

REGULAR BOARD MEETING AGENDA – FEBRUARY 16, 2016 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. February 1, 2016 – Board Meeting Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer’s Report –
7. Attorney’s Report – Executive Session to Discuss Personnel, 5 ILCS 120-2(c)(1)
8. ESDA Report –
9. Public Participation
10. Reports and Correspondence –
 - 10 – 1. Zoning Administrator’s Report – **Exhibit B**
 - 10 – 2. Rhutasel & Associates Pay Request #3 in the amount of \$3,008.42 – **Exhibit C**
11. Recommendations of Boards and Commissions – None
12. Contracts, Releases, Agreements and Annexations – None
13. Bids – None.
14. Resolutions – None.
15. Ordinances –
 - 15 – 1. Ordinance #1571 – An Ordinance Declaring Certain Personal Property to be Surplus Property and Authorizing the Sale or Disposition Thereof – **Exhibit D**
16. Old Business –
17. New Business –
18. Appointments – None.
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, February 10, 2016 – 5:30 p.m. – **Exhibit E**
 - 19-1a. Recommend Honda Scooter and JC Penney Generator to be Declared Surplus – see item #15-1
 - 19-1b. Recommend Purchase of Vermeer Chipper not to exceed \$36,200 – **Exhibit F**
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, February 10, 2016 – 5:45 p.m. – **Exhibit G**
 - 19 – 3. Streets Committee Meeting – Wednesday, February 10, 2016 – 6:00 p.m. – **Exhibit H**
 - 19-3a. Recommend Hiring of Pool Staff Managers and Lifeguards
 - 19-3b. Recommend Payment of Rhutasel & Associates Invoice #3 in the amount of \$3,008.42 – see Item #10-2 above
20. Upcoming Meetings
 - 20 – 1. Legal/Ordinance Committee Meeting – Wednesday, January 27, 2016 – 5:30 p.m.
 - 20 – 2. Finance Committee Meeting – Wednesday, January 27, 2016 – 6:00 p.m.
 - 20 – 3. Personnel/Police Committee Meeting – Wednesday, January 27, 2016 – 6:30 p.m.
 - 20 – 4. Plan Commission Meeting – Wednesday, March 2, 2016 – 7:00 p.m.
 - 20 – 5. Board Meeting – Monday, March 7, 2016 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies
Denise Albers

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

EXHIBIT A
VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

FREEBURG REGULAR BOARD MEETING MONDAY, FEBRUARY 1, 2016 @ 7:30 P.M. BOARD MEETING MINUTES

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, February 1, 2016 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Dean Pruett – here; Trustee Elizabeth Niebruegge – here; Trustee Ramon Matchett, Jr. – here; Trustee Lisa Meehling – here; Trustee Mike Blaies – here; Trustee Matt Trout – here; Mayor Seth Speiser – here; (7 present, 0 absent). Mayor Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes from Tuesday, January 19, 2016 Regular Board Meeting for approval.

Trustee Ramon Matchett, Jr motioned to accept the minutes from the Regular Board Meeting Tuesday, January 19, 2016 and Trustee Lisa Meehling seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

REVIEW OF BOARD LISTS: Trustee Matchett stated we reviewed the Board Lists.

REVIEW OF INVESTMENTS: Trustee Matchett said we Review the Investments and the CD's which were due are now renewed for our code book. The code states it goes to the highest interest rate. And we went with Citizens Bank.

INCOME STATEMENT: Trustee Matchett stated we reviewed the Income Statement.

Village of Freeburg Board Meeting Minutes
Monday, February 1, 2016
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TREASURER'S REPORT: None.

OLD BUSINESS:

1. Sign at Industrial Park: Nothing new this.
2. 3-5 Year Plan: Trustee Matchett said once the budget gets approved we will revisit the 3- to 5- year plan and strategic plan and update them.
3. Newsletter: Trustee Matchett stated we are looking for events that will be taking place in April, May and June to put in the Newsletter.

NEW BUSINESS:

1. Purchase/Finance of 2006 GMC 7500 Truck: Trustee Matchett said we talked about purchasing a used dump truck. At this time he would like to make a motion.

*Trustee Ramon Matchett, Jr. motioned to purchase a 2006 GMC dump truck and not to exceed \$57,800 and Trustee Elizabeth Niebruegge seconded the motion. **ROLL CALL:** Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth Niebruegge – aye; Trustee Lisa Meehling – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; Trustee Matt Trout – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

2. Budget: We are working on the budget and it not completed yet.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: Attorney Manion said he spoke to John Philips who lives on Shady Lane, they are going to clear up the title and move forward on getting that fixed. He will let us know, he is getting really close in getting this accomplished.

ESDA REPORT: ESDA Coordinator Gene Kramer talked about the following:

1. The upcoming weather within the next 48 hours.
2. Gene talked about the survey that they are doing on the sirens.
3. Gene said for the last 3 years St. Pauls' have been the place where the people respond to go when the weather is bad. The high school will know long be used as shelter for bad weather. They will still use the high school for a warming and cooling shelter.

PUBLIC PARTICIPATION: Janet said she would like to thank Elizabeth Niebruegge for her service to the board. She will be missed and she would like to welcome Denise Albers as a new Trustee.

REPORTS AND CORRESPONDANCE:

Zoning Administrator's Report: Mayor Speiser said next we have our Zoning Administrator's Report. Are there any questions for Zoning Administrator Henning? Hearing none we will move on.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.
CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS. None.
BIDS: None.

EXHIBIT E:

RESOLUTIONS: Mayor Speiser said we have Resolution #16-01. A Resolution Referring Proposed Amendments to the Subdivision Code, Zoning Code and Comprehensive Plan to the Plan Commission for Public Hearing and Recommendation

Trustee Lisa Meehling motioned to adopt Resolution #16-01 by title only and Trustee Matt Trout seconded the motion. ROLL CALL: Trustee Lisa Meehling – aye; Trustee Matt Trout – aye; Trustee Elizabeth Niebruegge – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; (6 ayes, 0 nays; 0 absent). All voting aye, motion carried.

EXHIBIT F:

ORDINANCE: Mayor Speiser stated we have Ordinance #1567. An Ordinance of the Board of Trustees of the Village of Freeburg, Illinois, Authorizing the Village to Enter Into and the Mayor to Execute a Loan Agreement Between the Village of Freeburg, Illinois and the State of Illinois Environmental Protection Agency.

Trustee Lisa Meehling motioned to adopt Ordinance #1567 by title only and Trustee Matt Trout seconded the motion. ROLL CALL: Trustee Lisa Meehling – aye; Trustee Matt Trout – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; Trustee Elizabeth Niebruegge – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT G:

ORDINANCE: Mayor Speiser stated we have Ordinance #1568. An Ordinance Declaring Certain Personal Property to be Surplus Property and Authorizing the Sale or Disposition Thereof (1984 Harley Motorcycle).

Trustee Matt Trout motioned to adopt Ordinance #1568 by title only and Trustee Mike Blaies seconded the motion. ROLL CALL: All voting aye, motion carried.

EXHIBIT H:

ORDINANCE: Mayor Speiser stated we have Ordinance #1569. An Ordinance of the Board of Trustees of the Village of Freeburg, Illinois, Authorizing the Village to Enter Into and the Mayor to Execute an Agreement Between the Village Of Freeburg and AH Realty Advisors, LLC for Professional Services.

Trustee Matt Trout motioned to adopt Ordinance #1569 by title only and Trustee Matt Trout seconded the motion. ROLL CALL: All voting aye, motion carried.

EXHIBIT I:

ORDINANCE: Mayor Speiser stated we have Ordinance #1570. An Ordinance Authorizing the Sale of Lot 18 of the Industrial Park.

Trustee Matt Trout motioned to adopt Ordinance #1570 by title only and Trustee Lisa Meehling seconded the motion. ROLL CALL: Trustee Matt Trout – aye; Trustee Lisa Meehling – aye; Trustee Elizabeth Niebruegge – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

OLD BUSINESS: None.

NEW BUSINESS: Mayor Speiser stated we have the Resignation of Trustee Elizabeth Niebruegge, she will be stepping down. Mayor Speiser called upon Trustee Niebruegge to take the floor for any comments at this time.

Trustee Elizabeth Niebruegge said she would like to thank everyone. She would like to thank her family for all of their support without my family she would not have been able to put the time and the effort into this position. Everybody here the board and everyone she has worked with it has been a pleasure (not all of it) most of it. There was some rough times and great times. Over all she has learned so much and it has been a great experience.

She really would like to thank the community for giving her the opportunity to serve as a trustee. She knows she is a better person because of it. She would like to thank the village for sending her to attend the IML Conference's. This all has meant a lot to her.

APPOINTMENTS: Mayor Speiser announced the Appointment of Denise Albers in replacement of Trustee Elizabeth Niebruegge.

Trustee Matt Trout motioned to approve the appointment of Denise Albers for Trustee and Trustee Lisa Meehling seconded the motion. ROLL CALL: Trustee Matt Trout – aye; Trustee Lisa Meehling – aye; Trustee Dean Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Village Clerk Jerry Menard sworn in Denise Albers as the new Trustee of the Village Board of Freeburg.

COMMITTEE MEETING REPORTS:

EXHIBIT D:

Legal/Ordinance Committee Meeting:

Trustee Lisa Meehling called the meeting of Legal/Ordinance to order at 5:30 p.m. on Wednesday, January 27, 2016.

The following items were talked about or discussed:

OLD BUSIENSS:

1. Zoning Report/Nuisance Properties: Trustee Meehling said Zoning Administrator Henning said the door on the house at 3 Lake Drive has been secured. Trustee Meehling said soon after the foreclosure is finalized on this property which should be on January 22, 2016, they will let us know what will be done with it.
2. Occupancy permits inspections: Trustee Meehling said Administrator Funderburg reviewed this with the Fire Department and Attorney Manion. The Fire Department inspections will cover the ingress and egress windows, smoke detectors, carbon monoxide detectors and any other noticeable fire hazards. The committee would like Attorney Manion to start working on the agreement.
3. St. Clair County update of Building and Property Maintenance Code: Trustee Meehling said no update on this yet.

4. Combination of Plan Commission and Board of Appeals:

We talked about the Plan Commission and Board of Appeals. At this time Trustee Meehling stated she would like to make a motion.

Trustee Meehling motioned to send the Combination of Board of Appeals and Plan Commission to be sent to the Plan Commission for Public Hearing and Trustee Dean Pruett seconded the motion. ROLL CALL: All voting aye, motion carried.

5. Local Debt Recovery Program: Trustee Meehling said we are still working on this. We need to rewrite some of the code, this is on Attorney Manions list of things to do.

6. Golf Carts or Side by Side Vehicles: Trustee Meehling said we will continue to talk about the Golf Cart issue.

7. Happy Hour Consideration: We were asked to consider Happy Hour in Freeburg now that the state has passed it. The committee directed Administrator Funderburg to move forward with this.

NEW BUSIENSS: None.

EXHIBIT E:

Personnel/Police Committee Meeting:

Trustee Matt Trout called the meeting of Personnel/Police to order at 6:30 p.m. on Wednesday, January 27, 2016.

The following item or items were talked about or discussed:

POLICE:

OLD BUSIENSS: None.

NEW BUSINESS:

1. Officer Boeving to attend ISP K-9 School: We talked about K-9 training for Officer Boeving and the new K-9 dog Duke. One of the things we talked about was sending the Officer Boeving and Duke the K-9 dog to ISP training class which runs from February 29, 2016 – May 6, 2016 in Springfield. The cost would be \$1,500 which includes the room, three meals per day and all the training. With that training, they are accredited by the Training Standards Board. We would get \$750 back if Duke passes. Trustee Trout said at this time he would like to make a motion.

Trustee Matt Trout motioned to have Officer Boeving and K-9 dog Duke be sent to the ISP Canine School from February, 29, 2016 to May 6, 2016 and Trustee Lisa Meehling seconded the motion. ROLL CALL: Trustee Matt Trout – aye; Trustee Lisa Meehling – aye; Trustee Denise Albers – aye; Trustee Mike Blaies – aye; Trustee Dean Pruett – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

PERSONNEL:

OLD BUSINESS:

1. Health Insurance Option to Switch to Spouse's Plan: Trustee Trout said we discussed the health insurance option to switch to spouse's plan. We have other municipalities and schools plans which they use to look at. We are still working this issue out.

We went into Executive Session to Discuss Personnel.

We talked about a surplus of an 84 Harley motorcycle which we seizure. This was passed earlier. Trustee Trout said he would like to make a motion.

Trustee Matt Trout motioned Scott Pensoneau be hired as full-time crew worker position and Trustee Dean Pruett seconded the motion. ROLL CALL: Trustee Matt Trout – aye; Trustee Dean Pruett – aye; Trustee Lisa Meehling – aye; Trustee Denise Albers – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

UPCOMING MEETINGS:

Electric Committee Meeting – Wednesday, February 10, 2016 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, February 10, 2016 – 5:45 p.m.

Streets Committee Meeting – Wednesday, February 10, 2016 - 6:00 p.m.

CLOSED IN OBSERVANCE OF PRESIDENT'S DAY – Monday, February 15, 2016

Board Meeting – Tuesday, February 16, 2016 - 7:30 p.m.

VILLAGE MAYOR & TRUSTEES' COMMENTS:

Trustee Dean Pruett – He thanked Elizabeth for being on the board and said what a great job she has done. It was a pleasure working with her. He welcome Scott to the village. Welcome Denise to the board.

Trustee Ramon Matchett, Jr. – He would like to thank Elizabeth for all of her hard work and dedication to the village. He welcome Scott aboard to the village works department and Denise welcome to the board also.

Trustee Mike Blaies – He would like to thank Elizabeth for everything she has done. We worked on a lot of things together and enjoyed working with her. We attend a couple of trips to Chicago together and toured the under coal mine together. You have done a lot of good things for the community. Welcome Scott and Denise.

Trustee Matt Trout – Thank you Elizabeth for everything you have done. We worked together on a lot of projects. He said Tony has express you have been like and extra staff member here. We are going to miss you. Looking forward for you to come back to the Chili Cook Off. Welcome Scott and Denise.

Trustee Lisa Meehling – Thank you Elizabeth for everything you have done. She will most likely still text you on questions. You have always given 110%, it has been an honor and a pleasure working with you. We wish your family much happiest in your new home and the upcoming birth. Thank you for everything we are going to miss you. Welcome Scott to the public works department. Welcome Denise, am looking forward to working with you on the board.

Trustee Denise Albers – She would like to thank the board in having faith in her best to serve the village and the community. From the way it sounds Elizabeth she has some very big shoes to fill.

Village Clerk Jerry Menard – She thanked Elizabeth for all she has done for the board and the community. Good luck with your new baby girl when she gets here. She welcome Scott to the public works department. She told Denise she knows she will do a great job for she knows she is a dedicated person.

Village Administrator Tony Funderburg – Tony said we are selling the fleece shirts that John has on now.

Village Attorney Brian Manion – Welcome Denise and Scott. And Elizabeth it has been nice working with you. He would also like to congratulate Tom on his son being nominated to the Naval Academy.

Public Works Director John Tolan: Welcome Denise and Scott. And Elizabeth it has been a pleasure working with you. Elizabeth when you came into this position it was a pretty sticky situation wasn't sure how that was going to work out. You handled it with a very professional, it been a pleasure. Your visions and goals for this town has been very progress and has moved us forward. You got Tony involved in the park and it looks great.

Zoning Administrator Gary Henning – He congratulated Tom on his son and told Tom that is a great honor. He would like to thank Elizabeth for all she has done. You have been a great help here and in the community. He welcome Denise and Scott.

Head Lineman Shane Krauss: He would to welcome Denise and also Scott welcome to our crew. He thanked Elizabeth for everything she has done. He told her you should be proud for all the effort you have put in and we appreciated it.

ESDA Coordinator Gene Kramer: He thanked Elizabeth for she has done for the community. He told her we could have used her as a shelter manager. And we are glad you understand the difference between a pavilion and shelter. If you every want to come back and visit you are welcome. Welcome to Scott and Denise.

Mayor Speiser - Thank you Elizabeth. She not only helpful here she helps out at the Chamber. She knows how much everyone appreciated her.

ADJOURNMENT:

Mayor Speiser called for motion to adjourn the meeting.

Trustee Dean Pruett motioned to adjourn the meeting at 7:57 p.m. and Trustee Lisa Meehling seconded the motion. All voting aye, motion carried.



Jerry Lynn Menard (g)

Village Clerk

VILLAGE BOARD MEETING
February 16th, 2016

Gary Henning Zoning Administrator

4-Occupancy Permits issued to date in February 2016

5--Building Permits issued to date in February 2016

1-Sign

4-Electrical

Nuisances Corrected to date in February - 3

Current Nuisances:

*#3 Lake Drive--abandoned: PHH Mortgage Company has property. Talked with legal department No return call--I called Mrs. Lewis on Thursday morning February 11 and informed her that she is two weeks late on getting payment to us and informing us on status of repairing the home. Had Jane Put a lien on #3 Lake Drive and emailing a copy of lien and all documents and communications we have had over past 8 months to Mrs. Lewis and their Legal Department.

NEW BUSINESSES WORKING:

LOG LOGISTICS INC: Permit has been issued.



Firm Name Rhutasel and Associates, Inc.
 PTB/Item # _____
 Route West Apple St
 Section 15-00026-00-SW
 County St. Clair
 Job No. P-98-309-15

From: 12/01/15 To: 12/31/15

Invoice No. 3

Work Order No. _____

Item	Max Allowable Rate	Rate	Quantity	Total	Remarks
Overtime Premium (See Personnel Summary)				\$0.00	
Mileage		\$0.55	0.00	\$0.00	
Photocopies		\$0.15	0.00	\$0.00	
Prints		\$2.75	0.00	\$0.00	
Plat		\$2.00	0.00	\$0.00	
Iron Pins		\$3.00	0.00	\$0.00	
Total for period				\$0.00	

Rhutasel and Associates, Inc.
Time by Job Detail
December 2015

Date	Name	Duration
FREEBURG:42115- WEST APPLE ST SIDEWALK CONNECTOR:42115-030 WEST APPLE ST SIDEWALK / PSE		
15 PROJECT ENGINEER		
12/17/2015	Schenk, Anthony A	3.00
12/18/2015	Schenk, Anthony A	4.00
12/21/2015	Schenk, Anthony A	5.00
12/22/2015	Schenk, Anthony A	3.00
12/28/2015	Schenk, Anthony A	0.50
12/29/2015	Schenk, Anthony A	1.00
Total 15 PROJECT ENGINEER		16.50
47 TECHNICIAN V		
12/22/2015	Luechtefeld, Mark A	0.50
12/23/2015	Luechtefeld, Mark A	6.50
12/28/2015	Luechtefeld, Mark A	3.50
12/29/2015	Luechtefeld, Mark A	3.50
Total 47 TECHNICIAN V		14.00
Total FREEBURG:42115- WEST APPLE ST SIDEWALK CO...		30.50
TOTAL		30.50

ORDINANCE NO. 1571

**AN ORDINANCE DECLARING CERTAIN PERSONAL PROPERTY
TO BE SURPLUS PROPERTY AND AUTHORIZING
THE SALE OR DISPOSITION THEREOF
(19889 Honda Scooter and JC Penney Generator)**

WHEREAS, the Village owns certain personal property which it can no longer effectively use, or which is no longer needed.

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, THAT:

SECTION 1. The following described vehicle is hereby declared to be surplus property:

- A. 1989 Honda Motor Scooter, VIN: JH2AF170XKK106047; and
- B. JC Penney 120v/240v, 25amp/12.5/amp, 3000w; Model 8007; Serial #0544577.

SECTION 2. The Village Clerk is authorized to place the equipment on the State of Illinois Ibid system.

PASSED THIS 16th DAY OF FEBRUARY, **2016**, BY THE VILLAGE PRESIDENT AND THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, AND DEPOSITIED AND FILED IN THE OFFICE OF THE VILLAGE CLERK IN SAID VILLAGE ON THAT DATE.

AYE _____	NAY _____
ABSENT _____	ABSENT _____

Vote Recorded By:

Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois, this 16th day of FEBRUARY, **2016**.

ORDINANCE NO. 1571 cont.

Seth E. Speiser
Village President

ATTEST:

Jerry Menard
Village Clerk

Approval as to Legal Form:

J. Brian Manion
Village Attorney

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies
Denise Albers

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING
(Blaies/Albers/Matchett/Pruett)
Wednesday, February 10, 2016 at 5:30 p.m.

EXHIBIT E
VILLAGE ADMINISTRATOR
Tony Funderburg
VILLAGE TREASURER
Bryan A. Vogel
PUBLIC WORKS DIRECTOR
John Tolan
POLICE CHIEF
Stanley Donald
VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

The meeting of the Electric Committee was called to order at 5:42 p.m. on Wednesday, February 10, 2016 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Denise Albers, Trustee Ray Matchett, Trustee Dean Pruett, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Lisa Meehling, Trustee Matt Trout, Public Works Director John Tolan, Head Lineman Shane Krauss (absent), Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of January 6, 2016 Minutes: Trustee Ray Matchett motioned to approve the January 6, 2016 minutes and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.
2. Surplus Equipment: Public Works Director John Tolan advised Shane is going to add the 2007 Impala and 1984 Harley to Ibid shortly. He would like to surplus an old honda scooter and also a JC Penney generator.

Trustee Dean Pruett motioned to surplus the Honda Scooter and JC Penney Generator and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.

3. IMEA Grant Program: John is on the committee for the energy efficiency grant and had a 2-hour teleconference call today. In 2015-16, IMEA approved 68 projects, and almost all were either commercial or industrial. The recycle my frig program is doing very well, about 300 have been recycled. The committee discussed renewing the grant program which ends May 1st for another three years. Several communities have not used their money. John said if the communities don't use their money, it gets thrown back into the pool on a first come first serve basis. John said many communities have asked for residential grant opportunities like LED lighting or programmable theromastats. If we get another \$10,000 again, Administrator Funderburg said the school is going to submit an application, and he would like to see the school be able to use it for the second gym.
4. Clearwave Proposal: Administrator Funderburg is working on this. Item can be taken off the agenda.
5. South Loop Extension: Shane is working on the easements. This is a project for next budget.

6. LED Street Lighting: Nothing new.
7. Christmas Decorations: John confirmed Shane met with the representative but does not have anything to report.
8. South Sub Roof: Tony said this will be in next year's budget. Item can be taken off the agenda until then.
9. Resident's Electric/Annexation: Tony said we are waiting to hear from them.

B. NEW BUSINESS:

1. Chipper Quotes: Tony advised we have budgeted to purchase a chipper. We have a quote for a used chipper from Vandalia Rental that has 881 hours on it. Hours can get into the thousands on a chipper. John believes we should put around 100 hours a year on the chipper. Tony advised we are hoping to change the limb program in the future which will save the amount of hours on the chipper. This one has a larger engine, it is not an average chipper. John confirmed the machine is available as of right now for purchase.

Trustee Dean Pruett motioned to recommend to the full board we purchase the Vermeer BC1500 Chipper from Vandalia Rental not to exceed \$36,200.00 and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

2. Transformer Quotes: John advised Shane purchased 18 transformers and they have been delivered. John also said the diesel Shane purchased for the generators came in well under budget at \$8,000 in stead of \$22,000. He is hoping to make another purchase at that price. You have to take a minimum of 7500 gallons.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dean Pruett motioned to adjourn at 5:58 p.m. and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager



BND Rentals, Inc. DBA

Vandalia RENTAL

RENTAL * SALES * SUPPLY * SERVICE * PARTS * TRAINING

EXHIBIT F EQUIPMENT SALE QUOTE

Contract # **78944** PAGE 1 *OF1
 PO# **VERMEER BC1500 QUOTE**
 Invoice Date 1/29/16
 Job# VERMEER QUOTE
 Job Name FREEBURG MUNICIPAL CENTER,
 Job Location FREEBURG, IL. 62243
 Date Out
 Date In 2/28/16
 Ordered By KRAUSS, SHANE
 Cust Phone C#: 618-539-5545 J#: 618-539-5545
 Quote Expire 2/28/16
 Sales Rep HOUSE ACCOUNT

Remit Payment To: Phone 937-898-5061
 Vandalia Rental Fax 937-898-4412
 PO BOX 160
 VANDALIA, OH 45377 www.vandalia-rental.com

Customer: XX 618-539-5545
 FREEBURG MUNICIPAL CENTER,
 14 SOUTHGATE CENTER
 FREEBURG, IL 62243

Qty	Equipment #	Price	Amount
1	50019070 CC: 050-0019 CHIPPER, BRUSH-15" Make: VERMEER Model: BC1500 MODEL YEAR: 2010 CURRENT HOURS: 881.0	36200.00 Serial #: 1VR2161V8A1002383	36200.00
Sub-total:			36200.00
Exempt:			
Estimated Total:			36200.00

There are no Warranties of merchantability of fitness either expressed or implied which extend beyond the description of the face hereof.

In The Event the leased equipment is stolen from the lessee, the lessor MUST be notified immediately and a police report MUST be filed by lessee.

Customer is solely responsible for the safe use, maintenance and safekeeping of equipment

BND Rentals, Inc. bills for time of possession including holidays and Sundays

Multiple shifts or overtimes rates may apply if the maximum amount of allowable unit runtime hours is exceeded. Additional fees will apply for refueling, tire damage, and repair

Rent Gard Damage Waiver

"Rent Gard Damage Waiver" is the waiver of certain claims by Lessor for loss or damage to the Equipment, subject to the terms and conditions set forth in paragraph 14 on the reverse side of the computer generated rental contract, in consideration of the charge of 13% of the total rental ("the Waiver Charge"). By declining the Rent Gard Damage Waiver, Lessee acknowledges that Lessee has fully read the terms and conditions set forth in paragraph 14 on the reverse side of the computer generated rental contract, and that Lessee understands that Lessee will be fully responsible for any and all loss or damage to the Equipment, whether accidental or otherwise. Lessee Declines Rent Gard Damage Waiver

Declined _____

THE UNDERSIGNED LESSEE HEREBY AGREES THAT THE EQUIPMENT RENTED IS IN GOOD CONDITION AND AGREES TO PAY THE GOING RENTAL RATE AND IF DAMAGED IN ANY WAY TO PAY FOR SAME. IT IS FURTHER AGREED THAT THE LESSOR WILL IN NO WAY BE RESPONSIBLE FOR THE INJURY TO ANY PERSON, PERSONS OR PROPERTY DAMAGED WHILE THE LEASED EQUIPMENT IS IN THE POSSESSION OF THE LESSEE. IT IS FURTHERMORE AGREED THAT LESSOR SHALL BE PERMITTED TO ENTER UPON THE PREMISES OF THE LESSEE OR THEIR JOB SITE AND REMOVE THE EQUIPMENT.

QUOTE PAGE 1 *OF1
This is your contract. Read all pages, including both sides, before signing. Total is found on the last page.

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies
Denise Albers

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Pruett/Albers/Blaies/Matchett)
February 10, 2016 at 5:45 p.m.

EXHIBIT G
VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

The Public Works Committee Meeting was called to order at 5:59 p.m. on Wednesday, February 10, 2016, by Chairman Dean Pruett. Members present were Chairman Dean Pruett, Trustee Denise Albers, Trustee Mike Blaies, Trustee Ray Matchett, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Lisa Meehling, Trustee Matt Trout, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

A. OLD BUSINESS:

1. Approval of January 6, 2016 minutes: Trustee Ray Matchett motioned to approve the January 6, 2016 minutes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.
2. Sewer project: Administrator Funderburg we have an approximate start date of March 1st.
3. Sewer issues: John advised we started our regularly scheduled sewer cleaning last week. They found a manhole full of rock in Timberwolf at the intersection of Timerwolf and Ttorrington. Walden game out Monday, cleared out the rock, televised all four ways, and couldn't find anything. The rock had been there quite a while. We also had a sewer issue the same day, at 312 N. Railroad. Walden cleaned that line, and John said it was not ours, it was in the lateral. With respect to the Taylor issue on Brookstone, we will get to that soon.
4. Countryside Lane annexations: Tony said John has talked to someone who can possibly help us with the one person who is dependent on everyone else to annex iin. John advised they have 3000 feet of pipe in the ground with about 1000 feet to go.
5. FSH Minutes: John stated there isn't too much to report.
6. New Truck: Tony said we should have the truck by mid march.
7. Radio Read Meters: John stated both Itron and Badger have admitted they have a problem. We have 600 meters that were in a bad batch. They are going to warranty all of them. To upgrade to the new meters would cost approximately \$27,000. We are going to just have them replace the bad ones.

8. SAVE Water Tower Leak: John stated we have a leak in the bottom of the tower that Aqua Sewer can't repair without taking the tower down which is a major problem. John said it would be down for at least a week. The only way to supply water would be with the VFDs. The leak repair is on hold until VFDs come in. John confirmed it is a slow leak.

Tony said we have another tower that needs to be repaired and painted which will cost around \$300,000. We are thinking about taking the water tower down at the park, put a better one up at SAVE which will provide better pressure. Tony believes this is the direction we need to go instead of fixing problems, and it is something to think about for the future. John said would eliminate the thm problrms. Tony believes it should be in 3-5 year plan.

B. NEW BUSINESS:

1. Spring Clean Up: Tony said our goal is to shorten the spring clean up. We can notify residents they can put their large items out on a weekly basis. We will get that information in the newsletter. John set the dates for the clean up to be April 14 – 16.

Tony passed out the information on the Waste Management renewal prices. Juile will check the pricing on the recycling center.

Trustee Ray Matchett motioned to recommend to the full Board we renew the Waste Management for five years and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

JT said the THM sapmpling is next Wednesday, and we will be flushing that system pretty hard. He is sending Jesse and Gregg to the IRWA Annual Conference on several training topics locator training, the 17th. He met with Charlie Kaiser and discussed a few things to help him out with on sale of the sewer plant property.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn the meeting at 6:16 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*



Julie Polson,
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies
Denise Albers

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Albers/Matchett/Meehling/Trout)
Wednesday, February 10, 2016 at 6:15 p.m.

EXHIBIT H
VILLAGE ADMINISTRATOR
Tony Funderburg
VILLAGE TREASURER
Bryan A. Vogel
PUBLIC WORKS DIRECTOR
John Tolan
POLICE CHIEF
Stanley Donald
VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

The meeting of the Public Property Committee was called to order at 6:18 p.m. on Wednesday, February 10, 2016, in the Municipal Center by Chairperson Denise Albers. Members present were Chairperson Denise Albers, Trustee Ray Matchett, Trustee Lisa Meehling, Trustee Matt Trout, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Dean Pruett, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Pool Manager Scott Schulz and Janet Baechle.

POOL: A. OLD BUSINESS:

1. Pool/Storm Shelter/St. Clair County Parks Grant: Administrator Funderburg said he and John discussed the placement of the shelter, and it will be staked next week. Once that is done, John can start the rock removal. Once that is complete, we will advise LRB Construction. Our goal is to get the shelter done in this budget, along with the slide and diving board.
2. Pool Hires – Executive Session to Discuss Personnel, 5 ILCS 120/2(c)(1):

EXECUTIVE SESSION 6:21 P.M.

Trustee Matt Trout motioned to enter into Executive Session citing personnel 5 ILCS 120/2 - (c)(1) and Trustee Lisa Meehling seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED 6:27 P.M.

Trustee Matt Trout motioned to end Executive Session at 6:27 p.m. and Trustee Lisa Meehling seconded the motion. All voting aye, the motion carried. Trustee Matt Trout motioned to reconvene the regular session at 6:28 p.m. and Trustee Lisa Meehling seconded the motion. All voting aye, the motion carried.

Trustee Matt Trout motioned to hire Scott Schulz, Darren Pierce and Tanner Ross as the 2016 pool managers; returning lifeguards Haley Alt, Christian Czech, Ian Hahn and Collin Pierce at \$8.46 per hour; Emily Dircks, Natalie Huskey and Erica Wangelin at \$8.68 per hour; Haley Rouse at \$8.90 per hour and Schuyler Czech at \$9.08 per hour; new lifeguard hires Lillian Dircks, Ashley Gilmore, Katherine Peters, Elizabeth Staub, Connor Stein and Luke Worley at \$8.25 per hour and Trustee Lisa Meehling seconded the motion. All voting aye, the motion carried.

3. Internet at Pool: Tony has no update right now. He is working to get fiber out there.

B. NEW BUSINESS:

1. Pool Pass Pricing: Tony feels the pool pass pricing is good. We may raise some concession items a bit. When you book a pool party this year, you will get use of the pavilion/shelter an hour before your pool party.

STREETS: A. OLD BUSINESS:

1. Approval of January 6, 2016 Minutes: Trustee Matt Trout motioned to approve the January 6, 2016 minutes and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. Safe Routes to School: Tony said on the project across the street, there is a little more on our end to complete. On the other one, we received a large list from Rhutasel on items to get done. We are working through it. This project should pick up pretty soon.
3. MFT/Ditch on N. Main: Tony stated we are going to have a summit with Rhutasel and discuss every project we are working on with them. He feels like we have a lot going on but would like updated information on all of the projects.

Trustee Matt Trout motioned to recommend to the full Board we pay Rhutasel & Associates Invoice # 3 in the amount of \$3,008.42 and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

4. Drainage Problem Areas/Southgate Drive: John said the Southgate Drive draining issue will be the first one on the list once the weather improves.
5. Community Compost Area/Leaf Program: Tony advised John has found another place to take leaves and grass clippings, but no limbs or wood chips. Tony said this year we will have 3 quadrants, and will combine doing leaf and limb for each quadrant in the same week. We are looking at a new leaf machine and will provide that information later on.
6. Stormwater Run-Off/Drainage Issues: John advised the street project that we did at Mill and Railroad is complete, and Jeff and Tony did a very good job with it. With respect to the area washing out at Hill Mine and State, John met with IDOT last Friday. He presented us with two agreements from 1990 and 1995 that show the State responsible from white line to white line. In that agreement the Village signed, it stated we would take care of the storm sewer the entire length of State Street. Since it is ours, we are going to have to dig the area up and saw cut it. John would like to hold off on that until warmer weather.
7. E. Apple Issues: John advised we have a plan and will address it this summer.
8. Honor Tree Program: Tony has enlisted Denise to look into to get this project moving, along with Matt's help.

John advised our new hire, Scott Pensoneau, will start on 2/16.

B. NEW BUSINESS:

1. Radar/Blinker Signs: Quotes were included for a portable radar sign that shows speed limits which Tony would like to use on Apple St. to the park. This will also give the police department accurate information. The LED stoplights will not affect the neighbors but help make them stand out. They will also be located at the grade school and Old Fayetteville Road crosswalks. They are solar signs, and Trustee Trout asked about warranty on the batteries and advised us to see how long they will last.

John advised he will get the speed bump on Meadow Ridge ground down. He said the cost to have the light standards in the Village Hall parking lot sandblasted and painted will be \$1580 for both. Mayor Speiser said there someone advertising locally to sandblast. John will look into it. John said slag is \$6-7 more a ton than chip, and last year we did 2,000 tons. We used CA15, but heard the CA 13 is better because it uses less rock. We might try using the CA13 to see if we get a better result.

2. Chipper Quotes: Discussed in Electric Committee.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet wants the salt put down on her side of the stop sign.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn the meeting at 6:51 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager