

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

February 10, 2014

NOTICE MEETING OF THE ELECTRIC COMMITTEE (Blaies/Smith/Niebruegge)

An Electric Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, February 12, 2014, at 5:30 p.m.**

ELECTRIC COMMITTEE MEETING AGENDA

I. Items to be Discussed

A. Old Business

1. Approval of January 15, 2014 minutes
2. Portable Generator replacement
3. Wiegmann's project
4. Shed
5. Risk assessment conducted by insurance company
6. Rate Study
7. IMUA Scholarship Program
8. Surplus Temporary Service Equipment

B. New Business

1. True up of utility accounts

C. General Concerns

D. Public Participation

E. Adjourn

At said Electric Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2 - (c)(5)].

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ELECTRIC COMMITTEE MEETING
Wednesday, February 12, 2014 at 5:30 p.m.

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The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, February 12, 2014 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Trustee Matt Trout, Trustee Dean Pruett, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS

1. Approval of January 15, 2014 Minutes: Trustee Elizabeth Niebruegge motioned to approve the January 15, 2014 minutes and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.
2. Portable Generator Replacement: Shane said he is waiting on this until the next budget. If he gets a full-sized truck, he would be able to put the tank on that.
3. Wiegmann's project: Shane said we are waiting on the weather to cooperate.
4. Shed: Shane stated he is very discouraged with the heating company. They were here about two weeks ago and were supposed to finish up in two days. He has called their office and expressed his frustration with the situation. They sent 3 guys out the next day and the work is still not done. We received a bill today and obviously we are not going to pay it until the work has been completed to our satisfaction. Mayor Speiser stated he will give the company a call.
5. Risk assessment conducted by insurance company: Shane said he has condensed the checklists into one monthly checklist to cover everything and also said the assessments are being conducted. John commented this is a good tool for preventative maintenance monitoring. Item can be taken off the agenda.
6. Rate Study: John said we had an informational meeting with Verbal. There isn't much for us to do right now on this.
7. IMUA Scholarship Program: Julie said the deadline for the applications is March 7th. We have not received any yet.

Electric Committee Meeting Minutes
Wednesday, February 12, 2014
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8. Surplus Temporary Service Equipment: Shane would like to hold off on this for now. He said we have quite a few temps out in service. Once we get all the good ones back, he will advertise for this.

Trustee Smith asked about the bushing leak and Shane stated it should be repaired next week. Shane said we had the oil changed and coolant flushed out of units 8 and 9. They hauled off about 500 gallons of each. This is work done as a result of the 3-year maintenance plan we executed with BHM&G. Once this service plan is over, we may want to look at addressing one for the newer units.

B. NEW BUSINESS:

1. True up of utility accounts: Village Administrator Tony Funderburg advised the committee we are having some problems with the budget billing. If a customer is late paying, there is no way to charge a late fee. Our billing system can't handle it. We cannot manually go in and charge a late fee. The committee discussed changing the policy to make direct debit a requirement moving forward. That change will be made effective immediately. The committee also decided to waive the first true up in March due to the record cold winter we experienced. If a customer wishes to true up in March, they may do so. The committee also decided to have one true up a year which will coincide with the November 7th bill and any customer not on direct debit, must do so by that time. For any current budget billing customers, if they are late once, they have to go on direct debit at that time. Tony will work with Jane to send out a letter to our current budget billing customers advising them of the changes in this policy.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Steve Smith motioned to adjourn at 6:15 p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.



Julie Polson
Office Manager

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Wednesday, January 15, 2014 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, January 15, 2014 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Trustee Matt Trout, Trustee Dean Pruettt, Public Works Director John Tolan, Head Lineman Shane Krauss and Office Manager Julie Polson.

A. OLD BUSINESS:

1. Approval of December 11, 2013 Minutes: Trustee Elizabeth Niebruegge motioned to approve the December 11, 2013 minutes with correction and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.
2. Acquiring Ameren customers: Head Lineman Shane Krauss said this is on hold until after the completion of the rate study. He would like this item taken off the agenda for now.
3. Portable Generator Replacement: Shane said there is nothing new with this right now.
4. Wiegmann's project: Shane said the weather has been an issue recently but this project should start back up shortly.
5. Shed: Shane advised the heating guy was there today and the boiler was also in today. The lighting should be delivered next week. He is hoping to have heat sometime next week. All of the doors are working properly.
6. Risk assessment conducted by insurance company: Shane stated they will start performing the assessments this month. He said it is more recording keeping and documenting that the assessments were done. Public Works Director John Tolan said BHM&G gave us a schedule of EPA's deadlines.

Shane said we had a bushing leak which caused moisture on a breaker that controls the main transformer at the north sub. This caused some power outages and we were able to reroute our power. Everything is being powered from the old plant. It is going to take about three weeks to get the bushing in. We are looking at around \$1900. Chuck from BHM&G will take care of ordering it and we will install it. John said they did come out and helped trouble shoot when this happened. Shane advised when we get into replace the bushing, they will inspect all six bushings in the switch.

7. Rate Study: Shane needs to reschedule the meeting with Verbal Blakey and will contact her to see if she is available on February 3, 2014 at 5:45 p.m.

B. NEW BUSINESS:

1. IMUA Scholarship Program: Julie advised IMUA offers this scholarship program every year and we have not advertised it in the past. She said Tammy from IMUA is willing to help with anything we might need. Julie will forward the information to the Tribune as well as place it on the website.
2. Surplus temporary service poles: Shane said this is in reference to us providing temporary service. He would like to surplus our temporary service equipment and if no-one bids on it, he would like to scrap it. He said he is going to keep a couple of the better services for our use. the committee agreed with Shane's request and we will get this advertised in the paper.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Elizabeth Niebruegge motioned to adjourn at 5:45 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager