

## REGULAR BOARD MEETING AGENDA – JULY 20, 2015 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
  - 4 – 1. July 6, 2015 – Board Meeting Minutes – Unavailable.
5. Finance – None.
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report
9. Public Participation
10. Reports and Correspondence –
  - 10 – 1. Zoning Administrator’s Report – **Exhibit A**
  - 10 – 2. Rhutasel & Associates Pay Request #1 in the amount of \$3,090.67 – **Exhibit B**
11. Recommendations of Boards and Commissions – None.
12. Contracts, Releases, Agreements and Annexations – None.
13. Bids – None.
14. Resolutions –
  - 14 – 1. Resolution #15-09: A Resolution for the Freeburg Park District to Sponsor a Homecoming Parade in the Village of Freeburg – **Exhibit C**
  - 14 – 2. Resolution #15-10: A Resolution in Support of the St. Clair County Parks Grant Funding Cycle #22 – **Exhibit D**
15. Ordinances – None.
16. Old Business –
17. New Business –
18. Appointments – None.
19. Committee Meeting Minutes/Recommendations
  - 19 – 1. Water/Sewer Committee Meeting – Wednesday, July 15, 2015 – 5:30 p.m. – **Exhibit E**
    - 19-1a. Recommend Facilities Plan Update be submitted to EPA
  - 19 – 2. Streets Committee Meeting – Wednesday, July 15, 2015 – 6:00 p.m. – **Exhibit F**
    - 19-2a. Recommend Motion to Reject Pool Shelter Bids and Return Bid Bonds
    - 19-2b. Recommend Approval of Rhutasel & Associates Invoice #1 in the amount of \$3090.67 – see Item #10-2 above
    - 19-2c. Recommend Approval of Homecoming Parade Resolution – see Item #14-1 above
  - 19 – 3. Electric Committee Meeting – Wednesday, July 15, 2015 – 6:30 p.m. – **Exhibit G**
  - 19 – 4. Committee as a Whole Meeting – Thursday, July 16, 2015 – 6:30 p.m. – **Exhibit H**
20. Upcoming Meetings
  - 20 – 1. Legal/Ordinance Committee Meeting – Wednesday, July 29, 2015 – 5:30 p.m.
  - 20 – 2. Finance Committee Meeting – Wednesday, July 29, 2015 – 6:00 p.m.
  - 20 – 3. Personnel/Police Committee Meeting – Wednesday, July 29, 2015 – 6:30 p.m.
  - 20 – 4. Park Action Committee Meeting – Monday, August 3, 2015 – 6:00 p.m.
  - 20 – 5. Board Meeting – Monday, August 3, 2015 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].



VILLAGE BOARD MEETING  
JULY 20, 2015

Gary Henning Zoning Administrator

5--Occupancy Permits issued to date in July 2015

2--Building Permits issued to date in July 2015:

1-Electrical

1-New Garage, Deck, Carport Additions

Nuisances Corrected in July--8

Current Nuisances:

Trailer at Peabody Road and Route 15 an agreement has been reached between the owner and Karen Blomenkamp for trailer to be stored on her property. Bill Whaley addressed board at Legal Ordinance Committee explaining his situation. A signed statement from Karen is on file for trailer to be moved once ground has dried up. Bill has cleared all weeds, etc.

Working with owner #5 Lakeview Drive to replace roof - Completed last week-looks good!

Sent second certified mail letter to the Johnson's in Marion IL that property at 910 Wingmead owned by them was cut with bush-hog and unacceptable-weeds and grass was still over 8 inches in places. They were advised to cut as a yard in SR-1 residential area or Village would cut and send bill directly to them. Checked property on Wednesday, July 15, had grass and weeds exceeding 8 inches. Put in work order to John to have Village cut the grass and weeds July 16<sup>th</sup> and we will forward bill to the Johnson's.

Sent first certified mail letter to Trevor Meyer owner of the property at 5939 Countryside Lane notifying him about weeds and grass exceeding 8 inches in height- Mowed again and is now in compliance with code.

#3 Lake Drive-abandoned-contacted Iberia Bank, they sold mortgage to PPH Loan Mortgage Company-Talked with Joseph White and was told he get back with me and let me know ASAP. After not hearing back from them for over a week, sent PPH Mortgage Company a certified letter dated July 8th stating they have until July 20, 2015 to correct grass and weed nuisance. If not in compliance the Village will remove weeds and tall grass and the bill will be sent directly to them. Also sent them a copy of Village of Freeburg Letter of Notice of Dangerous and Unsafe Building. Unless the building is put into safe condition or demolished within ninety (90) days of the receipt of this notice, the Village shall apply to the Circuit Court for an order authorizing such action to be taken by the Village to

restore the building to a safe condition or to demolish the building. Any costs incurred by the Village to restore or demolish the building shall be recovered from the owner(s) of the property pursuant to Chapter 65, Paragraph 5/11-31-1 Illinois Compiled Statutes

NEW BUSINESSES WORKING:

LOG LOGISTICS INC.--Tony, I, Shane, John, and Larry Mensing (Building Inspector for St. Clair County) met with the owners, Michelle and Jerry Reed, to iron out plans for the Company and time table for construction in March. In process of issuing permits hopefully soon.

FREEBURG AUTO BODY-- Opened.

TROPICAL SNO--Opened.

Date: 06/15/15 Invoice No. 1  
Work Order No. \_\_\_\_\_

To: Village of Freeburg  
14 Southgate Center  
Freeburg, IL 62243

From: Rhutasel and Associates, Inc.  
Firm Address: Rhutasel and Associates, Inc.  
P.O. Box 97  
Freeburg, IL 62243

PTB / Item #	Project	SRTS-40009(150)	Consultant's Job Number  42014
Route	County	St. Clair	
Section	Job No.	C-98-343-12	
Phase			

For Professional Services performed as set forth in the Agreement dated: 05/01/14  
& Supplemental Agreement(s) dated: \_\_\_\_\_

1) Invoice Period From: 04/16/15 To: 05/31/15

	This Invoice	Previously Invoiced	Earned to Date	Max allowable
2) Maximum Payable				\$18,501.39
3) Direct Salaries	\$1,009.02	\$0.00	\$1,009.02	
4) QC/QA	\$0.00	\$0.00	\$0.00	
5) Payroll & Overhead	\$1,590.92	\$0.00	\$1,590.92	
this invoice	<u>157.6700%</u>			
average	<u>157.67%</u>			
6) Fixed Fee = 16.7050%	\$381.07	\$0.00	\$381.07	\$2,281.19
7) Direct Costs Prime	\$109.66	\$0.00	\$109.66	
8) Services by others			\$0.00	
			\$0.00	
			\$0.00	
9) Total invoiced for project including this invoice			<u>\$3,090.67</u>	
10) Previously Invoiced		<u>\$0.00</u>		
11) Payment Due this invoice	<u>\$3,090.67</u>			

I have reviewed the invoice and found it in compliance with "The Simple Guide To Consultant Payments" published on the Consultant Engineering Sharepoint site. The percent of work shown as completed on this invoice matches the attached Progress Report signed by the project engineer.

I certify the costs included in this invoice have been expended and the percent of work shown as completed on this invoice is correct. As the prime consultant, work invoices included in this invoice for work done by others were reviewed and approved.

Approved  
IDOT Rep. \_\_\_\_\_ Date: \_\_\_\_\_

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Checked \_\_\_\_\_ Date: \_\_\_\_\_

Consultant: Rhutasel and Associates, Inc.

By / Date: *Sidney W. LeGrand* 6/15/15

(Name) Sidney W. LeGrand

(Title) Secretary

Distribution: 2 complete packages plus 2 copies of invoice form to Liaison Engineer.







