

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Tom Carpenter  
Robert Kaiser  
Dana Miller  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: [www.freeburg.com](http://www.freeburg.com)

VILLAGE ADMINISTRATOR  
Matt Trout

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

VILLAGE ENGINEER  
Tim Pruett, P.E.

VILLAGE ATTORNEY  
Keck Brown, P.C.

## THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING APPLICATION AND CLICKING ON THE FOLLOWING LINK:

Join URL: <https://us02web.zoom.us/j/4478727673>

Meeting ID: 447 872 7673

We ask the public to mute their phone or mic until Public Participation  
If you have any questions, please contact Matt Trout at [mtrout@freeburg.com](mailto:mtrout@freeburg.com)  
Village Hall will be open to the public for this meeting

January 23, 2025

### NOTICE

#### MEETING OF LEGAL AND ORDINANCE COMMITTEE Annexation; Building; Zoning; Subdivision (Miller/Carpenter/Matchett/Meehling)

A Legal and Ordinance Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, January 28, 2026, at 5:45 p.m.**

#### LEGAL AND ORDINANCE COMMITTEE MEETING AGENDA

- I. Items to be Discussed:
  - A. Old Business
    1. Approval of December 15, 2025 Minutes
    2. Zoning Report/Nuisance Properties
    3. Development Update
    4. FOIA Requests
  - B. New Business
    1. Side By Side Permits
  - C. General Concerns
  - D. Public Participation
  - E. Adjourn

At said Legal and Ordinance Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS, 120/2- (c)(2)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; discussion of executive session minutes, [5 ILCS-120/2-(c)(21)]; discussion of purchase or lease of real property for the use of the public body, [5 ILCS-120/2-(c)(5)]; or discussion of the setting of a price for sale or lease of property owned by the public body, [5 ILCS-120/2-c)(6)].

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Legal and Ordinance Committee Meeting  
(Annexation; Building; Zoning; Subdivision)  
(Miller/Carpenter/Matchett/Meehling)  
Monday, December 15, 2025 at 6:15 p.m.

The meeting of the Legal and Ordinance Committee was called to order at 6:16 p.m., by Trustee Lisa Meehling on Monday, December 15, 2025. Members present were Chairperson Dana Miller (absent), Trustee Tom Carpenter, Trustee Ray Matchett, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Bob Kaiser, Village Administrator Matt Trout, Village Engineer Tim Pruett, Police Chief Mike Schutzenhofer, Public Works Directors John Tolan & Chris Remick, Village Attorney Fred Keck (absent), and Office Manager Mary Downen. Guest present: Janet Baechle and Mark Schilling. There were no guests present via Zoom.

## A. OLD BUSINESS:

1. Approval of November 17, 2025 Minutes: Trustee Tom Carpenter motioned to approve the November 17, 2025 minutes, and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.
2. Zoning Report/Nuisance Properties: Village Engineer Tim Pruett issued 2 occupancy permits and 1 building permit; demo permit for house on N. Vine St. He was able to meet with the owner regarding nuisance property on N. Richland St.
3. Development Update: Tim said he has revised plans and is working with The Coffee Pot. Still waiting on the creation of the lot. He said 5 Commerce Drive is up for auction, final date of January 15<sup>th</sup>. He said we have had some questions on some properties that are privately owned.
4. FOIA Requests: Reviewed by the committee.

## B. NEW BUSINESS:

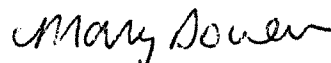
1. St. Clair County Board of Review Hearings: Village Administrator Matt Trout said there are a couple commercial properties up for review.

Trustee Lisa Meehling said we might want to consider our fees for ATV & golf carts and extending the hours. We seem considerably higher than other communities.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** Trustee Tom Carpenter motioned to adjourn at 6:22 p.m., and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.



Mary Downen  
Office Manager

Legal and Ordinance Committee Meeting  
Monday, December 15, 2025

	A	B	C
1	Party Requesting Information	FOIA Request	Date of Request
2	Farmers Insurance Exchange	Traffic/Police Report #25-001597	12/22/2025
3	LexisNexis	Traffic/Police Report #25-001561	12/10/2025
4	LexisNexis	Traffic/Police Report (No report #) Issued by St. Clair County	12/10/2025
5	LexisNexis	Traffic/Police Report #25-001598	12/10/2025
6	Jennifer Woods	Any and all reports from January 2023-December 2025 on a property	12/26/2025
7	Beth Aker	Traffic/Police Report #25-001491	12/23/2025
8	Beth Aker	Traffic/Police Report #25-001332	12/23/2025
9	Elizabeth Starks	All arrest records from November 30th - December 30th, 2025	12/26/2025
10	Maria Maxid	All arrest records from January 1, 2025 to August 1, 2025	12/28/2025
11	LexisNexis	Traffic/Police Report #25-001574	12/26/2025
12	LexisNexis	Traffic/Police Report #25-001641	12/29/2025