

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies
Denise Albers

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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FREEBURG REGULAR BOARD MEETING MONDAY, MARCH 21, 2016 @ 7:30 P.M. BOARD MEETING MINUTES

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, March 21, 2016 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Lisa Meehling – here; Trustee Dean Pruett – here; Trustee Matt Trout – here; Trustee Ramon Matchett, Jr. – here; Trustee Denise Albers – here; Trustee Mike Blaies – here; Mayor Seth Speiser – here; (7 present, 0 absent). Mayor Speiser announced there is a quorum.

Mayor Speiser said the previous minutes from March 7, 2016 are not available at this time.

FINANCE: None.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None

ESDA REPORT: None.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDANCE:

EXHIBIT A:

Zoning Administrator's Report: Mayor Speiser said next we have our Zoning Administrator's Report. Are there any questions for Zoning Administrator Henning? Hearing none we will move on.

EXHIBIT B:

Mayor Speiser stated next we have Rhutasel and Associates Pay Request #4 in the amount of \$1,111.67.

Trustee Denise Albers motioned to pay Rhutasel and Associates Pay Request #4 in the amount of \$1,111.67 and Trustee Matt Trout seconded the motion. **ROLL CALL:** Trustee Denise Albers – aye; Trustee Matt Trout – aye; Trustee Dean Pruett – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Lisa Meehling – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT C:

Mayor Speiser stated next we have Rhutasel and Associates Pay Request #7 in the amount of \$511.20

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Trustee Denise Albers motioned to pay Rhutasel and Associates Pay Request #7 in the amount of \$511.20 and Trustee Matt Trout seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Lisa Meehling – aye; Trustee Dean Pruett – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT D:

Mayor Speiser stated next we have Rhutasel and Associates Pay Request #8 in the amount of \$165.24

Trustee Denise Albers motioned to pay Rhutasel and Associates Pay Request #8 in the amount of \$165.24 and Trustee Matt Trout seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Matt Trout – aye; Trustee Lisa Meehling – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS. None.

BIDS: None.

EXHIBIT E:

RESOLUTION: Mayor Speiser said we have Resolution #16-02. A Resolution Adopting 2016-2017 Operating Budget.

Trustee Ramon Matchett, Jr. motioned to adopt Resolution #16-02 by title only and Trustee Matt Trout seconded the motion. ROLL CALL: Trustee Ramon Matchett, Jr. – aye; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; Trustee Lisa Meehling – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT F:

RESOLUTIONS: Mayor Speiser said we have Resolution #16-03. A Resolution Maintenance of Streets and Highway by Municipality.

Trustee Matt Trout motioned to adopt Resolution #16-03 by title only and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Matt Trout – aye; Trustee Denise Albers – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; Trustee Lisa Meehling – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT G:

ORDINANCE: Mayor Speiser stated we have Ordinance #1574. An Ordinance Declaring Certain Personal Property to be Surplus Property and Authorizing the Sale or Disposition Thereof.

Trustee Mike Blaies motioned to adopt Ordinance #1574 by title only and Trustee Dean Pruett seconded the motion. ROLL CALL: Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Lisa Meehling – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT H:

ORDINANCE: Mayor Speiser stated we have Ordinance #1575. An Ordinance Declaring Certain Personal Property to be Surplus Property and Authorizing the Sale or Disposition Thereof.

Trustee Dean Pruett motioned to adopt Ordinance #1575 by title only and Trustee Ramon Matchett seconded the motion. ROLL CALL: Trustee Dean Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Denise Albers – aye; Lisa Meehling – aye; Trustee Matt Trout – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT I:

ORDINANCE: Mayor Speiser stated we have Ordinance #1576. An Ordinance Amending Ordinance #1570.

Trustee Lisa Meehling motioned to adopt Ordinance #1576 by title only and Trustee Matt Trout seconded the motion. ROLL CALL: Trustee Lisa Meehling - aye; Trustee Matt Trout – aye; Trustee Denise Albers - aye; Trustee Dean Pruett – aye; Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT E:

Electric Committee Meeting:

Trustee Mike Blaies called the meeting of Electric Committee to order at 5:30 p.m. on Wednesday, March 16, 2016.

The following items were talked about or discussed:

OLD BUSINESS:

1. Surplus Temporary Service Equipment: Trustee Blaies said we talked about surplus equipment, which we just approved those.
2. IMEA: Trustee Blaies said Public Works Director John Tolan is working with Rod on this.
3. LED Street Lighting: Trustee Blaies said headline man Shane advised the committee from now on the street lights and security lights will be replaced with LEDs.
4. Christmas Decorations: Trustee Blaies stated that Shane met with representative and found it wasn't much cheaper to refurbish the old Christmas decorations.

Shane has been contacted by Nathan Wood about an issue he is having with his solar meter.

NEW BUSINESS:

We took care of Ordinance #1574 already.

1. Shane Krauss request to Cash Out Comp Time: Trustee Blaies stated we have a request from Shane Krauss to cash out comp time.

Trustee Mike Blaies motioned to Shane Krauss be paid not to exceed 100 compensatory hours and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Lisa Meehling – aye; Trustee Denise Albers – aye; Trustee Dean Pruett – aye; Trustee Matt Trout – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

2. Mike Schutzenhofer request to Cash Out Comp Time: Trustee Blaies stated we have a request from Mike Schutzenhofer to cash out comp time.

Trustee Mike Blaies motioned to Mike Schutzenhofer be paid 40 hours of compensatory time and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Lisa Meehling – aye; Trustee Denise Albers – aye; Trustee Dean Pruett – aye; Trustee Matt Trout – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT K:

Public Works Committee Meeting: (Trash/Water/Sewer)

Trustee Dean Pruett called the meeting of Public Works Committee to order at 5:45 p.m. on Wednesday, March 16, 2016.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Sewer project: Trustee Pruett said we discuss the sewer project to the north of town and the time starts March 1st. Haier Company has until August to complete the project.
2. Countryside Lane Annexations: Trustee Pruett said Public Works Director Tolan worked out an agreement with one of the homeowners on Countryside Lane. We can now move forward with the annexations. We do still have about 750 feet of line to put in yet.
3. SAVE Water Tower Leak: Trustee Pruett said Public Works Director Tolan is working with WD Automation on the installation of the variable frequency drives at the SAVE water tower.

NEW BUSINESS:

1. First Quarter Testing: Public Works Director Tolan said our results are very good. This should help our average significantly be lower for now.

Trustee Pruett said we put in some new electric and water services for General Sheet Metal Company.

EXHIBIT L:

Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)

Trustee Denise Albers called the Public Property Committee Meeting to order at 6:00 p.m. on Wednesday, March 16, 2016.

The following items were talked about or discussed under:

POOL: OLD BUSINESS:

1. Pool/Storm Shelter/St. Clair County Parks Grant: Trustee Albers said the shelter concrete floor has been poured and the electric has been laid out. The rest should be done by the end of the month.
2. Pool Hires: We have hired summer help for the pool.
3. Internet at Pool: We will have internet out at the pool for debit and credit cards.

NEW BUSINESS:

1. Picnic Table Quotes: Trustee Albers said we are moving forward with the picnic tables for the shelter.

Trustee Denise Albers motioned to purchase 12 picnic tables at a cost not to exceed \$10,829.00 and three benches, three bike racks and a trash receptacle at cost not to exceed \$6,470.00 and Trustee Lisa Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Lisa Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; Trustee Matt Trout – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

STREETS:

OLD BUSINESS:

1. Safe Routes to School: Trustee Albers said we discuss this issue and with everything, it will come in around \$325,000 instead of \$260,000. The railroad is not responding and funds expire 9/1/2016. We have invested \$23,000 in the design. After discussing the options, the committee decided to discontinue the project, and still keep it as one project we would like to include in the 3 to 5 year plan.
2. MFT/Ditch on North Main: Trustee Albers stated this project has been approved by MFT for the monies to be spent. We are waiting on Rhutasel to get the project done.
3. Drainage Problem Areas/Southgate Dr./Countryside Lane: Trustee Albers said the problem areas during the recent rains seem to have done well.
4. East Apple issues: Trustee Albers said we will worked on this over the summer months.
5. Honor Tree Program: We found an arborist that will help recommend which trees we should plant in the park. We are getting price on the trees. Tony and myself are printing out some google earth maps where we should plant these tree and working on a brochure. We are hoping to have the program in place in the next couple of months.
6. Radar/Blinker Signs: John ordered both the blinker and radar sign from Warning Lites at a lower cost to place at both ends of town.

NEW BUSIENESS:

1. Girl Scouts Park Clean Up: The Girl Scouts are looking for community projects that included planting flowers and yard work. They did worked in the Square Park to help clean it up. We may have them help us plant flowers in the park and possibly by the pool.

2. Part-time Summer Help Hire: Trustee Albers said Ian Weber and Noah Carpenter have put in an application for part-time help for the summer.

*Trustee Denise Albers motioned to hire Ian Weber and Noah Carpenter as summer help workers at the rate of \$12.00 an hour and Trustee Lisa Meehling seconded the motion. **ROLL CALL:** Trustee Denise Albers – aye; Trustee Lisa Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; Trustee Matt Trout – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

Security System/Bullet Proof Glass: Trustee Albers said we were provided for both the security system and bulletproof glass.

*Trustee Denise Albers motioned that Interface Security be approved for the security access system not to exceed \$17,960.00 and Trustee Matt Trout seconded the motion. **ROLL CALL:** Trustee Denise Albers – aye; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett– aye; Trustee Ramon Matchett, Jr. – aye; Trustee Lisa Meehling – abstain; (5 ayes, 0 nays, 1 abstain, 0 absent). 5 voting aye, motion carried.*

Trustee Albers said we also discuss the bulletproof glass for city hall.

*Trustee Denise Albers motioned that J.B. Contraction be approved for the bulletproof glass not to exceed \$10,533.17 and Trustee Matt Trout seconded the motion. **ROLL CALL:** Trustee Denise Albers – aye; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett– aye; Trustee Ramon Matchett, Jr. – aye; Trustee Lisa Meehling – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

Village Administrator Funderburg said that around \$8,000 for the security glass is coming from a grant.

UPCOMING MEETINGS:

Board of Appeals Hearing – Thursday, March 24, 2016 – 6:30 p.m.

Legal/Ordinance Committee Meeting – Wednesday, March 30, 2016 – 5:30 p.m.

Finance Committee Meeting – Wednesday, March 30, 2016 – 5:45 p.m.

Personnel/Police Committee Meeting – Wednesday, March 30, 2016 – 6:00 p.m.

Board Meeting – Monday April 4, 2016 – 7:30 p.m.

VILLAGE MAYOR & TRUSTEES' COMMENTS:

Trustee Dean Pruett – No thank you.

Trustee Ramon Matchett, Jr. – He would like to welcome the new part-time.

Trustee Blaies – He would like to welcome the part-time help. There was a big turnout for election

Village Clerk Jerry Menard – She would like to apologize for the minutes not being done, she was in Florida.

Trustee Matt Trout – He would like to welcome Ian Weber and Noah Carpenter.

Trustee Lisa Meehling – She welcome the part-time help. The shelter is looking good. Everyone get your pool party book for the summer.

Trustee Denise Albers – Welcome Ian and Noah.

Mayor Seth Speiser – We had a wrestler from the high school finished 2nd in the state. It would be nice if we get something going to congratulate him.

Zoning Administrator Gary Henning – The high school does not sponsor him, but he did represent them.

Village Administrator Tony Funderburg – Welcome to the two new guys.

Village Attorney Manion – No thank you.

Public Works Director John Tolan: No thank you.

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ADJOURNMENT:

Mayor Speiser called for motion to adjourn the meeting.

Trustee Matt Trout motioned to adjourn the meeting at 7:45 p.m. Trustee Lisa Meehling and seconded the motion. All voting aye, motion carried.



Jerry Lynn Menard

Village Clerk