## Rhutasel and Associates, Inc.

## Time by Job Detail

April 16 through May 31, 2015

Date	Name	Duration
<b>FREEBURG:42014:350 SRTS - CONSTRUCTION STAKING</b>		
<b>07 PRINCIPAL SURVEYOR</b>		
05/08/2015	Hake, Gale E	0.25
05/14/2015	Hake, Gale E	0.50
05/19/2015	Hake, Gale E	0.50
05/20/2015	Hake, Gale E	1.00
Total 07 PRINCIPAL SURVEYOR		2.25
<b>25 PROJECT SURVEYOR</b>		
05/19/2015	Hahn, Greg J	2.50
Total 25 PROJECT SURVEYOR		2.50
<b>40 DESIGN SURVEYOR</b>		
05/20/2015	Kaiping, Timothy J.	1.00
05/20/2015	Kaiping, Timothy J.	3.50
05/21/2015	Kaiping, Timothy J.	6.00
Total 40 DESIGN SURVEYOR		10.50
<b>65 TECHNICIAN II</b>		
05/20/2015	Barkau, Richard R	3.50
05/21/2015	Barkau, Richard R	6.00
Total 65 TECHNICIAN II		9.50
Total FREEBURG:42014:350 SRTS - CONSTRUCTION STA...		24.75
<b>FREEBURG:42014:450 SRTS - CONSTRUCTION OBSERVATION</b>		
<b>05 PRINCIPAL ENGINEER</b>		
05/20/2015	LeGrand, Sidney W	1.00
Total 05 PRINCIPAL ENGINEER		1.00
<b>15 PROJECT ENGINEER</b>		
04/28/2015	Schenk, Anthony A	0.50
05/08/2015	Schenk, Anthony A	3.00
05/11/2015	Schenk, Anthony A	0.50
05/12/2015	Schenk, Anthony A	0.50
05/14/2015	Schenk, Anthony A	1.50
05/18/2015	Schenk, Anthony A	0.50
Total 15 PROJECT ENGINEER		6.50
<b>31 CONSTRUCTION ENGINEER</b>		
05/29/2015	Schenk, Anthony A	2.00
Total 31 CONSTRUCTION ENGINEER		2.00
Total FREEBURG:42014:450 SRTS - CONSTRUCTION OB...		9.50
<b>TOTAL</b>		<b>34.25</b>

**Rhutasel and Associates, Inc. • Consulting Engineers/Land Surveyors Survey Crew Time Sheet**  
**Freeburg, Illinois**

DATE	JOB NAME	JOB #	Mileage		TOT. MI.	CREW MEM.	HRS.	521400	MISC.	ACTIVITY
			Ending	Beginning						
5-18-15	Red Bud - FIELD PR. SIDEWALK	41015 (301)	92199	92151	48	TK.	6.0	Hubs @ .30 Laths @ .39 Pins @ 2.00 7 Total \$	day - 4 Wheeler day - Power Auger #105 day - Boat #106 Misc. Misc.	Locate ROW MON. H2. & VERT. CONTROL
							RB.	7.0		
5-19-15	St. Clair Co. Hwy Dept. Fayetteville Terminal Access ROAD.	40114 (060)	92220	92199	21	TK.	8.0	Hubs @ .30 Laths @ .39 Pins @ 2.00 15 Total \$	day - 4 Wheeler day - Power Auger #105 day - Boat #106 Misc. Misc.	Stake Proposed R.O.W. ACROSS former Penbody PROPERTY; CK. TRM / TRM DIRECTIONS AND MARKINGS, etc.
							RB.	8.0		
5-20-15	Freeburg - S.R.T.S. CONSTR. SERVICES (URBANA PR.)	42014 (350)	92224	92220	4	TK.	3.5	Hubs @ .30 Laths @ .39 Pins @ 2.00 17 Total \$	day - 4 Wheeler day - Power Auger #105 day - Boat #106 Misc. Misc.	CK. VERTICAL CONTROL ON EXIST. PINS / TBM'S STAKE AND MAKE NIETS AND OFFSETS.
							RB.	3.5		
5-20-15	Freeburg S.R.T.S. CONSTR. SERVICES (URBANA PR.)	42014 (350)	92232	92226	6	TK.	6.0	Hubs @ .30 Laths @ .39 Pins @ 2.00 40 Total \$	day - 4 Wheeler day - Power Auger #105 day - Boat #106 Misc. Misc.	Stake & Grade sterm NIETS AND OFFSETS.
							RB.	6.0		
5-21-15	Freeburg Park Dist.	20515 (020)	92241	92232	9	TK.	2.0	Hubs @ .30 Laths @ .39 Pins @ 2.00 Total \$	day - 4 Wheeler day - Power Auger #105 day - Boat #106 Misc. Misc.	MISC. TAPES AT PARK FOR MAPPING
							RB.	2.0		

TCP

**RESOLUTION NO. 15-09****A RESOLUTION FOR THE FREEBURG PARK DISTRICT  
TO SPONSOR A HOMECOMING PARADE IN THE  
VILLAGE OF FREEBURG**

WHEREAS, the Freeburg Park District is sponsoring a Homecoming Parade in the Village of Freeburg, which event constitutes a public purpose;

WHEREAS, this parade will require the temporary closure of Route 15 (State Street), a State Highway in the Village of Freeburg from Market Place to Hill Street

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Freeburg that permission to close off State Street from Market Place to Hill Street, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED, that this closure shall occur during the approximate time period between 5:30 p.m. to 7:30 p.m. on Saturday, August 22, 2015.

BE IT FURTHER RESOLVED, that this closure is for the public purpose of the Freeburg Homecoming Parade.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.) The detour route shall be as follows:

North Main Street, From State Street South to High Street, West on High Street to Railroad Street, South on Railroad Street to Apple Street, East on Apple Street to Belleville, South on Belleville to Lincoln Court, East on Lincoln Court back to State Street.

BE IT FURTHER RESOLVED, that the Village of Freeburg assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall, at the expense of the Village of Freeburg, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the Village of Freeburg prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the Village of Freeburg as may be approved by the Illinois Department of Transportation. These items shall be provided by the Village of Freeburg.

**RESOLUTION NO. 15-09 cont.**

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions above.

BE IT FURTHER RESOLVED, the Village of Freeburg hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED, the Village of Freeburg shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

**ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, this 20th day of July, 2015.**

AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____

Vote Recorded By:

\_\_\_\_\_  
Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois, this 20th day of July, 2015.

ATTEST:

\_\_\_\_\_  
Jerry Lynn Menard, Village Clerk

\_\_\_\_\_  
Seth Speiser, Village President

**Resolution No. 15-10**  
**Resolution of Support**

WHEREAS, the Village of Freeburg is applying to St. Clair County, Illinois, for the Parks Grant Funding Cycle 22; and

WHEREAS, it is necessary that an application be made and resolution agreed to by the Village of Freeburg Board of Trustees.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Village of Freeburg apply for a grant under the terms and conditions of St. Clair County Parks Grant Commission and shall agree to the understandings and assurances in said applications;
2. That the chief municipal officials on behalf of the village execute such documents and all other documents necessary for the carrying out of said application; and
3. That the Village of Freeburg will contribute approximately \$14,142 in local match in the form of in-kind labor to be performed by Village personnel; ; and
4. That the chief municipal officials are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Passed this 20th day of July, 2015.

Vote Recorded:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

**Resolution No. 15-10**  
**Resolution of Support**

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Seth E. Speiser  
Village President

ATTEST:

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Jerry Menard  
Village Clerk

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge  
Lisa Meehling  
Ray Matchett, Jr.  
Mike Blaies

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING  
Trash/Water/Sewer  
(Pruett/Blaies/Matchett/Niebruegge)  
July 15, 2015 at 5:30 p.m.

EXHIBIT E  
VILLAGE ADMINISTRATOR  
Tony Funderburg  
VILLAGE TREASURER  
Bryan A. Vogel  
PUBLIC WORKS DIRECTOR  
John Tolan  
POLICE CHIEF  
Stanley Donald  
VILLAGE ATTORNEY  
Weilmuenster Law Group, P.C

The Public Works Committee Meeting was called to order at 5:30 p.m. on Wednesday, July 15, 2015, by Chairman Dean Pruett. Members present were Chairman Dean Pruett, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Matt Trout, Trustee Lisa Meehling, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Larry Rhutasel, Tim Pruett and Janet Baechle.

## A. OLD BUSINESS:

1. Approval of June 10, 2015 minutes: Trustee Elizabeth Niebruegge motioned to approve the June 10, 2015 minutes and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.
2. Sewer project: Larry Rhutasel and Tim Pruett were here to talk about Facilities Planning Study update. Larry advised the last FPS was done in 2009 and approved by EPA. Larry said we design treatment facilities to last for 25-30 years. The re-evaluation was done based on the needs. Larry said with the improvements done, he considers east plant to be in good condition. The west plant, built 42 years ago, and Larry is recommending replacement of this plant with a new state of the art treatment plant. Larry proposed adding a new sequencing batch reactor treatment facility, along with a new lift station, screening and grit removal facilities, tertiary filters and a sludge de-watering facility. The existing excess flow clarifier will remain in service. An SBR facility is better able to handle high flow rates. Larry said we need to pursue determining what the excess flow is that is getting into the sewer system. The probable cost of new WWTF is about \$6,600,000. This plan is more reasonable and realistic than the 2009 plan. Larry proposed to finance the project through an EPA low interest loan, and also a rate increase to pay the debt service. 2018 would be the first year debt service payments would become due and payable to the EPA. By 2018, it would be about a 15% increase in rates. Tony said the sewer budget is a tight one now. He also said a lot of our expenses are keeping that sewer plant going. Larry recommends we submit the facilities planning study update to the EPA for their review and approval. Once that occurs, Rhutasel would move forward with final design phase and then we would apply for an EPA loan. It could be completed in 2-3 years.

Trustee Elizabeth Niebruegge motioned to send Facilities Planning Study Update to EPA for Review/Approval and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

3. Sewer issues: John said we came out of all the rain pretty well.
4. Countryside Lane annexations: Tony said Attorney Manion is making this a top priority to get done.
5. FSH Minutes: None available. John advised he and Mayor Speiser are going to the SLM meeting tonight. It will be a fact finding mission. He also advised the water has been clear for the last six days.
6. Water Tower Painting: Jsaid this project should be done in 3-4 weeks. Tim Pruett said he did not receive any resident complaints about the water tower work.
7. Water Violation – Restricted Status List: John said our June sample came back good. He asked to Mary Reed to run our yearly running average, which came in at 74 and 80 is max, so we won't need to send out any more notices. The next crucial sample will be the ones we take in September. Our running average should drop way down then. When that happens, we will be off the restricted status and violation notices. John asked Mary if we could get into the August sampling group, and she said next year after we get through this. We are back on the right track.
8. Scheid/Towers Sewer Connection: John saw a locate come in on it, but the work is not done yet.
9. Stormwater Runn-off/Drainage Issues: JT said there is nothing new, this will be moved to Streets Committee.
10. Water Line Extension on Rentchler Road: Mayor Speiser talked to Mr. Ehret yesterday. He hasn't had a chance to meet with ther residents.

**B. NEW BUSINESS:**

1. Executive Session to Discuss Litigation, 5 ILCS 120/2-(c)(11):

**EXECUTIVE SESSION  
6:08 P.M.**

*Trustee Elizabeth Niebruegge motioned to enter into Executive Session citing litigation, 5 ILCS 120/2-(c)(11) and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*

**EXECUTIVE SESSION ENDED  
6:23 P.M.**

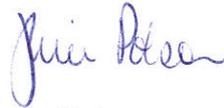
*Trustee Ray Matchett motioned to end the Executive Session at 6:23 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*

The Water/Sewer Committee reconvened at 6:24 p.m.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** Janet stated she has water in her back yard.

**E. ADJOURN:** *Trustee Elizabeth Niebruegge motioned to adjourn the meeting at 6:24 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Julie Polson,  
Office Manager



VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge  
Lisa Meehling  
Ray Matchett, Jr.  
Mike Blaies

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Web Site: www.freeburg.com

Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Niebruegge/Matchett/Meehling/Trout)  
Wednesday, July 15, 2015 at 6:00 p.m.

VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Stanley Donald

VILLAGE ATTORNEY  
Weilmuenster Law Group, P.C

The meeting of the Public Property Committee was called to order at 6:25 p.m. on Wednesday, July 15, 2015, in the Municipal Center. Those in attendance were Chairperson Elizabeth Niebruegge, Trustee Ray Matchett, Trustee Lisa Meehling, Trustee Matt Trout, Mayor Seth Speiser (left at 6:35 p.m.), Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Dean Pruett, Public Works Director John Tolan (left at 6:35 p.m.), Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

## POOL: A. OLD BUSINESS:

1. Pool Upgrades: John advised he shocked the pool last Thursday.
2. Storm Shelter Bids: Administrator Funderburg said four bids came in. Since the grant for the concrete was pulled, he is recommending we cancel the bids and return the bonds. We are currently in the process of writing a parks grant from St. Clair County. We can wait to do the pavilion when we get that grant.

*Trustee Matt Trout motioned to not accept the storm shelter bids and return the bonds and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

## B. NEW BUSINESS:

1. St. Clair County Parks Grant: Discussed above. A resolution in support will be presented at Monday night's board meeting.

## STREETS: A. OLD BUSINESS:

1. Approval of June 10, 2015 Minutes: *Trustee Ray Matchett motioned to approve the June 10, 2015 minutes and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.*
2. Safe Routes to School: JT going great. TF – RR, need to get across the RR, it will be from 50-75K to do the work inside the rr. EN said if we can afford it, we should do it. MT agreed, tto get across the railroad. About \$100-\$125K. Would need to take \$100K out of savings. It will include redoing the RR crossing and includes the pedestrian crossing. TF talked to other communities and cost is about the same. We need to decide if this is a project that warrants taking money out of savings to do this. We are being forced to make a decision on this now. Comm agreed to move forward with the project.
3. MFT/Ditch on N. Main: John is working on drainage issues and sidewalks.

4. Drainage Problem Areas/Southgate Drive/Countryside Lane: Tony said we are close to sending Countryside Lane out for bid.
5. Shady Lane Dispute: Tony said signed paperwork should be received shortly. The residents in the back are getting ready to sign the paperwork.
6. Community Compost Area/Leaf Program: Tony and John discussed this. They don't have anything new on it. Tony said maybe we can work something out with Waste Management.
7. Resident Concern over E. Apple: This will be moved to Personnel/Police committee.

**B. NEW BUSINESS:**

1. Stop Sign Request at Edison/Mill: Tony advised we received a stop sign request. He has asked for our officers to patrol more often in that area. We have not heard back from the resident. This will also be moved to Personnel/Police committee.

Lupus Foundation Request to Use Park: We received the Lupus annual request to use the Village Park for August 1<sup>st</sup>. They have requested to use our gazebo. The committee discussed possibly waiving the rental fees for fundraising events. They decided not to waive the fee. Julie will send them the gazebo rental form.

*Trustee Matt Trout motioned to approve the Lupus Foundation's request to use Village Park on August 1<sup>st</sup> for their fundraising event and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

2. Homecoming Parade Resolution: *Trustee Matt Trout motioned to approve Resolution #15-09, A Resolution for the Freeburg Park District to Sponsor a Homecoming Parade in the Village of Freeburg, and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

*Trustee Matt Trout motioned to approve Rhutasel & Associates Invoice #1 for SFTS -40009(150) in the amount of \$3,090.67 and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

Tony advised SAFE received the St. Clair County grant for their roof replacement, and it has been forwarded to HUD for approval. They are very appreciative of the Village's assistance with the grant.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Matt Trout motioned to adjourn the meeting at 6:44 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

  
Julie Polson  
Office Manager

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge  
Lisa Meehling  
Ray Matchett, Jr.  
Mike Blaies

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**ELECTRIC COMMITTEE MEETING**  
(Blaies/Matchett/Niebruegge/Pruett)  
Wednesday, July 15, 2015 at 6:30 p.m.

**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**VILLAGE TREASURER**  
Bryan A. Vogel

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Stanley Donald

**VILLAGE ATTORNEY**  
Weilmuenster Law Group, P.C

The meeting of the Electric Committee was called to order at 6:45 p.m. on Wednesday, July 15, 2015 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Ray Matchett, Trustee Elizabeth Niebruegge, Trustee Dean Pruett, Mayor Seth Speiser (absent), Village Clerk Jerry Menard (absent), Trustee Lisa Meehling, Trustee Matt Trout, Public Works Director John Tolan (absent), Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

## A. OLD BUSINESS:

1. Approval of June 10, 2015 Minutes: Trustee Mike Blaies motioned to approve the June 10, 2015 minutes and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.
2. Surplus Equipment: Shane advised we had 4 items sell today. We still have the bucket truck up for bid that will close at end of the month. Right now, we have over \$4,000 in bids on it.
3. IMEA Grant Program: Tony said, to his knowledge, no-one else has applied.
4. Charter Pole Agreement: There is nothing new on the agreement. Trustee Trout asked Tony if he talked to Charter about their solicitation in Freeburg. Tony said they have a right to come oin and solicit but they have to follow our rules. They don't have to pay for permit.
5. Safety Award Program: There is nothing new on this.
6. BHM&G Rice Neshap Compliance: Shane confirmed the urge testing will be conducted on July 23<sup>rd</sup> and 24<sup>th</sup>.
7. Spreadsheet of Agreements: Julie has not had a chance to work on this.
8. Electric Legacy Rate Customer: Tony said the letter was sent, the bill has been paid. Item can be taken off the agenda.
9. Electric Work at High School Concession Stand Area: Shane said that was taken care of. Their footing stairsteps on top of our conduit. Ok, take off.

**B. NEW BUSINESS:**

1. Regional Power Market Seminar: This seminar will be held on August 13, 2015 in Collinsville. Also, Kevin Gagen from IMEA will be here on the 28<sup>th</sup>.

Shane said with regard to the Village Hall power outage, Village Hall is fed by a dedicated underground circuit. The express feeder tripped out from north sub. After they isolated the problem, they were able to kick the express back on in 21 minutes. ESDA fired up the generator so they weren't without power during the storm. Shane advised he has one generator at Illinois Electric, and they advised it is not worth saving. We are down to one trailer unit and two portable units. Trustee Blaies brought up the traffic lights at State St. and Rt. 15 were not working after that. Shane advised the internal parts of the cabinet were replaced with in-stock items.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Dean Pruett motioned to adjourn the meeting at 7:03 p.m. and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge  
Lisa Meehling  
Ray Matchett, Jr.  
Mike Blaies

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EXHIBIT H  
VILLAGE ADMINISTRATOR  
Tony Funderburg  
VILLAGE TREASURER  
Bryan A. Vogel  
PUBLIC WORKS DIRECTOR  
John Tolan  
POLICE CHIEF  
Stanley Donald  
VILLAGE ATTORNEY  
Weilmuenster Law Group, P.C

Committee as a Whole Meeting  
Thursday, July 16, 2015  
5:30 p.m.

The Committee as a Whole meeting was called to order at 5:30 p.m. on Thursday, July 15, 2016 by Mayor Seth Speiser. Members present were Mayor Seth Speiser, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Lisa Meehling, Trustee Elizabeth Niebruegge, Trustee Dean Pruett, Trustee Matt Trout, Public Works Director John Tolan, Village Clerk Jerry Menard, Village Administrator Tony Funderburg (absent) and Office Manager Julie Polson. Guests present: Plan Commission Members Steve Woodward, Bryan Vogel, Mary Krieg, Dale Klohr, Bill Schwartz, Vic Rose (absent), Lee Smith, and from Moran Economic Development: Keith Moran and Jared Kanallakan; Tony miller.

## A. Old Business:

1. Approval of June 30, 2015 minutes: *Trustee Matt Trout motioned to approve the June 30, 2015 minutes and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.*

## B. New Business

1. Comprehensive Plan Update: Mayor Speiser turned the meeting over to Keith Moran to discuss the comprehensive plan update. Keith advised he has been retained by the Village to update our comprehensive plan. He provided some background on Moran Economic Development stating they are involved with TIFs and enterprise zones all over central/southern Illinois, and cited Breese, Bethalto and Mt. Vernon, as a few cities he has done business in. He explained the draft plan is not a final copy, especially with respect to the goals and objectives. Our comprehensive plan is only as good as we in this room make it. He stated he does not pretend to know everything about the Village of Freeburg. If there is something that you feel needs to be included, use Tony or Julie as a point of contact to get those suggestions to him. Keith wants to hear from us about state of the village, and further wants the discussion to be how we want to see the village grow in the next 20 years.

Keith explained the comprehensive plan is an official public document that states the desired vision of the village. He commented when the Village submits grant applications, the governmental agency will look to see if the proposed project is in line with your comprehensive plan. Frank Heiligenstein said the 1991 comprehensive plan was never adopted by ordinance. He stated the original one was done in 1969.

Committee as a Whole Meeting  
Tuesday, July 16, 2015  
Page 1 of 3

Keith summarized the Overview and Quick Facts, and a copy of this is included with the minutes. He stated Freeburg grew as fast as any surrounding areas. And further said there is a lot of money expended outside village limits. Under demographics, Trustee Niebruegge would like to see the age group from 18-64 broken down. She would like to have a 50-64 age range so we can determine how many residents are moving into an older category.

Table 2.21 – Consumer expenditures: Keith stated to use this table as a guide to help identify future businesses that you may want to attract. Out of the \$84,000,000 we can spend, we only get \$59,000,000. Residents are going elsewhere for particular merchandise. Bill Schwartz wanted Keith to see where we could expand. Keith said even if you have an opportunity to recruit something, it doesn't mean it will work out. He suggested an auto mall since the large car dealers like Ford and Buick are so regulated. Jared stated drugs, health & beauty aids is another retailer to target, only 67% is being met currently, Mary Krieg stated we have two pharmacies in Freeburg now. Keith believes Freeburg is a commerce center, a mini Belleville for this portion of the county.

Land Use: For now, our future land use reflects our current zoning. We want a realistic plan that is written in that manner. Jared stated an issue that needs to be addressed is development constraint. This topic is generally broken up into housing, infrastructure, land use goals, economic development and livability goals.

One goal is to strengthen and grow village property tax and sales tax. Keith brought up our industrial park and said how well that did. We need to use that thinking for future projects. He suggested being involved with other economic development organizations. We could hire a part-time person to help with that. Our website needs to be updated to showcase Freeburg on an economic standpoint. Businesses and developers should be able to find out what we have to offer and who we are. We need to promote a positive image. Trustee Niebruegge stated with a plan like this, she believes the Economic Development Committee could be utilized more effectively. Trustee Trout thinks this could help the Chamber of Commerce as well. Keith also said it is important to keep our current businesses.

In order to continue to maintain a high standard of living, our zoning code and occupancy permits are the kinds of things we need to think about it. Keith will look at public transportation to see what elements in there need to be revisited.

Keith said land use drives population. Bill Schwartz asked if we want to double our population or stay small. Frank wants growth but stated our housing is expensive enough. Keith brought up the square park area, and said we need to focus on growing that.

He highlighted marketing businesses, making our town more attractive, promote areas and use economic incentive programs. Keith commented we get a lot of traffic in town on the Freeburg Recreation Park events.

Keith asked for everyone to read through the housing objectives because he doesn't want to assume anything. We also need to look at the development constraints, especially with respect to the undermined areas.

Another area that needs to be reviewed is making sure our infrastructure is able to support future residential/commercial developments. Keith advised we will schedule another meeting within the next 30 days.

C. **General Concerns:** None.

D. **Public Participation:** Above.

E. **Adjourn:** *Trustee Matt Trout motioned to adjourn the meeting at 6:45 p.m. and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager

