VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Bob Kaiser
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

December 13, 2018

NOTICE

MEETING OF LEGAL AND ORDINANCE COMMITTEE
Annexation; Building; Zoning; Subdivision
(Heap/Albers/Matchett/Meehling)

A Legal and Ordinance Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Monday, December 17, 2018, at 5:30 p.m.**

LEGAL AND ORDINANCE COMMITTEE MEETING AGENDA

I. Items to be Discussed:

A. Old Business

1. Approval of November 28, 2018 Minutes
2. Zoning Report/Nuisance Properties
3. Meadow Pines Subdivision
4. Code Revisions/Legal Review

B. New Business

C. General Concerns

D. Public Participation

E. Adjourn

At said Legal and Ordinance Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c)(3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS, 120/2- (c)(2), real estate transactions [5 ILCS, 120/2 - (c)(5)]; discussion of executive session minutes, [5 ILCS-120/2-(c)(21)]; discussion of purchase or lease of real property for the use of the public body, [5 ILCS-120/2-(c)(5)]; or discussion of the setting of a price for sale or lease of property owned by the public body, [5 ILCS-120/2-(c)(6)].

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Legal and Ordinance Committee Meeting
(Annexation; Building; Zoning; Subdivision)
(Heap/Albers/Matchett/Meehling)
Wednesday, November 28, 2018 at 5:30 p.m.

The meeting of the Legal and Ordinance Committee was called to order at 5:35 p.m. by Chairman Mike Heap on Wednesday, November 28, 2018, in the Freeburg Municipal Center. Members attending were Chairman Mike Heap, Trustee Denise Albers, Trustee Ray Matchett, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Dean Pruett, Zoning Administrator Matt Trout, Village Attorney Fred Keck, Police Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Janet Baechle and Allison White from Burns and McDonnell.

A. OLD BUSINESS:

1. Approval of October 24, 2018 Minutes: *Trustee Denise Albers motioned to approve the October 24, 2018 minutes and Trustee Ray Matchett seconded the motion.* All voting yea, the motion carried.

2. Zoning Report/Nuisance Properties: Zoning Administrator Matt Trout reported the following permits were issued this month: 6 building, 2 fence, 1 deck, 1 structural remodel, 1 shed, the police department addition and 6 occupancy. Matt advised the county had an issue with our police department permit. The county employee did not open all the attachments to his email, and they also want to charge us for our permits. The county is saying only townships, schools, churches and fire departments are exempt from paying the permit fee. Mayor Speiser has reached out to Mark Kern to see if he will waive our fee. Village Administrator Tony Funderburg said we do not have to do inspections. It's possible we may hire our own inspectors for our permits. Regarding nuisance properties, Matt is going to send a letter to 539 Bar regarding the outdoor issues.

3. Meadow Pines Subdivision: Matt received the draft of the final plat for Phase 1 today. That will go to the Combined Planning and Zoning Board on December 11th, then to the Village Board for approval on December 17th. Tony included information on the East West Gateway grants for transportation related projects, and stated we need to look at those for Wolf Road. He would like to discuss this in the next Streets committee since the grant takes 3 – 5 years. Public Works Director John Tolan stated Shane is looking to start the electric next week. Charter has advised they want $54,00 to move their line that goes through the subdivision. That amount could be lowered to $24,000 if Shane lays the conduit while he is doing the electric. John is going to hold a meeting with Charter, the developer and Shane to discuss the issue.

4. Code Revisions/Legal Review: Matt said the revisions to the code will be printed out in a redline format for both this board and the Combined Planning/Zoning Board to review.

B. NEW BUSINESS:

1. Resolution #18-10: A Resolution Regarding the Release of Closed Session Minutes: Attorney Fred Keck said executive session minutes need to be reviewed every six months. For the

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

minutes that remain closed, Fred confirmed those will need to be reviewed every six months as long as they remain closed. Tony stated we will review closed session minutes in January and July.

Trustee Lisa Meehling motioned to recommend to the full Board Resolution 18-10 for approval and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.

2. St. Clair County Zoning Board of Appeals Hearing for Heberer Bros. Inc., 3047 Old Freeburg Road, Special Use Permit to Allow wo 2.48 MW Solar Energy Systems: Tony said since the subject property is within 1.5 miles of the Village limits, we are notified. He also said these companies are trying to get as many locations as they can, then they will pick a location once it has been approved.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Denise Albers motioned to adjourn at 5:49 p.m. and Trustee Lisa Meehling seconded the motion.* All voting yea, the motion carried.

Julie Polson

Julie Polson
Office Manager