

**VILLAGE PRESIDENT**  
Ray Danford

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Rita Baker  
Seth Speiser  
Charlie Mattern  
Ray Matchett, Jr.  
Steve Smith  
Mike Blaies

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**  
Dennis Herzog

**VILLAGE TREASURER**  
Bryan A. Vogel

**PUBLIC WORKS DIRECTOR**  
Ronald Dintelmann

**POLICE CHIEF**  
Melvin E. Woodruff, Jr.

**VILLAGE ATTORNEY**  
Weilmuenster Law Group, P.C

December 10, 2012

## NOTICE MEETING OF THE ELECTRIC COMMITTEE (Blaies/Smith/Matchett)

An Electric Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, December 12, 2012, at 5:30 p.m.**

### ELECTRIC COMMITTEE MEETING AGENDA

#### I. Items to be Discussed

##### A. Old Business

1. Approval of November 14, 2012 minutes
2. Franchise Fee (Ameren)
3. Highway lighting
4. HAPS
5. Portable Generator repair and replacement
6. Arc Flash
7. Safety Training
8. Digger truck
9. Charter Agreement
10. Work on electric poles/transformers behind grade school
11. Shed
12. Security at North Power Plant
13. Lighting on Kessler Road
14. Spreadsheet of agreements
15. Opticon Program
16. Risk assessment conducted by insurance company
17. Combustion turbine
18. APPA Legislative Rally

##### B. New Business

##### C. General Concerns

##### D. Public Participation

##### E. Adjourn

At said Electric Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c) (1) a.]; or real estate transactions [5 ILCS, 120/2 - (c)(5)].

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ELECTRIC COMMITTEE MEETING  
Wednesday, December 12, 2012 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:35 p.m. on Wednesday, December 12, 2012 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Ray Matchett, Mayor Ray Danford, Village Clerk Jerry Menard, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guest present: Janet Baechle.

## A. OLD BUSINESS:

1. Approval of November 14, 2012 Minutes: Trustee Steve Smith motioned to approve the November 14, 2012 minutes and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.
2. Franchise Fee (Ameren): Nothing new.
3. Highway lighting: Nothing new.
4. HAPS: Ron said we are waiting on the permit.
5. Portable Generator Replacement: Ron reported we have a problem with our other portable generator. He stated we don't know exactly what happened but the generator locked up when Bob tried to exercise it. There was no load on the generator when that was done. You can see fragments of copper windings and insulation. We have a hold on the repair of the portable generator at Burr Oak because we want to check with the insurance company. A new generator would cost about \$50,000 - \$60,000.
6. Arc Flash Study: Ron said he is meeting with BHM&G on Monday about finishing up all outstanding issues.
7. Safety Training: Ron has several training sessions scheduled with IMEA and they will keep the training records for us.
8. Digger truck/demo: We are expecting a January delivery on the truck.
9. Charter Agreement: Dennis said Attorney Manion needs to review the proposed contract.
10. Work on electric poles/transformers behind grade school: Ron said we haven't heard anything from the school since their last letter. They need to bid their portion of the work.

11. Shed: Ron said the shed has been ordered and Ragland will probably start on this in late January. We should be getting the shop drawings shortly. Ron called Rhutasel to come out and mark the property lines and provide a topography of the site. We will do the site work ourselves. He, Dennis and John believe we need the additional supports which will cost approximately \$6,000.

Ron is in the process of obtaining prices on new doors for the old shed. We have five, 12-foot doors that need to be replaced. He has the companies pricing an option on openers for the doors. When we determine the low bidder on those doors, he is going to get pricing from them on openers for the new shed doors. Also at the old plant, we have a concrete wall around the spill containment area that needs to be higher. Ron obtained a quote from Dave Gass to put a course of concrete blocks that will sit right on top of the current ones at a cost of \$1,450.00. We will then meet the spill control requirements.

12. Security at North Power Plant: Nothing new.
13. Lighting on Kessler Road: John said the project is moving along quite well. A letter has been sent out to the residents stating we are ready for the switchover and will probably start that next week.
14. Spreadsheet of agreements: Mike asked Julie to get a copy of the spreadsheet in next month's packet.
15. Opticon Program: Dennis said the work is done. He received a call from Mr. Vielweber advising the total due was \$4,000 and we sent the fire department a check for \$2,000. Item can be taken off the agenda.
16. Risk assessment conducted by insurance company: Ron said he will be discussing this with BHM&G at the meeting on Monday. We have been preparing checklists to help with meeting the insurance company guidelines on better record keeping.
17. Combustion turbine: Nothing new.
18. APPA Legislative Rally: If anyone is interested in attending, Julie would like to get them registered as soon as possible.

John said we had a status meeting with Wiegmanns last week and came out of it with a list of responsibilities for everyone. Our linemen have started on the first of three services that have to be done. John would like to see the first one completed by January 1<sup>st</sup>. With respect to the spill containment area at the north power plant, Ron said he wants to move the transformers from the West plant to the north plant. Ron previously purchased concrete vessels for the north plant. They shot the grade today and Dennis suggested digging the area out and putting rock in there to create a berm around the transformers. We are only going to store new transformers in there and it will meet spill containment regulations.

Ron said our small bucket truck needs new hydraulic hoses and bearings which will cost approximately \$10,000. He obtained that price from Drake-Scruggs, the manufacturer of the truck. Randy is going to check pricing with Equipment Service but both Ron and John would like to use the manufacturer on this type of repair.

**B. NEW BUSINESS:** None.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Steve Smith motioned to adjourn at 6:25 p.m. and Trustee Ray Matchett, Jr., seconded the motion. All voting aye, the motion carried.*



Julie Polson  
Office Manager

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ELECTRIC COMMITTEE MEETING  
Wednesday, November 14, 2012 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:33 p.m. on Wednesday, November 14, 2012 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Ray Matchett, Trustee Rita Baker, Mayor Ray Danford, Village Clerk Jerry Menard, Public Works Director Ron Dintelmann, Village Administrator Dennis Herzing and Office Manager Julie Polson.

## A. OLD BUSINESS:

1. Approval of October 10, 2012 Minutes: Trustee Steve Smith motioned to approve the October 10, 2012 minutes and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.
2. Franchise Fee (Ameren): Nothing new.
3. Highway lighting: Nothing new.
4. HAPS: Ron said we are waiting on the permit.
5. Portable Generator Replacement: Burr Oak is working on it.
6. Arc Flash Study: Ron said all of the relays are in and some testing needs to be done. As a result of the study, they are working on installing a new way to rack out the breakers.
7. Wiegmanns/Grade School project: The grade school has received the funding for the project and are ready to proceed.
8. Safety Training: Ron said we are going to use IMUA again for some of the training. We will start with the flagger training around the January – February timeframe.
9. Digger truck/demo: We are expecting a January delivery on the truck.
10. Charter Agreement: Dennis said we are still going back and forth on the language regarding utilities in our right-of-ways.
11. Shed: Ron said he and Dennis met with Dave White of Ragland and reviewed the construction method for the new shed. They have come to the conclusion that Ragland has the better shed. It included a heavier snow load, a steeper pitch, and bigger posts and is the lowest bid at \$159,155. That price does not include any ceiling insulation, concrete floor or electric door operators. Ron obtained a cost to gutter the shed at approximately \$2,000. He said we will also have to have a little site work done. The committee discussed putting in additional supports but

that would cost approximately \$6,000 and Dave did not recommend it. That decision could be made at a later time and the committee agreed to have Ron and Dennis go out and look at a building that has the additional supports. After reviewing the budget, Ron found an error in a line item that should have been entered at \$1,000 and was entered at \$100,000. Dennis said we could leave \$10,000 in that line item and put \$90,000 towards the shed. We have the \$100,000 grant as well. Dennis estimated the concrete work to be around \$25,000 and \$13,000 for framing.

*Trustee Steve Smith motioned to recommend to the full Board Ragland Builders bid be accepted at an amount not to exceed \$165,000 and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*

12. Security at North Power Plant: Nothing new.
13. Lighting on Kessler Road: Ron said we are working on this.
14. Spreadsheet of agreements: Mike asked Julie to get the Charter franchise agreement on the spreadsheet.
15. Opticon Program: Dennis hasn't heard from Hans.
16. Risk assessment conducted by insurance company: Ron said we need to improve our record keeping and is going to institute some better procedures to accomplish that.
17. Combustion turbine: Nothing new.
18. IMEA Annual Meeting: Currently, Mike is scheduled to attend the meeting. Julie will get Jerry, Rita and Dennis registered.

**B. NEW BUSINESS:**

1. APPA Legislative Rally: The rally will be held from March 11 – 13, 2013. We need to get anyone interested in attending registered as soon as possible.

Ron would like for the committee to start thinking about what they want included in next year's budget.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Steve Smith motioned to adjourn at 6:15 p.m. and Trustee Ray Matchett, Jr., seconded the motion. All voting aye, the motion carried.*



Julie Polson  
Office Manager