea what we are looking for.

**Upcoming Meetings:**

Combined Planning and Zoning Meeting – Tuesday, March 14, 2017 – 6:00 p.m.  
Electric Committee Meeting – Wednesday, March 15, 2017 – 5:30 p.m.  
Water/Sewer Committee Meeting – Wednesday, March 15, 2017 – 5:45 p.m.  
Streets Committee Meeting – Wednesday, March 15, 2017 - 6:00 p.m.  
Board Meeting – Monday, March 20, 2017 – 7:30 p.m.

**VILLAGE MAYOR & TRUSTEES' COMMENTS:**

**Trustee Elizabeth (Lisa) Meehling** – No thank you.

**Trustee Mathew (Matt) Trout** – He would like to thank Janet for going to the storm shelter at 2:00 A.M. Thank you Janet for your service. Thank you Gene for staying here all night and keeping us save.

**Village Clerk Jerry Menard** – No thank you.

**Trustee James (Mike) Blaies** – No thank you.

**Trustee Raymond (Ray) Matchett, Jr.** – No thank you.

**Trustee Bert (Dean) Pruett** – No thank you.

**STAFF COMMENTS:**

**Village Administrator Tony Funderburg** – No thank you.

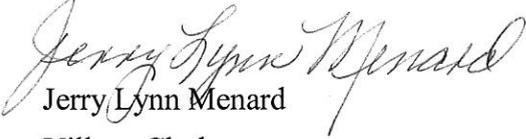
**Public Works Director John Tolan** – No thank you.

**ESDA Coordinator Gene Kramer** – No thank you.

**ADJOURNMENT:**

Mayor Speiser called for a motion to adjourn the meeting.

*Trustee Mathew Trout motioned to adjourn the meeting at 7:50 p.m. and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk