

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Michael Heap  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

October 22, 2018

## NOTICE

### MEETING OF LEGAL AND ORDINANCE COMMITTEE Annexation; Building; Zoning; Subdivision (Heap/Albers/Matchett/Meehling)

A Legal and Ordinance Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, October 24, 2018, at 5:30 p.m.**

#### LEGAL AND ORDINANCE COMMITTEE MEETING AGENDA

##### I. Items to be Discussed:

##### A. Old Business

1. Approval of September 26, 2018 Minutes
2. Zoning Report/Nuisance Properties
3. Meadow Pines Subdivision
4. Code Revisions/Legal Review

##### B. New Business

1. PSEBA Ordinance
2. St. Clair County Building & Zoning Dept. Agreement for Building Inspection Program

##### C. General Concerns

##### D. Public Participation

##### E. Adjourn

At said Legal and Ordinance Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS, 120/2- (c)(2), real estate transactions [5 ILCS, 120/2 - (c)(5)]; discussion of executive session minutes, [5 ILCS-120/2-(c)(21)]; discussion of purchase or lease of real property for the use of the public body, [5 ILCS-120/2-(c)(5)]; or discussion of the setting of a price for sale or lease of property owned by the public body, [5 ILCS-120/2-(c)(6)].

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Michael Heap  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

Legal and Ordinance Committee Meeting  
(Annexation; Building; Zoning; Subdivision)  
(Heap/Albers/Matchett/Meehling)  
Wednesday, September 26, 2018 at 5:30 p.m.

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

The meeting of the Legal and Ordinance Committee was called to order at 5:31 p.m. by Chairman Mike Heap on Wednesday, September 26, 2018, in the Freeburg Municipal Center. Members attending were Chairman Mike Heap, Trustee Denise Albers, Trustee Ray Matchett, Trustee Lisa Meehling (5:46 p.m.), Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Dean Pruett, Zoning Administrator Matt Trout, Village Attorney Fred Keck, Police Chief Mike Schutzenhofer, Public Works Director John Tolan (absent), Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Janet Baechle and Jeff Reis from TWM.

## A. OLD BUSINESS:

1. Approval of August 29, 2018 Minutes: Trustee Denise Albers motioned to approve the August 29, 2018 minutes and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.
2. Zoning Report/Nuisance Properties: Zoning Administrator Matt Trout issued twelve occupancy permits, one of which required some outside repairs before he would issue it. He has also started working on scanning in old building permits and placing them on the server. Trustee Pruett asked Matt to look at the Stout property on Railroad Street. Matt advised the owners of 106 S. Vine Street have been sent a letter regarding the home furnishings that are living outside. If it hasn't been taken care of by the end of the week, an ordinance violation will be issued.
3. Meadow Pines Subdivision: Matt advised the sewer and storm sewers are in. The water line was tapped on Monday morning, and that should be finishing up tomorrow. They will be starting on the road after it is graded one more time. Matt said that Shane has met with them on the electric, and we are about 30 days out on that. Grading has begun on phase 2, and they are about two lots away from fully starting Phase 2.
4. Code Revisions/Legal Review: Village Administrator Tony Funderburg will complete the revisions and email them out to everyone shortly. Please get any changes to those revisions back to him in two weeks. It will then go before the Combined Planning and Zoning Board.

## B. NEW BUSINESS:

1. Net Metering Application: Tony advised this application is needed for anyone wanting to install solar at their residence. It requires John, Shane and Matt all to sign off on it.

*Trustee Ray Matchett motioned to recommend to the full Board the Net Metering Application for approval and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.*

2. Raffle Permit Maximum Amount: Tony said someone wants to run a Queen of Hearts, and our code has all the required steps except for a maximum limit. Tony has reviewed this with

Legal and Ordinance Committee Meeting  
Wednesday, September 26, 2018

Mike and Matt. We don't want it to get so big that we can't handle the issues that come along with that. Mike talked to Steelville Police Chief, and he said it can be a nightmare to enforce. The committee discussed having police officers present at a certain amount and felt two officers should be present for any raffle over \$200,000.

*Trustee Denise Albers motioned to recommend to the full Board a \$400,000 maximum limit be placed on a Queen of Hearts Raffle, that two officers will be required at any drawing \$200,000 and above and the Village of Freeburg be reimbursed by the party holding the raffle for the police officers' time and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

3. St. Clair County Zoning Board of Appeals Hearing Special Use Permit for a Solar Farm requested y LeChien & LeChien/ LTD/Carol & FloydSchlueter: Matt advised the property affected is right across from the Catholic War Vets. The committee agreed not to send anyone since it doesn't affect us.

Jeff Reis was present for the Belleville Street bids. This project will include handicap ramps, curbs on both sides of the street and the driveway into the Post Office, High and White street intersections and Belleville Street repair. We received five bids, ranging from Byrne and Jones Construction bid of \$95,816.83 to DMS Contracting's bid of \$139,141.40. Waterloo was pretty happy with the work Byrne and Jones did on the Oak Street project. Jeff advised they did the Freeburg football field. Our crew will do a lot of excavation and removal, and the goal is to have this project completed by the end of November. Tony confirmed we have the money in the budget for this project, and that this project will take all of it. The committee discussed using Fournie since we have had good experience with them. Jeff will check on other references for Byrne and Jones.

*Trustee Denise Albers motioned to recommend to the full Board Byrne and Jones Construction's bid not to exceed \$95,816.83 for the Belleville Street Project and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** Janet asked about the park side sidewalk and the pavement being uneven, and Tony confirmed that is being fixed. Janet also said instead of requiring officers at \$200,000, she thinks it should start at \$100,000.

**E. ADJOURN:** *Trustee Lisa Meehling motioned to adjourn at 6:03 p.m. and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager

**ORDINANCE NO. 1669**

AN ORDINANCE ESTABLISHING AN ADMINISTRATIVE PROCEDURE FOR  
ASSESSING AND DETERMINING CLAIMS UNDER PSEBA

**WHEREAS**, the legislature granted non-home rule municipalities the broad authority to “pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities” (65 ILCS 5/1-2-1); and

**WHEREAS**, while “non-home rule municipalities have the authority to enact ordinances, such ordinances may in no event conflict with state law or prohibit what a state statute expressly permits . . . A local ordinance may impose more rigorous or definite regulations in addition to those enacted by the state legislature so long as they do not conflict with the statute” (*Village of Wauconda v. Hutton*, 291 Ill. App 3d 1058, 1060 (1997)); and

**WHEREAS**, the Public Safety Employee Benefits Act (“PSEBA” or “Act”) was enacted in 1997 to provide free health insurance benefits when a “full-time law enforcement, correctional or correctional probation officer, or firefighter, who . . . suffers a catastrophic injury or is killed in the line of duty” (820 ILCS 320/10(a)); and

**WHEREAS**, Illinois courts have noted that “although the legislature made [PSEBA benefits] contingent upon the existence of a ‘catastrophic injury,’ the Act nowhere defines ‘catastrophic injury’” (*Krohe v. City of Bloomington*, 204 Ill. 2d 392, 395 (2003)); and

**WHEREAS**, *Englum v. The City of Charleston*, 2017 IL App (4<sup>th</sup>) 160747 (2017) found that a non-home rule municipality’s ordinance establishing an administrative procedure for assessing claims under PSEBA “complemented the determinations of the legislature by enacting a procedural process to fulfill the substantive requirements of the [Act]” and such an ordinance “facilitate[s] the purpose of the [Act]” ¶ 73; and

**WHEREAS**, the Court in *Englum* found that non-home rule municipalities have the authority to enact an ordinance establishing a local administrative procedure to determine eligibility for PSEBA benefits; and

**WHEREAS**, as a result of the decision in *Englum*, the Village now desires to adopt the following ordinance and finds that this is in the best interest of the citizens’ health, safety, and welfare.

**NOW, THEREFORE**, be it ordained by the corporate authorities of the Village of Freeburg as follows:

**Section 1.**

**PURPOSE.**

The purpose of this ordinance is to provide a fair and efficient method for determining the eligibility of a full-time employee for the benefits enumerated under PSEBA through an administrative process, including if necessary, an administrative hearing.

**ORDINANCE NO. 1669 cont.**

**Section 2.**

**DEFINITIONS.**

For the purpose of this Ordinance, the following terms will have the following meanings. These definitions are derived from the federal Public Health and Welfare Act, which was enacted in 1944 and amended in 1984 to define, by inclusion or reference, the following terms.

For use in this Ordinance, provisions containing the words “mayor,” “commissioner,” “alderman,” or “city council” also apply to the president, trustee, councilmember and boards of trustees so far as the provisions are applicable to them.

Catastrophic injury	An injury, the direct and proximate consequences of which permanently prevent an individual from performing any gainful work.
Gainful work	Full- or part-time activity that actually is compensated or commonly is compensated.
Injury	A traumatic physical wound (or a traumatized physical condition of the body) directly and proximately caused by external force (such as bullets, explosives, sharp instruments, blunt objects, or physical blows), chemicals, electricity, climatic conditions, infectious disease, radiation, virii, or bacteria, but does not include— (1) Any occupational disease; or (2) Any condition of the body caused or occasioned by stress or strain.

**Section 3.**

**APPLICATION PROCEDURE.**

As noted by the Court in *Englum*, “while the [Act] contained *substantive* requirements for section 10 eligibility, the [Act] contained no *procedural* requirements for determining whether a former employee met the substantive criteria.” ¶ 55. This ordinance and the application procedure of this section establishes guidance on the proper procedural requirements for Public Safety Officers seeking PSEBA benefits in the Village.

- A. Public Safety Officers, or family member(s) of an injured or deceased Public Safety Officer, (“Applicant”) must file a full and complete PSEBA application in writing within thirty (30) days of filing a pension claim with the Village or within thirty (30) days of the date of the adoption of this Ordinance in the event that an Applicant has filed for a PSEBA claim prior to the date of adoption of this Ordinance, whichever is later, if the Applicant is seeking benefits under PSEBA. The Village shall notify Applicant if the PSEBA application is incomplete and Applicant shall have five (5) days to remedy their

**ORDINANCE NO. 1669 cont.**

application. Failure to timely file the full and complete application shall result in a forfeiture of benefits under PSEBA by failure to properly submit a complete application.

- B. A complete PSEBA application includes the following:
1. The name of the Applicant, date of hire, detailed information regarding the incident, including information relating to how the injury was sustained in the line of duty (date, time, place, nature of injury, and other factual circumstances surrounding the incident giving rise to said claim);
  2. The Applicant's firsthand knowledge explaining, to the Village's satisfaction, how the injury/death directly resulted from:
    - i. Response to fresh pursuit;
    - ii. Response to what is reasonably believed to be an emergency;
    - iii. An unlawful act perpetrated by another; or
    - iv. Participation during the investigation of a criminal act;
  3. A signed PSEBA medical authorization release which authorizes the collection of information related to the incident including, but not limited to, disability pension proceedings, worker's compensation records, and medical records and specifies the name and address for pertinent health care provider(s);
  4. A signed PSEBA general information release specifying the name and signature of the Applicant or her/his authorized representative along with legal proof of said representation and name and signature of witness authorizing the collection of information pertinent to the incident review process;
  5. The name(s) of witnesses to the incident;
  6. The name(s) of witnesses the Applicant intends to call at the PSEBA hearing;
  7. Information and supporting pension documentation filed with the appropriate pension board;
  8. Information supporting the PSEBA eligibility requirements; and
  9. Other sources of health insurance benefits currently enrolled in or received by the Applicant and/or family members if the Applicant is deceased.
- C. The PSEBA application must be submitted to **Village Administrator, Administration Department** in its entirety.
- D. The PSEBA application must be sworn and notarized to certify the truthfulness of the content of the information. A review of the application shall not occur until the application is complete.
- E. On the date that the PSEBA application is deemed complete by the Village, the completed application shall then be submitted to the Village as the Preliminary Record, and a copy of the same shall be date stamped and provided to the Applicant.
- F. Upon receipt of a complete application for PSEBA benefits, the Village shall set the matter for an administrative hearing before a hearing officer to make a determination on whether to grant the Applicant PSEBA benefits based on the result of the administrative hearing.

**ORDINANCE NO. 1669 cont.**

- G. The Applicant will be given written notice of the date for the scheduled administrative hearing to be served not less than ten (10) days prior to the commencement of the hearing. If the Applicant, upon receiving written notice of the administrative hearing, cannot attend said date, the Applicant must contact the hearing officer in writing within seven (7) days after being served. The hearing officer shall establish an alternative hearing date which is within thirty (30) days of the original hearing date. Failure to appear at the administrative hearing shall result in denial of PSEBA benefits.

**Section 4.**

**ADMINISTRATIVE COMPOSITION.**

The administrative hearing shall be scheduled and conducted by a hearing officer whose authority and limitations are as follows:

- A. Authority of the hearing officer. The hearing officer shall have all of the authorities granted to her/him under common law relative to the conduct of an administrative hearing, including the authority to:
1. Preside over Village hearings involving PSEBA;
  2. Administer oaths;
  3. Hear testimony and accept evidence that is relevant to the issue of eligibility under PSEBA;
  4. Issue subpoenas to secure attendance of witnesses and the production of relevant papers or documents upon the request of the parties or their representatives;
  5. Rule upon objections in the admissibility of evidence;
  6. Preserve and authenticate the record of the hearing and all exhibits in evidence introduced at the hearing; and
  7. Issue a determination based on the evidence presented at the hearing, the determination of which shall be in writing and shall include a written finding of fact, decision and order.
- B. Hearing officer. The Mayor, with the advice and consent of the Village Board, is hereby authorized to appoint a person to hold the position of hearing officer for each hearing on PSEBA benefits that shall come before this Village. In making said selection, the following information should be considered, at a minimum:
1. The individual's ability to comply with the job description as set forth herein; and
  2. The individual must be an attorney licensed to practice law in the State of Illinois and have knowledge of and experience in employment and labor law, general civil procedure, the rules of evidence, and administrative practice.

**Section 5.**

**ADMINISTRATIVE HEARING.**

The system of administrative hearings for the determination of eligibility for benefits under PSEBA shall be initiated either by the Village or by the Applicant after the submission of a full and complete PSEBA application. An administrative hearing shall be held to adjudicate and determine whether the Applicant is eligible for benefits under PSEBA. If the Applicant is found eligible, the benefits shall be consistent with the Act.

**ORDINANCE NO. 1669 cont.**

- A. Record. The Village shall ensure that all hearings are attended by a certified court reporter and a transcript of all proceedings shall be made by said certified court reporter and a copy be provided to the Applicant within twenty-eight (28) days of the date of the administrative hearing.
- B. Procedures. The Village and the Applicant shall be entitled to representation by counsel at said administrative hearing and present witnesses, testimony and documents, may cross-examine opposing witnesses, and may request the issuance of subpoenas to compel the appearance of relevant witnesses or the production of relevant documents.
- C. Evidence. The Illinois Rules of Evidence shall apply to the extent practicable unless, by such application, the Hearing Officer determines that application of the rule would be an injustice or preclude the introduction of evidence of the type commonly relied upon by a reasonably prudent person in the conduct of her or his affairs. Such determination shall be in the sole discretion of the Hearing Officer. The Hearing Officer must state on the record her or his reason for that determination.
- D. Final Determination. A written determination by the hearing officer of whether the petitioning Applicant is eligible for the benefits under PSEBA shall constitute a final administrative determination for the purpose of judicial review under the common law writ of certiorari.
- E. Burden of Proof. At any administrative hearing, the Applicant shall have the obligation and burden of proof to establish that the Applicant is eligible and qualified to receive PSEBA benefits. The standard of proof in all hearings conducted under this Ordinance shall be by the preponderance of the evidence.
- F. Administrative Records. All records pertaining to the administrative process shall be held in a separate file under the Applicant's name with the Village.

**Section 6.**

**SEVERABILITY.**

If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**Section 7.**

**CONFLICT OF LAWS.**

Where the conditions imposed by any provisions of this Ordinance are more restrictive than comparable provisions imposed elsewhere in any other local law, ordinance, resolution, rule or regulation, the regulations of this Ordinance will govern.

**Section 8.**

**PUBLICATION OF ORDINANCE.**

The Village Clerk shall publish this ordinance in pamphlet form.

**ORDINANCE NO. 1669 cont.**

**Section 9.**

EFFECTIVE DATE.

That this Ordinance shall be in full force and effect on the \_\_\_ day of November, 2018, nunc pro tunc.

AYES \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ABSENT \_\_\_\_\_  
\_\_\_\_\_

ABSTAIN \_\_\_\_\_  
\_\_\_\_\_

Approved this 5th day of November, 2018.

\_\_\_\_\_  
Seth E. Speiser  
Village President

ATTEST:

\_\_\_\_\_  
Jerry Menard, Village Clerk

Approved as to Legal Form:  
\_\_\_\_\_

**RESOLUTION NO. 18-09**

**A RESOLUTION OF THE VILLAGE OF FREEBURG, ILLINOIS  
AUTHORIZING THE MAYOR TO EXECUTE AND THE VILLAGE  
TO ACCEPT AN AGREEMENT BETWEEN THE VILLAGE OF  
FREEBURG AND ST. CLAIR COUNTY, ILLINOIS BUILDING & ZONING  
DEPARTMENT FOR THEIR BUILDING INSPECTION PROGRAM**

**WHEREAS**, the Board of Trustees of the Village of Freeburg, Illinois, believes it is in the best interests of the Village to enter into an Agreement between the Village and St. Clair County Building and Zoning Department for their Building Inspection Program; and

**WHEREAS**, St. Clair County Building and Zoning Department has submitted its Building Inspection Program renewal agreement effective November 1, 2018; and

**WHEREAS**, the Board of Trustees of the Village of Freeburg, Illinois, believe it is in the best interest of the Village to enter into an agreement with St. Clair County Building and Zoning Department provide such professional services,

**WHEREAS**, the Village believes that same is in the best interest of the Village, and will further improve the health, safety and welfare of the residents of the Village.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THAT:**

**SECTION 1:** The recitals set forth above hereby adopted are found to be true and correct and are incorporated by reference as if fully set forth herein.

**SECTION 2:** The Mayor of the Village of Freeburg, Illinois, is hereby authorized to execute the Agreement between the Village and St. Clair County Building and Zoning Department Agreement for Building Inspection Program, a copy of which is attached hereto as "Exhibit A."

**SECTION 3:** This Resolution shall be in full force and effect after its passage and approval as provided by law.

**SECTION 4:** Any and all Resolutions, sections or subsections of Resolutions in conflict herewith are hereby repealed.

**RESOLUTION NO. 18-09 cont.**

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG,  
ILLINOIS, THIS 5<sup>th</sup> DAY OF NOVEMBER, 2018.

Vote Recorded:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Seth E. Speiser  
Village President

ATTEST:

\_\_\_\_\_  
Jerry Menard  
Village Clerk

Approval as to Legal Form:

\_\_\_\_\_  
Frederick W. Keck  
Village Attorney  
Weilmuenster & Keck, P.C.

**ST. CLAIR COUNTY**  
**BUILDING & ZONING DEPARTMENT**  
**AGREEMENT FOR BUILDING INSPECTION PROGRAM**

**I. Purpose of the Agreement:**

THIS AGREEMENT IS MADE AND ENTERED THIS **1st DAY OF November, 2018**, BY AND BETWEEN ST. CLAIR COUNTY BUILDING AND ZONING DEPARTMENT AND THE **VILLAGE OF FREEBURG**, ST. CLAIR COUNTY, ILLINOIS, TO PROVIDE BUILDING INSPECTIONS IN THE **VILLAGE OF FREEBURG**.

**II. Village of Freeburg agrees to:**

- 1) Adopt “The International Building Code 2012”, “The International Residential Code 2012”, “The International Fuel Gas Code 212”, “The International Mechanical Code 2012”, “The International Commercial Energy Conservation Code 2012”, “The International Energy Conservation Code 2012”, “The National Electrical Code NEC 2011”, “The International Code Council Electrical Code Administrative Provisions 2012”, “The International Code of Administrative Provisions”, “The International Swimming Pool and Spa Code 212”, “NFPA 72 – National Fire Alarm and Signaling Code 2013”, “The Illinois Accessibility Code” and “The current Illinois State Plumbing Code” (hereinafter “codes”), consistent with the codes utilized by the St. Clair County Building and Zoning Department and abide by the requirements therein.
- 2) Accept applications for building permits and to forward the same to St. Clair County Building and Zoning Department (hereinafter “County”) on a daily basis.
- 3) Collect the fees as required in Section III(1)(b) and forward them to the County prior to the 5<sup>th</sup> day of any given month.
- 4) Provide the homeowner/tenant with all St. Clair County materials regarding the Codes’ requirements.
- 5) Maintain an official record of all actions and activities related to building inspections conducted by the County in the **Village of Freeburg** and any such notices, orders, or building permits issued by the **Village of Freeburg**; as specified in the provisions of the Codes, and all such records shall be open for public inspection at appropriate times and within the provisions of Illinois Law.
- 6) Notify the County ten (10) days prior to all building code hearings and board meetings pertaining to the building inspection program or appeals thereby generated. The **Village of Freeburg** shall provide written notice to the County within forty-eight (48) hours of a special or emergency meeting of the board. The **Village of Freeburg** shall appoint a separate board to hear all appeals at the municipal level. All costs of appeals shall be the **Village of Freeburg’s** responsibility.

- 7) Perform inspections of pre-manufactured buildings under 300 square feet, driveways, sidewalks, decks, porches, parking lots, fences, and existing building appurtenances only.
- 8) HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITY, CLAIMS, DAMAGE OR CAUSES OF ACTION WHICH MAY BE SUSTAINED OR ASSERTED AGAINST SAID COUNTY AS A RESULT OF THE **VILLAGE OF FREEBURGS'S** ADMINISTRATIVE PERFORMANCE OF THE INSPECTIONS AND FUNCTIONS DESCRIBED IN THE FOREGOING PARAGRAPHS.
- 9) INDEMNIFY AND HOLD HARMLESS THE COUNTY OF ST. CLAIR AND THE DEPARTMENT OF BUILDING AND ZONING, AND ALL EMPLOYEES AND ASSIGNS FROM ANY AND ALL LIABILITY, CLAIMS, DAMAGE OR CAUSES OF ACTION WHICH MAY BE SUSTAINED OR ASSERTED AGAINST SAID COUNTY OR DEPARTMENT AS THE RESULT, DIRECTLY OR INDIRECTLY, OR IN ANY MANNER OF THE PERFORMANCE OR FAILURE OF PERFORMANCE ON THE PART OF THE COUNTY OR DEPARTMENT DURING THE PERFORMANCE OF ANY INSPECTION OR ACTIVITY TO BE CONDUCTED BY THE COUNTY OR DEPARTMENT UNDER THIS AGREEMENT. THE **VILLAGE OF FREEBURGS** AGREES TO DEFEND ST. CLAIR COUNTY AND THE ST. CLAIR COUNTY BUILDING AND ZONING DEPARTMENT ITS EMPLOYEES, REPRESENTATIVES, AND ASSIGNS IF NAMED IN A SUIT BROUGHT PURSUANT TO THIS AGREEMENT.

### **III. St. Clair County agrees to:**

- 1) Provide building inspection services to the **Village of Freeburg** as follows:
  - a) The County will conduct all required inspections on new construction for framing of the building, plumbing installation, electrical installation, and existing appurtenances.
  - b) All inspections and services will be subject to the following fees:
    - i) Fifty percent (50%) of the cost of the building permit for any improvement based on the Schedule A & B permit fees. (*Attached Schedule A & B*). Schedule is set for 5 years.
    - ii) Fifty dollars (\$50.00) for inspections of electrical service upgrades.
    - iii) Twenty-five dollars (\$25.00) additional for additional electrical inspections (rewires).
    - iv) Fifty dollars (\$50.00) for all re-inspections, which result from either the premises failing an initial inspection or for no access to the building.

- v) All fees shall be NON-REFUNDABLE.
- vi) Upon ninety (90) days written notice to the municipality the above fees are subject to change by St. Clair County, said change in any contractual period (one year period) is limited to a maximum of ten percent (10%).
- c) The County agrees to secure and maintain during the life of this Agreement the following types of insurance with an insurance company licensed to do business in the State of Illinois or provide proof of self-insurance to the City, to wit:
  - i) Worker's Compensation Insurance and Unemployment Insurance as prescribed by the Statutes of the State of Illinois.
  - ii) In the event any insurance policy herein required is canceled; the County shall notify the **Village of Freeburg** within thirty (30) days prior to such cancellation, if it is possible to do so.

**IV. Term of Agreement:**

This Agreement will automatically renew on its anniversary date (yearly) unless written notice to terminate is received by either party sixty (60) days prior to the anniversary date at the addresses indicated below. Notice of termination of the agreement to be sent via the U.S. Mail or via facsimile.

Any and all written communication between the parties to this agreement will be addressed to the representatives and addresses below.

**Village of Freeburg**  
 Attn: Mayor Seth Speiser  
 14 Southgate Center  
 Freeburg IL 62243  
 Phone (618) 539-5545  
 Fax (618) 539-5590

St. Clair County  
 Building & Zoning Department  
 Attn: Anne Markezich  
 #10 Public Square  
 Belleville IL 62220  
 Phone (618) 825-2530  
 Fax (618) 277-0482

\_\_\_\_\_  
 County Board, Chairman

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Building & Zoning Department, Director

\_\_\_\_\_  
 Date

---

Environment Committee, Chairman

---

Date

---

**Village of Freeburg, Mayor**

---

Date



**County of St. Clair  
Building & Zoning Department  
10 Public Square  
Belleville, Illinois 62220**

**Anne Markezich, Director (618) 277-6600 Ext. 2530  
Schedule Inspections (618) 277-6600 Ext. 2644  
Hours 8:00 a.m. – 4:30 p.m.**

**BUILDING INFORMATION SHEET**

All ground disturbing activities in the unincorporated area of St. Clair County MUST FIRST FILE A SEDIMENTATION AND EROSION CONTROL PLAN with the St. Clair County Soil and Water Conservation District prior to a building permit being issued. Soil and Water Conservation office is located at 2031 Mascoutah Road, Belleville, Illinois; phone number is (618) 233-5577. (Ord. 09-989 06/30/09)

Prior to applying for a building permit you must first generate a Energy Code Compliance Certificate using ~~energycodes.gov/rescheck for residential or energycodes.gov/comcheck for commercial.~~

Property must have an assigned address from the 9-1-1 Coordinating office prior to a building permit being issued. The 9-1-1 Coordinating office is located at 101 First St., Belleville, Illinois, phone number is (618) 277-7316.

A copy of the recorded deed must accompany this application for Zoning Compliance. All contracts for deed must be recorded in the Recorder of Deeds office prior to applying for a building permit.

If this is an application for a commercial/industrial structure, (2) two sets of plans and specifications designed by the architect that is licensed and registered in the State of Illinois must accompany this application. The seal must appear on all sheets of the plans and specifications. You must also have a letter from the architect indicating that the plans are for construction as being submitted.

If this is an application for a residential structure **(1) one set of plans drawn to scale** to be submitted with Building Application (Application for Zoning Compliance).

**INSPECTIONS GUIDELINES**

1. Property shall be marked with address.
2. Building permit shall be posted.
3. Must call **24 hours** prior to needing any inspection. Please have your permit number; construction address and owners name prior to calling.
4. All required inspection is covered under building permit.
5. Upon failing an inspection a **\$75.00 re-inspection fee** must be paid prior to next inspection.

**BUILDING CODE REGULATION**

St. Clair County has adopted the International Building Code 2012 with the following amendments for the unincorporated areas of the County.

**Building Code; Amendments.** The following provisions shall further apply and shall supersede any and all references listed within the adopted edition of the International Building Code – 2012 Edition.

Revised 07/21/17

- A. Chapter 11 Accessibility Insert the following text.** When there is a conflict between this Chapter and the Illinois Accessibility Code the stricter of the two shall apply.
- B. Establishment of flood hazard areas** amended to read as follows. To establish flood hazard areas, the governing body shall adopt a flood hazard map and supporting data. The flood hazard map shall include, at a minimum, areas of special flood hazard as identified by the Federal Emergency Management Agency in an engineering report entitled "The Flood Insurance Study for County of St. Clair," dated November 5, 2003, as amended or revised with the accompanying Flood Insurance Rate Map (FIRM) and Flood Boundary and Floodway Map (FBFM) and related supporting data along with any revisions thereto. The adopted flood hazard map and supporting data are hereby adopted by reference and declared to be part of this section.
- C.** Section 1805 Footings and Foundation all references to wood footings and foundation are deleted. The use of wood footings and foundation is prohibited.
- D.** Delete all and any reference to the ICC Electrical Code and insert the National Electric Code 2011 edition.
- E.** Delete all and any reference to the International Plumbing Code and add the following: The County Building Official shall require that the provisions of the current "Illinois Plumbing Code Law", 225 Illinois Compiled Statutes 320/1 et seq., as presently in force or as the same may be hereafter amended or modified and the same is hereby incorporated herein by reference and adopted as the standard for the purposes of this Chapter. Any conflicts concerning the provisions of these codes shall be determined by the strictest standard contained in the code provisions.
- F.** Section 2902 Plumbing Systems delete this section in its entirety and replace with Article XII.
- G.** Section 3410.2 **Applicability** amended to read the following. Structures existing prior to 1978, in which there is work involving additions, alterations or changes of occupancy shall be made to conform to the requirements of this section or the provisions of Sections 3403 through 3407. The provisions in Sections 3410.2.1 through 3410.2.5 shall apply to existing occupancies that will continue to be, or are proposed to be, in Groups A, B, E, F, M, R, S and U. These provisions shall not apply to buildings with occupancies in Group H or I.
- H.** Adopt Appendix F – Rodent proofing.
- I.** Adopt Appendix F – Flood-Resistant Construction.
- J.** Adopt Appendix J – Grading.

## RESIDENTIAL CODE REGULATIONS

St. Clair County has adopted the International Residential Code 2012 with the following amendments for the unincorporated areas of the County.

**Residential Code; Amendments.** The following provisions shall further apply and shall supersede any and all references listed within the adopted edition of the International Residential Code – 2012 Edition.

- A.** Delete all and any reference to the ICC Electrical Code and insert the National Electric Code 2011 edition.
- B.** Delete all and any reference to the International Plumbing Code and add the following: The County Building Official shall require that the revisions of the current "Illinois Plumbing Code Law", 225 Illinois Compiled Statutes 320/1 et seq., as presently in force or as the same may be hereafter amended or

Revised 07/21/17

modified and the same is hereby incorporated herein by reference and adopted as the standard for the purposes of this Chapter. Any conflicts concerning the provisions of these codes shall be determined by the strictest standard contained in the code provisions.

- C. Delete all and any reference to wood footings and foundation are deleted. The use of wood footings and foundations is prohibited.
- D. Adopt Appendix G Swimming Pools, Spas and Hot Tubs
- E. Adopt Appendix H Patio Covers.

### MECHANICAL CODE REGULATIONS

St. Clair County has adopted the International Mechanical Code 2012 with the following amendments for the unincorporated areas of the County.

**Mechanical Code; Amendments.** The following provisions shall further apply and shall supersede any and all references listed within the adopted edition of the International Mechanical Code – 2012 Edition.

- A. Delete all and any reference to the ICC Electrical Code and insert the National Electric Code 2011 edition.
- B. Delete all and any reference to the International Plumbing Code and add the following: The County Building Official shall require that the provisions of the current "Illinois Plumbing Code Law", 225 Illinois Compiled Statutes 320/1 et seq., as presently in force or as the same may be hereafter amended or modified and the same is hereby incorporated herein by reference and adopted as the standard for the purposes of this Chapter. Any conflicts concerning the provisions of these codes shall be determined by the strictest standard contained in the code provisions.

### FUEL GAS CODE REGULATIONS

St. Clair County has adopted the International Fuel Gas Code 2012 with the following amendments for the unincorporated areas of the County.

**Fuel Gas Code; Amendments.** The following provisions shall further apply and shall supersede any and all references listed within the adopted edition of the International Fuel Gas Code – 2012 Edition.

- A. Delete all and any reference to the ICC Electrical Code and insert the National Electric Code 2011 edition.
- B. Delete all and any reference to the International Plumbing Code and add the following: The County Building Official shall require that the provisions of the current "Illinois Plumbing Code Law", 225 Illinois Compiled Statutes 320/1 et seq., as presently in force or as the same may be hereafter amended or modified and the same is hereby incorporated herein by reference and adopted as the standard for the purposes of this Chapter. Any conflicts concerning the provisions of these codes shall be determined by the strictest standard contained in the code provisions.

### ENERGY CONSERVATION CODE REGULATIONS

As of January 3, 2011 St Clair County will be enforcing all the regulations in the Illinois Conservation Code. Prior to applying for a building permit you must first generate a Compliance Certificate using [energycodes.gov/rescheck](http://energycodes.gov/rescheck), or a RESCheck for residential or [energycodes.gov/comcheck](http://energycodes.gov/comcheck) or COMCheck for commercial which must be e-mailed to the Building & Zoning Department at [zoning@co.st-clair.il.us](mailto:zoning@co.st-clair.il.us). The next step would be to complete a building permit application that will be accompanied by the plan drawn to scale and submit said documents to the Building & Zoning Department.

Revised 07/21/17

After **Public Act 096-0778** was signed into law on August 28, 2009 amending the Energy Efficient Commercial Building Act by including residential buildings and amending the name of the act to the Energy Efficient Building Act. The new requirements for residential buildings became effective on January 29, 2010. (Ord. 10-1035 12/20/10)

**A. Certificate.** A permanent certificate shall be posted on the electrical distribution panel. The certificate shall list the types and efficiencies of heating, cooling and service water heating equipment. Compliance Certificate must list property address, name of individual completing certificate and the version of compliance software tool. NFRC labels must remain on windows for final inspection.

**B. Climate Zone. 4A**

Location	Min. R-Value	Comment
Ceiling/Roof	R-38	R-30 allowed up to 500 sq ft or 20% of total ceiling area.
Walls	R-13	
Foundation Walls	R-10 / 13	R-10 = Continuous insulated sheathing on interior or exterior. R-13 = Cavity insulation at interior of basement wall.
Foundation Slab	R-10 (2ft)	Must be 2 ft below grade add R-5 for heat slab.
Crawl Space Wall and/or Floor	R-10 / 13	R-10 = Continuous insulated sheathing on interior or exterior. R-13 = Cavity insulation at interior wall.
Ducts Outside Conditioned Space	See below under HVAC	
Steel Frame Walls/Floor	Check with Code Official	

**C. U-Factors.** Windows 0.35 Max. Skylights 0.60 Max.

**Exception:** Fenestration (Windows).

**D. Air Leakage.** Following shall be caulked, gasketed, weatherstripped or otherwise sealed with an air barrier material, suitable film or solid material.

1. All joints, seams and penetrations.
2. Site-built windows, doors and skylights.
3. Openings between window and door assembled and their respective jambs and framing.
4. Utility penetrations.
5. Dropped ceilings or chases adjacent to the thermal envelope.
6. Knee Walls.
7. Walls and ceilings separating a garage from conditioned spaces.
8. Behind tubs and showers on exterior walls.
9. Common walls between dwelling units.
10. Attic access openings.
11. Rim joist junction.
12. Other sources of infiltration.

**E. Air sealing and insulation.** Building envelope tightness and insulation installation shall be considered acceptable when tested air leakage is less than five (5) air changes per hour (ACH) when

Revised 07/21/17

tested with a blower door at a pressure of 50 pascals (1 PSF). Testing shall occur after rough in and after installation of penetrations of the building envelope, including penetrations for utilities, plumbing, electrical, ventilation and combustion appliances.

- F. **Fireplaces.** New wood-burning fireplaces shall have gasketed doors and outdoor combustion air.
- G. **Recessed lighting.** Recesses luminaries installed in the building thermal envelope shall be sealed to limit air leakage between conditioned and unconditioned spaces. All recessed luminaries shall be IC-rated and labeled as meeting ASTM E 283.
- H. **Programmable thermostat.** A programmable thermostat is required for each separate heating and cooling system.
- I. **Ducts.**

- 1. **Insulation (Prescriptive).** Supply ducts in attics shall be insulated to a minimum of R-8. All other ducts shall be insulated to a minimum of R-6.

**Exception:** Ducts or any portion thereof located completely inside the building thermal envelope requires no insulation.

- 2. **Sealing (Mandatory).** All ducts, air handlers, filter boxes and building cavities used as ducts shall be sealed with mastic. **NO DUCT TAPE**

- 3. **NOTE - Building Cavities cannot be used for return air (must be metal and sealed)**

- J. **Lighting equipment.** A Minimum of 50 percent of the lamps in permanently installed lighting fixtures shall be high-efficiency lamps.

- K. **Pools (Mandatory).** Pools shall be provided with energy-conserving measures in accordance with the following.

- 1. **Pool heaters.** All pool heaters shall be equipped with a readily accessible on-off switch to allow shutting off the heater without adjusting the thermostat setting. Pool heaters fired by natural gas or LPG shall not have continuously burning pilot lights.
  - 2. **Time switches.** Time switches that can automatically turn off and on heaters and pumps according to a preset schedule shall be installed on swimming pool heaters and pumps.
  - 3. **Pool covers.** Heated pools shall be equipped with a vapor-retardant pool cover on or at the water surface. Pools heated to more than 90°F (32°C) shall have a pool cover with a minimum insulation value of R-12.

## ELECTRICAL CODE REGULATION

St. Clair County has adopted the **2011 National Electrical Code** in its entirety for the unincorporated areas of the county and all communities that have contracted with the county to do their inspections, with the following 10 exceptions:

- A. **Disconnecting Means and Branch-Circuit Protective Equipment.** The minimum size service is 100 Amp. (Article 550-11 NEC 2011)

- B. **Ground Electrode Conductor.** Ground wire shall be copper wire in PVC conduit from meter socket to ground rod. (Article 250-64B NEC 2011)
- C. **Feeder or Service Neutral Load.** Entrance conductors and neutral must be of the same size and rating. (Article 220-61 NEC 2011)
- D. **Maximum Number Of Disconnects.** All dwelling units' service panels shall have a single main disconnect. On new construction, all service panels shall have **three (3) spaces** for future circuit. No **one-half (1/2) size** circuit breakers permitted on new construction. (Article 230-71 NEC 2011) Note: Also, workspace shall be maintained and center of main breaker no more than 6'6".
- E. **Ground Blocks.** All new services, service upgrade or service panel changes require ground blocks. (Article 250-94 NEC 2011)
- F. **Conductors Material.** Aluminum wire is permitted for dwelling units. Minimum size aluminum will be 100 AMP capacity. (Article 310-15(B) NEC 2011)
- G. **Conductors – Minimum Ampacity and Size.** All power wire 110 volts or higher shall be 12 AWG and larger. (Article 210-24 NEC 2011)
- H. **Dwelling Unit Receptacles Outlet.** Maximum of four (4) receptacles per circuit in kitchen. Dining room receptacles shall be on a separate circuit from kitchen. All major appliances shall be on a dedicated circuit [dishwasher, disposal, microwave, refrigerator. etc.]. Heating and/or cooling unit blowers shall be on a dedicated circuit. (Article 210-52 NEC 2011) Note: All outlets shall be installed so cords hang down properly.
- I. **Non Metallic Sheathed "NM" (Romex).** Is permitted only in residential or dwelling not commercial buildings.
- J. **Smoke Detectors & Carbon Monoxide Detectors.** All dwelling shall have smoke detectors and carbon monoxide detectors, they shall be hard wired (110V) with battery backup and interconnected. Smoke detectors shall be located in every bedroom and halls outside of bedroom with in 15' of the bedroom door and each level of the home. Carbon monoxide detectors shall be within 15' of every bedroom door. Smoke detectors and carbon monoxide detectors in security systems will not be acceptable.

Before you begin work on a job, you are responsible for contracting the appropriate electric company. Each electric company's guidelines slightly vary and it is best to know what rules need to be followed before beginning a job.

St. Clair County is serviced by the following (7) Electric Utility Companies:

1. Ameren Illinois .....(800) 775-5000
2. Clinton County Electric Cooperative .....(618) 526-7282
3. Egyptian Electric .....(618) 684-2143
4. Freeburg Power .....(618) 539-5545
5. Monroe County Electric.....(618) 939-7171
6. Southwestern Cooperative Electric .....(618) 288-6166
7. Tri-County Electric .....(618) 244-5151

**Application for Appeal.** The owner of a building or structure or any other person may appeal from a decision of the Electrical Inspector refusing to grant a modification to the provisions of standards and specifications applicable thereto. The Board of Appeals application for appeal may be made when it is claimed that; the true intent of the standards and specifications applicable thereto do not apply, or any equally good or better form of electrical installation can be used. (See Chapter 5 Article VI Division II – Electrical Board of Appeals)

Revised 07/21/17

## **ROUGH IN AND CIRCUITS**

1. All work shall be done in a workman like manner.
2. All wiring shall be #12 AWG copper or larger excluding phone, sound, security and data etc.
3. All wiring conductors shall be copper unless provided for in the code.
4. All dwellings shall have smoke detectors; they shall be hard wired with battery back-up and shall be interconnected. Locations are to be: each bedroom, halls outside of bedrooms, within 15 feet of bedrooms and each level of the home. These are mandatory even if an alarm system is installed. New technology style detectors shall be preapproved by the authority having jurisdiction.
5. All dwelling shall have carbon monoxide detectors within 15 feet of the outside of all bedroom doors. They shall be interconnected to the smoke detectors and be both 110 volt and battery backup.
6. All conduits installed shall use proper electrical fittings, plumbing fittings are not allowed.
7. Non metallic sheathed cable (Romex) is only allowed in residential or dwellings.
8. All rough-in wiring shall be completed and made up, all wiring shall be spliced and tailed out with at least 6 inches of wire extending outside the box. All receptacles shall be tailed, feed thru on receptacles is allowed only on GFCI for down line protection.
9. All wiring in a basement 8/3 or smaller shall be installed in a chase or in drilled holes in the joists. Holes shall be drilled as to not damage the integrity of the joists. Wire larger than 8/3 may run on the bottom of the joists, but not in the center of the room.
10. Dryers, ranges and ovens shall be wired with three conductors and a ground, they shall use a four wire receptacle and not have the frame tied to neutral.
11. Sump pumps, washers, refrigerators, freezers and any other appliance which require a dedicated circuit shall have a single outlet. GFCI receptacles are not required if this article is followed.
12. All outlets in garages and accessory buildings that have floors at or below grade level, which are not intended as habitable rooms such as storage areas, work areas, unfinished areas of basements etc. shall be GFCI protected.
13. GFCI are required in crawl spaces, wet bars, all kitchen countertops, bathrooms, garages, outdoor outlets, above ground pools and receptacles within 6 feet of a sink or standing water.
14. All 120 volt, 15 and 20 amp circuits supplying outlets in bedrooms shall be Arc Fault Protected.
15. It is recommended that grounds on receptacles be installed on top.
16. All "disconnecting Means" shall be legibly marked to indicate its purpose.
17. "Working Space" requirements at all electrical equipment including meters, electric panel, air conditioning equipment etc. is enforced.
18. Illumination is required for all working spaces for service equipment, switch boards, panel boards that are installed indoors.
19. The white conductor on NM Cable (Romex) shall be identified with a continuous black tape when used as an ungrounded conductor.
20. Multiple branch circuits, where two or more branch circuits supply devices or equipment a means of simultaneously disconnecting power shall be provided.
21. Balconies, decks and porches that are accessible from inside the dwelling shall have at least one receptacle with in the perimeter of the balcony, deck or porch.
22. Raceway sealing, where a raceway enters a building or structure it shall be sealed with sealants that are identified for use with cable insulation. It shall be sealed in the conduit and around the exterior of the conduit.
23. Grounding and bonding is required on metal pipes, metal equipment, support beams, and concrete – encased electrodes stubbed up or turned out (rebar as grounds) in basements.
24. New homes or houses being remodeled require a spare switched conductor for ceiling fans and support for the ceiling fan.
25. Neutrals are required in "switch boxes" for the purpose of automatic room lighting.
26. Ground Fault circuit interrupter protection shall be provided for cables installed in electrically heated floors of bathrooms, kitchens and hydro-massage bathtubs.
27. All closet lights shall be covered (no bare bulbs are allowed) a minimum of 12 inches is required between fixture and stored material.

Revised 07/21/17

28. On final inspection all plates, devices and electrical components shall be installed and operational. All fixtures are to be installed, have lamps and be working, all electric work is to be complete.
29. All electric panels require circuit identification and a legible panel directory.

## **SERVICE**

1. Minimum Dwelling service is 100 amp.  
100 amp service require #3 copper or larger or #1 aluminum or copper clad aluminum or larger.  
200 amp services require 2/0 copper or larger or 4/0 aluminum or copper clad aluminum or larger.  
Services require #6 copper ground wire for 100 amp or #4 copper ground wire for 200 amp.
2. Entrance conductors and neutrals must be the same size and rating.
3. Neutrals shall be identified with white tape or white insulation and unbroken from the weather head thru the meter to the panel. \*CONTACT UTILITY FOR METER CAN TYPE\* Ameren Approved Meter Cans do not require unbroken neutrals.
4. All service entrance conductors shall be installed in conduit from the meter to the panel. When using PVC conduit it shall have a ground wire in it. There shall be no splices in these conductors.
5. The ground wire from the meter to the ground rod shall be in PVC conduit from meter can into earth.
6. All PVC conduit shall have the proper size ground wire in it.
7. ~~All service panels must have a single main disconnect. On new construction, panels will have at least three spaces for future circuits.~~
8. Panel boxes shall be mounted with a maximum height of 6 feet 6 inches to the center of the main breaker.
9. Panel boxes are not permitted to be mounted in closets or bathrooms.
10. Panel boxes require work clearance of 36 inches wide, 3 feet deep and floor to ceiling height unobstructed area. There shall be nothing in this area, including below grade sump pump.
11. Meters shall be 5 feet 6 inches to the center of the meter above final grade.
12. Weather heads shall be a minimum height of 13 feet above ground.
13. Conduit ditches shall remain open until the inspection.
14. Service conductors shall extend 24" to 30" out of the weatherhead and be marked within 12" of the weatherhead.
15. Service conductors are required to be a minimum of ten feet over yards, decks and patios, 12 feet over driveways and 18 feet over roadways.

## **ILLINOIS ACCESSIBILITY CODE REGULATIONS**

St. Clair County has adopted the Illinois Accessibility Code 1997 in its entirety for the unincorporated areas of the County.

## **ILLINOIS PLUMBING CODE REGULATIONS**

St. Clair County has adopted the Illinois Plumbing Code current year in its entirety for the unincorporated areas of the County.

Any individuals who installs, alters, extends, repairs and/or maintain plumbing systems shall be an Illinois License Plumber.

**Exception:** The owner of single family residence being constructed for his/her own occupancy, must occupy for a period of not less than 6 months after the completion of construction of the residence.

The following section cover some of the most commonly asked questions and mistakes seen by inspectors.

### **FOOTINGS**

Required footing inspections for pole buildings, piers, trenches, thickened slabs, supporting a structure bearing walls, porch, roofs, sunrooms etc.

1. 32" minimum depth.
2. Continuous including jumps.
3. One story minimum 16" x 8".
4. Two story brick 20" x 10".
5. 2 # 4 bars horizontal continuous 15" minimum lap.
6. Dowel pins #4 at 40".
7. Subgrade not frozen.
8. No water in trench.
9. Minimum 2500 P.S.I. concrete.

### **FOUNDATIONS**

\*No Inspection Required – Spot checks Only

1. 8" thick 8' high 7' backfill (#6 @ 40" o.c. or equal to vertical).
2. 8" thick 9' high 8' backfill (#6 @ 24" o.c. or equal to vertical).
3. 10" thick 8' high 7' backfill (#6 @ 56" o.c. or equal to vertical).
4. 10" thick 9' high 8' backfill (#4 @ 16" o.c. or equal to vertical).
5. 2 # 4 (horizontal) bars in top and bottom (12") of wall.
6. 10" wall where 4" brick ledge (leaves minimum 6" wall).
7. Drainage – Waterproofing.
8. Egress window or swinging door to outside required for all basements. Window sill height maximum 44" off floor.
9. Crawlspace vents within 3' of corners.

### **ANCHOR BOLTS**

1. ½" galvanized anchor bolts embedded 7" into masonry or concrete every 6' minimum 4' if over (2) two stories.
2. Two bolts per plate section and one bolt within 12" from each end.
3. Plate washers (galvanized) 3"x3"x¼" required when braced walls sit directly on foundation.

### **FRAMING**

1. Framing 8" above grade including basement walkouts.
2. Treated wood against concrete.
3. ¼" x 3" x 3" galvanized washer plates on braced walls directly on foundation.
4. Attic access 22" x 30".
5. Floor and roof trusses braced per manufacturer.
6. Trusses tied down.
7. Additional studs under girders.
8. Point loads supported.

9. Fire blocking.
10. Dryer vents maximum 25' deduct 5' for each 90° elbow – no screws. ALL METAL
11. Bathrooms exhaust clear to outside (not soffit).
12. Columns anchors to floor and beam.
13. Stair clearance 6'-8' vertical from front edge step, width 3' riser maximum 7 ¾", tread minimum 10" nose to nose.
14. Sleeping room egress window.
15. Garage floor slopes to door or drain.
16. No duct opening into garage.
17. Water heater 18" above floor.

### **WALL BRACING**

1. No 1x4 or metal strap diagonal bracing.
2. Braced wall length limit 25' includes garage walls (3 car garage requires braced offset wall), unless within 4' of braced wall line of building.
3. One 900 square foot maximum room of residence allowed 35' wall length.
4. Corner bracing for garage door and portal openings require corner bracing with a 4:1 ratio (height to width) (8' to 2') for light frame roof only for living area above check with code official.
5. Corner bracing other walls full 48" wide structural sheathing panel at each end and at least every 25' o.c. but not less than 20% of wall for (1) one story and 45% of 1<sup>st</sup> of 2<sup>nd</sup> story.
6. For 2<sup>nd</sup> story with brick veneer corners must have tie downs from top to foundation.
7. Corner panels nail edges every 6" minimum.

### **FIREPLACES – MEETING CODE**

1. Fire-stopped joist and rafter space.
2. Fire-stopped at every floor, ceiling or roofline around chimney area.
3. Chimney must be 2" from combustibles.
4. Chimney-less fireplaces no vents 3' of windows that open.
5. Masonry chimneys must have reinforcing bars installed.

### **FIRE AND GARAGE SEPARATION**

1. Duplex separation walls 2 hours fire rating double wall 5/8 both sides or equivalent.
2. Between garage and living area ½" drywall and garage ceiling.
3. Fire retardant disappearing stair in garage ceiling.
4. All penetrations at floor and ceiling levels fire blocked at wires, pipes, ducts, drop ceilings, soffits, shafts, under tubs, etc. (flash return ducts at floor).
5. Open web floor trusses – fire block every 1000 square feet.
6. Drywall walls and ceiling under accessible stairs.
7. All electrical, plumbing, and mechanical located in wall cavities will be draft stopped at floor level and top of wall.
  - a. Draft stop will be fire rated foam.

### **SAFETY GLASS**

**Hazardous locations.** The following shall be considered specific hazardous locations for the purposes of glazing:

1. Glazing in swinging doors except jalousies.

2. Glazing in fixed and sliding panels of sliding door assemblies and panels in sliding and bi fold closet door assemblies.
3. Glazing in storm doors.
4. Glazing in all unframed swinging doors.
5. Glazing in doors and enclosures for hot tubs, whirlpools, saunas, steam rooms, bathtubs and showers. Glazing in any part of a building wall enclosing these compartments where the bottom exposed edge of the glazing is less than 60 inches (1524 mm) measured vertically above any standing or walking surface.
6. Glazing, in an individual fixed or operable panel adjacent to a door where the nearest vertical edge is within a 24-inch (610mm) arc of the door in a closed position and whose bottom edge is less than 60 inches (1524 mm) above the floor or walking surface.
7. Glazing in an individual fixed or operable panel, other than those locations described in Items 5 and 6 above, that meets all of the following conditions:
  - a. Exposed area of an individual pane greater than 9 square feet (0.836 m<sup>2</sup>).
  - b. Bottom edge less than 18 inches (457 mm) above the floor.
  - c. Top edge greater than 36 inches (914 mm) above the floor.
  - d. One or more walking surfaces within 36 inches (914 mm) horizontally of the glazing.
8. All glazing in railings regardless of an area or height above a walking surface. Included are structural baluster panels and nonstructural in-fill panels.
9. Glazing in walls and fences enclosing indoor and outdoor swimming pools, hot tubs and spas where the bottom edge of the glazing is less than 60 inches (1524 mm) above a walking surface and within 60 inches (1524mm) horizontally of the waters edge. This shall apply to single glazing and all panes in multiple glazing.
10. Glazing adjacent to stairways, landings and ramps within 36 inches (914 mm) horizontally of a walking surface when the exposed surface of the glass is less than 60 inches (1524 mm) above the plane of the adjacent walking surface.
11. Glazing adjacent to stairways within 60 inches (1524 mm) horizontally of the bottom tread of a stairway in any direction when the exposed surface of the glass is less than 60 inches (1524 mm) above the nose of the tread.

### **EGRESS WINDOW (SLEEPING ROOM/BASEMENT)**

1. Sill not more than 44" above floor.
2. Minimum of 5.7 square feet (basement) clear opening.
3. Minimum of 5.0 square feet (grade level).
4. Minimum height clears opening 24".
5. Minimum width 20" clearing opening.

### **STAIRWAYS**

**Width.** Stairways shall not be less than 36 inches (914 mm) in clear width at all points above the permitted handrail height and below the required headroom height. Handrails shall not project more than 4.5 inches (114mm) on either side of the stairway and the minimum clear width of the stairway at and below the handrail height, including treads and landings, shall not be less than 31.5 inches (787 mm) where a handrail is installed on one side and 27 inches (698 mm) where handrails are provided on both sides. (R311.5.1)

**Exception:** The width of spiral stairways shall be in accordance with Section R311.5.8.

**Headroom.** The minimum headroom in all parts of the stairway shall not be less than 6 feet 8 inches (2036 mm) measured vertically from the sloped plane adjoining the tread nosing or from the floor surface of the landing or platform. (R311.5.2)

## **STAIR TREADS AND RISERS (DECKS INCLUDED)**

**Riser height.** The maximum riser height shall be 7 3/4 inches (196 mm). The riser shall be measured vertically between leading edges of the adjacent treads. The greatest riser height within any flight of stairs shall not exceed the smallest by more than 3/8 inch (9.5 mm). (R311.5.3.1)

**Tread depth.** The minimum tread depth shall be 10 inches (254 mm). The tread depth shall be measured horizontally between the vertical planes of the foremost projection of adjacent treads and at a right angle to the treads leading edge. The greatest tread depth within any flight of stairs shall not exceed the smallest by more than 3/8 inch (9.5 mm). Winder treads shall have a minimum tread depth of 10 inches (254 mm) measured as above at a point 12 inches (305mm) from the side where the treads are narrower. Winder treads shall have a minimum tread depth of 6 inches (152 mm) at any point. Within any flight of stairs, the greatest winder tread depth at the 12 inch (305 mm) walk line shall not exceed the smallest by more than 3/8 inch (9.5 mm). (R311.5.3.2)

**Profile.** The radius of curvature at the leading edge of the tread shall be no greater than 9/16 inch (14.3 mm). A nosing not less than 3/4 inch (19 mm) but not more than 1 1/4 inch (32 mm) shall be provided on stairways with solid risers. The greatest nosing projection shall not exceed the smallest nosing projection by more than 3/8 inch (9.5mm) between two stories, including the nosing at the level of floors and landings. Beveling of nosing shall not exceed 1/2 inch (12.7 mm). Risers shall be vertical or sloped from the underside of the leading edge of the tread above at an angle not more than 30 (0.51 rad) degrees from the vertical. Open risers are permitted, provided that the opening between treads does not permit the passage of a 4-inch diameter (102 mm) sphere. (R311.5.3.3)

### **Exceptions:**

1. A nosing is not required where the tread depth is a minimum of 11 inches (279 mm).
2. The opening between adjacent treads is not limited on stairs with a total rise of 30 inches (762 mm) or less.

**Handrails.** Handrails shall be provided on at least one side of each continuous run of treads or flight with four or more risers. (R311.5.6)

**Height.** Handrail height, measured vertically from the sloped plane adjoining the tread nosing, or finish surface of ramp slope, shall be not less than 34 inches (864 mm) and not more than 38 inches (965 mm). (R311.5.6.1)

**Continuity.** Handrails for stairways shall be continuous for the full length of the flight, from a point directly above the top riser of the flight to a point directly above lowest riser of the flight. Handrail ends shall be returned to wall or shall terminate in newel posts or safety terminals. Handrails adjacent to a wall shall have a space of not less than 1 1/2 inch (38mm) between the wall and the handrails. (R311.5.6.2)

### **Exceptions:**

1. Handrails shall be permitted to be interrupted by a newel post at the turn.
2. The use of a volute, turnout, starting easing or starting newel shall be allowed over the lowest tread.

**Handrail grip size.** Handrails with a circular cross section shall have an outside diameter of at least 1 1/4 inches (32 mm) and not greater than 2 inches (51 mm). If the handrail is not circular it shall have a perimeter dimension of at least 4 inches (102 mm) and not greater than 6 1/4 inches (160 mm) with a maximum cross section of dimension of 2 1/4 inches (57 mm). (R311.5.6.3)

**Guards required.** Porches, balconies or raised floor surfaces located more than 30 inches (762 mm) above the floor or grade below shall have guards not less than 36 inches (914 mm) in height. Open sides of stairs with a total rise of more than 30 inches (762 mm) above the floor or grade below shall have guards not less than 34 inches (864 mm) in height measured vertically from the nosing of the treads. (R312.1)

Porches and decks which are enclosed with insect screening shall be provided with guards where the walking surface is located more than 30 inches (762 mm) above the floor or grade below.

**Guard opening limitations.** Required guards on open sides of stairways, raised floor areas, balconies and porches shall have intermediate rails or ornamental closures which do not allow passage of a sphere 4 inches (102mm) or more in diameter. (R312.2)

**Exceptions:**

1. The triangular openings formed by the riser, tread and bottom rail of a guard at the open side of a stairway are permitted to be of such a size that a sphere 6 inches (152 mm) cannot pass through.
  2. Openings for required guards on the sides of stair treads shall not allow a sphere  $4\frac{3}{8}$  inches (107mm) to pass through.
-

**BUILDER'S STATEMENT OF UNDERSTANDING,  
ACCEPTANCE AND AGREEMENT**  
*St. Clair County Building & Zoning Department*

**READ CAREFULLY AND SIGN**

1. I understand, accept and agree that any permit issued for any building, electrical, plumbing or mechanical work, does not grant the privilege to erect any structure or to use any property for a purpose or in a manner prohibited by the adopted codes, ordinances or regulations of the County of St. Clair.
2. I understand, accept and agree that the responsibility for assuring that the plans for any proposed construction are in compliance with the provisions of adopted codes shall rest solely with me as the applicant.
3. I understand, accept and agree that the County Building & Zoning Office does not consider subdivision covenant restrictions when reviewing plans.
4. I understand, accept and agree that the County Building & Zoning Office does not consider American Disability Act requirement when reviewing plans.
5. I understand, accept and agree that all required setbacks for any building or structure are to be measured from property lines, the location of which be identified by stakes in the "SR", "MR", and "RR-1" zone district, and the measurements from curbs or similar landmarks can produce errors which may halt construction and require that any part of any structure built in error, be removed.
6. I understand, accept and agree that property corners will be properly staked in the "SR", "MR", and "RR-1" zone district and that said stakes will remain in place and undisturbed until after the footing/foundation inspection.
7. I understand, accept and agree that all fees for all permits must be paid prior to the issuance of any permit in accordance with Chapter 7, Article I Division IX.
8. I understand, accept and agree that permits for private sewage disposal system and private wells must be obtained from the St. Clair County Health Department.
9. I understand, accept and agree that law requires inspection of all work and that failure to request and secure such inspection is a violation of the County code.
10. I understand, accept and agree that as the applicant for a permit, I am solely responsible for notifying the Code Administrator when work has progressed to a point requiring inspection and for preventing any further work until such inspection has been made and the work determined to be in compliance with applicable codes.
11. I understand, accept and agree that any request for inspection must be made by calling the St. Clair County Building & Zoning Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, at least 24 hours prior to time when the inspection is needed. The County attempts to complete each inspection within 48 hours of its request, but offers no guarantee to do so.

12. I understand, accept and agree that inspections are required at the following stages:

**FOOTING INSPECTION**

-Upon completion of the footing and foundation excavation, but prior to pouring any concrete

**FOUNDATION/SLAB INSULATION INSPECTION**

-Prior to pouring any concrete

**UNDERGROUND PLUMBING INSPECTION**

-Upon completion of underground plumbing, but prior to covering

**ROUGH-IN PLUMBING INSPECTION**

-Upon completion of rough-in plumbing but prior to insulation or covering

**ROUGH-IN ELECTRICAL INSPECTION**

-Upon completion of rough-in electric, but prior to insulation or covering

-Pools under pool grounding

-Pools conduits and grounding loop around pool under sidewalks or walkways

**ELECTRICAL SERVICE INSPECTION**

-Upon completion of permanent service

**FRAMING INSPECTION**

-Prior to insulation and the covering of structural members

**INSULATION INSPECTION**

-Prior the covering of structural members

**FINAL ELECTRICAL INSPECTION**

-Following completion but prior to occupancy

-Pools completion of all electrical work and equipment prior to use of pool

**FINAL PLUMBING INSPECTION**

-Following completion but prior to occupancy

**FINAL BUILDING INSPECTION**

-Following completion but prior to occupancy

**ABSOLUTELY CAN NOT OCCUPY RESIDENCE UNTIL ALL FINAL INSPECTIONS HAVE BEEN COMPLETED AND OCCUPANCY PERMIT HAS BEEN ISSUED**

PRIVATE SEWAGE DISPOSAL – CONTACT ST. CLAIR COUNTY HEALTH DEPARTMENT

PUBLIC SEWERS – CONTACT APPROPRIATE TOWNSHIP FOR APPLICABLE PERMITS

13. I understand, accept and agree that should any work performed under a permit issued by St. Clair County fail inspection, I am subject to a re-inspection fee, as established by law.

14. I understand, accept and agree that no Final Certificate of Zoning Compliance shall be issued until all inspection have been made and passed.

15. I understand, accept and agree that prior to occupying the building or structure I will obtain the

necessary Occupancy permit from the St. Clair County Building & Zoning Department.

16.I understand, accept and agree that every temporary electrical service must have G.F.I protection.

17.I understand, accept and agree that the Illinois Roofing industry Licensing Act (225 ILCS 335)

*"It is hereby declared to be the public policy of this State that, in order to safeguard the life, health, property and public welfare of its citizens, the business of roofing construction, reconstruction, alteration, maintenance and repair is a matter affecting public interest, and any person desiring to obtain to obtain a license to engage in the business as herein defined shall be required to establish his or her qualifications to be licensed as herein provided. And that is St. Clair County should issue a permit to me it does so with the understanding that I will comply with the requirements of said Act.*

*Nothing in this Act shall be constructed to require a person who performs roofing or waterproofing work to his or her own property, or for no consideration, to be licensed as a roofing contractor. (225 ILCS 335/11(3))*

18.I Understand accept and agree that all trash, debris and scrap materials must be placed into appropriate containers and disposed of properly. Burning of any kind is prohibited.

19.I understand, accept and agree that if any permitted work is not completed within six (6) months from the date a permit is issued, that permit shall become null and void.

**I CERTIFY BY MY SIGNATURE BELOW, THAT I HAVE READ, UNDERSTAND, AND ACCEPT EACH OF THE PROVISIONS ABOVE, AND WILL ABIDE BY THEM AND BY THE CODES, ORDINANCES, REGULATIONS AND STATUES OF THE COUNTY OF ST. CLAIR AND THE STATE OF ILLINOIS.**

OWNER/APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**PLEASE LIST YOUR CONTRACTORS**

BUILDING CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

ELECTRICAL CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

PLUMBING CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

LICENSE NUMBER \_\_\_\_\_

ROOFING CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

LICENSE NUMBER \_\_\_\_\_

## CONTRACTORS NOTIFICATION

As of January 3, 2011, St. Clair County will be enforcing all the regulations in the Illinois Conservation Code. Prior to applying for a building permit, you must first generate a Compliance Certificate using REScheck.Web for residential or COMcheck.Web for commercial which must be e-mailed to the Building & Zoning Department at [amar@co.st-clair.il.us](mailto:amar@co.st-clair.il.us).

Public Act 096-0778 was signed into law on August 28 2009, amending the Energy Efficient Commercial Building Act by including residential buildings and amending the name of the act to the Energy Efficient Building Act. The new requirements for residential buildings became effective on January 29, 2010.

### WHAT THE LAW REQUIRES

The Law requires all new commercial and residential construction for which a building permit application is received by a municipality or county to follow a comprehensive statewide energy conservation code. Renovations alterations, additions, and repairs to most existing commercial and residential buildings must follow the Illinois Energy Conservation Code. The Law requires design and construction professionals to follow the latest published edition of the International Energy Conservation Code which is currently the 2009 International Energy Conservation Code and the American Society of Heating, Refrigeration and Air-conditioning Engineers (ASHRAE) Standard 90.1, 2007 "Energy Standard for Buildings except Low-Rise Residential Buildings." Under the law, the Capital Development Board has the power to modify the Illinois Energy Conservation Code.

### REScheck Program

The REScheck (formerly MECcheck) product group enables designers and builders to quickly and easily determine whether new homes, additions, and low-rise apartment buildings will meet the requirements of the Model Energy Code (MEC) or the International Energy Conservation Code (IECC). REScheck also simplifies code compliance determinations for building officials, plan checkers and inspectors.

States, counties or cities may require compliance with the MEC or the IECC for new residential construction. Financial guarantees through the Farmers Home Administration, Rural Economic and Community Development (Department of Agriculture) and Veterans Administration also require compliance with the MEC.

<http://energycode.pnl.gov/REScheckWEB/>

### COMcheck Program

COMcheck-Web offers an easy-to-understand process for demonstrating compliance with all commercial energy code requirements for envelope, lighting and mechanical systems. It eliminates calculation tasks other than determining square footages and requires no specialized technical knowledge of commercial codes. When applied to simple buildings, it is self-contained, requiring no additional resources or reference books. Finally, COMcheck-Web uses terminology familiar to the design, construction and enforcement communities.

COMcheck-Web can be used with most commercial energy codes based on ASHRA/IES Standard 90.1-1989/1999 or the 1998, 2000, 2001, 2003 or 2006 IECC. Contractors and designers who use COMcheck-Web can save time and effort in documenting code compliance. Officials who receive COMcheck-Web certification forms can confidently view these submissions as "deemed to comply" with the code.

<http://energycode.pnl.gov/COMcheckWeb/>

# VILLAGE OF FREEBURG

## UTILITY SERVICE FEES – RESIDENTIAL – IN VILLAGE LIMITS

Electric tap on.....	\$550.00*
Sewer tap on.....	\$750.00
Water tap on.....	\$500.00 – plus labor and materials**
Temporary electric connection.....	\$50.00
Temporary electric deposit.....	\$100.00
Electric meter deposit.....	\$20.00
Water meter deposit.....	\$15.00
Sewer meter deposit.....	\$15.00
Total.....	\$2,000.00

Tap-on fees must be paid before tap-on is made. Meters will not be turned on until tap-on fees and deposits are made. Deposit amounts are for owners. If you are building rental property, your tenants' deposits will be at a higher rate. Meter deposits are applied to final bills.

Multi-unit structures require tap-on fees and meter deposits for each unit.

### Electric:

Temporary electric is for construction purposes only. Village will provide meter & connection. Temporary service inspected by Village and billed monthly.

\*Standard overhead service installation will include the first 150 feet of wire and the meter. Standard underground service installation will include the first 100 feet of wire and the meter. Any additional length beyond the first 100 feet will be charged at \$1.50 per foot for 200 amp wire and \$2.50 per foot for 400 amp wire. If a line extension is needed, it will be subject to labor and material costs.

Line extensions: Extensions of primary lines and the addition of poles or transformers will be subject to labor and material costs.

### Sewer:

Sewer tap-on must be inspected by an authorized village employee during normal working hours of 7:00 am to 3:30 pm, Monday through Friday. No sewer inspection will be done after hours, on weekends or holidays. Plastic underground sewer piping shall have a continuous 12 gauge (or larger) solid copper tracer wire installed with and attached to the plastic sewer piping material every eight feet. This wire shall extend from the sewer pipe connection at the property or right of way line to the connection at the building drain. This tracer wire shall terminate (in a visible location) 12" above ground at the sewer/building drain connection or the cleanout.

### Water:

\*\*The cost of a water meter installation ranges from approximately \$500.00 to \$2,500.00 depending on whether a bore is required, a pressure reducing yoke is installed and the length and size of copper tubing required. An invoice for these charges will be sent to the contractor/homeowner once the service has been installed. These costs are in addition to the water tap-on fee. Plastic underground water piping shall have a continuous 12 gauge (or larger) solid copper tracer wire installed with and attached to the top of the plastic water piping material every eight feet. This wire shall extend from the visible area in the meter pit to the exterior of the building served.

## VILLAGE OF FREEBURG

**40-24-13**      **FEES.** The Board of Trustees establishes the following schedule of fees for the various permits and procedures listed in this Chapter. The fees are intended to defray the administrative costs connected with the processing/conducting of such permits or procedures; the fees do not constitute a tax or other revenue-raising device. All such fees shall be paid in advance by the applicant to the Village Clerk as follows:

(A)                      (1)      **Zoning Occupancy Fees:**

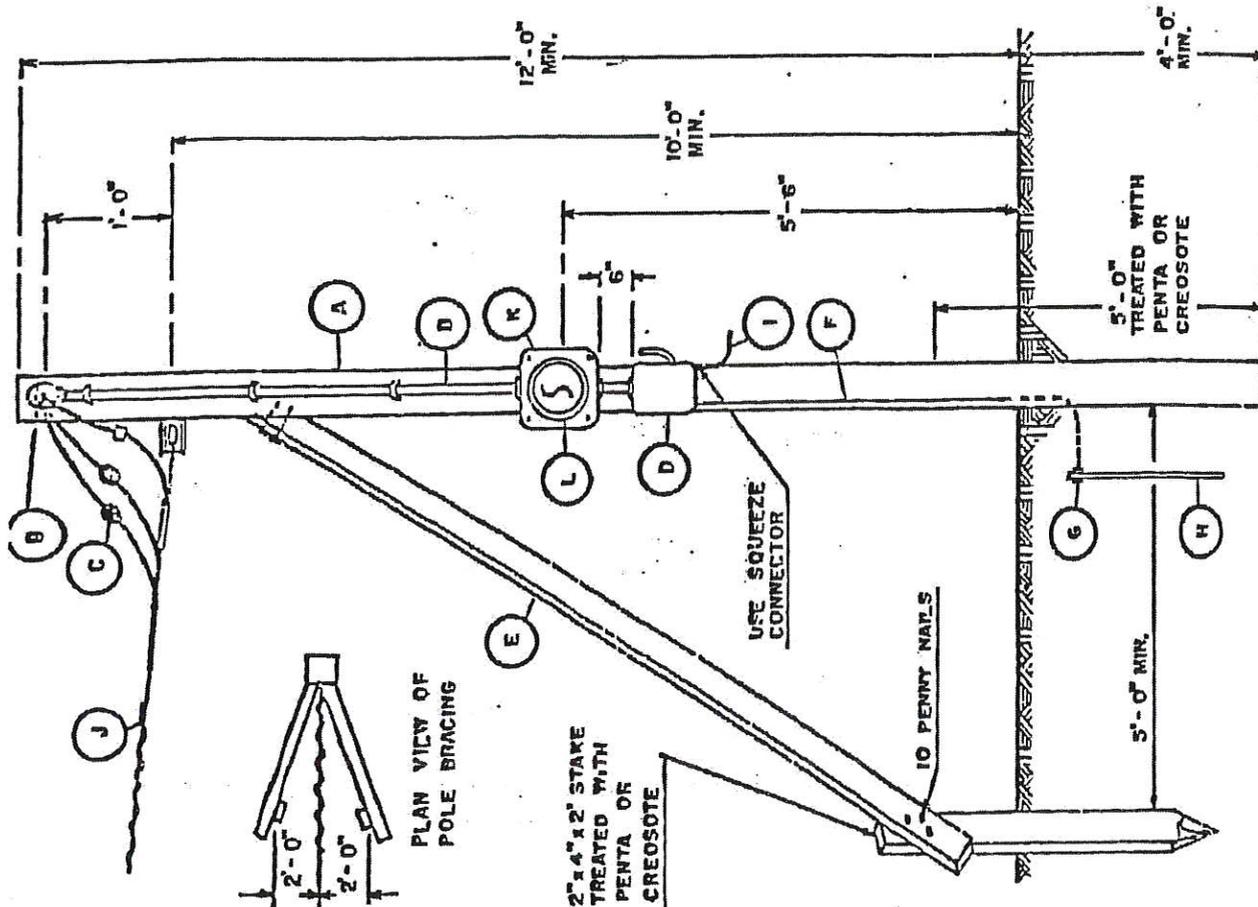
Single-Family Residence	\$25 or \$.04 per sq. ft. (whichever is greater)
Multi-Family Residence	\$25 per unit or \$.04 per sq. ft. (whichever is greater)
Commercial or Business Structure	\$100 or \$.04 per sq. ft.; (whichever is greater)
Industrial Structure	\$150 or \$.04 per sq. ft.; (whichever is greater)
Manufactured Home Unit/Immobilized	\$125
Accessory Building	\$10 per building or \$.04 per sq. ft.; (whichever is greater)
Structural Additions	\$10 or \$.04 per sq. ft.; (whichever is greater)
Plan Development	\$500 or \$.04 per sq. ft.; (whichever is greater)
Mobile Home Park Permit	\$500 or \$25.00 per pad; (whichever is greater, plus engineering costs, if any)
Miscellaneous Permit (I.E. Parking Lot, Patio, Driveway, Etc.)	\$.02 per sq. ft. (\$10 Minimum) (\$25 Maximum)
Sign Permit	\$10 or \$.10 per sq. ft.; (whichever is greater)

(2)      All fees for the above projects that are started prior to obtaining the zoning occupancy permit and/or paying the fees shall be doubled.

# TEMPORARY OVERHEAD SERVICE

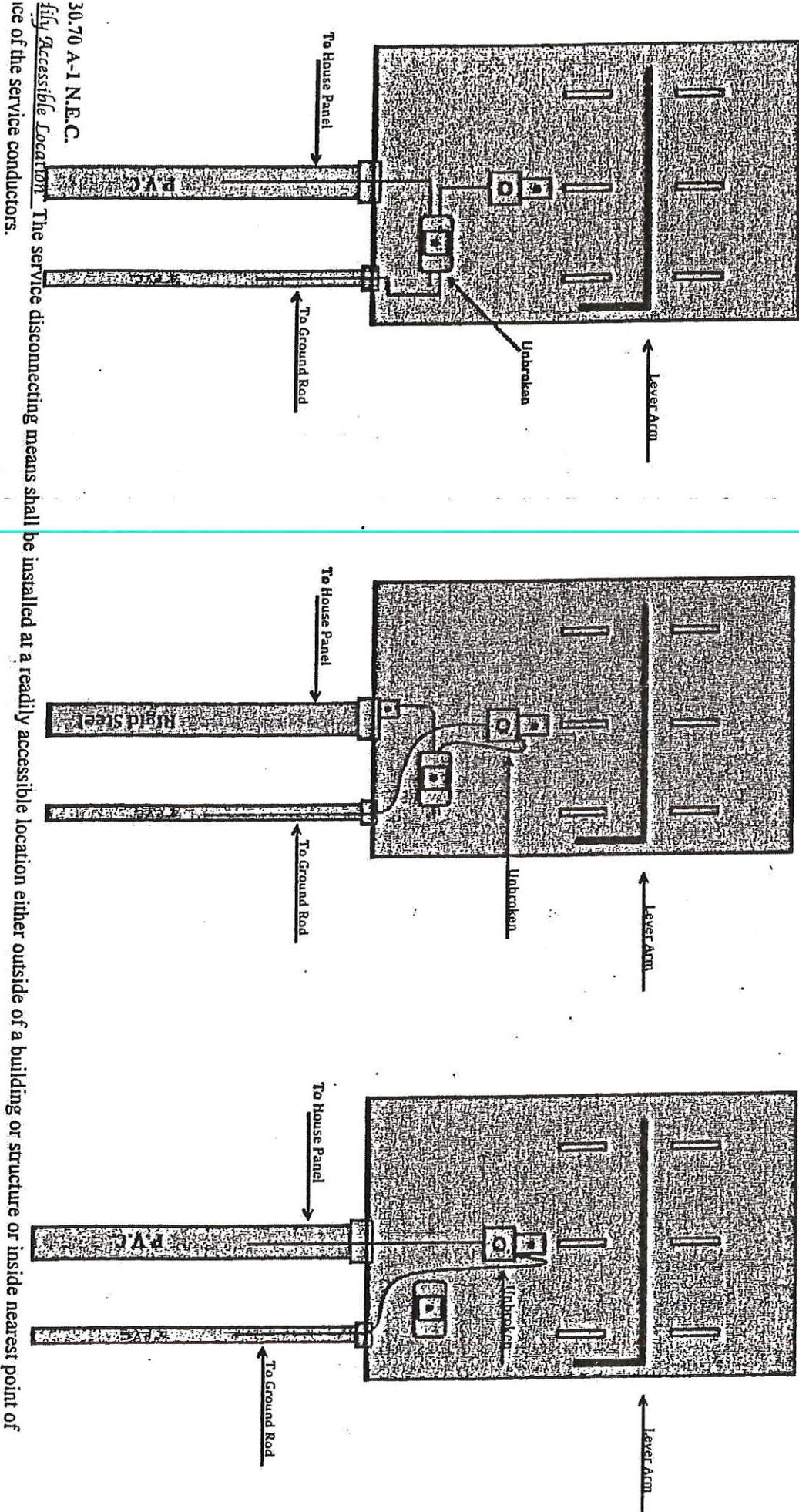
ITEMS TO BE FURNISHED BY CUSTOMER:

- (A) 4" x 4" Timber or equal. Timber acceptable only for temporary installations. For permanent installations, a 16' creosoted pine pole is required. 100' is maximum service length permitted without intermediate support being furnished and installed by customer. Where service crosses streets a higher support may be required to provide clearance. Customer should ask advice from Company if in doubt.
  - (B) Weatherhead conduit (2" minimum conduit).
  - (C) Cable with 3'-0" pigtail for connecting to utility power lines. Cable to be U.L. approved and suitable for service.
  - (D) Raintight fuse switch 60 amp. minimum.
  - (E) 2" x 4" brace.
  - (F) No. 6 Copper Conductor (Min.)
  - (G) Standard NEMA Ground Clamp.
  - (H) 5/8" x 8'-0" Copper Clad Ground Rod.
  - (I) Cable to trailer or service cable to be U.L. approved.
- ITEMS TO BE FURNISHED BY CITY:
- (J) Triplex service drop.
  - (K) Meter socket base (Installed by Customer).
  - (L) Meter (Installed by City).





## Correct Connections of Unbroken ground wire To By-Pass Lever Meter Housing Neutral Position



30.70 A-1 N.E.C.

**Service Accessible Location:** The service disconnecting means shall be installed at a readily accessible location either outside of a building or structure or inside nearest point of entrance of the service conductors.

30.91 NEC

**Service Equipment Location:** The service over current device shall be an integral part of the service disconnecting means or shall be located immediately adjacent thereto.

The electrical inspector will discuss "unusual circumstance" with utility company engineering staff to resolve any particular issues that may arise.

**BUILDER'S STATEMENT OF UNDERSTANDING,  
ACCEPTANCE AND AGREEMENT**

VILLAGE OF FREEBURG ZONING DEPARTMENT  
14 SOUTHGATE CENTER  
FREEBURG, IL 62243 (539-5545)

**READ CAREFULLY AND SIGN**

1. I understand, accept and agree that any permit issued for any building, electrical, plumbing or mechanical work does not grant the privilege to erect any structure or to use any property for a purpose or in a manner prohibited by the adopted codes, ordinances or regulations of the Village of Freeburg.
2. I understand, accept and agree that the responsibility for assuring that the plans for any proposed construction are in compliance with the provisions of adopted codes, shall rest solely with me as the applicant.
3. ~~I understand, accept and agree that the Village of Freeburg Zoning Office does not consider subdivision covenant restrictions when reviewing plans.~~
4. I understand, accept and agree that the Village of Freeburg Zoning Office does not consider American Disability Act requirements when reviewing plans.
5. I understand, accept and agree that all required setbacks for any building or structure are to be measured from property lines, the location of which must be identified by stakes in all the zone districts, and that measurement from curbs or similar landmarks can produce errors which may halt construction and require that any part of any structure built in error be removed.
6. I understand, accept and agree that property corners will be properly staked in all zone districts and that said stakes will remain in place and undisturbed until after the footings/foundation inspection.
7. I understand, accept and agree that all fees for all permits must be paid prior to the issuance of any permit.
8. I understand, accept and agree that permits for private sewage disposal systems and private wells must be obtained from the St Clair County Health Department.
9. I understand, accept and agree that inspection of all work is required by law and that failure to request and secure such inspections is a violation of the Village of Freeburg's code.
10. I understand, accept and agree that as the applicant for a permit, I am solely responsible for notifying the Code Administrator when work has progressed to a point requiring inspection, and for preventing any further work until such inspection has been made and the work determined to be in compliance with applicable codes.
11. I understand, accept and agree that any request for inspection must be made by calling the St. Clair County Zoning Office, 618-277-6600 ext. 2644, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, at least 24 hours prior to the time when the inspection is needed.
12. I understand, accept and agree that inspections are required at the following stages:

**FOOTING INSPECTION** – Upon completion of the footing and foundation excavation, but prior to pouring any concrete.

UNDERGROUND PLUMBING INSPECTION – Upon completion of underground plumbing, but prior to covering.

ROUGH-IN ELECTRICAL INSPECTION – Upon completion of rough-in electric, but prior to covering.

ABOVE GROUND ROUGH-IN PLUMBING INSPECTION – Upon completion of rough-in plumbing, but prior to covering.

ELECTRICAL SERVICE INSPECTION – Upon completion of permanent service.

FRAMING INSPECTION – Prior to the covering of structural members.

FINAL ELECTRICAL INSPECTION – Following completion but prior to occupancy.

FINAL PLUMBING INSPECTION – Following completion but prior to occupancy.

FINAL BUILDING INSPECTION – Following completion but prior to occupancy.

**ABSOLUTELY CANNOT OCCUPY OR USE STRUCTURE UNTIL  
ALL FINAL INSPECTIONS HAVE BEEN COMPLETED**

PUBLIC SEWERS, WATER, ELECTRIC – CONTACT VILLAGE OF FREEBURG

PRIVATE SEWAGE DISPOSAL – CONTACT ST. CLAIR COUNTY HEALTH DEPARTMENT

13. I understand, accept and agree that should any work performed under a permit issued by the Village of Freeburg fail inspection, I am subject to a re-inspection fee, as established by law.

14. I understand, accept and agree that no Final Certificate of Zoning Compliance shall be issued until all inspections have been made and passed.

15. I understand, accept and agree that every temporary electrical service must have G.F.I. protection.

16. I understand, accept and agree that the Illinois Roofing Industry Licensing Act states in part:

“It is hereby declared to be the public policy of this State that in order to safeguard the life, health, property, and public welfare of its citizens, the business of roofing construction, reconstruction, alteration, maintenance and repair, is a matter affecting public interest, and any person desiring to obtain a certificate to engage in such business as herein defined, shall be required to establish his qualifications to be certified as herein provided,”

and that if the Village of Freeburg should issue a permit to me, it does so with the understanding that I will comply with the requirements of said Act.

17. I understand, accept and agree that all trash, debris and scrap materials must be placed into appropriate containers and disposed of properly. Burning of any kind is prohibited.

18. I understand, accept and agree that if any permitted work is not begun within twelve (12) months from the date a permit is issued, that permit shall become null and void.

I CERTIFY BY MY SIGNATURE BELOW THAT I HAVE READ, UNDERSTAND AND ACCEPT EACH OF THE PROVISIONS ABOVE, AND WILL ABIDE BY THEM, AND BY THE CODES, ORDINANCES, REGULATIONS AND STATUTES OF THE VILLAGE OF FREEBURG AND THE STATE OF ILLINOIS.

OWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**APPLICATION FOR BUILDING AND ZONING OCCUPANCY PERMIT**

(VALID FOR TWELVE (12) MONTHS)

Village of Freeburg  
Office of the Zoning Administrator  
Municipal Center  
14 Southgate Center  
Freeburg IL 62243

Permit No.: \_\_\_\_\_  
Zoning Application No: \_\_\_\_\_  
Date: \_\_\_\_\_

\*\*\*\*\*

**DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY**

St. Clair County permit fee: \$ \_\_\_\_\_ (County receives half of this amount - \$ \_\_\_\_\_)

Village of Freeburg zoning fee: \$ \_\_\_\_\_

Total building permit fee: \$ \_\_\_\_\_

\*\*\*\*\*

1. Name of Owner(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

2. Applicant's name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

3. Property interest of applicant: \_\_\_\_\_

4. Address of proposed construction: \_\_\_\_\_

5. Permanent parcel number: \_\_\_\_\_

6. Cost of improvement: \_\_\_\_\_ Total sq. ft of Construction: \_\_\_\_\_

7. Driveway: \_\_\_\_\_ concrete ( ) asphalt ( ) oil & chip ( ) total square feet: \_\_\_\_\_

Parking Lot: \_\_\_\_\_ concrete ( ) asphalt ( ) oil & chip ( ) total square feet: \_\_\_\_\_

8. Proposed construction information: (Check all that apply)

( ) New building ( ) Residence ( ) Business ( ) Accessory building

( ) Frame with siding ( ) Mobile Home ( ) Modular ( ) Site built

( ) Pre-fabricated ( ) Deck ( ) Patio ( ) fence

( ) Other: (explain) \_\_\_\_\_

( ) Combination: (explain) \_\_\_\_\_

\_\_\_\_\_

( ) Crawl space      Type foundation: ( ) concrete block      ( ) poured concrete (formed)  
( ) Basement      Type basement: ( ) concrete block      ( ) poured concrete (formed)  
Other foundation type: \_\_\_\_\_

Alterations or additions to existing buildings: (explain) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Use of existing and proposed structures:

Existing use: \_\_\_\_\_  
Proposed use: \_\_\_\_\_

Check appropriate zoning district:

- |                                  |   |
|----------------------------------|---|
| ( ) A (agricultural)             | ( ) SR-1 (single-family residence, large) |
| ( ) MH-1 (mobile home residence) |   |
| ( ) MR-1 (two-family residence)  | ( ) MR-2 (multiple family residence)      |
| ( ) B-1 (community business)     | ( ) B-2 (highway business)                |
| ( ) I-1 (light industrial)       | ( ) I-2 (moderate industrial)             |

10. Utilities: Check appropriate Services

- |                          |                          |
|--------------------------|--------------------------|
| ( ) Public Water Service | ( ) Public Sewer Service |
| ( ) Well or Cistern      | ( ) Septic Tank/Aeration |
| ( ) Other: _____         | ( ) Other: _____         |

11. A copy of a plot plan (drawn to scale) shall be attached, showing the following:

- a. Dimensions and use of all building.
- b. Dimensions of the zoning lot.
- c. Distance of each building from zoning lot lines.
- d. Distance of principal building from principal buildings on adjacent lot(s).
- e. Distance between accessory buildings and principal buildings.
- f. Location (with dimensions) of driveways and off-street parking spaces.
- g. Location of all easements.
- h. Location of all underground utilities, including septic tanks, tile fields, and wells.
- i. Any additional information as may be reasonably required by the Zoning Administrator and applicable requirements of the Zoning Code.

12. As required by the Village of Freeburg's Zoning Code, the Village in compliance with the Illinois Architecture Practice Act and the Structural Engineers Practice Act, and the Professional Engineering Act, as in effect in the State of Illinois, requires that all new construction and structural renovations of buildings used by the general public, including multiple housing, but excluding one and two family residences, shall require sealed plans. These plans shall be sealed by the appropriate licensed design professional and comply with all relevant Federal, State and local laws and regulations. Sealed drawings to include: floor plan, elevations, building section, foundation type and two (2) sets each.

I, the undersigned, do hereby certify that I have affixed my seal and I am an appropriate design professional for drawings (numbered) \_\_\_\_\_ as Attachment A to this instrument.

\_\_\_\_\_  
(Signature of Appropriate Design Professional)

\_\_\_\_\_  
Date

13. **INITIAL CERTIFICATES OF ZONING COMPLIANCE.** Upon the effective date of the Zoning Code, no land shall be developed, no new use or structure shall be established or erected, and no existing use or structure shall be enlarged, extended, altered, relocated, or reconstructed until an initial certificate of zoning compliance has been issued. The Administrator shall not issue an initial certificate of zoning compliance unless he or she determines that the proposed activity conforms to the applicable provisions of this Zoning Code.

I, the applicant/owner, do hereby certify that all electrical and plumbing portions of the construction shall be installed and or erected in compliance with the National Electrical Code and the Illinois Plumbing Code by affixing my signature to this "Application for Building and Zoning Occupancy Permit". I further understand that if any portion of said construction does not fulfill, upon completion, these code requirements, I may be denied the use of this Temporary Certificate of Zoning nor issued a permanent certificate until such time as appropriate corrections are made.

It is understood that any permit issued on this application will not grant any right or privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the Zoning Ordinance, or by other ordinances, codes, or regulations of the Village of Freeburg. The Village of Freeburg does not enforce private restrictive covenants which may affect the construction of the proposed improvement.

(APPLICANT) \_\_\_\_\_

**TEMPORARY CERTIFICATE OF ZONING OCCUPANCY**  
(valid for twelve (12) months)

The plans and specifications submitted with this application are in conformity with the zone district requirements applicable to the subject property. Changes in plans or specifications shall not be made without written approval of the appropriate Village officials.

Failure to comply with the above shall constitute a violation of the provisions of the Village Zoning Ordinance.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator, Village of Freeburg

**FINAL CERTIFICATES OF ZONING COMPLIANCE**

According to the Village of Freeburg's Zoning Ordinance:

No lot or plat thereof recorded or developed after the effective date of this chapter, and no structure or use, part thereof, that has been erected, enlarged, altered, relocated, or reconstructed after the effective date of this chapter shall be used, occupied, or put into operation until a final certificate of zoning compliance has been issued. The Zoning Administrator shall not issue a final certificate of zoning compliance until it has been determined, inspected, that the work authorized by the initial certificate of zoning compliance has been completed in accordance with approved plans. Failure to obtain a final certificate of zoning compliance shall constitute a separate violation of this chapter.

**PLEASE NOTIFY THE ZONING ADMINISTRATOR WHEN ALL INSPECTIONS AND CONSTRUCTION HAVE BEEN COMPLETED AND THE FINAL CERTIFICATE WILL BE ISSUED.**

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge  
Lisa Meehling  
Ray Matchett, Jr.  
Mike Blaies

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: [www.freeburg.com](http://www.freeburg.com)

VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Stanley Donald

VILLAGE ATTORNEY  
Weilmuenster Law Group, P.C

The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

I do not wish to furnish this information

Ethnicity:

Hispanic or Latino  
 Not Hispanic or Latino

Race: (Mark one or more)

White  
 Black or African American  
 American Indian/Alaskan Native  
 Asian  
 Native Hawaiian or Pacific Islander

Gender:

Male  
 Female

Non-Discrimination Statement:

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request your form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

**Residential Fire Sprinkler Waiver**

**Department of Zoning & Building  
Office of Director  
St. Clair County Building  
Belleville IL 62220-1623**

Zoning Application No. \_\_\_\_\_

Date: \_\_\_\_\_

(DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY)

Permanent Parcel No: \_\_\_\_\_

**Instructions to Applicants:** All information required by this application must be completed and submitted herewith.

1. Name of Owner(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY ZIP CODE

2. Contractor: \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY ZIP CODE

3. Address of proposed construction \_\_\_\_\_  
STREET CITY

4. Was the option of installing a fire sprinkler system offered to you by the constructor or contractor representative? YES NO

5. Were you given a printed informational sheet about residential sprinklers?  
YES NO

6. Were you given cost estimate for the installation of residential sprinklers?  
YES NO

7. Did you choose to purchase a residential sprinkler system for your new residence?  
YES NO

8. If not, what was the reason for the decision?

- a. Cost
- b. Do Not believe it is necessary
- c. Maintenance/Accidental Discharge Concerns
- d. Uncertainty

I understand that the 2012 International Residential Code requires sprinkler systems in new residential construction and I understand that by signing below I waive this section of the Code.

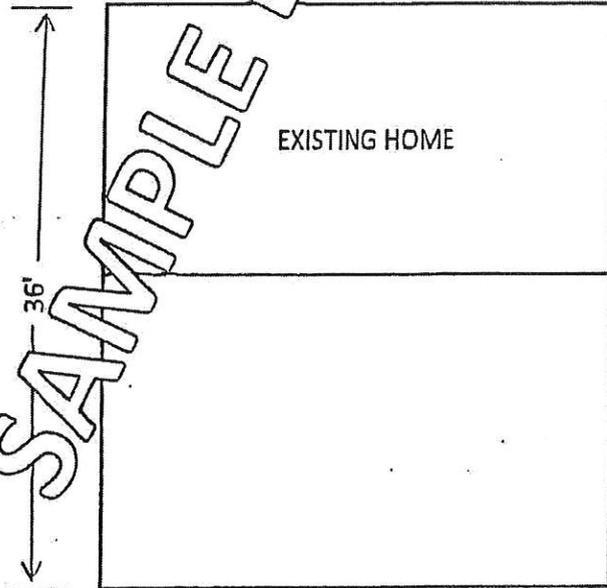
Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Ord No. \_\_\_\_\_ 03/24/2017

"LOT LINE"

162.5'

SAMPLE DRAWING



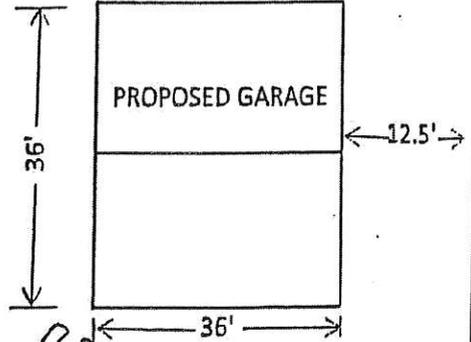
EXISTING HOME

36'

52'

35'

30'



PROPOSED GARAGE

12.5'

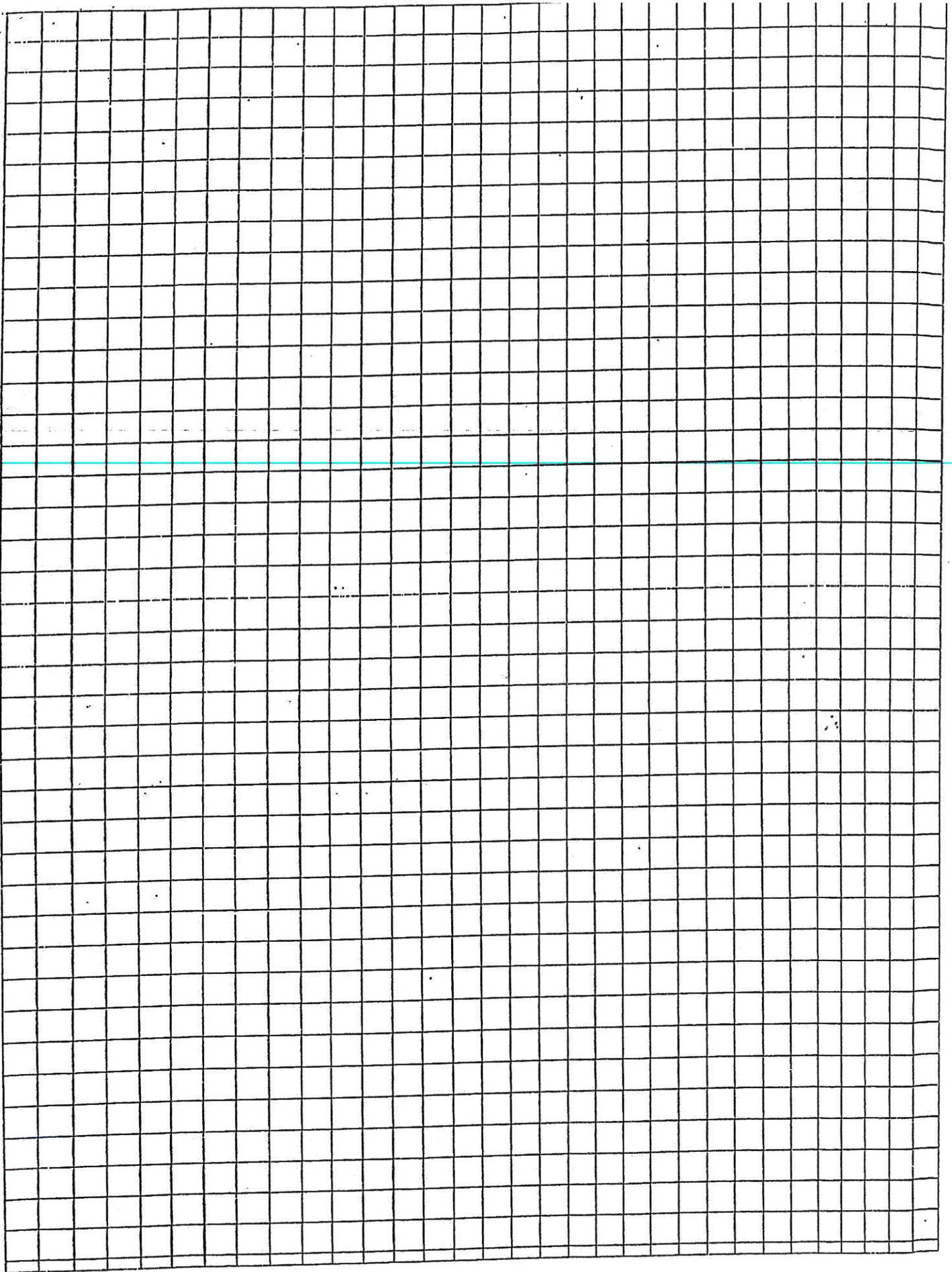
36'

12.5'

36'

129'

"LOT LINE"



**SCHEDULE "A"**  
**RESIDENTIAL PERMIT FEE SCHEDULE**  
City/Village

**Effective Date 11/01/2018**

<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>
Up to 1	\$54	Up to 34	\$415	Up to 94	\$854	Up to 300	\$2,234
Up to 2	\$86	Up to 35	\$415	Up to 96	\$871	Up to 310	\$2,306
Up to 3	\$119	Up to 36	\$428	Up to 98	\$884	Up to 320	\$2,362
Up to 4	\$151	Up to 37	\$430	Up to 100	\$899	Up to 330	\$2,418
Up to 5	\$184	Up to 38	\$441	Up to 105	\$925	Up to 340	\$2,487
Up to 6	\$216	Up to 39	\$443	Up to 110	\$968	Up to 350	\$2,548
Up to 7	\$248	Up to 40	\$458	Up to 115	\$996	Up to 360	\$2,615
Up to 8	\$281	Up to 42	\$471	Up to 120	\$1,039	Up to 370	\$2,673
Up to 9	\$311	Up to 44	\$486	Up to 125	\$1,065	Up to 380	\$2,727
Up to 10	\$315	Up to 46	\$497	Up to 130	\$1,111	Up to 390	\$2,803
Up to 11	\$315	Up to 48	\$514	Up to 135	\$1,139	Up to 400	\$2,859
Up to 12	\$315	Up to 50	\$527	Up to 140	\$1,180	Up to 420	\$2,973
Up to 13	\$315	Up to 52	\$540	Up to 145	\$1,210	Up to 440	\$3,099
Up to 14	\$315	Up to 54	\$568	Up to 150	\$1,251	Up to 460	\$3,237
Up to 15	\$315	Up to 56	\$568	Up to 155	\$1,281	Up to 480	\$3,341
Up to 16	\$318	Up to 58	\$586	Up to 160	\$1,307	Up to 500	\$3,455
Up to 17	\$328	Up to 60	\$599	Up to 165	\$1,353	Up to 520	\$3,570
Up to 18	\$328	Up to 62	\$612	Up to 170	\$1,396	Up to 540	\$3,695
Up to 19	\$341	Up to 64	\$624	Up to 175	\$1,424	Up to 560	\$3,773
Up to 20	\$341	Up to 66	\$642	Up to 180	\$1,452	Up to 580	\$3,924
Up to 21	\$341	Up to 68	\$657	Up to 185	\$1,480	Up to 600	\$4,036
Up to 22	\$341	Up to 70	\$670	Up to 190	\$1,519	Up to 620	\$4,151
Up to 23	\$341	Up to 72	\$683	Up to 195	\$1,551	Up to 640	\$4,265
Up to 24	\$357	Up to 74	\$700	Up to 200	\$1,580	Up to 660	\$4,378
Up to 25	\$357	Up to 76	\$713	Up to 210	\$1,651	Up to 680	\$4,494
Up to 26	\$374	Up to 78	\$726	Up to 220	\$1,722		
Up to 27	\$374	Up to 80	\$739	Up to 230	\$1,789		
Up to 28	\$382	Up to 82	\$756	Up to 240	\$1,850		
Up to 29	\$382	Up to 84	\$769	Up to 250	\$1,921		
Up to 30	\$382	Up to 86	\$782	Up to 260	\$1,977		
Up to 31	\$400	Up to 88	\$797	Up to 270	\$2,046		
Up to 32	\$400	Up to 90	\$828	Up to 280	\$2,107		
Up to 33	\$400	Up to 92	\$841	Up to 290	\$2,176		

**SCHEDULE "B"**  
**COMMERCIAL AND INDUSTRIAL PERMIT FEE SCHEDULE**

City/Village

**Effective Date 11/01/2018**

<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>
Up to 1	\$140	Up to 37	\$635	Up to 115	\$1,506	Up to 390	\$4,284
Up to 2	\$192	Up to 38	\$656	Up to 120	\$1,575	Up to 400	\$4,373
Up to 3	\$226	Up to 39	\$659	Up to 125	\$1,616	Up to 420	\$4,548
Up to 4	\$263	Up to 40	\$678	Up to 130	\$1,685	Up to 440	\$4,745
Up to 5	\$328	Up to 42	\$700	Up to 135	\$1,728	Up to 460	\$4,922
Up to 6	\$373	Up to 44	\$721	Up to 140	\$1,793	Up to 480	\$5,116
Up to 7	\$393	Up to 46	\$741	Up to 145	\$1,836	Up to 500	\$5,291
Up to 8	\$436	Up to 48	\$767	Up to 150	\$1,901	Up to 520	\$5,466
Up to 9	\$455	Up to 50	\$786	Up to 155	\$1,946	Up to 540	\$5,665
Up to 10	\$460	Up to 52	\$810	Up to 160	\$1,990	Up to 560	\$5,838
Up to 11	\$460	Up to 54	\$851	Up to 165	\$2,054	Up to 580	\$6,015
Up to 12	\$460	Up to 56	\$853	Up to 170	\$2,098	Up to 600	\$6,186
Up to 13	\$460	Up to 58	\$872	Up to 175	\$2,167	Up to 620	\$6,363
Up to 14	\$460	Up to 60	\$898	Up to 180	\$2,210	Up to 640	\$6,540
Up to 15	\$460	Up to 62	\$918	Up to 185	\$2,253	Up to 660	\$6,713
Up to 16	\$462	Up to 64	\$942	Up to 190	\$2,318	Up to 680	\$6,888
Up to 17	\$479	Up to 66	\$961	Up to 195	\$2,361	Up to 700	\$7,065
Up to 18	\$479	Up to 68	\$985	Up to 200	\$2,404	Up to 720	\$7,238
Up to 19	\$505	Up to 70	\$1,006	Up to 210	\$2,515	Up to 740	\$7,413
Up to 20	\$505	Up to 72	\$1,028	Up to 220	\$2,623	Up to 760	\$7,588
Up to 21	\$505	Up to 74	\$1,050	Up to 230	\$2,724	Up to 780	\$7,763
Up to 22	\$507	Up to 76	\$1,071	Up to 240	\$2,822	Up to 800	\$7,940
Up to 23	\$507	Up to 78	\$1,093	Up to 250	\$2,930	Up to 820	\$8,113
Up to 24	\$525	Up to 80	\$1,114	Up to 260	\$3,016	Up to 840	\$8,265
Up to 25	\$525	Up to 82	\$1,138	Up to 270	\$3,128	Up to 860	\$8,440
Up to 26	\$548	Up to 84	\$1,160	Up to 280	\$3,128	Up to 880	\$8,615
Up to 27	\$548	Up to 86	\$1,179	Up to 290	\$3,325	Up to 900	\$8,790
Up to 28	\$568	Up to 88	\$1,203	Up to 300	\$3,409	Up to 920	\$8,943
Up to 29	\$568	Up to 90	\$1,246	Up to 310	\$3,450	Up to 940	\$9,118
Up to 30	\$568	Up to 92	\$1,268	Up to 320	\$3,610	Up to 960	\$9,291
Up to 31	\$589	Up to 94	\$1,292	Up to 330	\$3,692	Up to 980	\$9,447
Up to 32	\$589	Up to 96	\$1,311	Up to 340	\$3,803	Up to 980	\$9,447
Up to 33	\$589	Up to 98	\$1,335	Up to 350	\$3,891		
Up to 34	\$611	Up to 100	\$1,354	Up to 360	\$3,999		
Up to 35	\$611	Up to 105	\$1,400	Up to 370	\$4,090		
Up to 36	\$633	Up to 110	\$1,465	Up to 380	\$4,174		

**SCHEDULE "B"**  
**COMMERCIAL AND INDUSTRIAL PERMIT FEE SCHEDULE**

City/Village

**Effective Date 11/01/2018**

<b>Cost Millions</b>	<b>Fee Amount</b>						
Up to 1.1	\$10,453	Up to 5.4	\$11,437	Up to 16.5	\$12,512	Up to 34.5	\$13,689
Up to 1.2	\$10,479	Up to 5.6	\$11,465	Up to 17.0	\$12,543	Up to 40.0	\$14,031
Up to 1.3	\$10,506	Up to 5.8	\$11,494	Up to 17.5	\$12,575	Up to 40.5	\$14,382
Up to 1.4	\$10,532	Up to 6.0	\$11,523	Up to 18.0	\$12,606	Up to 41.0	\$14,742
Up to 1.5	\$10,558	Up to 6.2	\$11,551	Up to 18.5	\$12,638	Up to 41.5	\$15,110
Up to 1.6	\$10,585	Up to 6.4	\$11,580	Up to 19.0	\$12,669	Up to 42.0	\$15,488
Up to 1.7	\$10,611	Up to 6.6	\$11,609	Up to 19.5	\$12,701	Up to 42.5	\$15,875
Up to 1.8	\$10,638	Up to 6.8	\$11,638	Up to 20.0	\$12,733	Up to 43.0	\$16,272
Up to 1.9	\$10,664	Up to 7.0	\$11,667	Up to 20.5	\$12,765	Up to 43.50	\$16,679
Up to 2.0	\$10,691	Up to 7.2	\$11,696	Up to 21.0	\$12,797	Up to 44.0	\$17,096
Up to 2.1	\$10,718	Up to 7.4	\$11,726	Up to 21.5	\$12,829	Up to 44.5	\$17,523
Up to 2.2	\$10,744	Up to 7.6	\$11,755	Up to 22.0	\$12,861	Up to 45.	\$17,961
Up to 2.3	\$10,771	Up to 7.8	\$11,784	Up to 22.5	\$12,893	Up to 45.5	\$18,410
Up to 2.4	\$10,798	Up to 8.0	\$11,814	Up to 23.0	\$12,925	Up to 46.0	\$18,871
Up to 2.5	\$10,825	Up to 8.2	\$11,843	Up to 23.5	\$12,957	Up to 46.5	\$19,342
Up to 2.6	\$10,852	Up to 8.4	\$11,873	Up to 24.0	\$12,990	Up to 47.0	\$19,826
Up to 2.7	\$10,879	Up to 8.6	\$11,903	Up to 24.5	\$13,022	Up to 47.5	\$20,322
Up to 2.8	\$10,907	Up to 8.8	\$11,932	Up to 25.0	\$13,055	Up to 48.0	\$20,830
Up to 2.9	\$10,934	Up to 9.0	\$11,962	Up to 25.5	\$13,087	Up to 48.5	\$21,351
Up to 3.0	\$10,961	Up to 9.2	\$11,992	Up to 26.0	\$13,120	Up to 49.0	\$21,884
Up to 3.1	\$10,989	Up to 9.4	\$12,022	Up to 26.5	\$13,153	Up to 49.5	\$22,431
Up to 3.2	\$11,016	Up to 9.6	\$12,052	Up to 27.0	\$13,186	Up to 50.0	\$22,992
Up to 3.3	\$11,044	Up to 9.8	\$12,082	Up to 27.5	\$13,219		
Up to 3.4	\$11,071	Up to 10.0	\$12,113	Up to 28.0	\$13,252		
Up to 3.5	\$11,099	Up to 10.5	\$12,143	Up to 28.5	\$13,285		
Up to 3.6	\$11,127	Up to 11.0	\$12,173	Up to 29.0	\$13,318		
Up to 3.7	\$11,155	Up to 11.5	\$12,204	Up to 29.5	\$13,351		
Up to 3.8	\$11,182	Up to 12.0	\$12,234	Up to 30.0	\$13,385		
Up to 3.9	\$11,210	Up to 12.5	\$12,265	Up to 30.5	\$13,418		
Up to 4.0	\$11,238	Up to 13.0	\$12,295	Up to 31.0	\$13,452		
Up to 4.2	\$11,266	Up to 13.5	\$12,326	Up to 31.5	\$13,485		
Up to 4.4	\$11,295	Up to 14.0	\$12,357	Up to 32.0	\$13,519		
Up to 4.6	\$11,323	Up to 14.5	\$12,388	Up to 32.5	\$13,553		
Up to 4.8	\$11,351	Up to 15.0	\$12,419	Up to 33.0	\$13,587		
Up to 5.0	\$11,380	Up to 15.5	\$12,450	Up to 33.5	\$13,621		
Up to 5.2	\$11,408	Up to 16.0	\$12,481	Up to 34.0	\$13,655		