

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Denise Albers
Michael Heap
Robert Kaiser
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Michael Quenster Keck Brown, P.C.

IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07, THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING APPLICATION AND CLICKING ON THE FOLLOWING LINK:

Meeting ID 447 872 7673

Join URL: <https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

September 13, 2021

NOTICE MEETING OF THE ELECTRIC COMMITTEE (Blaies/Albers/Heap/Meehling)

An Electric Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, September 15, 2021, at 5:30 p.m.**

ELECTRIC COMMITTEE MEETING AGENDA

I. Items to be Discussed

A. Old Business

1. Approval of August 11, 2021 Minutes
2. Customer Issues
3. IMEA Energy Efficiency Grant
4. Generator Upgrades

B. New Business

1. Project #21-08: Pad Mount Transformer Restock
2. Charter Communications Fiber Contract Renewal

C. General Concerns

D. Public Participation

E. Adjourn

At said Electric Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or real estate transactions [5 ILCS, 120/2 - (c)(5)].

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ELECTRIC COMMITTEE MEETING (Blaies/Albers/Heap/Meehling) Wednesday, August 11, 2021 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:31 p.m. on Wednesday, August 11, 2021 by Chairperson Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Denise Albers, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Bob Kaiser, Trustee Ray Matchett, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Head Lineman Shane Krauss, Zoning Administrator Matt Trout, Village Attorney Fred Keck, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of July 14, 2021 Minutes: Trustee Denise Albers motioned to approve the July 14, 2021 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Head Lineman Shane Krauss reported a village-wide outage on Friday evening due to an Ameren issue. We generated for approximately 3.5 – 4 hours. A pole fell over at a mobile home service; a trash truck hit a 3-phase pole on Mill St; and a pad mount transformer failed in Meadow Pines. We had an estimator dig through a line about a year ago and have two transformers go bad out there. Shane is not sure that had anything to do with it, and there is no way to prove that.
3. IMEA Energy Efficiency Grant: Village Administrator Tony Funderburg received a request from Professional Metal Works for a grant in the amount of \$5,418. We currently have \$12,992 in the grant fund, and we would like to have \$5,000 available for our street lighting.

Trustee Denise Albers motioned to recommend to the full Board Professional Metal Work's LED Lighting Upgrade Project up to and not to exceed \$5,418.00 and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

4. Generator Upgrades: John advised BHM&G is running into issues getting parts. They don't want to start the upgrades until the parts have been received. John thinks this will be pushed back to February – March during our next off season period. Shane confirmed both the NESHAP and urge testing has been completed, and all units performed well.

B. NEW BUSINESS:

1. Liberty Mutual Insurance Company's Pressure Vessel Inspection Report: Shane commented this inspection covers the four air compressor tanks at our plants. He stated BHM&G has helped with a lot of the items, and Shane said many of these recommendations have been taken care of. Shane continues to work with the insurance company on them, and has scheduled oil samples to be taken. He is going to talk to Altorfer about performing the

electrical generator testing. Shane said we performed the breaker testing in 2019 at the south sub and will schedule that for the the north sub.

2. Open Meetings Act Information: Tony provided the Open Meetings Act information, and stated the website for yearly training is still down.

Tony has received a pole agreement renewal request from AT&T. He will ask Shane respond to them with a better idea of the number of poles they have in town.

We received bids from the Bank of Belleville (1.86%), 1st National Bank of Waterloo (3.15%) and Citizens Bank (2.54%) for the police vehicles loan. Bank of Belleville had the lowest rate at 1.86% with no fees. They require signatures, the resolutions and minutes from the board.

Trustee Denise Albers motioned to recommend to the full Board Bank of Belleville's bid in the amount of \$87,780 at \$1.86% for three years for two police vehicles and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Denise Albers motioned to adjourn at 5:55 p.m and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

Julie Polson
Office Manager

VILLAGE OF FREEBURG

Project Request Form

Request Date:	9/7/2021	Priority:	
Project Title:	restock pad mount transformers	Project Sponsor:	Shane
Project Address:	stock yard	Budget Year:	2021

Funding Sources: (Circle One)

<input type="checkbox"/> Tax Increase	<input type="checkbox"/> Rate Increase	<input type="checkbox"/> Requires Referendum	<input type="checkbox"/> Grant	<input type="checkbox"/> Bond Issue	<input type="checkbox"/> MFT	<input type="checkbox"/> Study Needed	<input type="checkbox"/> Loan
<input type="checkbox"/> Department: (Circle All That Apply)	<input type="checkbox"/> Electric	<input type="checkbox"/> Water	<input type="checkbox"/> Sewer	<input type="checkbox"/> Streets	<input type="checkbox"/> Police/ESDA	<input type="checkbox"/> Other	<input type="checkbox"/> Admin Pool

Percentage: 100%

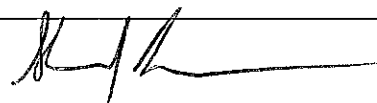
Projected Construction Cost:		Proposed Start Date:	
Projected Design Engineering Cost:		Proposed Completion Date:	
Projected Construction Engineering Cost:		Need:	need to re-stock

Project Description:

Requested IT Services:

Extra Information: I would like to get these ordered soon because of the long lead times

Vendor Information: Emerald Transformer had the lowest quote at \$21,091 with a 5 year warranty

 9, 10, 2021

Project Review Committee Only Below this Line

Project Review Committee: _____

Decision: Approved Rejected Date _____

Supervisor's Signature _____ Date _____

Comments:



Quote Number: 00000249
Date: 9/10/2021
Prepared By: Cassi Cook
ccook@emeraldtransformer.com



Stock Rewind Single Phase Padmount 167 KVA	SFSRWPDP1P167	4889.00	2.00	9778.00
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PRI Voltage: 4160GRDY/2400 x 12470GRDY/7200 (95 KV BIL)

SEC Voltage: 240/120 (30 KV BIL)

65 °C Rise ONAN, 60 Hertz

No Taps

2) 200 Amp Wells & 15 KV Inserts - Loop Feed

Studs with 4-Hole Spades

Bayonet Fusing

Pressure Relief Valve

New Copper Windings

New Mineral Oil

Tank Style may be ANSI 1 or ANSI 2

SHIPMENT: 18-20 Weeks ARO

WARRANTY: 5 Years

FREIGHT: FOB Factory - Freight is Additional

Grand Total: \$21,091

Sales Tax: Taxes will be added for product delivered to or picked up by customers unless a tax exempt or resale certificate is provided with purchase order.



Quote Number: 00000249
 Date: 9/10/2021
 Prepared By: Cassi Cook
 ccook@emeraldtransformer.com

Bill To:
 Shane Krauss
 Freeburg Municipal Light (IL)
 412 W. High
 Freeburg, IL 62243

Business Development Rep: Tim Peterson
 tpeterson@emeraldtransformer.com

Ship To:
 Freeburg Municipal Light (IL)
 412 W. High
 Freeburg, IL 62243

Product Name	Code	Sale Price	Quantity	Total Price
Stock Rewind Single Phase Padmount 25 KVA	SFSRWPDP1P25	1479.00	6.00	8874.00

PRI Voltage: 4160GRDY/2400 x 12470GRDY/7200 (95 KV BIL)

SEC Voltage: 240/120 (30 KV BIL)

65 °C Rise ONAN, 60 Hertz

No Taps

2) 200 Amp Wells & 15 KV Inserts - Loop Feed

Studs with 4-Hole Spades

Bayonet Fusing

Pressure Relief Valve

New Copper Windings

New Mineral Oil

Tank Style may be ANSI 1 or ANSI 2

Stock Single Phase Padmount 100 KVA	SFSRCPDP1P100	2439.00	1.00	2439.00
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PRI Voltage: 4160GRDY/2400 x 12470GRDY/7200 (95 KV BIL)

SEC Voltage: 240/120 (30 KV BIL)

65 °C Rise ONAN, 60 Hertz

No Taps

2) 200 Amp Wells & 15 KV Inserts - Loop Feed

Studs with 4-Hole Spades

Bayonet Fusing

Pressure Relief Valve

New Copper Windings

New Mineral Oil

Tank Style may be ANSI 1 or ANSI 2



Quote Number: 00000249
Date: 9/10/2021
Prepared By: Cassi Cook
ccook@emeraldtransformer.com

GENERAL TERMS & CONDITIONS

Except where superseded by an existing agreement, the following terms and conditions apply to this quoted business:

- Emerald Transformer guarantees rates are firm for 30 days and order times will vary from 6-12 weeks.
- If the customer cancels an order, the customer may incur cancellation and restocking fees.
- Where modifications to the original transformer specifications become necessary, Emerald Transformer will obtain customer authorization for such modifications and a revised quoted price to fulfill order.
- Standard repair pricing includes a new PRV and gaskets. All other parts will be at additional cost.
- Pricing unless otherwise reflected does not include transportation or offloading fees at customer site. All rigging and removal from the truck/trailer is the responsibility of the customer. Customer is also responsible for loading the truck/ trailer when returning equipment.
- Emerald Transformer' standard credit terms are Net 30 days.
- Interest will be charged at 1.5% per month or the maximum allowed by law for all past due amounts.
- Local, state, and federal fees/taxes are not included and the customer is responsible to pay any such fees where applicable.
- This proposal is submitted contingent upon the right to negotiate mutually acceptable contract terms and conditions, which are reflective of the work contemplated, and an equitable distribution of the risks involved therein. In the event that such agreement cannot be reached, Emerald Transformer reserves the right to decline to enter into such an agreement without prejudice or penalty.
- Units quoted are subject to prior sale.

For order processing to proceed we ask that you acknowledge the quotation with a signature and provide the appropriate purchase order number.

Signed: _____

Date: _____

Purchase Order Number: _____



Quote: **Q-47274** | Sale
 Date: September 7, 2021
 Change Order: No | Revision: 0
 Project:

ATTN: Who you issue your PO to may be changing. If you already issue PO's to Solomon Corporation, no action is needed. If you currently do not, please set up Solomon Corporation in your system as a vendor with the following:

Solomon Transformers, LLC dba Solomon Corporation
PO Box 245
Solomon, KS 67480
Tax ID: 48-0777539

Shane Krauss
 Village of Freeburg
 skrauss@freeburg.com

Mike Steward
 Outside Sales
 msteward@solomoncorp.com | +1 2603414729

PRODUCT	QTY	EACH
Single Phase Pad Mount 25 KVA KVA: 25 @ 65°C 60Hz Impedance: Standard HV: 4160GrdY/2400 x 12470GrdY/7200 (95 KV BIL) Loop Feed LV: 240/120 (30 KV BIL) Primary Taps: No Taps Primary Bushings: 2) Dead Front Wells & 15 KV Inserts Secondary Bushings: Threaded Studs Bayonet Fusing Dual Voltage Switch Non-PCB Mineral Oil	6	\$2,435

PRODUCT	QTY	EACH
Single Phase Pad Mount 100 KVA KVA: 100 @ 65°C 60Hz Impedance: Standard HV: 4160GrdY/2400 x 12470GrdY/7200 (95 KV BIL) Loop Feed LV: 240/120 (30 KV BIL) Primary Taps: No Taps Primary Bushings: 2) Dead Front Wells & 15 KV Inserts Secondary Bushings: Threaded Studs Bayonet Fusing Dual Voltage Switch Non-PCB Mineral Oil	1	\$4,035

Remanufactured units with New COPPER Primary & Secondary Windings

Destination: Freeburg, IL | **FOB:** Origin | **Shipping & Handling:** Prepaid & Allowed
Shipment: 14-16 Weeks ARO | **Warranty:** 3 Years | **Terms:** Net 30 with approved credit.

Offer to sell valid for 30 days. Price is subject to re-evaluation after 15 days. Units subject to availability.

All quoted pricing contains a 1.5% transportation & handling surcharge. Please note any changes to the specifications on this quotation form and reference the quotation number on your Purchase Order. Solomon Corporation will use your Purchase Order as order confirmation and proceed with manufacturing. Please note that changes made after the manufacturing process begins may result in additional charges and potential delays in production. Production of units that are contingent on the approval/receipt of drawings will begin the manufacturing process after the final sign off on the specified drawings. Please allow up to 4 weeks for the receipt of requested preliminary, construction, or approval drawings from the signed formal submittal date.

All sales are subject to Solomon Corporation's Standard Terms and Conditions unless otherwise mutually agreed in writing. Acceptance of Buyer purchase order by Seller does not constitute acceptance of order nor Buyer terms and conditions. Supplier

terms will prevail in absentia of Buyer terms and conditions. Price does not include tax. If applicable, tax will be added to the invoice. If order is tax exempt, please provide a copy of your exemption certificate. Payment tendered by credit card will be assessed a 3% convenience fee. Unit(s) quoted are for normal service conditions as defined by ANSI/IEEE Standards. Notify Solomon Corporation at time of quotation should the unit(s) be subject to harmonics, motor starting, shovel duty, or other special service conventions.



T&R ELECTRIC
 SUPPLY COMPANY INCORPORATED
 BOX 180, COLMAN, SOUTH DAKOTA 57017

"The Transformer People"

When Every Minute Counts

Call Toll Free 800-843-7994
 (Outside U.S.) 605-534-3555
 FAX 605-534-3861
 Website <http://t-r.com>

Quote Rev. 86149-1

Date: 09/07/2021

Contact: Shane Krauss

Company: Freeburg Village

Phone: 618-539-3112

Fax: 618-539-5590

Email: skrauss@freeburg.com

Quote Summary

#	Item	Type	Qty	Category	Ph	KVA	Primary	Secondary	Price	Total
1	0	RW	6	PAD MOUNT	1	25	4160Y/2400 X 12470Y/7200	240/120	\$2,125.00 USD	\$12,750.00 USD
2	0	RW	1	PAD MOUNT	1	100	4160Y/2400 X 12470Y/7200	240/120	\$4,525.00 USD	\$4,525.00 USD
3	0	RW	2	PAD MOUNT	1	167	4160Y/2400 X 12470Y/7200	240/120	\$5,725.00 USD	\$11,450.00 USD
Grand Total										\$28,725.00 USD

Additional Notes

1. All quotes are subject to the "Standard Terms and Conditions of Sale".
2. This quote is valid for 30 days.
3. Estimated manufacturing lead-time is a best estimate at time of quotation and may vary.
4. Upon completion of order, immediate shipment is available plus freight on a common carrier. Unless otherwise specified, freight on quotes is prepaid and allowed in the contiguous US on our next available truck going to your area.
5. Electrical Test reports available upon request.

If you have any questions or need any additional information please call me at 800-843-7994. You may also email me at dan.bowen@trelectric.com.

Sincerely,
 Dan Bowen
 Sales Representative



T&R ELECTRIC

SUPPLY COMPANY INCORPORATED
BOX 180, COLMAN, SOUTH DAKOTA 57017

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Quote Rev. 86149-1

Date: 09/07/2021

Contact: Shane Krauss

Company: Freeburg Village

Phone: 618-539-3112

Fax: 618-539-5590

Email: skrauss@freeburg.com

Item #1 - Single Phase 25 KVA Pad Mount

Product Type: Rewind

Transformer Type: Pad Mount

Specifications:

KVA:	25	Phase:	1
High Voltage:	4160Y/2400 X 12470Y/7200	Low Voltage:	240/120
Taps:	W/O TAPS		

Accessories:

- Primary Bushings, Dead Front, Loop Feed
- 8.3/14.4 KV Wells with Inserts
- Bayonet Fusing
- Secondary Bushings, Standard Spade Connectors
- Pressure Relief Device
- Pentahead Entry Assembly
- Mineral Oil (standard)
- Non-PCB Label
- Drain Plug
- Bell Green Paint
- Undercoating

Notes:

NEW COPPER WOUND T&R ELECTRIC TRANSFORMERS
FREIGHT IS INCLUDED
28-30 WEEK LEAD-TIME

Quantity:

6

Warranty:

36 Month Guarantee

Delivery:

Fob: Destination

Price:

\$2,125.00 USD Each

Manufacturing
Time:

See Comments for Details

After Release to Production

Electrical Tests:

1. Transformer Turns Ratio Test
2. Polarity and Phase Relation Test
3. DC HYPOT TEST
 - Performed at Two Times Rated Line Voltage Plus 1000 Volts
 - a. HV to LV
 - b. HV to Ground
 - c. LV to Ground

4. Core Loss and Excitation Test
5. Load and No Load Testing
6. Induced Potential Test at 400 Hertz for 7200 Cycles



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FAX 605-534-3861
Website <http://t-r.com>

Quote Rev. 86149-1

Contact: Shane Krauss

Phone: 618-539-3112

Date: 09/07/2021

Company: Freeburg Village

Fax: 618-539-5590

Email: skrauss@freeburg.com

Item #2 - Single Phase 100 KVA Pad Mount

Product Type: Rewind

Transformer Type: Pad Mount

Specifications:

KVA: 100

Phase: 1

High Voltage: 4160Y/2400 X 12470Y/7200

Low Voltage: 240/120

Taps: W/O TAPS

Accessories:

- Primary Bushings, Dead Front, Loop Feed
- 8.3/14.4 KV Wells with Inserts
- Bayonet Fusing
- Secondary Bushings, Standard Spade Connectors
- Pressure Relief Device
- Pentahead Entry Assembly
- Mineral Oil (standard)
- Non-PCB Label
- Drain Plug
- Bell Green Paint
- Undercoating

Notes:

NEW COPPER WOUND T&R ELECTRIC TRANSFORMERS
NEW TANKS
FREIGHT IS INCLUDED
28-30 WEEK LEAD-TIME

Quantity: 1

Price: \$4,525.00 USD Each

Warranty: 36 Month Guarantee

Manufacturing: See Comments for Details

Time:

Delivery: Fob: Destination

After Release to Production

Electrical Tests:

1. Transformer Turns Ratio Test
2. Polarity and Phase Relation Test
3. DC HYPOT TEST
Performed at Two Times Rated Line Voltage Plus 1000 Volts
 - a. HV to LV
 - b. HV to Ground
 - c. LV to Ground

4. Core Loss and Excitation Test
5. Load and No Load Testing
6. Induced Potential Test at 400 Hertz for 7200 Cycles



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(Outside U.S.) 605-534-3555
FAX 605-534-3861
Website http://t-r.com

Quote Rev. 86149-1

Contact: Shane Krauss

Phone: 618-539-3112

Date: 09/07/2021

Company: Freeburg Village

Fax: 618-539-5590

Email: skrauss@freeburg.com

Item #3 - Single Phase 167 KVA Pad Mount

Product Type: Rewind

Transformer Type: Pad Mount

Specifications:

KVA:	167	Phase:	1
High Voltage:	4160Y/2400 X 12470Y/7200	Low Voltage:	240/120
Taps:	W/O TAPS		

Accessories:

- Primary Bushings, Dead Front, Loop Feed
- 8.3/14.4 KV Wells with Inserts
- Bayonet Fusing
- Secondary Bushings, Standard Spade Connectors
- Pressure Relief Device
- Pentahead Entry Assembly
- Mineral Oil (standard)
- Non-PCB Label
- Drain Plug
- Bell Green Paint
- Undercoating

Notes:

NEW COPPER WOUND T&R ELECTRIC TRANSFORMERS
NEW TANKS
FREIGHT IS INCLUDED
28-30 WEEK LEAD-TIME

Quantity:

2

Price:

\$5,725.00 USD Each

Warranty:

36 Month Guarantee

Manufacturing

See Comments for Details

Time:

After Release to Production

Delivery:

Fob: Destination

Electrical Tests:

1. Transformer Turns Ratio Test
2. Polarity and Phase Relation Test
3. DC HYPOT TEST
Performed at Two Times Rated Line Voltage Plus 1000 Volts
 - a. HV to LV
 - b. HV to Ground
 - c. LV to Ground

4. Core Loss and Excitation Test
5. Load and No Load Testing
6. Induced Potential Test at 400 Hertz for 7200 Cycles



SUPPLY COMPANY INCORPORATED
BOX 180, COLMAN, SOUTH DAKOTA 57017

"THE TRANSFORMER PEOPLE"®

36 MONTHS
100%
Guarantee

GUARANTEE

ALL T&R TRANSFORMERS ARE GUARANTEED TO BE FREE FROM DEFECTS IN WORKMANSHIP AND MATERIALS FOR 36 MONTHS UNDER NORMAL USE OR SERVICE ; THAT NORMAL USE OR SERVICE DOES NOT INCLUDE ABNORMAL STRESSES OR STRESS FROM SUCH CAUSES AS INCORRECT PRIMARY VOLTAGE, FREQUENCY OR IMPROPER LOAD.

We are not responsible for consequential losses or damages outside of this equipment nor for any repairs or replacements made by others without our written authorization. Should any unit fail within 36 months, we will either repair or replace the transformer or refund your money at our option.

Excluded under this guarantee are all newly-manufactured transformers and all transformers rebuilt by other rebuilders, in which case their guarantee will prevail.

This guarantee is expressly in lieu of other guarantees.

(605) 534-3555

(800) 843-7994

FAX: (605) 534-3861

E-MAIL: t-r@t-r.com

T&R Electric Supply Co., Inc.
STANDARD TERMS AND CONDITIONS OF SALE
Effective Date: January 23, 2020

1. Applicable Terms. These Terms and Conditions of Sale (the "Terms") apply to and govern the sale of all material, equipment, components, products, goods and/or documents (the "Products") sold by T&R Electric Supply Co., Inc. ("T&R") to Customer, unless otherwise expressly agreed in a written agreement signed by T&R. T&R offers to sell the Products solely pursuant to these Terms, and any acceptance is expressly limited to these Terms. Any terms proposed by Customer in any offer, acceptance, confirmation or other document are rejected by T&R and do not bind the parties. If Customer objects to any provisions of these Terms, such objection must be in writing and received by T&R prior to commencement of performance by T&R. If Customer fails to timely provide a written objection, Customer will be deemed to have conclusively accepted these Terms. All dollar amounts referenced herein, or payments owed under the terms hereof, refer to and shall be paid in US dollars.

2. Quotations. Each quotation is valid for 30 days from its issue date unless otherwise stated in the quotation or unless revoked by T&R prior to the issuance of Customer's purchase order.

3. Prices. Prices are subject to change by T&R without notice. Unless otherwise specified, prices will be the prices in effect at the time of written order acknowledgement by T&R, subject to any mutually agreed upon escalation formula and/or adjustment for any subsequent change to the Product requested by Customer and agreed to by T&R. Except as otherwise provided in Section 6 (Delivery/shipment) or as otherwise agreed in writing by T&R, prices will include freight Prepaid and Allowed to the accessible common carrier point nearest the first destination designated by Customer in the 48 contiguous United States on the next available T&R truck delivering to Customer's area, unless immediate shipping is required by Customer, in which case such charges are not included in the original quote and shall be additionally paid by Customer. In the event of a price change, the effective date of the change will be the date shown on the revised quotation. Where a price change is made by letter, fax or email, the effective date may be given as part of the letter, fax or email. Pallets are not included in the price of quote and must be requested separately by Customer. Pallets and export packaging provided by T&R will not be fumigated and any special requests shall be made in advance, and may not be available through T&R. Customer shall give at least two weeks' notice to T&R in the event witness tests are required by Customer, and charges for such tests will be set by T&R but will be no less than \$1,000 per day.

4. Taxes. The price quoted by T&R for the Products does not include any federal, state or local property, license, privilege, sales, use, excise, gross receipts or other like taxes which may now or hereafter apply. Customer shall be solely responsible for paying all such applicable taxes. Payment by T&R of any such taxes will be for the account of Customer, and shall be immediately reimbursed by Customer to T&R. Where Customer's or the end-user's destination is located outside of the United States, Customer shall pay all customs, duties and local customs broker fees and costs (U.S. and/or non-U.S.), as well as all other non-U.S. taxes of any type.

5. Payment. Payment terms are 30 calendar days from the date of invoice, unless otherwise agreed in writing by T&R. If the financial condition of Customer at any time prior to shipment is reasonably questioned by T&R, T&R may require payment in advance by Customer or cancel any outstanding order, without any liability or obligation to Customer and whereupon, in the event of cancellation, T&R will be entitled to receive reasonable cancellation charges. If any payment is not made when due, Customer shall pay a late charge equal to the greater of 1½% per month cumulative or the highest applicable rate allowed by law on all principal outstanding and prior assessed late charges. In addition, Buyer shall pay T&R all costs and expenses incurred by T&R in enforcing these Terms, including reasonable attorneys' fees.

6. Delivery/shipment. Unless otherwise agreed in writing by T&R, all orders of Products with net invoice values of \$1,000 or more are shipped F.O.B. Colman, South Dakota Prepaid and Allowed, and all orders with net invoice values of less than \$1,000 are shipped F.O.B. Colman, South Dakota Prepaid and Added. All shipments are F.O.B. accessible common carrier point nearest first destination designated by Customer in the 48 contiguous United States on the next available contracted carrier truck delivering to Customer's area, unless immediate shipping is required by Customer (which charges are not included in the original quote, freight prepaid, and shall be paid by Customer).

Cartage (Store Door Delivery): Transportation charges incurred from the nearest accessible common carrier point to final destination or to shipside (in case of shipment to U.S. possessions) are the responsibility of Customer unless the common carrier furnishes store delivery at no extra charge.

Method of Shipment: T&R will determine the point of origin of shipment, the method of transportation, and the routing of shipment. Customers requiring shipment by a method or routing other than that of T&R's selection will be billed any excess or premium in transportation charges. Any charges for special services, including special train, lighterage, coordinated arrival times of multiple trucks or other modes of conveyance shall be paid or reimbursed by Customer.

Shipping Dates: Shipping dates contained in quotations are approximate and are based on receipt of complete information with the order. If drawing approval by Customer is required, drawings must be returned to T&R by Customer and released to production within 14 days, in writing, by email, facsimile or first class mail. Upon release to production, a shipment date will be determined by work load level at the time of release and may not be the same as initially quoted. An acknowledgement shipment date will be provided upon Customer request.

Customer Pick-Up: No allowance will be made in lieu of transportation if Customer accepts shipment at the factory or warehouse or freight station.

Will Call Orders: Customer expressly consents that will-call orders (e.g. orders for which Customer elects to arrange for transportation) will be invoiced on the later of the contractually acknowledged shipment date or the date of Product completion. T&R will not be responsible in any way for Customer's inability to secure timely transportation or any other delay by Customer or its service providers whatsoever. Any applicable storage charges of completed Products will be in accordance with Section 17 (Delayed Shipment).

Shipment Damage: Except in the event of F.O.B. Destination shipment, T&R will not participate in any settlement of claims for concealed or other shipment damage. When shipment has been made on an F.O.B. Destination basis, Customer shall unpack immediately and, if damage is discovered, shall: (i) not move the Product from the point of examination; (ii) retain shipping container and packing material (if applicable); (iii) notify the carrier of any apparent damage in writing on carrier's delivery receipt and request carrier to make an inspection; (iv) notify T&R within 72 hours of delivery; and (v) send T&R a copy of the carrier's inspection report.

Inspection and Acceptance: Products will be deemed accepted by Customer upon receipt. Should a Product not comply with required technical specifications, Customer shall notify T&R in writing of any alleged noncompliance within two calendar days of receipt and off-loading. Any notification of alleged noncompliance must cite each specification criteria that is alleged to be non-compliant, with evidence of the deviation. Correction of any confirmed noncompliance will be in accordance with T&R's obligations under Section 8 (Warranty).

7. Force Majeure. T&R shall not be liable for failure to perform or for delay in performance due to any cause beyond its reasonable control, including but not limited to: acts of God; acts or omissions which are substantially attributable to Customer or Customer's service providers; fire; floods, hurricanes, tornadoes or other unusually severe or harsh weather conditions; strikes or other labor difficulties; any act or failure to act or delay in acting on the part of any governmental authority or entity; changes in law; epidemics; quarantine restrictions; war; insurrection or riot; acts of a civil or military authority; title or environmental issues; embargoes; fuel or energy shortage; blockage; transportation delays or accidents; inability to obtain necessary labor, material or manufacturing facilities from usual sources; or delays of subcontractors. In the event of delay in performance due to any such cause, the date of shipment or time for completing will be extended by a period of time equal to the greater of (i) the time reasonably necessary to overcome the effect of such delay, or (ii) the time equal to the period of the delay.

8. Warranty. T&R warrants to Customer that, for the length of time stated in the quote given by T&R to Customer (or if no length of time is stated, for a period of one year from the date of invoice), the Products will be free from defects in material and workmanship under normal use, service and conditions. T&R shall have no liability for the failure of any Product to conform with this warranty if such failure is caused by abnormal stresses (such as stresses caused by incorrect primary voltage, frequency or improper overload), accident, misuse, neglect, alteration, improper installation or repair, inadequate maintenance, normal wear and tear, or use contrary to any product specifications or instructions of T&R. Customer may elect, at Customer's sole expense, to install, use and maintain a metering device that will record values for current (amps), voltage (V), frequency (Hz), loading of the transformer (kW), and such other information as may be required by T&R (collectively, the "Metered Information"). In the event of a defect or other failure of the Product, Customer is required to provide Metered Information regarding the Product to T&R, and such Metered Information will be used by T&R to determine whether the alleged defect or failure is covered by this warranty. If Customer elects not to install, use, and maintain a metering device, or otherwise fails to provide Metered Information to T&R, T&R shall analyze the Product and make the determination, in its sole discretion, whether the alleged defect or failure is covered by this warranty. In the event a Product fails to conform to this warranty during the warranty period, T&R, at its sole option, will repair the Product, replace the Product, or refund the purchase price of the Product to Customer. Excluded from this warranty are all newly manufactured transformers, regulators, switches and other equipment and all transformers, regulators, switches and other equipment rebuilt by other rebuilders, in which case such other manufacturers' or rebuilders' warranties will apply and be Customer's exclusive warranty to be enforced directly by Customer against such third party. TO THE MAXIMUM EXTENT PERMITTED BY LAW, THIS WARRANTY CONSTITUTES T&R'S SOLE LIABILITY, AND CUSTOMER'S SOLE REMEDY, FOR ANY BREACH OF WARRANTY OR OTHER NONCONFORMITY OF PRODUCTS. T&R MAKES NO OTHER WARRANTY, EXPRESS, IMPLIED OR STATUTORY, INCLUDING ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT, OR THAT MAY ARISE FROM COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE. T&R does not extend this warranty, and Customer may not transfer it, to any third party; in the event this warranty is deemed to extend to any third party, this warranty shall be subject to all conditions and limitations of these Terms.

9. Limitation of Liability. The total, aggregate, and cumulative liability of T&R, and its affiliates, parent, subsidiaries, shareholders, directors, officers, employees, agents, assigns and their respective predecessors and successors, to Customer or any third party, whether by indemnity, in contract, guaranty or tort (including negligence or strict liability), by statute or under any other legal theory, shall in no event exceed the amount paid by Customer for the Product giving rise to such liability. The existence of multiple claims with respect to the same Product will not enlarge this limit.

Under no circumstances will T&R be liable to Customer or any third party, whether by indemnity, in contract, guaranty or tort (including negligence or strict liability), by statute or under any other legal theory, for any punitive, special, incidental, indirect or consequential damages or losses of any nature, even if Customer advised T&R in advance of the possibility of such damages, including without limitation loss of profit, loss of production, loss of contract, loss of revenue, cost of replacement power or temporary equipment, claims of Customer's customers, cost of money, loss of investment or business opportunity, increased operating costs, financing costs or government fines, penalties or sums due.

No action, regardless of form, arising with respect to any Product may be brought by Customer more than one year after the event giving rise to the cause of action occurred. T&R shall be entitled to the payment of its attorneys' fees and costs in the event T&R is forced to defend a legal action by Customer on a claim precluded by this section. The remedies of Customer set forth in these Terms are exclusive and include anything done in connection with the Products, such as the performance or breach of these Terms or the manufacture, sale, repair, replacement, delivery, resale or use of the Products.

Customer acknowledges that T&R set its prices, and agreed to sell the Products to Customer, in reliance on the limitations of liability, disclaimer of warranties, and remedies set forth in these Terms.

and that such provisions form an essential basis of the bargain between the parties, without which T&R would not have agreed to sell the Products to Customer.

10. Delay Damages. In the event T&R fails to deliver a Product at the time required by an order, T&R's liability for such delay shall be limited by these Terms (including, but not limited to, Section 9 (Limitation of Liability)) and in no event shall exceed an amount equal to 5% of the purchase price of the Product at issue. Such compensation shall represent full and final satisfaction of T&R's liability for delay. Customer shall be entitled to the delay damages described in this section only if Customer substantiates through appropriate and reliable documents the damages it incurred due to the late performance of T&R. Customer shall be entitled to such damages only if T&R fails to meet the final shipment date of a Product; no delay damages shall apply with respect to any intermediate milestone or deliverable. Any amounts payable by T&R pursuant to this section shall be subject to the terms of Section 9 (Limitation of Liability), including the total, aggregate liability cap set forth therein. Customer shall use all reasonable efforts to mitigate the effect of any delay caused by T&R. In no event shall T&R be liable for delay damages where late shipment was caused by a force majeure event as defined in Section 7 (Force Majeure), a suspension of the work, a change order or modification to the Product requested by Customer, or any other act or omission of Customer or end-user which contributed to the delay at issue.

11. Intellectual Property. The sale by T&R of a Product does not convey or grant any license, express or implied, to Customer regarding any of T&R's intellectual property, including but not limited to any patents, copyrights, trademarks, trade secrets, designs, artwork or other proprietary rights, except Customer's non-exclusive right to use such intellectual property solely for the purpose of, and only to the extent necessary for, use of the Product in accordance with T&R's specifications or use documentation.

12. Transfer. In the event Customer sells, assigns or otherwise transfers a Product or any right or interest therein to a third party, such third party shall be bound by these Terms in the same manner as Customer. In the event such third party is for any reason determined to not be bound by these Terms, Customer shall indemnify, defend and hold harmless T&R from and against all liability of T&R to such transferee or any subsequent transferee in excess of what T&R's liability would have been if such transferee had been bound by these Terms in the same manner as Customer.

13. Title; Risk of Loss. Title to the Products will pass to Customer at the point of delivery to Customer. Risk of loss of the Products will pass to Customer upon the earlier of the invoicing date or the date of delivery to Customer. Until such time as Customer has paid T&R in full for a Product, Customer shall perform all acts necessary to protect the Product free of claims, demands, liens and encumbrances, to insure the Product for its full replacement value at Customer's expense, and, to the extent Customer owes T&R any amount under the purchase order, hold the proceeds of any insurance claim in respect of the Product in trust for T&R.

