

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Seth Speiser
Charlie Mattern
Ray Matchett, Jr.
Steve Smith
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

January 7, 2013

NOTICE MEETING OF THE ELECTRIC COMMITTEE (Blaies/Smith/Matchett)

An Electric Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, January 9, 2013, at 5:30 p.m.**

ELECTRIC COMMITTEE MEETING AGENDA

I. Items to be Discussed

A. Old Business

1. Approval of December 12, 2012 minutes
2. Franchise Fee (Ameren)
3. Highway lighting
4. HAPS
5. Portable Generator replacement
6. Arc Flash
7. Safety Training
8. Digger truck
9. Charter Agreement
10. Wiegmann's project/Grade school project
11. Shed
12. Security at North Power Plant
13. Lighting on Kessler Road
14. Spreadsheet of agreements
15. Risk assessment conducted by insurance company
16. Combustion turbine
17. APPA Legislative Rally
18. Spill Containment
19. Bucket Truck repair

B. New Business

C. General Concerns

D. Public Participation

E. Adjourn

At said Electric Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2 - (c)(5)].

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ELECTRIC COMMITTEE MEETING
Wednesday, January 9, 2013 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, January 9, 2013 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith (absent), Trustee Ray Matchett, Public Works Director Ron Dintelmann, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guest present: Janet Baechle (5:55 p.m.).

A. OLD BUSINESS:

1. Approval of December 12, 2012 Minutes: Trustee Ray Matchett motioned to approve the December 12, 2012 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.
2. Franchise Fee (Ameren): Dennis had Jane print a list of utility customers that have our water but not our electric. Upon a brief review of the list, it looks like we have 10 – 15 customers that it might be worth going to Ameren and charging a franchise fee for them. Dennis is concerned that those customers are most likely paying more than our electric customers and doesn't want to increase their bill by another 5%. Another option we should consider is contacting these customers to see if they would be interested in becoming a Village of Freeburg electric customer. We already have an agreement with Ameren in place. It would just be a matter of figuring out the costs. Dennis and Ron will work on contacting those customers.
3. Highway lighting: Ron said this project is done and asked the trustees if they wanted additional lighting. The plan was to install additional lighting once we had more growth along the highway north of town. The committee agreed to take the item off the agenda until that area builds up.
4. HAPS: Ron said we are waiting on the permit.
5. Portable Generator Replacement: Ron has not checked with the insurance company yet. Ron is looking into taking the generator out of the portable one in for repair at Burr Oak and putting it into the portable one at the north power plant.
6. Arc Flash Study: Ron said all the relays are done. We still need to do the cutout on the doors. Ron said Chuck from BHM&G advised us not to do the cutouts since the locks on the door are not arc flash rated. Both Ron and Dennis feel the cutouts are still a good thing to do and will only cost about \$500 in materials.
7. Safety Training: Ron has we have flagger training in January and CPR training in February.

8. Digger truck/demo: We are now expecting a February delivery on the truck.
9. Charter Agreement: Dennis said Attorney Manion needs to review the proposed contract.
10. Wiegmann's project/Grade School project: The Wiegmann's project is ongoing. The school needs to bid their portion of the work.
11. Shed: The property has been staked and Dennis said the lot is pretty flat and it won't take much to get it ready. We have not received the shop drawings. Mike would like to have the doors at the old plant added to the agenda.
12. Security at North Power Plant: Nothing new. Item can be taken off the agenda.
13. Lighting on Kessler Road: Ron said the project is ongoing. Everyone on Westview has been switched and we are ready to trench.
14. Spreadsheet of agreements: A copy of the spreadsheet was included in the packet. Julie will get it updated for the next committee meeting.
15. Risk assessment conducted by insurance company: Ron said BHM&G reviewed the insurance company's recommendations and does not agree with some of them. Chuck will be sending us a letter on that which will include the industry standards that he thinks we should follow. Ron said we are going to have to put some money in the budget to address some of the issues.
16. Combustion turbine: Nothing new.
17. APPA Legislative Rally: If anyone is interested in attending, Julie would like to get them registered as soon as possible.
18. Spill containment: Don Gass will be placing the concrete blocks around the spill containment area at the old plant. The spill containment at the north power plant worked out very well. Kohnen is going to come out and move the concrete vessels to the area that has been set aside for the containment. Ron has instructed the guys on how to drain the area if it needs it. Verbal from BHM&G is going to write up the spill containment plan.
19. Bucket truck repair: The quote from Drake Scruggs was attached. It will cost \$10,418.68 to repair/replace the inner boom hoses, hose bearing, extension chains, etc. There is an additional cost of \$1,000 to reseal the extension cylinder and Ron thinks that should be done when the other repairs are being taken care of. We probably won't have the repair done right now in case of inclement weather. Ron will contact Drake Scruggs to insure the price will remain the same until we want the work done.

Trustee Ray Matchett motioned to recommend to the full Board the 2001 Reach All Bucket Truck be repaired at a cost not to exceed \$12,000.00 and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS: Ron said we have two trenchers and he would like to surplus the old one. There are some issues with it and it is not working well. Item will be taken to the Water/Sewer committee.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Ray Matchett motioned to adjourn at 6:25 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.



Julie Polson
Office Manager

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ELECTRIC COMMITTEE MEETING
Wednesday, December 12, 2012 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:35 p.m. on Wednesday, December 12, 2012 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Ray Matchett, Mayor Ray Danford, Village Clerk Jerry Menard, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of November 14, 2012 Minutes: Trustee Steve Smith motioned to approve the November 14, 2012 minutes and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.
2. Franchise Fee (Ameren): Nothing new.
3. Highway lighting: Nothing new.
4. HAPS: Ron said we are waiting on the permit.
5. Portable Generator Replacement: Ron reported we have a problem with our other portable generator. He stated we don't know exactly what happened but the generator locked up when Bob tried to exercise it. There was no load on the generator when that was done. You can see fragments of copper windings and insulation. We have a hold on the repair of the portable generator at Burr Oak because we want to check with the insurance company. A new generator would cost about \$50,000 - \$60,000.
6. Arc Flash Study: Ron said he is meeting with BHM&G on Monday about finishing up all outstanding issues.
7. Safety Training: Ron has several training sessions scheduled with IMEA and they will keep the training records for us.
8. Digger truck/demo: We are expecting a January delivery on the truck.
9. Charter Agreement: Dennis said Attorney Manion needs to review the proposed contract.
10. Work on electric poles/transformers behind grade school: Ron said we haven't heard anything from the school since their last letter. They need to bid their portion of the work.

11. Shed: Ron said the shed has been ordered and Ragland will probably start on this in late January. We should be getting the shop drawings shortly. Ron called Rhutasel to come out and mark the property lines and provide a topography of the site. We will do the site work ourselves. He, Dennis and John believe we need the additional supports which will cost approximately \$6,000.

Ron is in the process of obtaining prices on new doors for the old shed. We have five, 12-foot doors that need to be replaced. He has the companies pricing an option on openers for the doors. When we determine the low bidder on those doors, he is going to get pricing from them on openers for the new shed doors. Also at the old plant, we have a concrete wall around the spill containment area that needs to be higher. Ron obtained a quote from Dave Gass to put a course of concrete blocks that will sit right on top of the current ones at a cost of \$1,450.00. We will then meet the spill control requirements.

12. Security at North Power Plant: Nothing new.
13. Lighting on Kessler Road: John said the project is moving along quite well. A letter has been sent out to the residents stating we are ready for the switchover and will probably start that next week.
14. Spreadsheet of agreements: Mike asked Julie to get a copy of the spreadsheet in next month's packet.
15. Opticon Program: Dennis said the work is done. He received a call from Mr. Vielweber advising the total due was \$4,000 and we sent the fire department a check for \$2,000. Item can be taken off the agenda.
16. Risk assessment conducted by insurance company: Ron said he will be discussing this with BHM&G at the meeting on Monday. We have been preparing checklists to help with meeting the insurance company guidelines on better record keeping.
17. Combustion turbine: Nothing new.
18. APPA Legislative Rally: If anyone is interested in attending, Julie would like to get them registered as soon as possible.

John said we had a status meeting with Wiegmanns last week and came out of it with a list of responsibilities for everyone. Our linemen have started on the first of three services that have to be done. John would like to see the first one completed by January 1st. With respect to the spill containment area at the north power plant, Ron said he wants to move the transformers from the West plant to the north plant. Ron previously purchased concrete vessels for the north plant. They shot the grade today and Dennis suggested digging the area out and putting rock in there to create a berm around the transformers. We are only going to store new transformers in there and it will meet spill containment regulations.

Ron said our small bucket truck needs new hydraulic hoses and bearings which will cost approximately \$10,000. He obtained that price from Drake-Scruggs, the manufacturer of the truck. Randy is going to check pricing with Equipment Service but both Ron and John would like to use the manufacturer on this type of repair.

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Steve Smith motioned to adjourn at 6:25 p.m. and Trustee Ray Matchett, Jr., seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

Agreements In Effect

Agreement	Term	Payments *Figures as of 2/10/12
Ameren Gas Franchise Ameren pays in August	8/15/2011 - 8/15/2021	2012: \$14,985 2013: \$12,475 2014: \$ 9,965 2015: \$7,455 2016-21: \$4,950
American Tower request to negotiate lease	Purchase price of \$86,000; perpetual easement	1/18/99 - 1/17/19 \$6,900 (thru 2010) \$7,935 (thru 2015) \$9,125 (thru 2019)
AT&T Land Line Contract	3 year term expires 12/23/2012	None, discount received on monthly bill
Charter - cable franchise	1/18/99 - 1/17/19; being negotiated	3% of gross revenue (\$18,000/yr)
Charter Pole Rental Agreement	in process	
C.J. Schlosser & Company (audit)	3/31/11 - 3/31/13	\$9,050 (2011) \$9,300 (2012) \$9,550 (2013)
CellNet - Ameren/Landis & Gyr (Pole Meter Agreement)	6/6/11 - 6/5/13	\$480 yealy pole rental + utility cost
Citizens Bank	1/9/12 - 1/9/15	3 annual payments of \$12,864.59 beginning on 1/9/13 for 2011 Case backhoe
Citizens Bank	Pool loan - pending (approximately \$250,000)	
Citizens Bank	Sewer machine loan (\$46,000)	
Citizens Bank	Electric digger truck	\$175,000; not financed yet.
Clean Uniform	3/1/12 - 2/28/18	Public works uniform agreement
IDOT Traffic Signal Master Agr.	7/1/11 - 6/30/21	No payments to us
IEPA - Wastewater Project L17-1760	Total due \$618,589.02; paid \$334,827.30 to date.	\$283,761.72 owed to be paid off in 18 semi annual payments of \$15,764.54 on 10/21/20
IEPA - Drinking Water L17-1284	Total due \$140,179.80; paid \$86,656.35 to date.	\$53,523.45 owed to be paid off in 15 semi annual payments of \$3,568.23 on 3/1/19
IEPA - Wastewater Project L17-0039	Total due \$177,39.84; paid \$164,252.16 to date.	\$13,687.68 owed to be paid off in three semi annual payments of \$4,562.56 on 2/25/13
KDL/Windstream (fiber through town)	6/6/11 - 6/5/16	Invoiced yearly \$10 pole/50 poles - \$500.00
North Power Plant Bond Issue	Financed \$5,960,000; have paid \$1,355,000 as of 12/11	\$440,000 paid yearly (principal & interest); ends December, 2025

Agreements In Effect

Real Estate Tax Abatements	Tax year 2011 Tax year 2014 year 2022	Tax \$2,982.13 \$226.67 \$1410.75
Swimming Pool Bonds	\$550,000 - 15 year term	\$50,000 per year through 2026
TIF Bonds	\$2,050,000	Approximately \$170,000 annual debt service, ends 2028
TIF Notes related to the First Amendment to the TIF Agreement	Expires 12/31/2028 or sooner if notes are paid off	\$365,692.60 - relocation costs; \$248,062.00 - traffic light