

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

Legal and Ordinance Committee Meeting
(Annexation; Building; Zoning; Subdivision)
(Miller/Carpenter/Matchett/Meehling)
Monday, December 15, 2025 at 6:15 p.m.

The meeting of the Legal and Ordinance Committee was called to order at 6:16 p.m., by Trustee Lisa Meehling on Monday, December 15, 2025. Members present were Chairperson Dana Miller (absent), Trustee Tom Carpenter, Trustee Ray Matchett, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Bob Kaiser, Village Administrator Matt Trout, Village Engineer Tim Pruett, Police Chief Mike Schutzenhofer, Public Works Directors John Tolan & Chris Remick, Village Attorney Fred Keck (absent), and Office Manager Mary Downen. Guest present: Janet Baechle and Mark Schilling. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of November 17, 2025 Minutes: Trustee Tom Carpenter motioned to approve the November 17, 2025 minutes, and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.
2. Zoning Report/Nuisance Properties: Village Engineer Tim Pruett issued 2 occupancy permits and 1 building permit; demo permit for house on N. Vine St. He was able to meet with the owner regarding nuisance property on N. Richland St.
3. Development Update: Tim said he has revised plans and is working with The Coffee Pot. Still waiting on the creation of the lot. He said 5 Commerce Drive is up for auction, final date of January 15th. He said we have had some questions on some properties that are privately owned.
4. FOIA Requests: Reviewed by the committee.

B. NEW BUSINESS:

1. St. Clair County Board of Review Hearings: Village Administrator Matt Trout said there are a couple commercial properties up for review.

Trustee Lisa Meehling said we might want to consider our fees for ATV & golf carts and extending the hours. We seem considerably higher than other communities.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Tom Carpenter motioned to adjourn at 6:22 p.m., and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

Mary Downen

Mary Downen
Office Manager

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