

**VILLAGE PRESIDENT**  
Ray Danford

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Rita Baker  
Seth Speiser  
Charlie Mattern  
Ray Matchett, Jr.  
Steve Smith  
Mike Blaies

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**  
Dennis Herzing

**VILLAGE TREASURER**  
Bryan A. Vogel

**PUBLIC WORKS DIRECTOR**  
Ronald Dintelmann

**POLICE CHIEF**  
Melvin E. Woodruff, Jr.

**VILLAGE ATTORNEY**  
Weilmuenster Law Group, P.C

March 11, 2013

## NOTICE MEETING OF THE ELECTRIC COMMITTEE (Blaies/Smith/Matchett)

An Electric Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, March 13, 2013, at 5:30 p.m.**

### ELECTRIC COMMITTEE MEETING AGENDA

#### I. Items to be Discussed

##### A. Old Business

1. Approval of February 13, 2013 minutes
2. Franchise Fee (Ameren)
3. HAPS
4. Portable Generator replacement
5. Arc Flash
6. Safety Training
7. Digger truck
8. Charter Agreement
9. Wiegmann's project/Grade school project
10. Shed
11. Spreadsheet of agreements
12. Risk assessment conducted by insurance company
13. Combustion turbine
14. Spill Containment
15. Doors at old power plant

##### B. New Business

##### C. General Concerns

##### D. Public Participation

##### E. Adjourn

At said Electric Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2 - (c)(5)].

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ELECTRIC COMMITTEE MEETING  
Wednesday, March 13, 2013 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, March 13, 2013 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Ray Matchett, Mayor Ray Danford, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guest present: Janet Baechle.

## A. OLD BUSINESS:

1. Approval of February 13, 2013 Minutes: Trustee Steve Smith motioned to approve the February 13, 2013 minutes and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.
2. Franchise Fee (Ameren): Dennis said he has not done anything with this. He will work on this with Ron.
3. HAPS: Ron said we are waiting on the permit. John said BHM&G brought Breese and one other community over to see what we did on the HAPS program. The other communities were just getting started.
4. Portable Generator Replacement: Ron said the generator at Burr Oak has had the fuel pump and injector repaired. It will cost approximately \$2500 more in repairs to finish this one and we could then place it at the west plant as a stationary generator. The second generator would cost about \$10,000 in parts and labor to fix. Basically we would be spending \$16,000 to fix the two generators rather than spending approximately \$30,000 for a used one. The committee directed Ron to finish up the repairs on the one at Burr Oak and get a firmer price on the second generator. We can pour an 8 x 10 concrete pad to set the generator at the west plant. We won't need to get an air or construction permit to do that. We will purchase a double-wall 500 gallon tank from FSH. Dennis will verify with Verbal at BHM&G that we don't need to get an above-ground tank permit.
5. Arc Flash Study: Ron said we still need to do the cutout on the doors.
6. Safety Training: Ron said our CPR training was rescheduled to April because the instructor was sick. We will be training on trenching/shoring and confined spaces on March 27<sup>th</sup>. Our insurance company is looking into finding a competent person at some other time for this training.

7. Digger truck/demo: John said Shane and Clark went to look over the truck today. It still needs to be painted. By the time we receive the truck, we won't have to make a payment until after the end of the next year's budget.
8. Charter Agreement: Dennis said Attorney Manion has reviewed the contract. He and Dennis have agreed not to accept Charter's proposed language regarding work done in our right-of-way. We are sending it back to Charter advising them that they need to follow our code. We'll see what Charter comes back with.
9. Wiegmann's project/Grade School project: Ron said we are working on the secondary and the work is progressing slowly. There is nothing new to report on the school project. Dennis believes they are waiting until summer to work on that project.
10. Shed: Ron said the gutters were installed yesterday. He received pricing from Thermo Door for openers and installation on the 6 doors, they quoted a price of \$5472; Grainger wanted \$6643 for the openers only, and McMaster quoted \$5300 for the openers only. The committee agreed to have Thermo Door install the openers. Ron gathered pricing on the plumbing rough-in for the bathroom from Ehret - \$1525; Netemeyer – don't have yet; and Bello - \$3230; concrete floor from Fournie - \$44030; Yarber - \$38540; and Wolf - \$28,849; and radiant floor heat from Belo - \$39,360; Toennies - \$13,912; and Ehret - \$40,740. After seeing the prices, we may have to bid both the concrete floor and radiant heat. Ron will ask Toennies if we can see some other projects where they installed the radiant heat. Dennis suggested we have Netemeyer draw up the specs to formally bid the plumbing.
11. Spreadsheet of agreements: The spreadsheet will be updated to reflect the new sewer loan with yearly payments of about \$38,000. This replaces the loan where we were paying \$9,000 in yearly payments.
12. Risk assessment conducted by insurance company: Ron said there is nothing new to report.
13. Combustion turbine: Nothing new.
14. Spill containment: Ron said we are moving our equipment from the west plant out to the spill containment area at the north plant. After we get everything out there, we will inventory it to see what we have. He said we are getting low on the 25 kva transformers and may place an order soon. We are also going to build a rack at the north plant where we can store our utility poles.
15. Doors at old power plant: Discussed above. Ron reported Thermo Door should finish up the doors next week.

B. **NEW BUSINESS**: None.

C. **GENERAL CONCERNS**: None.

D. **PUBLIC PARTICIPATION:** None.

E. **ADJOURN:** *Trustee Steve Smith motioned to adjourn at 6:28 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*

A handwritten signature in black ink that reads "Julie Polson". The signature is written in a cursive, flowing style.

Julie Polson  
Office Manager

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ELECTRIC COMMITTEE MEETING  
Wednesday, February 13, 2013 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, February 13, 2013 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Ray Matchett, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan and Office Manager Julie Polson.

## A. OLD BUSINESS:

1. Approval of January 9, 2013 Minutes: Trustee Ray Matchett motioned to approve the January 9, 2013 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.
2. Franchise Fee (Ameren): Ron stated he has not done anything with this. He will discuss contacting the customers about this with Dennis.
3. HAPS: Ron said we are waiting on the permit.
4. Portable Generator Replacement: Ron is obtaining prices on a replacement generator. He believes we are better off looking for a rebuilt generator rather than taking our portable ones apart.
5. Arc Flash Study: Ron said we still need to do the cutout on the doors.
7. Safety Training: Ron said we have our CPR training in February. He showed the committee the personal voltage detectors we purchased for the linemen. He is hoping to have money in the budget to purchase enough for the rest of the public works employees. We would also like to get one for the police department. We have also started a new policy where each employee signs off on receipt of safety equipment as well as the training on that equipment. John said he is holding sessions to review safety procedures every couple of weeks. Ron reported Tyler Isaak passed his second lab and will now start working on Step 3.
8. Digger truck/demo: John said the bucket truck is scheduled for its final inspection before painting on February 26-27<sup>th</sup>. We will send two linemen to inspect it and should have it two weeks after that.
9. Charter Agreement: Nothing new.
10. Wiegmann's project/Grade School project: The Wiegmann's project is ongoing. John said we have a meeting with them tomorrow morning to go over some of their issues. He said the guys have been busy with tree trimming but we should be

able to get Shane and Clark out there soon to work on the project. The school needs to bid their portion of the work.

11. Shed: The shell and roof are up. Ron is getting prices on the gutters and downspouts which will be the first thing we have to take care of. He is also getting a price to see how much it would cost to have someone do the concrete floor. The cost to install radiant heating in the floor is about \$12,000. That does not include the water supply costs. Ron checked with Grainger on hanging heaters and they cost about \$2,000 - \$2,500 for a 25,000 BTU. We would probably need 3 of those. Ron has Pat Netemeyer drawing up some sketches of the plumbing.
12. Spreadsheet of agreements: The spreadsheet was updated to reflect the refinancing of the electric bond, the sewer machine payments, uniform agreement. Julie will get the new sewer loan on the spreadsheet which will replace the sewer loan paid off in February.
13. Lighting on Kessler Road: John said the project is done and the item can be taken off the agenda.
14. Risk assessment conducted by insurance company: Ron is working on the inspection books for both switchyards. Ron said he talked to IMEA about having them conduct the infrared testing. That unit is out for repair right now but we will get that scheduled. John is meeting with the insurance company representative tomorrow to take pictures, etc. We are still going to have BHM&G send us a letter with their recommendations and discuss those with our insurance company.
15. Combustion turbine: Nothing new.
16. APPA Legislative Rally: Julie hasn't heard from anyone. Item will be taken off the agenda.
17. Spill containment: Spill containment areas are done.
18. Doors at old power plant: Ron said the contract was awarded to Thermo Door and they will be replacing 5 doors.

**B. NEW BUSINESS:**

1. Wiegmann replacement transformer: Ron said Wiegmanns' 1000 kva transformer went out a couple of weeks ago. We had to replace it with a 500 kva used transformer from Mascoutah because we didn't have a backup transformer on hand. We paid about \$5600 for that transformer. We need a spare in case anything like that happens again and included quotes from Dakota \$14,900, Solomon \$10,950 and T&R \$12,085. All are remanufactured copper primary and secondary. He then received a quote from Dakota in the amount of \$8,500 for a used remanufactured unit made with copper primary and aluminum secondary. He also checked on prices to sell the 1000 kva from Wiegmanns and Solomon bid \$3.00 per kva or \$3,000.

Trustee Steve Smith motioned to recommend to the full Board to accept Solomon's bid in the amount of \$10,950 for the purchase of a 500 kva remanufactured transformer and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

Trustee Steve Smith motioned to recommend to the full Board that we surplus the 1,000 kva transformer back to Solomon at \$3.00 per kva and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

Ron advised the committee he talked to Tyler Urbanski's instructor from Indiana and also IMEA regarding his training. We are going to send him back to Indiana to finish his apprentice lineman training. Once he does, the Department of Labor will then transfer him from Indiana to Illinois. Tyler will attend the next class in September.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** Trustee Steve Smith motioned to adjourn at 6:32 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.



Julie Polson  
Office Manager