Without prejudice to any other remedy or right of T&R, if Customer fails to timely pay for a Product delivered to Customer, T&R may take possession of the Product and sell it. Customer irrevocably authorizes T&R or its agents to enter any premises owned, leased or otherwise occupied by Customer for the purpose of taking possession of the Product. If T&R takes possession of and sells a Product, Customer continues to be liable to T&R for an amount equal to the aggregate of the unpaid amounts and costs and expenses incurred by T&R in taking possession of, transporting, storing and selling the Product, less an amount equal to the proceeds of the sale.

14. Contract Variations. The following terms apply to purchase order variations.

Drawing Approval and Changes: If Customer approval of drawings is required, such review, comment or approval must be received by T&R no later than 14 calendar days after submittal of drawings by T&R to Customer. If Customer fails to meet this requirement, or if the Product has not otherwise been released to production within 30 calendar days of written order acknowledgement by T&R, the order shall be subject to adjustment of price and shipment terms. Where Customer's specifications are not sufficiently detailed, T&R reserves the right to design the Product in accordance with T&R's professional judgment and good commercial practices. If at any time Customer makes changes to a design as covered in Customer's specifications, the order shall be subject to adjustment of price and shipment terms to reasonably cover any additional costs and commitments caused by the change.

Hold: An order placed on hold by Customer for any reason, or by T&R while awaiting payment of overdue invoices, will be taken out of the production schedule. If/when the hold is removed, the order will be rescheduled from that subsequent release date at the then prevailing lead-time, and Customer shall be responsible for all additional costs and expenses associated therewith.

Change Order: A change order submitted by Customer for a previously acknowledged purchase order is subject to additional charges. Changes to purchase orders that have not been released for production are subject to price adjustments for changes to the Products and the costs of technical and administrative services, as well as applicable material and/or restocking costs. Changes made to purchase orders that have been released to production are subject to these same price adjustments, plus \$500 per change for production disruption and inefficiency costs. Lead-time extensions may result, depending on the nature of the changes.

Customer Supplied Material: In the event T&R agrees to install Customer-supplied material, the following additional terms shall apply:

(i) T&R will not be responsible for delays in shipment caused by delays in the receipt of Customer-supplied material. Such delays will be subject to possible price adjustments due to Customer-induced delays and disruptions.

(ii) Customer shall supply T&R all applicable technical data and drawings, in sufficient detail as determined by T&R, at time of order entry, so as to ensure the Product design can be made to accommodate form, fit, function and interface with Customer-supplied material.

(iii) Failure by Customer to supply the correct material per the detailed technical data supplied at the time of order may result in delays in shipment and price adjustments.

T&R will not be responsible for Customer-supplied material that is inferior, damaged or defective. In such an event, delays in shipment may result and shall be subject to price adjustments in favor of T&R.

Service Conditions: Liquid-filled transformer products supplied by T&R shall be suitable for operation within the "usual service conditions" as defined in IEEE Standard C57.12.00, Section 4.1. These usual service conditions include, without limitation, the following:

(i) The transformer is designed for step down duty.

(ii) The transformer is designed for operation at the rated kVA, at 3300 feet altitude, without exceeding temperature limits, provided the average temperature of the ambient air does not exceed the limits as listed below. The dielectric strength of the bushings and arrestors will be suitable to allow satisfactory operation at 3300 feet.

(iii) The temperature of the ambient air may not exceed 40 degrees C at any one time and the average temperature of the ambient air, for any 24 hour period, may not exceed 30 degrees C.

(iv) The input voltage when applied to any rated tap, at rated frequency, may not result in an output voltage greater than 110% at no load, and 105% at rated output load. The output load power factor must be 80% or better.

(v) When unusual or special service conditions occur or exist, such as damaging or explosive vapors, abnormal vibrations, shocks, transportation or storage conditions, poor wave form, unbalanced voltage, or planned regular short circuits, or service conditions other than those described in (i), (ii), (iii) or (iv) above, it is the responsibility of Customer to bring these conditions to the attention of T&R at the time a quotation is requested by Customer.

Failure by Customer to expressly provide advance notice to T&R of any unusual or special service conditions which do not meet the above shall render the Product warranty void.

15. Termination by Customer. An order or contract may be terminated by Customer only by written notice to T&R and upon payment to T&R of the termination charges described in this section, which must be paid with 30 days of the notice of termination.

Where the order is in process, but the Product is not released for manufacture, cancellation charges paid by Customer to T&R shall equal the cost of materials that are not useable on other orders, plus 20% of the price of the Product noted on the purchase order.

Where the order is in process and the Product is released for manufacture, the following charges shall be paid by Customer to T&R, based on stage of production:

If engineering is complete, 25% of the Product price
If purchasing is complete, 50% of the Product price
If materials have been received by T&R, 75% of the Product price
Within six weeks of acknowledged date of shipment, 100% of the Product price

16. Suspension by Customer. Any order held or delayed or rescheduled at the request of Customer shall be subject to the prices and conditions of sale in effect at the time of the release of the hold or reschedule. Any such order held or delayed beyond 30 calendar days will be treated as a Customer termination pursuant to Section 15 (Termination by Customer).

17. Delayed Shipment; Storage. When a Product is ready for shipment and shipment cannot be made because of reasons beyond T&R's control, T&R shall submit an invoice for the Product due and payable in accordance with the agreed payment terms, and T&R, upon written notice to Customer, shall store the Product, subject to the terms of this section.

Notwithstanding anything to the contrary herein, risk of loss of the Product shall pass to Customer upon moving the Product to storage. All expenses incurred by T&R in connection with the storage of the Product, including demurrage, cost of preparation for storage, storage charges, insurance and handling charges, shall be payable by Customer upon submission of invoices by T&R.

T&R, in its sole discretion, may agree to store completed Products for a maximum of two weeks at no additional charge on a space available basis, with the understanding and the hereby expressed consent of Customer that the date of invoice will be the date the Product was originally scheduled to ship and that payment terms will not be changed. After such two-week timeframe, a storage charge of \$250 per Product per week, or part thereof, will be assessed and billed monthly to Customer.

18. Termination by T&R. T&R shall have the right to terminate an order at any time in the event Customer breaches these Terms. T&R shall notify Customer of termination by written notice.

19. Returning of Product. No Product may be returned to T&R by Customer, except with the prior written agreement of T&R and subject to the terms specified therein by T&R.

20. Product Notices. Customer shall provide the end-user of a Product with all T&R-supplied Product and patent notices, warnings, instructions, recommendations and similar materials. Under no circumstances shall Customer or the end-user remove any such information which may be affixed to the Product or to the related materials shipped with the Product.

21. United States Export Controls. Customer acknowledges that the Products and all documentation and other technical information delivered pursuant to these Terms is subject to export controls under U.S. laws, including but not limited to the Export Administration Act and the regulations promulgated thereunder. Customer shall comply with all legal requirements established under these controls and cooperate fully with T&R in any official or unofficial audit or inspection that relates to these controls. Customer shall not export, re-export, divert or transfer, directly or indirectly, the Products or any documentation or other technical information delivered pursuant to these Terms to any country, or to the nationals of any country, which the U.S. government determines is a country to which such export, re-export, diversion, transfer or disclosure is restricted. Customer shall defend, indemnify and hold harmless T&R from and against any claims, liability and expenses arising from or related to any breach of this section by Customer. T&R's obligation to deliver the Products to Customer is conditioned upon Customer's attainment of all required licenses and permits.

22. Testing and Acceptance of Goods. Testing of the Products before shipment is done in accordance with T&R's standard factory test procedures. Upon Customer's request, T&R will provide test reports for the Products. In the event Customer requests testing other than T&R's standard factory tests and/or requests witness testing and/or inspections, Customer shall pay for all such additional testing, witness costs, and all associated charges.

23. Severability. If any provision of these Terms is found to be in violation of law or unenforceable, the remainder of these Terms shall remain in full force and effect.

24. No Assignment. Neither these Terms nor any rights, interest or benefits of Customer hereunder may be assigned by Customer to any other party, except upon the prior written consent of T&R.

25. Disputes; Choice of Law; Venue. If any dispute arises under these Terms between Customer and T&R, no action, suit, arbitration or other proceeding may be commenced before the parties have attempted to resolve the dispute pursuant to mediation, unless immediate injunctive relief is being sought. The validity, performance, construction, and effect of any purchase order which is subject to

these Terms shall be governed by the laws of the State of South Dakota, without regard to its choice of law rules or those of any other jurisdiction. The parties agree that the United Nations Convention on Contracts for the International Sale of Goods shall not apply to any Products sold by T&R to Customer or any agreement or dispute between the parties. The sole and exclusive jurisdiction and venue for any legal action arising from or related to a dispute between T&R and Customer with respect to the Products, a purchase order, these Terms or any related matter shall be in the federal or state courts located in the State of South Dakota, and the parties consent to such jurisdiction and venue.



SERVICE ORDER

THIS SERVICE ORDER ("Service Order"), is executed and effective upon the date of the signature set forth in the signature block below ("Effective Date") and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder ("Spectrum") and Customer (as shown below) and is governed by and subject to the Spectrum Enterprise Commercial Terms of Service posted to the Spectrum Enterprise website, <https://enterprise.spectrum.com/> (or successor url) or, if applicable, an existing services agreement mutually executed by the parties (each, as appropriate, a "Service Agreement"). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Spectrum Enterprise Contact Information	
Spectrum Enterprise 12405 Powerscourt Drive St. Louis, MO 63131	Contact: Collin Perry Telephone: 314-858-3132 Email: collin.perry@charter.com

Customer Information		
Customer Name FREEBURG CITY HALL	Order # 12758339	
Address 14 SOUTHGATE CTR FREEBURG IL 62243-1541		
Telephone (618) 792-0140	Email: tfunderburg@freeburg.com	
Contact Name Tony Funderburg	Telephone (618) 792-0140	Email: tfunderburg@freeburg.com
Billing Address 14 SOUTHGATE CTR FREEBURG IL 62243-1541		
Billing Contact Name Tony Funderburg	Telephone (618) 792-0140	Email: tfunderburg@freeburg.com

NEW AND REVISED SERVICES AT 14 Southgate Ctr Unit FIA, Freeburg IL 62243				
<i>Service Description</i>	<i>Contract Term</i>	<i>Quantity</i>	<i>Sales Price</i>	<i>Monthly Recurring Charges</i>
CB 13PK ADDITIONAL IP	60 Months	1	\$ 0.00	\$ 0.00
Fiber Internet 100Mbps	60 Months	1	\$ 600.00	\$ 600.00
TOTAL*				\$600.00



1. **TOTAL FEES.** *Total Monthly Recurring Charges and Total One-Time Charges are due in accordance with the monthly invoice.*
2. **TAXES.** Prices for Services do not include taxes, surcharges, or other fees.
3. **NO UNTRUE STATEMENTS.** Customer represents and warrants to Spectrum that neither this Service Order, nor any other information, including without limitation, any schedules or drawings furnished to Spectrum contains any untrue or incorrect statement of material fact or omits or fails to state a material fact.
4. **SPECIAL TERMS.**

The Parties have caused their duly authorized representatives to execute this Service Order.

<p>CUSTOMER SIGNATURE</p> <p>Signature: _____</p> <p>Printed Name: _____</p> <p>Title: _____</p> <p>Company: _____</p> <p>Date: _____</p>
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