

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Michael Heap
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

**INTERIM
VILLAGE ADMINISTRATOR**
Matt Trout

PUBLIC WORKS DIRECTOR
John Tofan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING APPLICATION AND CLICKING ON THE FOLLOWING LINK:

Join URL: <https://us02web.zoom.us/j/4478727673>

Meeting ID: 447 872 7673

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com
Village Hall will be open to the public for this meeting

October 30, 2023

NOTICE

MEETING OF LEGAL AND ORDINANCE COMMITTEE Annexation; Building; Zoning; Subdivision (Heap/Carpenter/Matchett/Meehling)

A Legal and Ordinance Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, November 1, 2023, at 5:45 p.m.**

LEGAL AND ORDINANCE COMMITTEE MEETING AGENDA

I. Items to be Discussed:

- A. Old Business
 - 1. Approval of September 30, 2023 Minutes
 - 2. Zoning Report/Nuisance Properties
 - 3. Development Update
 - 4. Despain Property
 - 5. Sunset Ridge/Phil Sheets Detention Area
 - 6. Vacation of Village Right of Way on Regions Bank Property
- B. New Business
 - 1. Volkert Invoice #1409089 in the amount of \$2,378.75
 - 2. Village of Freeburg Fees Charged for Special Use, Variance and Amendment Hearings
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Legal and Ordinance Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS, 120/2- (c)(2), real estate transactions [5 ILCS, 120/2 - (c)(5)]; discussion of executive session minutes, [5 ILCS-120/2-(c)(21)]; discussion of purchase or lease of real property for the use of the public body, [5 ILCS-120/2-(c)(5)]; or discussion of the setting of a price for sale or lease of property owned by the public body, [5 ILCS-120/2-c)(6)].

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

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Legal and Ordinance Committee Meeting
(Annexation; Building; Zoning; Subdivision)
(Heap/Carpenter/Matchett/Meehling)
Wednesday, September 27, 2023 at 5:45 p.m.

The meeting of the Legal and Ordinance Committee was called to order at 6:10 p.m., by Chairperson Mike Heap on Wednesday, September 27, 2023. Members present were Chairperson Mike Heap, Trustee Tom Carpenter, Trustee Ray Matchett, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Bob Kaiser, Village Administrator Matt Trout, Police Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Administrator Tony Funderburg, Village Attorney Fred Keck and Office Manager Julie Polson. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of August 30, 2023 Minutes: Trustee Ray Matchett motioned to approve the August 30, 2023 minutes, and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.
2. Zoning Report/Nuisance Properties: Village Administrator Matt Trout issued 4 building permits: 1 home addition, 1 pool, 1 fence, and 1 wrecking. Matt advised we are going to be dealing with the home on Torrey Lane for a while. He will review the issues with Attorney Keck and how we are going to handle them. Chief Schutzenhofer has made several attempts to serve ordinance violations regarding the overgrown grass, but no-one around to serve. We are going to have a company maintain the grass and then file a lien against them. Matt did get a contact at IML for Airbnb. Trustee Carpenter asked Matt to look at a house on S. Richland that needs attention.
3. Development Update: Matt advised the Murphy's are working on the engineering plans.
4. Despain Property: Attorney Keck had a 1.5-hour conversation with our insurance adjuster. He formally filed on behalf of the Village in Despain's ejectment and trespass against the village and to removal of our infrastructure from his property since there no easement. Our insurance company has 30 days to advise if they are going to defend us.
5. Sunset Ridge/Phil Sheets Detention Area: Attorney Keck advised Belleville has not reached out to him to discuss this.
6. Vacation of Village Right of Way on Regions Bank Property: Matt contacted both the local branch manager and the national Regions' representative.

Legal and Ordinance Committee Meeting
Wednesday, September 27, 2023

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

B. NEW BUSINESS:

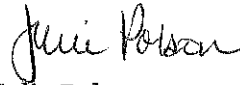
1. Vacant Property Purchase: Andy Bittle contacted us saying there is a parcel for sale abutting our property behind the street shed. Matt commented it is right next to the parcel we sold to American Tower. Our options are to conduct a title search that would cost \$400 - \$500 or purchase the parcel for \$786. The committee agreed to pay the \$786 and be done with it.
2. Resolution #23-15: A Resolution in Support of St. Clair County Parks Grant: Matt stated we are working on bids to replace the pool parking lot, and also creating a sidewalk around the back bleachers and tying it into the existing walking path. We would also like to replace some of the swings for the playground.

Trustee Tom Carpenter motioned to recommend to the full Board approval of Resolution #23-15, A Resolution in Support of the St. Clair County Parks Grant, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn at 6:28 p.m., and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager



Volkert, Inc.
Dept. #2040
P.O. Box 11407
Birmingham, AL 35246-2024
251.342.1070

INVOICE

Village of Freeburg
14 Southgate Center
Freeburg, IL 62234

Date: 09/30/2023
Invoice No.: 01409089


Project: 1086605.000 Village of Freeburg

Work Completed this period:
Logan/Barttelbort Annexation
Stake Wolf Road right-of-way and locate lot corners in Loneoak Trails and Timberwolf Estates subdivisions (Despain property)

Invoice for Period Ending: 9/22/2023

Total Labor & Expenses: \$2,378.75

Volkert, Inc.


Project Manager

9/29/23
Date

RECEIVED
OCT 10 2023

Invoice



Remittance address to lockbox:
 Dept. #2042
 Volkert, Inc.
 P. O. Box 11407
 Birmingham, AL 35246-2042

September 30, 2023
 Project No: 1086605.000
 Invoice No: 01409089

Village of Freeburg

Professional Services from July 22, 2023 to September 22, 2023

Task	OTHER	OTHER	Hours	Rate	Amount
Clerk I			.25	55.00	13.75
	Totals		.25		13.75
	Total Labor				13.75
				Total this Task	\$13.75
				Total this Task	\$13.75

Task	SURVY	Survey	Hours	Rate	Amount
Survey Rodman			7.00	65.00	455.00
Professional Land Surveyor			11.00	145.00	1,595.00
Survey Crew Chief			3.00	105.00	315.00
	Totals		21.00		2,365.00
	Total Labor				2,365.00
				Total this Task	\$2,365.00
				Total this Task	\$2,365.00
				Total this Project	\$2,378.75
				Total this Invoice	\$2,378.75

Billing Backup

Friday, September 29, 2023

VOLKERT, INC

Invoice 01409089 Dated 9/30/2023

9:43:13 AM

Task	OTHER	OTHER	Hours	Rate	Amount	
65022	Lawrence, Karen	8/4/2023	.25	55.00	13.75	
	Totals		.25		13.75	
	Total Labor					13.75
				Total this Task		\$13.75
				Total this Task		\$13.75

Task	SURVY	Survey	Hours	Rate	Amount	
15211	Boothe, Nicholas	8/25/2023	4.00	65.00	260.00	
15211	Boothe, Nicholas	9/8/2023	3.00	65.00	195.00	
15095	Hahn, Greg	8/25/2023	6.00	145.00	870.00	
15095	Hahn, Greg	8/25/2023	2.00	145.00	290.00	
15095	Hahn, Greg	8/25/2023	1.00	145.00	145.00	
15095	Hahn, Greg	9/1/2023	1.00	145.00	145.00	
15095	Hahn, Greg	9/15/2023	1.00	145.00	145.00	
15099	Kaiping, Timothy	9/8/2023	3.00	105.00	315.00	
	Totals		21.00		2,365.00	
	Total Labor					2,365.00
				Total this Task		\$2,365.00
				Total this Task		\$2,365.00
				Total this Project		\$2,378.75
				Total this Report		\$2,378.75

Miscellaneous Permit (I.E. Parking Lot, Patio, Driveway, Etc.)	\$.02 per sq. ft. (\$10 Minimum) (\$25 Maximum)
Sign Permit	\$10 or \$.10 per sq. ft.; (whichever is greater)

(2) All fees for the above projects that are started prior to obtaining the zoning occupancy permit and/or paying the fees shall be doubled.

(B) Combined Planning and Zoning Board Fees:

Interpretation of Code	\$350, plus mailing and publication costs.
Special-Use Permit	\$350, plus mailing and publication costs.
Variance Permit	\$350, plus mailing and publication costs.
Amendments	\$350, plus mailing and publication costs.

(Ord. No. 1712, § 2, 2-16-21)